



Weekly

REPORTS

June 14, 2024

Manager's Report

[Report 1.](#)

Finance Dept. Report

[None](#)

Public Works Dept. Report

[None](#)

Community Dev. Dept. Report

[Report 2.](#)

Police Dept. Report

[Report 3.](#)

Fire Dept. Report

[Report 4.](#)

Public Safety Director

[Report 5.](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Fri, Jun. 14 - Sat, Jun. 15

Chamber of Commerce
Daisy Days

Sun, Jun. 16

Daisy Dash 5K

Mon, Jun. 17

Village Board Regular
Meeting



MEMORANDUM

To: Village President Tech and Board of Trustees
From: Zachery Creer, Village Manager
Date: June 14, 2024
Subject: Weekly Report

- **Next Board Meeting** – The next Board Meeting is Monday, June 17th at 6:30 PM at the Village Hall.
- **AT&T Utility Work-** Village staff received a number of complaints from concerned residents regarding the utility work being performed in the Stonegate neighborhood by an AT&T subcontractor to expand their fiber network. Police have been monitoring the parking and traffic situation, and our public works department has been actively meeting with residents regarding construction in backyard easements and parkways. Ultimately, AT&T has a right to do this work under their state franchise, however, the Village is trying to work with them to lower the disruption on residents. Restoration of landscaping is to occur 10 days after the completion of the entire project, per Village code.

Given the large number of telecoms looking to do work in town over the next couple of years, staff is reviewing ways it can better interface with utilities and residents to make these projects run more smoothly.

- **Sparrow Coffee-** Village staff reached a tentative agreement with Sparrow Coffee regarding a forgivable TIF loan to make necessary improvements to the property. This is expected to be up for approval at the July Village Board Meeting, and Sparrow has already begun some construction work on the property.
- **104 Walker-** 104 Walker development was up for PUD concept review with ZBA last week. Staff met with the Developer this week, and they are already making some revisions based on the feedback they received. They are also moving forward with investing the resources necessary to provide more stormwater engineering and traffic engineering in advance of the next public meeting.

- **Centennial Concert**- Staff received an initial contract for the centennial concert band. It is currently in legal review.
- **Outdoor Dining**- Staff received 4 different concepts (1 from a contract, 2 unsolicited from local architects, and one from staff) on outdoor dining and streetscape improvements. These are under review by Village staff and Trustees to refine into a plan to be reviewed by businesses and ultimately the downtown design review and Village Board in a public forum.
- **Alley Outdoor Dining**- Staff is working on multiple plans to try to better utilize existing private property for outdoor dining, such as private alleys. Hopefully, these creative ideas can work as there are less trade-offs versus using parking, and these spaces tend to be in need of aesthetic improvements.
- **Job Opening**- The Public Works Department has an opening for Maintenance Worker I. For more information and to apply visit the Village website at <https://www.clarendonhills.us/202/Employment-Opportunities>
- **Daisy Days** - The annual Daisy Days festival, sponsored by the Chamber with the support of the Village, is taking place today (Friday) and tomorrow. The weather looks great, so please bring the kids out and enjoy the event, and remember to support our local businesses, particularly those affected by the closing of Prospect Avenue. New this year, as part of our Centennial Celebration, are activities on the north side of the train tracks.
- **Daisy Days Centennial Additions** - The Historical Society will be presenting plaques to centennial homes owners at 11am on Saturday at Village Hall. The Centennial documentary debut will immediately follow the presentation and will continue showings until 3pm. Also new this year is the Young Entrepreneur Daisy Shop in front of Village Hall and the Centennial Car Show across the street along Burlington Ave.
- **Daisy Dash** – The annual Daisy Dash 5K also occurs this weekend (Sunday). This is an iconic fund-raising event that has now been going on for several decades. The Village is supporting this effort and takes advantage of the closing of streets for Daisy Days to maintain safety.
- Thank you to the organizers from the Chamber of Commerce, Daisy Dash Foundation, Public Works Department staff, and Police staff for their extra work put into these events this weekend.





1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Zach Creer, Village Manager
FROM: Ed Cage, AICP, Community Development Director
DATE: June 14, 2024
RE: Community Development Department Report

1. **Meeting:** Staff and the Village Manager had a virtual meeting with Holladay Properties to discuss next steps after the Concept Plan review at the ZBA/PC meeting on 6/6/24.
2. **Code Enforcement:** The following code enforcement activities occurred this week:
 - Staff met this week to review three possible code changes coming up.
 - Staff is working with our legal department on an adjudication-related property.
 - 200 Block of Stonegate, sidewalk encroachment, violation notice sent.
 - 200 Block of Walker, dead trees issue, Staff met with owner who's getting quotes and reviewing their property plat.
 - South side construction sites visited.
 - 5600 Western, drainage issue, Staff met with resident about drainage as per the request of Adjudicator prior to next week's hearing.
 - 223-225 Burlington Ave, status check, Mycroft Phase II building site was visited and moving along well.
3. **Meeting:** Staff had a virtual meeting with CivicPlus to discuss permit software. This was an informational meeting only.
4. **ZBA/PC Meeting:** Due to the July 4th holiday, the regular ZBA/PC meeting will be moved to July 11th. As of today, the tentative agenda has two action items, one being the 104 Walker public hearing and the other a residential garage setback variance on Hiawatha
5. **7 S. Prospect:** Staff is working with the proposed new tenant's architect for 7 S. Prospect to add new business signage and improve the front façade of the unit.

