



# Weekly

## REPORTS

July 26 2024

Manager's Report

Report 1.

Finance Dept. Report

None

Public Works Dept. Report

Report 2.

Community Dev. Dept. Report

Report 3.

Police Dept. Report

Report 4.

Fire Dept. Report

Report 5.

Public Safety Director

Report 6.



**VILLAGE *of***  
**CLARENDON HILLS**

### VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Wed, Jul. 31**

Joint Review Board  
Meeting continued -  
Proposed 55th TIF  
District

**Wed, Jul. 31**

Dancin' In The Street  
Concert

**Thu, Aug. 1**

Farmers Market

**Thu, Aug. 1**

Canceled Zoning Board  
of Appeals and  
Planning Commission  
Meeting

## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Zachery Creer, Village Manager  
**Date:** July 26, 2024  
**Subject:** Weekly Report



- **Next Board Meeting** – The next Board Meeting is August 19, at 6:30 PM at the Village Hall
- **55<sup>th</sup> Street TIF Joint Review Board Meeting Continued** – The proposed 55<sup>th</sup> Street TIF Joint Review Board Meeting will be continued on July 31<sup>st</sup>, at 10 am. The Joint Review Board is a meeting of taxing bodies and a resident (public member) to review TIF eligibility. There is some conversation about possibly rescheduling with the school districts, that decision is up to all JRB members depending on their availability. I had conversations with representatives from District 86 and 181 to provide additional information regarding the proposed TIF.
- **55<sup>th</sup> Street TIF Public Hearing** - The Public Hearing for the proposed 55<sup>th</sup> Street TIF is scheduled for August 19<sup>th</sup> at 6:30 pm at Village Hall.
- **Touch a Truck-** I attended the annual Touch-a-Truck event co-hosted with Park District. Thank you to the Park District for their work on this fun event.
- **Du-Comm Meeting-** I attended the quarterly Du-Comm Board meeting which included a review for the current executive director among other items.
- **State Representative Ladisch-Douglas-** I had a conversation with State Representative Ladish-Douglas, she was able to secure us funding for an upgrade to the HVAC system at Village Hall.



- **Proposed Fire Station-** We met twice with Holladay Construction about a design-build proposal for a new fire station.
- **Fire Chief Interviews –** Second interviews were conducted this week. We hope to have a new Chief sworn in at the August 19<sup>th</sup> meeting.
- **Centennial Documentary** – The documentary is available on the [Village website here!](#)
- **Dancin’ in the Street Concert of 2024** - The Centennial (music through the years) themed 2024 Dancin’ in the Street concert series continued this week with the Flat Cats performing swing and 40's music. For information on the last 2 weeks of Dancin’ in the Street schedule please visit the chamber website <https://www.clarendonhillschamber.com/dancin-in-the-street>.



## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** July 26, 2024  
**Subject:** Weekly Report

1. The end loader was cleaned and brought to the Park District for their touch a truck event on Friday.
2. Assistance was provided to the Historical Society to collect some donated materials and transport them to their building.
3. Barricades were delivered for one block party and to one business to close their parking lot.
4. A number of stumps were ground out and backfilled with black dirt and grass seed.
5. Staff worked with ComEd to get the power cut to the pumps at Well 7 which are in the process of being decommissioned.
6. Crews repaired a retaining wall and patched the parking lot at the fire station from last week's storm sewer repair.
7. Native plants were cut back at two sidewalk locations on Burlington as they were presenting a site hazard.
8. An emergency repair was completed on the valve to the water service of a home on Woodstock.
9. Water samples were collected and taken to the lab for analysis.
10. I reached out to a vendor to secure a quote for generators for the 100<sup>th</sup> Anniversary celebration.
11. Staff met with the Village Manager and Community Development Director regarding resident complaints of excessive stormwater discharge from teardowns.
12. A review was completed on the proposed siting of a new Fire Station behind the Public Works Building and how its footprint could be adjusted to reduce the impacts it would have on the day-to-day operations of Public Works. After some work, it appears the fire station can fit on the site provided public works moves some materials to other properties in the village.
13. Mowing of grass and watering of plants took place throughout the week.
14. Additional work this week included JULIE locates and lawn repairs.
15. Staff supported Dancin' in the Street and the Farmers Market.

## MEMORANDUM

TO: Zach Creer, Village Manager

FROM: Ed Cage, AICP, Community Development Director

DATE: July 26, 2024

RE: Community Development Department Report

1. **Meeting**: Staff had a virtual meeting with CivicPlus to review building permitting software.
2. **Sparrow Coffee**: Staff has a meeting scheduled with the representatives of Sparrow Coffee to review their legal documents and materials for the August Village Board meeting.
3. **Facilities Meeting**: Staff attended a virtual meeting relating to Public Works site.
4. **Existing TIF Meeting**: Staff attended an existing TIF budget meeting with Finance, Public Works and the Village Manager.
5. **Drainage Issues**: With a recent uptick in drainage complaints, staff is looking into options for improving the stormwater capacity and efficiency within the Village.



