



Weekly

REPORTS

May 17, 2024

Manager's Report

[Report 1.](#)

Finance Dept. Report

[None](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)

Public Safety Director

[Report 6.](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Sat, May 18

Centennial Volunteer Day!

Mon, May 20

Village Board Regular Meeting

MEMORANDUM



To: Village President Tech and Board of Trustees
From: Zachery Creer, Village Manager
Date: May 17, 2024
Subject: Weekly Report

- **Next Board Meeting** – The next Board Meeting is to be held on Monday, May 20th, at 6:30 PM at the Village Hall.
- **Du-Comm Tour** – On Tuesday, May 14, Trustees Chaundry, DeAngelis, Tuttle and AVM Johnson attended a tour of Du-Comm, the Agency that dispatches our Public Safety services.
- **Chamber All Member Meeting/Joint Chamber Event** – Director Cage and AVM Johnson attended the Chamber of Commerce monthly all member meeting on Wednesday. Also, on Wednesday AVM Johnson attended a joint Chamber event in Burr Ridge.
- **Job Opening: Chamber of Commerce Digital Marketing Assistant** – The Chamber of Commerce has an opening for a part-time Digital Marketing Assistant. For more information and to apply, please visit the website. <https://www.clarendonhillschamber.com/employment>
- **Centennial Art Show** – AVM Johnson attended the Centennial Art Show Reception along with the Chamber of Commerce Director. It was a wonderful event sponsored by Hamel Dental, Clarendon Hills Library, and North Hill Framing. A very special *Thank you* to The Birches for hosting the event and going the extra mile to celebrate the Village's Centennial!
- **Volunteer Day May 18** – Volunteers were at Village Hall this morning preparing for the Centennial Volunteer Day tomorrow. Looks like it should be a great event! More information on how to sign up is listed below in the Centennial Happenings!

Centennial Happenings!

With the warmer weather, we are all excited to be celebrating our Centennial Summer with so many great events. Check out the May Centennial Happenings listed here!

- [The Centennial Volunteer Day is May 18th****](#)

Please **SIGN UP TODAY** (*but no later than May 15*) AT: <https://bit.ly/CHCentVol>

You don't want to miss out on participating in this awesome event! Projects that still need volunteers range from handing out food drive flyers at the Clarendon Hills Jewel, gardening, spring indoor and outdoor cleanups, helping at the Walker Elementary School recycling drive and many more. This is a great way to give back to such a wonderful community and earn service hours!

For those who have signed up! Before you head to your project on May 18th, plan to stop by the Village Hall from 8 am to 12 pm to pick up your free Volunteer t-shirt. The Lions Club will be handing out popcorn and there will be snacks to take with you to your project. If you can, please join us at the Village Hall lawn on May 18th at 8:30 am to participate in a group photo to memorialize this event!

- [Notre Dame Parish – Clarendon Hills Infant Welfare Food Drive May 18th! 10 AM to 1 PM](#) [See Details here.](#)
- [Walker Elementary Recycling Extravaganza – May 18th 9 AM to Noon.](#) [See details here.](#)
- [Historical Society Open House May 18th](#) at Heritage Hall from Noon to 2 PM. Heritage Hall is located at 50 Sheridan Ave.
- [Free Daisy Seeds](#) – Did you get yours yet? They are going quick. Pick up at Village Hall or Library.
- [Friends of the Library Plant sale May 18th](#) at the library from 9:30 AM to Noon.
- [Passport Adventure Books](#) – be sure to get your Passport Adventure book at the library, Daily Scoop or Village Hall to collect stamps at the various events and participating businesses throughout the year to enter a raffle for various prizes on December 6th!

See all Centennial Events here!

- [Farmers Market](#) starting Thursday May 16th from 7AM to 1PM weekly at Village Hall Plaza
- [Village Board](#) meeting is [May 20th](#) at 6:30 PM

KEEP UP WITH THE LATEST HAPPENING WITHIN THE VILLAGE BY CHECKING IN WITH OUR WEBSITE AT
www.clarendonhills.us



MEMORANDUM

To: Zachery Creer, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: May 17, 2024
Subject: Weekly Report

