



Weekly

REPORTS

July 17, 2024

Manager's Report

Report 1.

Finance Dept. Report

None

Public Works Dept. Report

Report 2.

Community Dev. Dept. Report

Report 3.

Police Dept. Report

Report 4.

Fire Dept. Report

Report 5.

Public Safety Director

Report 6.



VILLAGE *of*
CLARENDON HILLS

VILLAGE CALENDAR

See www.clarendonhills.us

Mon, Jul. 22

Clarendon Hills Bank
Event Secretary of State
Mobile Unit

Wed, Jul. 24

Dancin' In The Street
Concert

MEMORANDUM

To: Village President Tech and Board of Trustees
From: Zachery Creer, Village Manager
Date: July 19, 2024
Subject: Weekly Report



- **Next Board Meeting** – The next Board Meeting is August 19, at 6:30 PM at the Village Hall
- **55th Street TIF Joint Review Board Meeting Continued** – The proposed 55th Street TIF Joint Review Board Meeting, which was held on Tuesday was continued to July 31st, at 10 am. The Joint Review Board is a meeting of taxing bodies and a resident (public member) to review TIF eligibility.
- **55th Street TIF Public Hearing** - The Public Hearing for the proposed 55th Street TIF is scheduled for August 19th at 6:30 pm at Village Hall.
- **Dancin' in the Street Concert of 2024** - The Centennial (music through the years) themed 2024 Dancin' in the Street concert series continued this week with record crowds! For information on the 2024 schedule please visit the chamber website <https://www.clarendonhillschamber.com/dancin-in-the-street>.
- **Train Station Close Out-** We met with John Burns regarding a final train station construction closeout. Preliminarily, it looks like the project will come in under the approved amount significantly, which is positive given the inflationary environment at the time of construction and a couple of change orders including environmental remediation.
- **Long Beach Indiana Fire Station-** Director Dalen, Acting Chief Godek, and DC Krupp toured a recently built fire station in Long Beach Indiana designed and built by the Holladay Group. We were impressed by the speed in which the project was completed.
- **Centennial Documentary** – The documentary is available on the [Village website here!](#)

MEMORANDUM

To: Zachery Creer, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: July 19, 2024
Subject: Weekly Report

1. Crews addressed storm damage on Monday and Tuesday.
2. Brush from the recent storms was hauled out for disposal.
3. Concrete repairs were made in a few locations.
4. Bushes were cut back at the corner of Walker and Park.
5. A storm sewer was repaired adjacent to the Fire House.
6. Mowing and watering of plants took place throughout the week.
7. Additional work this week included JULIE locates and lawn repairs.
8. Staff supported Dancin' in the Street and the Farmers Market.

MEMORANDUM

TO: Zach Creer, Village Manager
FROM: Ed Cage, AICP, Community Development Director
DATE: July 19, 2024
RE: Community Development Department Report

1. **Chamber of Commerce Meeting:** Staff attended the regular Chamber of Commerce meeting and provided the Village updates along with the Village Manager.
2. **Code Enforcement:** The following code enforcement activities occurred this week:
 - 200 block of Jackson, home occupation without approval, notice sent.
 - 240 block of Coe, drainage complaint, notice sent.
 - 401 55th Street, tall grass/weeds complaint, notice sent.
 - 415 Ruby, permit expired and require an extension, notice sent.
 - 400 block of Naperville, dead tree, tree being removed in sections.
 - 100 Walker, sign provisions, sign was removed.
 - 55th Street and Holmes, sign provisions, sign removed.
3. **Meeting:** Staff met with representatives of the Homeowner's Association south of 55th Street.
4. **Sparrow Coffee:** Representatives of Sparrow Coffee have suggested they may be ready to move forward with their TIF funding request at the August Village Board meeting.
5. **Zoning Text Amendment:** Staff have become aware that the zoning code does not allow porches within the average front yard setback. This is counter to most comparable zoning codes and has a negative impact on residents and properties within the Village. Staff will bring forward a text amendment, this Fall, to remedy this issue and allow property owners to invest in improvements to their properties.



To: Village Manager Creer
From: Chief E. Leinweber
Date: July 19, 2024
Subject: Weekly Activity Report

Recent Training, Meetings and Events:

- This month's Courtsmart training topics include human rights issues and sexual offenses.
- The Police Law Institute July training reviews Use of Force and Qualified Immunity.
- The previously budgeted and approved rooftop HVAC units (2) were installed at the police department.
- Sergeant Finrock responded to a MERIT drone callout for a SWAT activation in Lisle.

Recent incidents:

July 14, 11:16am, officers assisted a resident with a domestic issue involving their ex-spouse that occurred in a nearby town. Officers provided advice, documented the incident in a report and referred the resident to the appropriate jurisdiction.

