



# Weekly

## REPORTS

May 17, 2024

Manager's Report

[Report 1.](#)

Finance Dept. Report

[None](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)

Public Safety Director

[Report 6.](#)



## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

Mon, May 27

Offices Closed -  
Memorial Day

Thu, May 30

Farmers Market

**MEMORANDUM**



**To:** Village President Tech and Board of Trustees  
**From:** Zachery Creer, Village Manager  
**Date:** May 24, 2024  
**Subject:** Weekly Report

- **Village offices are closed** Monday, May 27<sup>th</sup> in observance of Memorial Day.
- **Garbage Delay** – Due to the Memorial holiday, garbage pickup will be delayed a day.
- **Next Board Meeting** – The next Board Meeting is to be held on Monday, June 17, at 6:30 PM at the Village Hall.
- **Job Opening: Chamber of Commerce Digital Marketing Assistant** – The Chamber of Commerce has an opening for a part-time Digital Marketing Assistant. For more information and to apply, please visit the website. <https://www.clarendonhillschamber.com/employment>
- **Interviews** – AVM Johnson and Public Works leadership conducted seasonal maintenance worker interviews this week. Interviews for the vacant Fire Chief position are scheduled for next week.
- **Volunteer Day May 18** – The Centennial Volunteer Day was a great success! Thank you to Lana Ferren and her committee for planning a Community Day of Service!



## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** May 24, 2024  
**Subject:** Weekly Report

1. A contract was awarded to Schroeder Asphalt for the resurfacing of Holmes south of 55<sup>th</sup> Street and portions of 56<sup>th</sup> Street and 58<sup>th</sup> Street within the village limits. McIntosh alley is also included in that contract.
2. Watering of plant beds, new grass seed and landscape maintenance was completed.
3. 65 trees were planted this week by Apex Landscaping. The trees were purchased through the Suburban Tree Consortium and were supplied by Hinsdale Nursery. Nine different species were planted. Varieties include Oak, Sweetgum, Planetree, Tulip, Bald Cypress, Catalpa, Lilac and Kentucky Coffeetree.
4. Crews completed branch pickup for parkway trees damaged by the high winds on Tuesday night.
5. Patriotic banners were installed in the Downtown in observance of Memorial Day.
6. An asphalt patch was completed from a water main valve repair on Prospect. Additional patchwork is scheduled for next week on McIntosh.

## MEMORANDUM

TO: Zach Creer, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: May 24, 2024  
RE: Community Development Department Report

1. **214 Burlington:** Staff, along with the Village Manager and the Public Works Director met with the proposed developer of 214 Burlington Ave to discuss the planned reconstruction and repaving of the alley behind the subject property.
2. **7 S. Prospect Ave:** A new retail business has signed a lease and will be operating out of 7 S. Prospect Ave starting in June. The name of the new business is *La Vie En Rose Apothecary*.
3. **Code Enforcement:** The following code enforcement activities occurred this week:
  - 20 block of Hiawatha, garbage can chronic issue, case closed with full compliance.
  - 20 block of Indian, tall grasses/weeds, violation notice sent.
  - 200 block of Grant, tall grasses/weeds, case closed with full compliance.
  - 200 block of Grant, property questions answered, notified party via e-mail.
  - 16 W700 block of 57 Place, dumpster issue, out of district, guidance provided & case closed.
  - 100 block of Ogden, tall grass, notified Real Estate agent.
  - 5600 block of Western, water issues, Staff met with resident regarding excess stormwater problem.
4. **Western Ave:** Staff and the Acting Fire Chief/Code Enforcement followed up with a site visit on Western Ave. This was regarding complaints relating to drainage and negatively impacting a wetland.
5. **Proposed 55<sup>th</sup> Street TIF:** An informational letter was sent by our TIF Consultant to residents within 750-feet of the proposed new TIF boundary. This is a requirement of the State TIF Allocation Act and notifies residents of a public hearing scheduled for July 15<sup>th</sup>.

**To:** Village Manager Creer  
**From:** Chief E. Leinweber  
**Date:** May 24, 2024  
**Subject:** Weekly Activity Report



**Recent Training, Meetings and Events:**

- Ofc Pech conducted the second of two department training days on high-risk traffic stop procedures. All sworn department members have completed this training.
- Sgt Finfrock provided two "Ride to School with a Police Officer" escorts to local students.
- I attended the Du-Comm Police Operations Subcommittee meeting.
- Ofc Beth Espinosa was ceremoniously sworn in at the Village Board meeting on Monday.



**As summer travel begins, here are some helpful driving tips:**

<https://www.nhtsa.gov/summer-driving-tips>

**Recent incidents:**

May 18, 6:18pm, officers responded to an address on the 200 block of Oxford for a damage to vehicle report. The caller advised they witnessed a subject fall into the side of their vehicle causing a small dent. Officers advised the damage was civil in nature and provided the caller with options for restitution. The subject who fell was transported by CHFD for medical evaluation.

