



Weekly

REPORTS

April 26, 2024

Manager's Report

Report 1.

Finance Dept. Report

None

Public Works Dept. Report

Report 2.

Community Dev. Dept. Report

Report 3.

Police Dept. Report

Report 4.

Fire Dept. Report

Report 5.

Public Safety Director

Report 6.



VILLAGE *of*
CLARENDON HILLS

VILLAGE CALENDAR

See www.clarendonhills.us

Thu, May 2

**Zoning Board of
Appeals and Planning
Commission Meeting**

Mon, May 6

LRS E-Waste Pickup



MEMORANDUM

To: Village President Tech and Board of Trustees
From: Zachery Creer, Village Manager
Date: April 26, 2024
Subject: Weekly Report

- **Next Board Meeting** – The next Board Meeting is to be held on Monday, May 20th, at 6:30 PM at the Village Hall.
- **Electronic Waste Collection** – Clarendon Hills residents who are serviced by Lakeshore Recycling Systems (LRS) will be allowed to place accepted electronic waste items at their curb for collection by LRS on Monday, May 6, 2024. **The deadline to register for this one-day pick-up is May 2nd!** Register at <https://www.lrsrecycles.com/schedule-clarendon-hills-e-waste-pickup/>
- **Job Opening: Fire Chief** – The Village posted the ad for the vacant Fire Chief position this week. For more information and to apply, please visit the website. <https://www.clarendonhills.us/employment>
- **Job Opening: Seasonal Maintenance Worker** – The Village is looking for one Seasonal Maintenance Worker position. For more information and to apply, please visit the website. <https://www.clarendonhills.us/employment>
- **IRMA OSHA Compliance Visit** – Staff from the Village's Liability and Worker's Compensation provider IRMA was on site this week to review Village policies and procedures.
- **Centennial Happenings!** - In honor of our daisy history, Free Daisy seed packets can be picked up from the Library and Village Hall. In addition, Centennial Volunteer Day is approaching, did you sign up for May 18th? See the following flyers regarding the events that day. If you haven't yet done so, start your Clarendon Hills Event Passport Adventure!
Sign up for Volunteer Day and keep up with events at <https://www.clarendonhills.us/centennial>

Notre Dame Parish - Clarendon Hills Infant Welfare Food Drive
In conjunction with the Centennial Celebration Volunteer Day

May 18, 2024

10am to 1pm

Notre Dame Parish (64 Norfolk Ave) Parking Lot



Walker Elementary School Recycling EXTRAVAGANZA!
In conjunction with the Centennial Celebration Volunteer Day

May 18, 2024

9am to 12 pm

Walker Elementary School Parking Lot (120 Walker Ave)



MEMORANDUM

To: Zach Creer, Village Manager
From: Joe Ferrel, Operations Superintendent
Date: April 26, 2024
Subject: Weekly Report

1. Crews were on Churchill early this week to repair a water main valve, the bolts had deteriorated and caused the valve to fail and leak.
2. Landscaping, ditch work and road edging with dirt, seed, and sod was accomplished, along with watering all those areas and the flower beds in the downtown.
3. The business district barricades and vinyl covers were placed for outdoor dining.
4. Culvert repairs were completed along with cold patching on Chicago Ave and other areas.
5. PW Director McLaughlin attended an IDOT meeting introducing updates and changes to the Manual on Uniform Traffic Control Devices (MUTCD).
6. Several trees were removed and stumped out.
7. Today is Arbor Day! The Public Works crew planted a Triumph Elm tree to commemorate the day. The tree was planted at the intersection of Norfolk and Hiawatha Dr. The Village is celebrating being Tree City USA for 34 years.



