



Weekly REPORTS

October 6, 2023

Manager's Report

[Report 1.](#)

Finance Dept. Report

[No Report](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Sat Oct. 7

Fire Department Open House!

Mon Oct. 16

Village Board Regular Meeting

Mon Oct. 9

Police Pension Fund Board of Trustees Meeting

Wed Oct. 18

Chamber of Commerce Meeting

Thu Oct. 12

Farmers Market

Thu Oct. 19

Farmers Market

MEMORANDUM

To: Village President Tech and Board of Trustees
From: Zachery Creer, Village Manager
Date: October 6, 2023
Subject: Weekly Report

- **Next Board Meeting** – Next Board Meeting is Monday, October 16th at 6:30 PM.
- **Employment Opportunity** – The Village now has two vacancies, one for a part-time Accounts Payable Fiscal Assistant and a recent vacancy for a Police Assistant. For more information and to apply, please visit the website. <https://www.clarendonhills.us/202/Employment-Opportunities>
- **Flu Shot Clinic** – Jewel Osco held a flu shot clinic this week at the Fire Station for Village employees. 24 shots were administered.
- **Fire Department Open House** – Saturday, October 7th from 11 AM to 2 PM is the Fire Dept Open House. Come see the fire trucks and fire demonstrations at the Fire Station. Enjoy some food and refreshments and meet our firefighters along with Sparky the Fire Dog!
- **Halloween Walk** – The Chamber event is scheduled for October 28th, 3:30 PM - 7 PM. Please note that the hours have changed this year.
- **Trick or Treating** – Village-wide trick or treating is October 31st from 3 PM to 7 PM.
- **Yard Waste Stickers** – Reminder that LRS customers will NOT require a sticker for the months of October and November.
- **Electronic Waste Collection** – Clarendon Hills residents with LRS service will be allowed to place accepted electronic waste items at their curb for collection by LRS if they call 844.NEED.LRS or submit a request at <https://www.lrsrecycles.com/schedule-clarendon-hills-e-waste-pickup/>. Residents who don't request and/or enroll for this service may not have items collected. When residents enroll, they are required to list the items for pick-up. Date of collection is October 23, 2023. This event will take place for one day only, and you must enroll. ***Enrollment deadline is October 19th.***
- **Farmers Market** – The Chamber of Commerce Farmers Market will continue this upcoming Thursday from 7 am to 1 pm here at the Village Hall Plaza. Check out the Chambers website for more information. <https://www.clarendonhillschamber.com/>



452 Park Avenue
Clarendon Hills, Illinois 60514
630.286.4750

MEMORANDUM

To: Zachery Creer, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: October 6, 2023
Subject: Weekly Report

1. Work progressed on Ann Street and Eastern Avenue in the Downtown. Old concrete was removed and new curbs and sidewalks were poured. Next week we anticipate grinding off the old pavement and installing the base layer of asphalt.
2. Crews removed a section of concrete sidewalk at the train station in order to replace some damaged heating elements. Electricians plan to install the heating elements next week and then the new sidewalk squares will be poured.
3. Water meters were read on the first of the month.
4. Set up was completed for the Farmers Market.
5. Miscellaneous lawn mowing, tree trimming, and other work orders were completed.

MEMORANDUM

TO: Zach Creer, Village Manager
FROM: Ed Cage, AICP, Community Development Director
DATE: October 6, 2023
RE: Community Development Department Report

1. **100 Park Ave:** Staff met with the property owner this week to discuss their future tenant plans.
2. **Code Enforcement:** The following code enforcement activities occurred this week:
 - 400 block of Ruby- Demolition property inspected.
 - 100 block of Indian- Tall grass notice to go out.
 - 30 block of Gilbert- Two Tickets issued to construction site for violations.
 - 200 block of Burlington- Two notices went out to remove shipping containers.
 - 400 block of Ridge- sump pump matter option's reviewed with resident thus avoidance of sidewalk freezing in upcoming Winter.
 - Fall clean-up is ongoing across the village as residents prepare their properties for winter.
3. **Planning Seminar:** Staff attended a beneficial and free half-day planning seminar this week on transportation planning.
4. **ZBA/PC Meeting:** The regular ZBA/PC meeting in October was canceled due to a lack of agenda items. It is anticipated that there will be a regular meeting in November.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: October 6, 2023
To: Village Manager Creer
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- This month's Police Law online training pertains to the Pretrial Fairness Act.
- This month's CourtSmart covers Miranda warning and arrestee rights.
- Sergeant Leinweber attended a crisis management symposium.
- I attended training put on by the States Attorney's office.