1. Staff fielded a few more calls about Cicadas. Public Works is not staffed to wrap all young parkway trees. While some damage may occur, most trees will rebound in the following years. Keeping trees watered to promote their health will help to reduce any stress placed on the trees. Residents are allowed to net the parkway trees at their homes. More information is available from the Morton Arboretum. <https://mortonarb.org/plant-and-protect/tree-plant-care/plant-care-resources/2024-cicada-emergence/#how-to-prepare>
2. As directed by the Illinois EPA, another set of letters went out to homes served by lead or galvanized water service lines. The IEPA requires that these lines be phased out over the next 15 years. A separate letter went out to those homes that are listed as unknown in our service line material inventory. Those homeowners are requested to contact Public Works so that we can identify the material of their service line.
3. Two water main valves were dug up and repaired.
4. An extension was added to the base of one fire hydrant.
5. Regular lawn mowing and edging occurred.
6. A curb was repaired in the Downtown.
7. Mulch was delivered to the Historical Society.
8. Crews set up for the Farmers Market.
9. Cones were delivered to Walker School for an event this weekend.
10. A banner was installed at Village Hall for an event this weekend.
11. Cones were delivered to Tierra Distillery for a food truck to park on the street.
12. Watering of plant beds, new grass seed and landscape maintenance was completed.
13. Weeding of various beds around Village Hall and the Downtown occurred this week.
14. JULIE locates were completed and water samples taken.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Zach Creer, Village Manager
FROM: Ed Cage, AICP, Community Development Director
DATE: May 17, 2024
RE: Community Development Department Report

1. **214 Burlington RFPs:** Staff received two formal proposals to purchase the former Fire Station Village-owned property located at 214 Burlington Ave.
2. **Chamber of Commerce Meeting:** Staff attended the Chamber of Commerce meeting and provided the Village update on various development-related projects.
3. **153 Juliet Ct:** Staff requested the new property owner cut their grass and weeds, which was done. Also, the new property owner has indicated that they will be tearing down the house and constructing a new single-family residence to replace it, at this location. This property has been an "eye-sore" for quite some time, and the demolition of the house will finally address this issue for good.
4. **Code Enforcement:** The following code enforcement activities occurred this week:
 - 260 block of S. Prospect, tall grass, corrected.
 - 260 block of S. Prospect, tall grass, corrected.
 - 100 block of N. Prospect, IPMC Violations, Staff met with resident and made progress.
 - 150 block of Juliet Ct, tall grass, corrected.
 - 150 block of Juliet Ct, tall grass, Staff met with owner and made progress with the owner on multiple items.
 - 20 block of Hiawatha, two violations, notice sent to owner.
 - Western Ave, Adjudication case was heard and went to continuance for June.
 - 500 block of Burlington, nuisance violations, corrected.
5. **Meeting:** Staff and the Village Manager met with Maercker School District 60 to discuss the proposal for the 55th Street TIF.

To: Village Manager Creer
From: Chief E. Leinweber
Date: May 17, 2024
Subject: Weekly Activity Report



Recent Training, Meetings and Events:

- Ofc Pech conducted the first of two department training days on felony traffic stop procedure.
- Sgt Porter and I attended a two-day NEMRT class on de-escalation tactics.
- Sgt Finfrock and I attended a presentation by Hexagon regarding field-based reporting updates.
- Sgt Finfrock made a presentation on school safety at HMS.
- This month's CourtSmart and Police Law Institute topics address constitutional law and crisis intervention tactics/de-escalation.

Recent incidents:

May 10, 11:20am, the department was contacted by DuPage County Court Services about a resident in town with two active FTA warrants. Upon confirming the warrants, officers located the subject at their residence and placed them into custody. The subject was transported to the DuPage County Jail.

May 10. 1:44pm, a resident on Oxford Ave called to report an unknown subject called their cell phone and told them their Amazon account had been compromised. The caller then requested personal info from the resident and used that info to pay for social media subscriptions. Officers provided identity theft resources and are investigating further.

May 10, 9:32pm, officers responded to a residence on N Richmond for a well-being check regarding a subject who was not allowed to be at the address. DuPage County Probation advised officers the subject in question was in violation of a court order. Officers located the subject, took them into custody and transported them to the DuPage County Jail.

May 11, 8:12pm, a resident of N Prospect Ave called to report of delayed theft. The resident advised the house is in the process of being sold and some items that were left on the front porch were missing. Officers canvassed the area and are investigating further.

May 12, 8:49am, officers responded to a residence on Oxford Ave for a domestic issue. The residents advised they were having a verbal argument about their relationship. Officers were able to mediate the situation and provided advice to both parties.

May 12, 6:59pm, while conducting a traffic survey on the one-hundred block of Chicago Ave, officers observed a vehicle traveling e/b at a speed greater than the posted limit. The driver was cited for a misdemeanor speeding violation, issued a court date, then released.