To: Village Manager Creer
From: Chief E. Leinweber
Date: June 14, 2024
Subject: Weekly Activity Report



Recent Training, Meetings and Events:

- Officers have been attending red dot optics sight training at the range in Lemont.
- I attended the DuComm Chief's operations committee meeting in Wheaton.
- Several officers participated in the written exam portion of the Sergeant test process.

Recent incidents:

June 8, 8:54pm, officers responded to an address on Woodstock for a trespassing complaint. Officers made contact with a subject who had previously been advised they were not allowed on the property. The subject was cited for trespassing and advised not to return.

June 9, 1:56pm, officers responded to a domestic report at a residence on Oxford Ave. Upon arrival, officers spoke with the residents who advised having an argument that became physical. The aggressor was taken into custody, charged with two counts of domestic battery and transported to the DuPage County jail.

June 9, 6:55pm, officers observed a vehicle disobeying the traffic control device on Burlington near Rose. Upon stopping the driver, officers discovered the vehicle registration was suspended and the driver did not have a valid license. The driver was cited for the violations and released.

June 10, 1:32am, officers responded to a residence on N Richmond for an intoxicated subject alcohol overdose. The subject had passed out and CHFD was called to the scene for evaluation. The subject was transported to the hospital for treatment.

June 10, 10:06am, the Clarendon Hills Park district called CHPD to report criminal damage to property. Park district staff advised an unknown subject/s destroyed the stand-alone library box and a fence topper in Prospect Park.

June 11, 3:59pm, officers observed a vehicle traveling e/b on Rte 83 near Coe at a very high rate of speed. Officers stopped the vehicle and cited the driver for class A misdemeanor speeding.

June 12, 5:56am, officers took a report of criminal damage to the library box in Hosek Park. It appears fireworks were detonated inside the box.

June 13, 2:39pm, officers responded to the Jewel/Osco at 303 Holmes for a well being check on a subject behind the building. Upon arrival, officers located the subject who was mumbling incoherently to themselves. While trying to speak to the subject, they became agitated and battered the officer by

throwing water, a can, and spitting directly in the officer's face. The subject was taken into custody and transported to the hospital for evaluation. Further investigation and battery charges are pending.

June 13, 6:32pm, officers responded to a residence on Tuttle for damage to a freshly seal coated driveway. The victim advised the incident was caught on the home security cameras and they could identify the subject in question however they did not wish to press charges.



MEMORANDUM

To: Zachery Creer, Village Manager
From: Dave Godek, Acting Fire Chief
Date: June 14, 2024
Subject: Weekly Department Report 2024-23

1. Fire Prevention Bureau Activity.
 - I was working with Johnson Controls Representative on two accounts.
 - The final fire alarm test at 200 Park was conducted this week for the new fire alarm.
 - I met with a fire alarm company to complete a new fire alarm at Notre Dame Church and Parish.
2. Training Report:
 - 11 Members trained in a Conditioning Consumption test this week.
 - FF/PM's Hernandez and Penn attended Fire College at Illinois Fire Service Institute last weekend.
3. Station Report:
 - The dishwasher in the kitchen was fixed with a leak issue.
 - The garage door at the station was repaired as it was out of track.
 - Hastings Ventilation came out to service the Ladder truck exhaust tube.
4. Emergency Medical Services Report:
 - Both ambulances were deep-cleaned this week.
 - The power cot lift system was repaired this week due to the loading track jamming up.
 - Loyola EMS training has this month off.
5. Emergency Management Report:
 - MABAS Division 10 meeting was held on Wednesday.
6. Du-Comm Report:
 - Chief Operations meeting was held at Du-Comm this week.
 - Support Services meeting re-scheduled to August 7th.
 - The new CAD update was installed on our computers this last week.

7. Public Education:

- Summer School visit was made on Tuesday to spend some time teaching fire safety and having fun at the same time.

8. Vehicle Maintenance:

- Squad 86- The turbo actuator service was completed this week and returned to service.
- Utility 87- Was sent to the shop for a new starter and leaking rear differential and returned to service.
- New Engine 86 was inspected in Wisconsin this week and will remain there for a few more days to complete some work before being delivered to our dealer. The dealer will then deliver the vehicle with the in-service training to follow.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale five (5) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont one (1) times.
- Tri-State Fire Protection District responded Automatic Aid to Clarendon Hills zero (0) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Tri-State Fire Protection District zero (0) times.
- The Western Springs Fire Department responded to Clarendon Hills one (1) times.

- The Fire Department responded to eighteen (18) emergency calls at the time of the report.
- Run statistics for the week at this point are Fire 53 % and EMS 47 %

10. Sharing of Services:

- Ongoing automatic aid daily.
- Sharing of Services meeting is scheduled for June 20th to complete the IGA process.
- Clarendon Hills Police and Fire worked together planning for Daisy Days festivities this weekend.



VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: June 14, 2024

To: Village Manager Creer

From: P. Dalen, Public Safety Director

Subject: Weekly Activity Report



Meetings and Events

- The initial fire chief interviews will be wrapped up on Monday.
- Manager Creer, AC Godek, DC Krupp and I met for our weekly meeting.
- AC Godek, DC Krupp and I continue to work on policy implementation.
- Staff met to discuss the upcoming 100-year celebration concert.
- AC Godek and DC Krupp traveled to Wisconsin to look over the new fire engine.
- Officers will be staffing Daisy Days and the Daisy Dash.