Recent incidents:

September 30, 1:07am, officers responded to the 500 block of Carlyle for a criminal damage to property complaint. It was reported that a seemingly intoxicated subject used a lawn chair to break the window of a parked car. Officers were able to locate the offender and charge them with damaging property.

October 1, 3:17am, officers responded to the 500 block of Carlyle for a disturbance. It turned out to be friends being loud. They all agreed to keep it down.

October 2, 8:24am, officers were dispatched to the 10 block of Arthur for a criminal damage to property complaint. Unknown subjects damaged a parkway tree. Pending.

October 2, 8:35am, officers spoke with a resident regarding an identity theft. Unknown subjects used the victim's credentials to open a Verizon account. Pending.

October 2, 2:00pm, officers served an outstanding criminal damage to property arrest warrant. The subject was transported to DuPage County Jail.

October 2, 3:49pm, officers were dispatched to a missing child complaint. Officers were able to locate the child.

October 4, 4:00pm, officers responded to the Business District for a dispute. Apparently, a customer did not like the price of an item and began arguing with the clerk. Officers gave advice.

October 5, 11:38pm, officers located a vehicle parked in the 100 block of Naperville with the driver passed out behind the wheel. The officers were able to rouse the driver and noticed indicia of intoxication. During the investigation, the driver was extremely uncooperative with the officers. Ultimately, they were arrested for DUI, resisting arrest, and open alcohol then transported to the station for processing.

MEMORANDUM

To: Zachery Creer, Village Manager
From: Brian Leahy, Fire Chief
Date: October 6, 2023
Subject: Weekly Department Report 2023-27

1. Fire Prevention Bureau Activity.
 - Lt. Godek has been very busy with Fire Prevention/Life Safety Inspections and many other issues related to fire alarms, development projects, etc
 - Lt. Godek and I are working on updating the fire prevention code for the village. This will take a few months to complete.
2. Training Report:
 - Wednesday evening, eighteen (18) firefighters attended regular weekly evening fire suppression training at the station. Forcible entry training was conducted using our simulated entry door trainer.
3. COVID-19 Report:
 - Ambulances and Hospitals are seeing an uptick of COVID patients in the past week. We are keeping a close watch on these increases.
4. Emergency Medical Services Report:
 - Lt. Weil has begun the process with Loyola in switching over to a new patient care reporting recently adopted by Loyola. Many things will need to be done before the 1/1/2024 cutover.
5. Emergency Management Report:
 - No report.
6. Du-Comm Report:
 - No report.
7. The fire department attended three (3) block parties during the past week.
8. Flu vaccinations were administered at the fire station Wednesday afternoon.
9. On Wednesday morning the Firefighter Pension Board held its last quarterly meeting of 2024. Normal business was conducted.
10. Lt. Godek and fire department personnel have been busy all week preparing for the annual Fire Prevention Week open house. The open house will be held tomorrow (Saturday) from 11am to 2pm. Everyone is encouraged to attend.

11. Vehicle Maintenance:

- Engine 86 was taken to Wirfs in McHenry last week for annual maintenance and repairs. The vehicle will remain there for a few weeks. Parts continue to be a problem when a vehicle is 21 years old.
- Medic 86, 2022 Ford/Horton ambulance was taken to the dealer Foster Coach in Sterling on September 11th for minor mechanical repairs and warranty paintwork. We hope to get this vehicle back during the second week of October. Our reserve ambulance Medic 86r 2015 Freightliner/Horton is now in service until M86 returns.

12. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont one (1) time.
- Medic 86 responded to one (1) EMS call in Hinsdale.
- Hinsdale Medic 84 responded to two (2) EMS calls in Clarendon Hills.
- The Fire Department responded to thirty-two (32) emergency calls during the past week.

If you have any questions or require any additional information, please contact me.