May 14, 10:01am, officers met with a resident at the station regarding an attempted identity theft. Officers provided advice and identity theft resources.

May 14, 1:41pm, officers observed a vehicle traveling w/b on the one-hundred block of Chicago Ave at a speed in excess of the posted speed limit as well as failure to signal a lane change. The driver was stopped and cited for failure to signal, misdemeanor speeding, issued a court date, then released.

May 14, 3:41pm, officers spoke with a resident at the station who advised they were the victim of a domestic battery by their spouse that had occurred at the residence on Norfolk Ave. Officers observed evidence of physical injuries as a result of the domestic. Officers located the spouse, spoke with them and ultimately took them into custody. The subject was charged with two counts of domestic battery and transported to the DuPage County Jail.

May 14, 8:47pm, officers responded to a residence for a subject having a mental health episode. Officers were able to calm the situation and provided resources to the family.

May 15, 10:05, officers observed a vehicle traveling w/b on 55th St near Western Ave at a speed above the posted limit. Officers stopped the vehicle and discovered the driver did not possess a valid license or insurance for the vehicle. The driver was cited for speeding, operating an uninsured motor vehicle, no valid driver's license and released. The vehicle was towed from the scene.

May 16, 9:08pm, officers responded to a residence on N Richmond Ave for a domestic dispute. Officers spoke with the parties involved who advised they had a verbal argument earlier in the evening. No physical injuries were observed and one of the parties advised they would leave the residence for the night. Officers provided advice and resources to both subjects.



MEMORANDUM

To: Zachery Creer, Village Manager
From: Dave Godek, Acting Fire Chief
Date: May 17, 2024
Subject: Weekly Department Report 2024-19

1. Fire Prevention Bureau Activity.
 - Six fire inspections were conducted this week.
 - Fire trouble alarm report cleared.
 - Two residential sprinkler inspections for new homes were conducted this week.
2. Training Report:
 - The Training committee's next meeting is coming soon.
 - Our Training Officer is busy working on our new training plan.
 - Members attended pre-planning training this Wednesday.
3. Station Report:
 - We obtained a quote for the insulation project of \$3,600.
 - Fire alarm, Sprinkler, and Fire extinguisher inspections were conducted this week for all village buildings as part of our 2024 building services.
 - We are also working with a new Generator vendor for all village buildings.
 - We started a records disposal program with the State of Illinois to properly dispose of records.
4. Emergency Medical Services Report:
 - 2024 EMS Week is coming next week for our EMS responders. 50TH Anniversary of HONORING OUR PAST and FORGING OUR FUTURE.
 - New SMOs are coming June first.
5. Emergency Management Report:
 - DuPage Chiefs meeting attended this week.
 - Director Dalen, DC Krupp, and I met this week about the implementation of the Lexipol Policy program.
6. Du-Comm Report:
 - Du-Comm Chiefs meeting attended.

7. Public Education:

- Spring Clean-Up Day at Fire Station as part of the Clarendon Hills Centennial Volunteer Day will be on May 18th at the Fire Station.
- Fire Engine ride to school on May 17th.
- Touch a Truck will be attended by Ladder and Medic crews on May 18th.
- Fire Engine Ride to school is scheduled for May 22nd.
- Fire Engine Ride to school is scheduled for May 24th.

8. Vehicle Maintenance:

- New vehicle battery placed in Utility 86.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills once (1) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills zero (0) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont zero (0) times.
- Tri-State Fire Protection District responded Automatic Aid to Clarendon Hills zero (0) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Tri-State Fire Protection District zero (0) times.
- The Clarendon Hills Fire Department responded to Oak Brook Fire Department once (1)
- The Fire Department responded to twenty (20) emergency calls in the past week.
- Run statistics for the week at this point are Fire 47 % and EMS 53%

10. Sharing of Services:

- Ongoing automatic aid daily.
- Joint vehicle sharing of Ladder of TL86, and Engine 85 report outlining the activity of the pilot project was issued to the Public Safety Director.
- Hinsdale Tower 84 went down for two days of maintenance this week.



VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: May 17, 2024

To: Village Manager Creer

From: P. Dalen, Public Safety Director

Subject: Weekly Activity Report



Meetings and Events

- Finance met with members of the fire department to discuss the payroll switchover.
- I met with AC Godek and DC Krupp regarding policy implementation.
- FGM Architects presented a scope and fee proposal for the fire station site plan development.
- Staff have been reviewing fire chief applications. So far, twenty-four applications have been submitted. Initial interviews will be scheduled next week.