May 19, 9:59pm, while conducting speed enforcement on Rte 83, officers observed a motorcycle pass them traveling s/b at a speed well over the posted 55mph limit. Officers initiated a traffic stop of the

motorcyclist and they were issued a citation for misdemeanor speeding 35mph or greater over the posted limit.

May 20, 2:41pm, officers spoke with a resident regarding a fraud report. The resident advised they were being blackmailed by a subject they met online who threatened to ruin their life if certain money wasn't paid. Officers provided the caller with identity theft resources as a precaution and are investigating further.

May 21, 2:02pm, officers met with a resident at the station for a fraud report. The resident advised an unknown subject used their identity to purchase a vehicle at an out-of-state car dealership. The resident received loan paperwork in the mail alerting them of the fraud. Officers provided identity theft resources and are investigating.

May 21, 11:25pm, officers responded to a residence for the report of a missing person who had left the home after an argument. The subject in question returned while officers were on scene speaking with the caller. Officers assisted all parties and provided resource information.

May 22, 2:11pm, officers responded to the area of Waverly & Rose for a road rage incident. The caller reported they witnessed a near-miss traffic incident involving a young bicyclist near Norfolk & Mohawk and they were following the suspect driver. Officers made contact with both parties and are investigating the incident further.

May 23, 4:37am, officers observed a vehicle speeding as it traveled s/b on Rte 83. Upon stopping the vehicle and speaking with the driver, officers learned the driver's license was suspended and they did not possess valid proof of insurance for the vehicle. The driver was cited for driving while license suspended, operating an uninsured motor vehicle, speeding and then released. The vehicle was towed from the scene.



## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Dave Godek, Acting Fire Chief  
**Date:** May 24, 2024  
**Subject:** Weekly Department Report 2024-20

1. Fire Prevention Bureau Activity.
  - Six fire inspections were conducted this week.
  - The fireworks program is being reviewed for July 4<sup>th</sup> at Hinsdale Golf Club.
2. Training Report:
  - The Officers' group met Wednesday night prior to training.
  - Members attended Paylocity training for our new payroll platform coming in June.
  - FF/PM Penn attended the IAAI conference on Thursday.
  - FF/PM McReynolds completed Rope Operations.
3. Station Report:
  - We finished up fire alarm testing for this week.
4. Emergency Medical Services Report:
  - 2024 EMS was this week for EMS responders. 50<sup>TH</sup> Anniversary of HONORING OUR PAST and FORGING OUR FUTURE.
  - New SMO's are coming June 1st from our May training.
  - The Loyola EMSS meeting was attended on Tuesday by FF/PM Hernandez.
5. Emergency Management Report:
  - Nothing to report this week.
6. Du-Comm Report:
  - Monday, we evaluated the new Starcom portable radios coming 40-plus weeks out. This was held at the county complex with agencies from Du-Comm and ACDC. Motorola and ETSB hosted this event.
7. Public Education:
  - Spring Clean Up Day at Fire Station as part of the Clarendon Hills Centennial Volunteer Day was on May 18<sup>th</sup> at the Fire Station and the Volunteers did a great job.

8. Vehicle Maintenance:

- Utility 86 went into the shop for a starter and was back the same day.
- Utility 87 went to Ford on Friday for brief same-day service.
- I coordinated service for Ladder 86 next week for water tank lights out. At this point we are not sure if it's a light issue or a water sensor issue, the vehicle is still in service.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills twice (2) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills twice (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont zero (0) times.
- Tri-State Fire Protection District responded Automatic Aid to Clarendon Hills zero (0) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Tri-State Fire Protection District zero (0) times.
- The Clarendon Hills Fire Department responded to Oak Brook Fire Department zero (0)

  

- The Fire Department responded to twenty-two (22) emergency calls in the past week.
- Run statistics for the week at this point are Fire 45 % and EMS 55 %

10. Sharing of Services:

- Ongoing automatic aid daily.
- School District 181 celebrates Kelly Turrentine's 35 years of teaching with one last ride.



# VILLAGE OF CLARENDON HILLS PUBLIC SAFETY



DATE: May 24, 2024

To: Village Manager Creer

From: P. Dalen, Public Safety Director

Subject: Weekly Activity Report

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## **Meetings and Events**

- Finance met with members of the fire department to discuss Paylocity implementation.
- AC Godek, DC Krupp and I met for our weekly policy implementation meeting.
- I met with the FD officer crew to discuss implementing the Foreign Fire Insurance Board, among other things.
- Interviews for fire chief applicants begin next week.

Please welcome the Department's new firefighters! (*These are volunteers from Volunteer Day!*)

