

# Weekly

## REPORTS

August 23, 2024

Manager's Report

Report 1.

Finance Dept. Report

None

Public Works Dept. Report

Report 2.

Community Dev. Dept. Report

Report 3.

Police Dept. Report

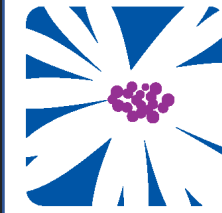
Report 4

Fire Dept. Report

Report 5

Public Safety Director

Report 6



**VILLAGE *of*  
CLARENDON HILLS**

VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)



## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Zachery Creer, Village Manager  
**Date:** August 23, 2024  
**Subject:** Weekly Report

- **Next Board Meeting** – The next Board Meeting is September 16, at 6:30 PM at the Village Hall.
- **55<sup>th</sup> Street TIF-** Staff continued discussions with residents and the taxing bodies this week regarding the proposed 55<sup>th</sup> St TIF. The public hearing for the TIF was continued to September 16<sup>th</sup> due to a negative recommendation by the taxing bodies represented at the TIF Joint Review Board meeting.

The goal of the TIF, as a conservation TIF is to help the area, before it becomes a blighted area. Staff is concerned about maintaining the small sales tax and commercial base it has with the identified issues within the area. Staff believes there are development opportunities including the former Tracy's Tavern site on the south side of 55<sup>th</sup> street that may be able to provide a partial funding source for infrastructure needs identified in the Village's 2015 engineering water study and 2016 community driven planning study of the area.

The Village continues to talk to taxing bodies with properties within the proposed district and is willing to address concerns through intergovernmental agreements. However, it appears these conversations will likely not be able to be resolved until the Village Board weighs in on the TIF district, as the school districts prefer the district is not approved, having each publicly voted against the TIF. The Village continues to gather information about how the TIF may impact the taxing bodies financially, but maintains that impact is likely very small, given the modest boundaries of the TIF, and the lack of new construction that would typically allow the bodies to increase their tax levies beyond what is already allowed under the tax cap. As a reminder, all TIF funding comes directly from the property owners within the district.

- **Budget Meetings-** Village staff is continuing the budget process next week with a review of each Departments' operating budgets.
- **Village Hall Parking Lot –** As part of the 2024 road program the Village Hall/Library parking lot is getting their pavement work completed. This portion of the project should be complete this week. See Public Works report for more about the 2024 Road Program.
- **Sister Hazel Centennial Concert September 8** – Sister Hazel is set to perform at the Centennial Concert on September 8<sup>th</sup>, in Prospect Park. Wrist bands for residents are available at Village Hall.

Show your ID and request the number of bracelets you'd like. Limited edition Centennial blankets are for sale at Vintage Charm!



**MEMORANDUM**

**To: Zachery Creer, Village Manager**  
**From: Brendan McLaughlin, Public Works Director**  
**Date: August 23, 2024**  
**Subject: Weekly Report**

1. HOLMES AVENUE PAVING PROJECT will have asphalt grinding completed on Saturday. Next week crews will install any needed base patches on Monday and install the base pavement course on Tuesday. Manholes will be adjusted to final grade on Wednesday. The final driving surface is scheduled for installation on Friday. All work is subject to weather delays.

Effected areas include Holmes Avenue from 58<sup>th</sup> St. to 55<sup>th</sup> St, 56<sup>th</sup> St. from Barclay Ct. to Forest Hill Drive, and 58<sup>th</sup> St. from Holmes Ave to the East End. The contractor will do their best adjust work to avoid conflicts with school drop off and pickup.

2. DOWNTOWN PEDESTRIAN IMPROVEMENTS will continue on Monday. This block will be closed to thru traffic on Monday morning. Vehicles will be detoured coming over the tracks and at Park Avenue. Crews will be replacing the mid-block crossing on Prospect to create a raised crossing surface that will require drivers to slow down. The pavement will then receive the same decorative stencil as what is there today.

Additional patching will be installed on Park Avenue where new concrete was poured . The contractor also plans to install a permanent patch at the corner of McIntosh and Norfolk which was disturbed by prior water main breaks.

3. VILLAGE HALL PAVING PROJECT is scheduled for completion on Tuesday. Full depth patches were installed today.
4. A contractor was brought in to address some seized up water main valves. The valves were vibrated intermittently to loosen corrosion and pneumatic pressure was applied to work the valve free and place it back into operating order. This is a more economical solution to digging and replacing a seized valve.
5. Work was completed on tree removals, stump grinding and landscape restoration.
6. Mowing and watering of plants took place throughout the week.
7. Staff supported the Farmers Market.