July 13, 1:20pm a resident contacted CHPD regarding a domestic issue of an extended family member contacting them in violation of a court order. Officers learned that the order in question had not been served yet. Further investigation is pending.

July 15, 11:08am officers located a subject near Prospect Park known to have a warrant for criminal defacement to government property. The subject was served the warrant, provided associated paperwork and advised of the court date.

July 15, 7:57pm, CHPD was contacted by DuPage County and advised a resident on Forest Hill Dr had a warrant for their arrest for failure to appear. Officers located the subject at their residence, served the warrant, took them into custody and transported them to the DuPage County Jail.

July 16, 12:14pm a resident on N Jackson for a domestic issue. The caller reported their parent took their cell phone and refused to give it back. Officers were able to mediate the situation and provided assistance.

July 16, 3:50pm, officers assisted a resident with an identity theft report. The resident advised an unknown individual opened a T-Mobile account with their juvenile child's personal information. Officers provided identity theft resources and are investigating.



July 16, 7:21pm, officers stopped a vehicle near 55th & Clarendon Hills Rd for speeding. The driver's license was also suspended. Citations were issued for speeding and driving while suspended.

July 17, 1434 hours officers responded to the 300 block of Ridge Ave for a traumatic injury. On scene officers assisted CHFD with treatment to a subject who had fallen off a roof. The subject was transported to Good Samaritan Hospital for further treatment.



MEMORANDUM

To: Zachery Creer, Village Manager
From: Dave Godek, Acting Fire Chief
Date: July 19, 2024
Subject: Weekly Department Report 2024-27

1. Fire Prevention Bureau Activity.
 - This week I had a meeting with JCI regarding our Keltron radio network.
 - I spoke with a building owner this Wednesday regarding an upcoming project.
 - I'm working with the Finance Director on a Fire Prevention project.
2. Training Report:
 - Members continue to train in driving and pumping water with new apparatus.
 - The Fire Explorer program members attended their first firefighting course at Illinois Fire Service Institute and FF/PM Smith and FF/EMT Gallagher went down with the group and the group had the chance to apply everything they have learned to this point in their program.
 - Training Committee is set to meet on July 23rd.
 - Haz-mat Technicians went to MABAS 10 meeting/drill this week at Hinsdale FD.
3. Station Report:
 - Public Works has corrected the sinkhole in the station parking lot, and we are just waiting on the fill of hole.
 - The washing machine service has come out and we are still waiting for the completed project.
 - Hastings must come back out to adjust pressure on the Engine exhaust vent hose.
 - We have started placing work tickets with Orbis IT vendor.
 - The rear bay door had to be adjusted and that was completed.
4. Emergency Medical Services Report:
 - Tuesday, I attended the Loyola EMS meeting.
 - I completed a project this week with our ambulance billing company.
5. Emergency Management Report:
 - I have been working with ETSB/Motorola on the mobile radio in the new engine.
6. Du-Comm Report:
 - The Executive Director of Du-Comm provided a report outlining the outages they have suffered over the last week.

- The Operations Director of Du-Comm provided a report outlining the scheduled work projects they have been working on with Fire East and Fire South channels for the last two weeks.
7. Public Education:
- Scheduled at visit next week at Seton Montessori School on fire safety.
8. Vehicle Maintenance:
- We are still working on two issues with equipment on the new engine.
9. Fire/Rescue/EMS calls:
- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills zero (0) times.
 - The Westmont Fire Department responded Automatic Aid to Clarendon Hills one (1) time.
 - The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale zero (0) times.
 - The Clarendon Hills Fire Department responded Automatic Aid to Westmont one (1) time.
 - Tri-State Fire Protection District responded Automatic Aid to Clarendon Hills zero (0) times.
 - The Clarendon Hills Fire Department responded Automatic Aid to Tri-State Fire Protection District zero (0) times
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- The Fire Department responded to fifteen (15) emergency calls at the time of the report.
 - Run statistics for the week at this point are Fire 36 % and EMS 65 %
10. Sharing of Services:
- Ongoing automatic aid daily.



VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: July 18, 2024
To: Village Manager Creer
From: P. Dalen, Public Safety Director
Subject: Weekly Activity Report



Meetings and Events

- The second round of fire chief interviews is planned for next week.
- Manager Creer, AC Godek, DC Krupp and I met for our weekly meeting.
- AC Godek, DC Krupp and I continue to work on policy implementation.
- Staff met with our Lexipol implementation representative.
- Staff traveled to Long Beach Indiana for a fire station tour. The facility was built by Holladay construction.
- Staff have been vetting several new firefighter applicants.