**To:** Village Manager Creer  
**From:** Chief E. Leinweber  
**Date:** July 26, 2024  
**Subject:** Weekly Activity Report

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**Recent Training, Meetings and Events:**

- The department is conducting in-house refresher training on DUI crash investigations.
- Recruit Espinosa is in week four of cycle two in the field training program and progressing well. Espinosa is currently being trained by Field Training Officer Spelman.
- CSO Tannhauser represented the police department with a marked squad car at the Clarendon Hills Park District "Touch A Truck" event.
- I attended the monthly DuPage County Chiefs of Police luncheon. The keynote speaker was a special agent with the FBI Chicago Office who discussed the upcoming Democratic National Convention.

**Recent incidents:**

July 19, 1:08pm, a representative from the Park Ave Condo Association came to the station to report two unauthorized vehicle tow warning signs posted on the property were damaged by unknown means. Officers documented the damage with a report and were checking for any possible video.

July 19, 9:42pm, while conducting stop sign enforcement at the intersection of Naperville & Woodstock, officers observed a vehicle disregard the stop sign while travelling n/b on Woodstock. Officers then observed the same vehicle crash into a parked car on the east side of Woodstock and continue driving. The vehicle was stopped, and officers observed the driver displayed indicia of alcohol consumption. The driver was subsequently charged with DUI, resisting arrest, failure to provide info after striking a vehicle, disobeying a stop sign, failure to reduce speed to avoid an accident, possession of open alcohol and operating an uninsured motor vehicle.

July 20, 1:10pm, officers responded to a residence on Oxford Ave for a domestic issue. The caller advised they wanted to gather personal belongings but could not get in because they did not have a key, so they asked officers for authorization to force entry. The caller was advised the matter was civil in nature and provided advice.

July 22, 3:13pm, a resident on Holmes Ave called to report their lawnmower was taken from the front yard. The resident advised it may have been taken by mistake by someone thinking it was put out as trash due to its proximity to the curb. Officers canvassed the area for potential video.

July 22, 11:12pm, officers responded to the Jewel/Osco for the report of a domestic dispute. On scene, the caller was being harassed by an ex dating partner regarding personal property and money owed.

The ex was no longer on scene upon arrival, but officers spoke with the ex over the phone. Both parties were provided advice and to not contact each other per the caller's request.

July 23, 9:07am, officers responded to Notre Dame Church for a hit & run accident report. Upon arrival, officers located the suspect vehicle in the Notre Dame parking lot and found the owner in the church. Officers completed a crash report for both parties involved.

July 25, 1:18pm, officers met with a fraud victim at the station who advised two unauthorized transactions were posted to their bank account. The victim requested a report for documentation only and advised the bank is investigating the transactions.

July 25, 3:12pm, a subject came to the station to turn himself on a warrant for disorderly conduct. The subject was served with the warrant, provided the associated paperwork, and advised of the court date.





## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Dave Godek, Acting Fire Chief  
**Date:** July 26, 2024  
**Subject:** Weekly Department Report 2024-28

1. Fire Prevention Bureau Activity.
  - This week I met with the building owner about his upcoming remodel.
  - Two fire inspections were completed this week.
2. Training Report:
  - The Explorer group had outstanding training at IFSI.
  - The training committee met on Tuesday with a provided agenda.
  - Joint training with Hinsdale FD is being planned for early August.
  - Members continued pumping evolutions on Tuesday with the new engine.
3. Station Report:
  - Public Works has corrected the sink hole in the station parking lot.
  - The washing machine service has completed the repair project.
  - The back station bay door was fixed with no charge.
  - Generators across the village have been serviced this week with our new provider.
  - We met with our Architect today and discussed planning for the new fire station.
4. Emergency Medical Services Report:
  - We are processing one new Paramedic and working with the EMSS office to activate the provider.
5. Emergency Management Report:
  - The radio in the Engine was fixed as it was installed incorrectly. FF/PM John McReynolds corrected the problem.
  - Radio antenna brought back to ETSB.
6. Du-Comm Report:
  - The Executive Director of Du-Comm provided a report outlining the CrowdStrike outages they have suffered over the two weeks. I have placed work tickets for support on our RMS systems and those services have been restored.
  - ETSB Pervis station alerting system survey was completed.



7. Public Education:

- Tuesday the shift crew went to Seton Montessori school to speak with the class about fire safety.
- Crews showed off our Fire vehicles at the Park District's "Touch a Truck" event today.

8. Vehicle Maintenance:

- Utility 87 went in for service to transmission shop.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont two (2) times.
- Tri-State Fire Protection District responded Automatic Aid to Clarendon Hills one (1) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Tri-State Fire Protection District zero (0) times
- The Clarendon Hills Fire Department responded to the York Center Fire Protection District one (1) time.
- The Fire Department responded to fifteen (17) emergency calls at the time of the report.
- Run statistics for the week at this point are Fire 20 % and EMS 60 %

10. Sharing of Services:

- Ongoing automatic aid daily.



## VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: July 26, 2024  
To: Village Manager Creer  
From: P. Dalen, Public Safety Director  
Subject: Weekly Activity Report

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### **Meetings and Events**

- Fire Chief interviews have been completed.
- Staff met with Holladay Builders regarding location and design concepts for the new fire station.
- AC Godek, DC Krupp and I continue to work on policy implementation.
- Staff met with our Lexipol implementation representative.
- I attended the FD training committee meeting. Training continues to progress in a positive direction.
- Staff have hired a few new fire fighters.