Collin Franco and TJ Bueser with a Triumph Elm



MEMORANDUM

TO: Zach Creer, Village Manager
FROM: Ed Cage, AICP, Community Development Director
DATE: April 26, 2024
RE: Community Development Department Report

1. **Economic Development Commission Meeting:** Staff attended the Economic Development Commission meeting on April 25th. The main discussion was the current Ogden Ave Tax Increment Financing District (TIF) and the future 55th Street TIF.
2. **APA/ISS Conference:** Staff virtually attended the annual APA Illinois State Section Conference this week.
3. **Old Fire Station:** There has been a significant amount of interest with the posting of a “For Sale” sign at the old Fire Station at 214 Burlington. Staff has sent these groups a request for proposal (RFP) so that each proposal can be fully evaluated by the Village, in terms of plan, use, and purchase price.
4. **ZBA/PC Meeting:** A regular ZBA/PC meeting has been scheduled for May 2nd. The agenda item for review is the Re-subdivision Plat for the swimming pool complex. This item, while not a public hearing, will need review and approval from both the ZBA/PC and the Village Board.
5. **Restaurant Meeting:** Staff met with the new prospective operator of a Korean Restaurant that intends to occupy a space on Ogden Ave.

MEMORANDUM

To: Village Manager Creer
From: Chief E. Leinweber
Date: April 26, 2024
Subject: Weekly Activity Report



Recent Training, Meetings and Events:

- Officer Calderon attended a Train the Trainer course that enables him to conduct in-house department training.
- Officers Kane and Gerstenkorn attended a course on Emergency Vehicle Operations.
- The department participated in an IRMA audit pertaining to OSHA regulation guidelines.
- I attended the annual Illinois Chiefs of Police Conference held in Tinley Park.

Recent incidents:

April 19, 3:26pm, officers responded to the ten block of Walker Ave and assisted a citizen whose parked vehicle was hit by an unknown suspect vehicle. Officers documented the damage and conducted follow-up but were unable to locate the other vehicle involved. The citizen was provided a report for their record.

April 19, 11:21pm, officers responded to the area of Rte 83 & 75th St in Willowbrook to investigate a report of possible traffic accident/near miss incident that took place on 55th St near Clarendon Hills Rd. Upon speaking with the driver of the suspect vehicle, officers observed indicia of alcohol consumption and possible intoxication. Further investigation by officers led to the driver being arrested for DUI alcohol. The driver was processed at CHPD and released to an UBER.

April 20, 3:36pm, officers responded to a long vacant residence on the one hundred block of Walker Ave for the report of an exterior door that appeared to be forced open. The owner of the property advised officers the damage likely occurred within the last 48 hrs. The owner had been alerted by a neighbor who cuts the lawn at the property. Officers searched the interior of the residence which is in a state of demolition, with no evidence of further damage or theft.

April 22, 1:45pm, officers assisted a resident on N Prospect Ave who reported they were victim to fraud/identity theft. The victim reported their credit card information had been used by an unknown individual to make multiple store purchases without their knowledge. The victim was provided identity theft resources and a report. Investigation pending.

April 22, 1:47pm, officers responded to a residence on Oxford Ave for a domestic issue. Upon arrival, officers were advised a verbal argument took place between family members. Officers were able to quell the situation and provided advice/resources.

April 22, 10:42pm, officers responded to the area of the two hundred block of N Richmond for a reported unknown problem. Upon arrival, officers found evidence that a physical domestic altercation had taken place between family members. The suspect had fled the scene but was later located by officers and subsequently arrested. The subject was transported to the station, charged with two counts of domestic battery, criminal damage to property, two counts of disorderly conduct and transported to the DuPage County Jail.

April 23, 4:50 pm, officers responded to a business on Park Ave that reported a theft of property from the store. The caller advised they believed to have a possible suspect as someone had previously inquired about the item that was stolen. Investigation pending.

April 24, 10:56pm, while patrolling 55th St near Holmes Ave, officers observed a vehicle travelling westbound without rear taillights as required. Upon speaking with the driver, officers learned the driver did not possess valid insurance for the vehicle which caused their temporary issued drivers license to be invalid. The driver was cited for no valid temporary license, operating an uninsured motor vehicle, improper lighting and released.

