



Weekly REPORTS

February 16, 2024

Manager's Report

[Report 1.](#)

Finance Dept. Report

[No Report](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Mon Feb. 19

Offices Closed in
Observance of
Presidents Day

Wed Feb. 21

Chamber of Commerce
Meeting

Tue Feb. 20

Village Board
Rescheduled Meeting



MEMORANDUM

To: Village President Tech and Board of Trustees
From: Zachery Creer, Village Manager
Date: February 16, 2024
Subject: Weekly Report

- **Next Board Meeting** – The next Board Meeting is to be held on Tuesday, February 20th at 6:30 PM at the Village Hall.
- **FOIA Workshop** – Deputy Clerk Pries and I attended the annual Attorney General's Office presentation on the Freedom of Information Act. This training includes new Public Access Counselor rulings and case law which is helpful when we respond to FOIA requests.
- **55th Street TIF** – Director Cage and I have been working with the Ryan Group to get all the TIF work together. We are approaching an initial vote in March, with June or July targeted for final approval.
- **Developer/Business Meetings** – Director Cage and I had a number of meetings with developers, property owners, and businesses this week to work out development agreements. Looking forward to some new projects for the Board to consider soon.

MEMORANDUM

To: Zachery Creer, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: February 16, 2024
Subject: Weekly Report

1. As mandated by the Illinois EPA, staff continued to work on inventorying the material of each water service line in the Village. Letters went out to the homes that we were not certain of their service line material and provided instructions on how to identify the type of service line. We have had a response rate of roughly one-third so far. There are about two hundred more to go. We will be giving a presentation at the Village Board Meeting on Tuesday night to go over the work completed to date and then how we will implement a service line replacement program.
2. Meter repairs and transmitter replacements were completed this week.
3. Crews hauled out materials from our yard where spoils were stored from water main breaks.
4. A contractor was in on Saturday to trim some of the taller trees that our equipment cannot reach.
5. A number of building maintenance projects were undertaken this week.
6. Crews took water samples from several locations.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Zach Creer, Village Manager
FROM: Ed Cage, AICP, Community Development Director
DATE: February 16, 2024
RE: Community Development Department Report

1. **Sparrow/100 Park Ave:** Staff met on-site with Sparrow, the property owner and Public Works to determine how each portion of the building was serviced from a water standpoint. The intent was to clarify how water service would be shut-off in preparation for interior demolition without affecting the service to Little Creperie.
2. **55th Street TIF Meeting:** Staff had a virtual 55th Street TIF update meeting and the plans are close to being completed in draft format.
3. **104 Walker:** Staff had a virtual meeting with the proposed developer on the status of the project.
4. **100-Year Celebration:** Staff met with a resident and member of the EDC who proposed an idea for the 100-year celebration. This item will be referred to the 100-year Committee.
5. **Outdoor Dining Proposal:** Staff had a project “kick-off” meeting with the consultant Architect approved by the Village Board for this project.

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**



DATE: February 16, 2024
To: Village Manager Creer
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent Training, Meetings and Events

- This month's Police Law online training pertains to new Illinois laws.
- This month's CourtSmart covers constitutional rights and obstructing a police officer.
- I attended a meeting organized by the City of Chicago OEMC
- Sergeant Finfrock and Sergeant Leinweber attended the Dist181 safety meeting.

Recent incidents:

February 10, 5:00pm, officers responded to the station for a violation of order of protection complaint. Pending.

February 11, 11:23pm, officers responded to a residence for a domestic battery report. The offender was placed into custody, charged, and transported to DuPage County Jail.

February 11, 10:50pm, officers stopped a motorist for having suspended registration. It turns out the driver did not have a valid driver's license and was wanted for failing to appear in court. The driver was taken into custody and her vehicle was administratively towed.

February 13, 9:05am, officers stopped a motorist for speeding on Chicago Ave. Officers discovered the driver had a revoked driver's license for multiple DUI infractions. The driver was placed into custody and processed at the station. There vehicle was impounded and is now subject to seizure.

February 13, 12:53pm, officers responded to the 285 N Richmond apartments for what was initially reported to be a home invasion and abduction. Officers were able to take the alleged offender into custody. Investigation continues.

February 15, 11:52pm, officers responded to a mental health crisis. The person in question was transported for evaluation.



316 Park Avenue
Clarendon Hills, Illinois 60514
630.286.5430

MEMORANDUM

To: Zachery Creer, Village Manager
From: Dave Godek, Acting Fire Chief
Date: February 16, 2024
Subject: Weekly Department Report 2024-06

1. Fire Prevention Bureau Activity.
 - Two new residential sprinkler inspections were completed this week.
 - I met with building GC about their project.
 - Three fire inspections were completed this week.
 - I spoke with the fire alarm company about a new commercial project.
2. Training Report:
 - Training this week was EMS training.
3. COVID-19 Report:
 - COVID numbers have fluctuated over the last couple of weeks along with Flu and RSV.
4. Emergency Medical Services Report:
 - Stryker annual service scheduled.
 - Loyola EMSS came on February 14th and provided a course on documentation.
 - Biotron was here February 13th to service our AED's and cardiac monitors and we have pads and batteries to purchase.
5. Emergency Management Report:
 - Nothing to report this week.
6. Du-Comm Report:
 - I attended the Du-Comm Fire Subcommittee with extensive discussion on fire channel patching and the new Starcom radios coming and the problems with them are being addressed so safe equipment will be in the hands of our firefighters.
7. The key fob system at the fire station is now complete.
8. Vehicle Maintenance:
 - Engine 86 is due for dashboard gauges to be replaced soon.
 - Medic 86 had an oil change this week.
 - Stryker service request was placed for both load systems.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills zero (0) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills once (1) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale twice (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont zero (0) times.
- Tri-State Fire Protection District responded Automatic Aid to Clarendon Hills zero (0) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Tri-State once (0) times.
- Engine 86 Crew responded to Hazmat call between Summit and Hodgkins.
- The Fire Department responded to twenty (20) emergency calls in the past week.
- Run stats for the week were Fire 20% and EMS 73%

10. Sharing of Services:

- Ongoing automatic aid daily.
- On Wednesday Westmont Engine # 183 came out for joint training and crews pre-planned a condominium complex. Crews reviewed building floor plans, utilities, fire alarm and sprinkler systems, fire pumps for the complex and their operations.