## MEMORANDUM

TO: Zach Creer, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: August 23, 2024  
RE: Community Development Department Report

1. **Downtown Design Review Commission Meeting**: Staff attended the regular DTDRC meeting on August 20<sup>th</sup>, 2024. The action item on the agenda was a new façade for 150 Burling Avenue and a level 2 façade replacement. This agenda item was ultimately approved by DTDR and will now proceed through the building permit process.
2. **Economic Development Commission Meeting**: Staff attended the regular EDC meeting on August 22<sup>nd</sup>, 2024.
3. **Code Enforcement**: The following code enforcement activities occurred this week:
  - 10 block of Gilbert, Tall Grass, grass was cut, case closed.
  - 5700 Concord, Permit Check, unfounded.
  - 260 block of Walker, Tree removal, contract signed.
  - North side construction sites visited.
  - 100 block Oxford, Sidewalk Encroachment, notice sent.
  - Adjudication cases presented this week.
  - Two Business Licenses followed up on.
4. **Chamber of Commerce Meeting**: Staff attended the Chamber of Commerce meeting along with the Assistant Village Manager and provided the meeting with various development and new business-related reports.

**To:** Village Manager Creer  
**From:** Chief E. Leinweber  
**Date:** August 23, 2024  
**Subject:** Weekly Activity Report



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**Recent Training, Meetings and Events:**

- Ofc Calderon attended a forty-hour Field Training Officer NEMRT class hosted at CHPD.
- Ofc Dziekan attended a two-day digital forensics course.
- Ofc Devean Pech was assigned as the new CHPD detective in the Investigations Division.
- Sgt Finrock performed safety training and drills at Clarendon Hills D181 schools.
- Sgt Finrock and I attended the monthly DuPage Chiefs of Police meeting & ILACP conference.
- Kyle Michalek was officially sworn in as Sergeant at Monday's Village Board meeting.
- John Rogers was honored and presented with an award for 47 years of voluntary service to the Village Fire & Police Commission.
- Paul Jarmul was appointed to the Village Fire & Police Commission.



**Recent incidents:**

August 17, 2:41pm, officers assisted the residents at their home with a domestic related issue. Officers worked to mediate the situation and provided advice and resource information.

August 18, 11:10am, officers stopped a vehicle for speeding on Chicago Ave. The driver also had a suspended license. Citations for speeding and driving while suspended were issued to the driver and they were released.

August 18, 11:11pm, officers stopped a vehicle on Ogden Ave for a speeding violation. Officers discovered the driver had never been issued a valid license. The driver was cited for speeding, no valid license and released on scene.

August 19, 6:42pm, officers responded to a loud music complaint coming from an apartment of a multi-unit building on N. Richmond Ave. Officers are investigating further as this is an ongoing issue.

August 20, 7:30pm, a vehicle was stopped for a stop sign violation at Prospect & Harris. The driver of the vehicle also did not have a valid license. The driver was cited for disobeying a stop sign, no valid license and released on scene.

August 21, 3:09pm, a resident came into CHPD and spoke with officers regarding them being the victim of an order of protection violation. Officers are familiar with the order from previous calls and are investigating the reported violation.

August 21, 5:56pm, a resident met with officers at CHPD to report someone unknown to them opened a Direct TV account using their personal information. Officers provided the resident with identity theft resources and are investigating the fraudulent account.



## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Michael Korzen, Fire Chief  
**Date:** Aug 23, 2024  
**Subject:** Weekly Department Report 2024-32