April 25, 1:49pm, officers responded to the area at the two hundred block of Holmes Ave for a subject having a mental health incident. Officers located the subject and were able to calm the situation. The subject was ultimately transported to a medical facility for further assistance.

April 26, 3:32am, officers responded to the report of a domestic incident in the area of the two hundred block of Railroad Ave. The caller advised an argument took place between them and their partner who are in a dating relationship. Officers did not observe any evidence of physical injuries and the caller refused medical treatment. Advice and domestic resources were provided.



MEMORANDUM

To: Zachery Creer, Village Manager
From: Dave Godek, Acting Fire Chief
Date: April 26, 2024
Subject: Weekly Department Report 2024-16

1. Fire Prevention Bureau Activity.
 - I conducted several residential sprinkler inspections with FSCI.
 - One residential sprinkler inspection was completed this week.
2. Training Report:
 - FF/PM McReynolds has completed his 30-hour Battalion Chief Operational Development Program.
 - FF/PM Hernandez, Gloodt, and Penn are attending Company Officer Fire Officer [COFO] course.
 - Our training committee met on April 23, 2024, and discussed movement in the program.
 - Lexipol policy kickoff meeting was attended on April 24, 2024.
 - Crews are driver training on Engine 87. [Hinsdale Engine 85]
 - Shift duty crews are starting to perform shift training as a group also to promote teamwork.
 - Captain Rediehs met with our representative from OSFM this week.
 - Physical consumption conditioning has been developed and will start after the beginning of May 2024.
3. COVID-19 Report:
 - COVID numbers have lowered over the last couple of weeks along with Flu and RSV.
4. Emergency Medical Services Report:
 - I met with Loyola at the Mandatory Safety Huddle meeting via Teams on April 24, 2024.
 - Crews were notified of the Safety Huddle content Loyola released for their ongoing training.
5. Emergency Management Report:
 - AVM Johnson and DC Krupp are working towards recruitment for POC program. No work has started in recruitment for the part-time program at this point.
 - Director Dalen, Captain Rediehs, and I met with IRMA this week for an OSHA preparedness inspection. We have taken away some valuable information for our operation moving forward.

6. Du-Comm Report:

- Hinsdale Interim Chief Carlson and I changed some programming regarding the sharing of Ladder 86.
- Zendesk ticket was placed on station alerting system for an evaluation. [Open]

7. Station construction vendors are starting to come in and set up quotes for insulation issues. Vendors came out with their solutions and are waiting for the quotes.

- We obtained a \$3,600 quote for our insulation project and will get another quote.
- Another vendor came out to access on April 19, 2024, and waiting on the quote.

8. Vehicle Maintenance:

- 2012 Ford Expedition is due for preventive maintenance soon.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills once (1) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills once (1) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale zero (0) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont once (1) times.
- Tri-State Fire Protection District responded Automatic Aid to Clarendon Hills zero (0) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Tri-State Fire Protection District zero (0) times.
- The Fire Department responded to seventeen (17) emergency calls in the past week.
- Run statistics for the week at this point are Fire 40 % and EMS 60 %

10. Sharing of Services:

- Ongoing automatic aid daily.
- Joint vehicle sharing of Ladder of TL86 and Engine 85 in our respective stations continues. The call count has been low, and the program is progressing well. Some of the repair parts have arrived for Tower 84 but the Technician is scheduled to be out May 20, 2024. Once the repairs are complete the respective vehicles will be returning to their stations. More to come on this project.



VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: April 26, 2024
To: Village Manager Creer
From: P. Dalen, Public Safety Director
Subject: Weekly Activity Report



Meetings and Events

- We held a training committee meeting at the FD. Training has been mapped out for the short term. A long-term plan is pending.
- I met with Manager Creer, AC Godek, and DC Krupp for our weekly review.
- AC Godek, DC Krupp, and I met with a representative from Lexipol. Policy onboarding has started. We plan to meet on a weekly basis.
- I set a meeting with FGM Architects to discuss a new fire station site plan and build.
- Staff met with representatives from IRMA regarding OSHA compliance in the FD and PD.