1. Chief's Report
  - Met with DC Krupp and DC Godek together and separately numerous times this week to discuss current and future operations of the department.
  - Met with PS Director Dalen several times this week on the same topics as above, as well as to discuss several administrative responsibilities.
  - Believe I met with everyone at VH in either a formal or informal capacity.
  - Gave department scheduling responsibility and Paylocity rights to DC Krupp.
  - Started reaching out to area fire chiefs to request meetings between our respective command staffs. Have two firm meetings next week and one tentative.
  - Meeting with PS Director Dalen next week to gather more information so I can complete fire department 2025 budget preparation, 3-year department plan, and updated department organizational structure.
2. DC Krupp (reported by me on his behalf)
  - At the station numerous times for administrative meetings and activities.
  - Responded to several calls as Deputy 86.
  - Will start attending admin-level meetings with me next month.
3. DC Godek/Fire Prevention Bureau Activity:
  - Completed five inspections.
  - Requested service for four fire alarms.
  - Met a vendor out at one of these alarms with problems.
  - Opened a new account with NFPA to purchase.
  - Ordered items from NFPA and Promos 911 for Open House and Halloween.
  - Fire Drills for 181 schools are now started with CHMS that had their Safety Fair today with our Police.
  - Set up an occupancy inspection with 7 S. Prospect Ave.
  - Our crews will perform Fire Extinguisher training for Country House starting September 6th to educate their workers how to use an extinguisher.
  - Met with Notre Dame Church about use of one of their storage room and programming issue with the fire alarm.
  - False Fire Alarm Billing was turned in this week.
  - *Empowered to start functioning as a Deputy Chief, following board action on Monday.*
  - *Responded to several calls as Deputy 87.*
  - *Will continue attending admin-level meetings with/without me next month.*

(The above italicized items reported by me on his behalf)



4. Training Report:

- Shift members completed a variety of hands-on and computer-based training.
- The Training Committee met Wednesday at 6 pm, with all but one member of the committee in attendance (including PS Director Dalen and myself.)
  - Captain Rediehs laid out his training calendar for the remainder of the year, with proposed dates and topics. Director Dalen and I voiced the need for us to have specific plans and outcomes tied to training activities, as well as a method to use feedback for improvement.
  - I inquired about our compliance with OSHA requirements and industry standards, as they pertain to live fire training, and stated my expectation that the training committee pursue all options to ensure our members receive the relevant training they need.
  - Members spoke about wanting to find a way to show/educate elected officials and community members about what firefighting entails. I told them we could mirror a program that is used by the IAFF and that I would speak to you about it.
- Wednesday night training started with vehicle extrication training, which included members in-training and the Explorers, in addition to the certified personnel. After an hour, I went with the firefighters to the Lions parking lot to test hose (*picture below*), while DC Krupp and FF Gloom stayed with the Explorers for further extrication training.
- Hose testing should be completed by shift members early next week.

5. Station Report:

- DC Godek is continuing implementation of the insulation project.

6. Emergency Medical Services Report:

- DC Godek working with Loyola to set up stand-by ambulance for concert.

7. Emergency Management Report:

- Nothing to report this week

8. Du-Comm Report:

- Nothing to report this week.

9. Public Education:

- I checked in with DC Godek about Open House progress and it appears he has things well in hand.
- DC Krupp and Godek spoke to me about the success of using community events as public education events and we discussed ways to improve even further, and to use those same events as opportunities for firefighter and Explorer recruitment.

10. Vehicle Maintenance:

- Ladder 86 service from last week was completed, with only two small issues left to correct (gear tolerance & lever lubrication.)



11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Westmont Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale five (5) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Westmont zero (0) times.
- Tri-State Fire Protection District responded Automatic Aid to Clarendon Hills zero (0) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Tri-State Fire Protection District zero (0) times
- The Clarendon Hills Fire Department responded to the Oak Brook Fire Department one (1) time.
- The Clarendon Hills Fire Department responded to the York Center Fire Protection District one (1) time.
  
- The Fire Department responded to nineteen (19) emergency calls at the time of this report for the last week.
  
- Run statistics for the last two weeks at this point are Fire 68 % and EMS 32 %

12. Sharing of Services:

- Ongoing automatic aid daily.

13. Notable events:

- 445 Ogden Ave (Linly Designs) – Reported car vs. structure. Chief Korzen & DC Godek responded with the fire companies and found a vehicle had apparently lost control and sideswiped the front of the building and ran over planters in front of the building (*picture below*). DC Godek handling for Fire and Building Dept.



***Hose testing***



***445 Ogden Ave (driver's face and license plate obscured for privacy)***



## VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: August 23, 2024  
To: Village Manager Creer  
From: P. Dalen, Public Safety Director  
Subject: Weekly Activity Report

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### **Meetings and Events**

- I met Fire Chief Korzen this past week regarding the budget.
- Manager Creer, Chief Korzen, DC Krupp and I met for our weekly meeting.
- AC Godek, DC Krupp and I continue to work on policy implementation.
- I attended the training committee meeting.
- I met with Chief Leinweber the PD budget.
- Staff are planning for the September 8th concert at Prospect Park.
- Staff are planning for the upcoming October Fest being held on September 21.