



# Weekly

## REPORTS

September 6, 2024

Manager's Report

Report 1.

Finance Dept. Report

Report 2.

Public Works Dept. Report

Report 3.

Community Dev. Dept. Report

Report 4.

Police Dept. Report

Report 5.

Fire Dept. Report

Report 6.

Public Safety Director

Report 7.



**VILLAGE *of***  
**CLARENDON HILLS**

## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Sun, Sep. 8**

Centennial Celebration  
in Prospect Park

**Fri, Sep. 13**

Offices Closed at Noon  
for Employee Event

**Tue, Sep. 10**

Clarendon-Blackhawk  
Mosquito Abatement  
District Meeting

**Mon, Sep. 16**

Village Board Regular  
Meeting

**Thu, Sep. 12**

Farmers Market

**Wed, Sep. 18**

Chamber of Commerce  
Meeting



## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Zachery Creer, Village Manager  
**Date:** September 6, 2024  
**Subject:** Weekly Report

- **Next Board Meeting** – The next board meeting is on September 16, at 6:30 PM at the Village Hall.
- **Centennial Concert and Drone Show Sunday, September 8 at 5 PM** – Sister Hazel is set to perform at the Centennial Concert on September 8<sup>th</sup>, in Prospect Park. Then a drone show will occur at 9 PM. Early wristbands for residents were all given out by 11 am on Thursday, so we should have a great turnout. Residents who did not get a wristband and want to sit in the designated wristband area should have a family member stop by the beer trailer with their ID starting at 5 pm the day of the event to get the bands. There is also plenty of space outside the designated area for residents to enjoy the show. Limited edition Centennial blankets are for sale at Vintage Charm for \$35.00 cash. Thank you to AVM Johnson for her work with the Centennial Committee to plan this event. I will be there serving beer, so stop by and say hello.
- **Proposed 55<sup>th</sup> Street TIF JRB Meeting**- To meet state requirements for a Meet and Confer process, the Village hosted another JRB meeting on September 5<sup>th</sup>. There has been no substantive progress in reconciling with the taxing bodies. The public hearing on the TIF is scheduled for September 16<sup>th</sup>.
- **104 Walker Ave-** The outstanding application for a mixed-use development at 104 Walker Ave was withdrawn. The Village is meeting with alternative developers.
- **Meeting with State Senator Glowiak Hilton** – I and other representatives from neighboring communities met with State Senator Glowiak Hilton to discuss regional issues, state funding, and DMMC initiatives.
- **DMMC-** I attended the monthly manager's meeting for the DuPage Mayor & Managers. We viewed a presentation from the DuPage County Department of Transportation regarding upcoming funding initiatives.
- **Budget Meetings-** Meetings on budget continued for the last few days. We wrapped up operating budgets and are now working through any outstanding new program requests.

## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Maureen B. Potempa, Finance Director  
**Date:** September 6, 2024  
**Subject:** Department Report

1. This week, the Finance Department is wrapping up its review meetings for Departments' Operating Budget and Revenue. The CY2025 Budget will be presented to the Village Board at the October meeting for first consideration.

2. This week water bills for usage during the months of July and August were distributed to residents. Payments are due by September 25 to avoid late penalties.

We continue to encourage residents to sign up for the new utility billing website to access their bills as soon as they are generated. Below are the enrollment details:

### How to Enroll:

- Follow these simple steps:
  1. Visit <https://clarendonhillsutilities.com>.
  2. Click "Request New Account."
  3. Follow the on-screen instructions to create your Clarendon Hills Utilities account.

### Support and Assistance:

- Have questions or need help with the enrollment process? Our dedicated Utilities support team is here for you.
- Contact us at 630-286-5416 or [waterbilling@clarendonhills.us](mailto:waterbilling@clarendonhills.us).

## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** September 6, 2024  
**Subject:** Weekly Report

1. Water meters were read on Sunday.
2. Offices were closed on Monday in observance of Labor Day.
3. Work was completed on tree removals, stump grinding, and landscape restoration.
4. A coordination meeting was held with Comcast and ComEd as the developer of Mycroft Row is working to get power and cable to their building.
5. A number of remote read transmitters were replaced due to low batteries or other issues which were detected during meter reading.
6. CENTENNIAL CONCERT – No parking signs were placed roadside on Friday for the Police Department to deploy overnight from Saturday into Sunday. Type 3 Barricades were delivered to areas as requested by the Police Department or Special Events Committee. Preparations took place to set up the wristband area for the concert. The events trailer and beer trailer were prepped for the event. Additional setup will occur on Sunday morning as the Park District has activities programmed in that area on Saturday.
7. HOLMES AVENUE PAVING PROJECT is complete except for landscape restoration and striping. Striping crosswalks and stop bars is rescheduled for next week. Sod will be installed as well.

Affected areas include Holmes Avenue from 58<sup>th</sup> St. to 55<sup>th</sup> St, 56<sup>th</sup> St. from Barclay Ct. to Forest Hill Drive, and 58<sup>th</sup> St. from Holmes Ave to the East End.

8. DOWNTOWN PEDESTRIAN IMPROVEMENTS have been installed. A crew still needs to complete striping of crosswalks.

The contractor also plans to install a permanent patch at the corner of McIntosh and Norfolk which was disturbed by prior water main breaks.

9. VILLAGE HALL PAVING PROJECT is fully paved. A crew still needs to complete striping.
10. Mowing of grass and watering of plants took place throughout the week.
11. Staff supported the Farmers Market.

## MEMORANDUM

TO: Zach Creer, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: September 6, 2024  
RE: Community Development Department Report

1. **ZBA/PC Meeting:** There was a regular ZBA/PC meeting held on September 5, 2024. Holladay Properties formally withdrew their application in writing relating to 104 Walker and 401 Park Ave. The other agenda item the proposed Zoning Text Amendments were discussed with revisions suggested and accepted. This agenda item was continued to the next meeting for a completed update to the proposed language.
2. **Code Enforcement:** The following code enforcement activities occurred this week:
  - 200 block of 55<sup>th</sup> Street, No Business License, sent to Adjudication.
  - 10 block of Blodgett, Dead Tree, notice mailed.
  - 10 block of Gilbert, Construction Violation, full compliance reached.
  - 20 block of Gilbert, Vacant House, grass maintained.
  - 100 block of Oxford, Sidewalk Encroachment, corrected.
  - 100 block of Byrd, Drainage Violation, owner applied for a building permit.
3. **JRB Meeting:** Staff attended the continued JRB meeting with Administrative, Finance, Village Attorney and Village Consultants.
4. **Business Outreach Meeting:** Staff Continues to meet with various local businesses to discuss and understand their current business and look into opportunities to improve their interaction with the Village.

**To:** Village Manager Creer  
**From:** Chief E. Leinweber  
**Date:** September 6, 2024  
**Subject:** Weekly Activity Report

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**Recent Training, Meetings and Events:**

- Sergeants Finrock, Michalek and Detective Pech attended Illinois voter/election law training hosted by the DuPage County State's Attorney Office.
- Officers are receiving in-house use of force training by means of MEGGITT virtual reality technology.
- CHPD and CHFD staff met to finalize operational plans for Sunday's Centennial Concert.
- I attended the monthly Chief's networking breakfast in Hinsdale.
- I met with President Tech, Manager Creer and Director Dalen to discuss E-Bike safety concerns in the Village.

**Recent incidents:**

August 31, 12:54pm, while conducting traffic enforcement on Rte 83, officers observed a vehicle travelling S/B at a high rate of speed. The vehicle was stopped, and the driver was cited for misdemeanor speeding more than 35mph above the posted limit.

August 31, 9:28pm, officers conducting traffic enforcement on Chicago Ave observed a vehicle traveling E/B at a high rate of speed. The vehicle was stopped, and the driver was cited for misdemeanor speeding.

September 1, 6:39pm, while investigating a minor accident at the intersection of Chicago & Blackhawk, officers learned that one of the drivers involved had a revoked license. The driver was cited for the revoked license and the vehicle was towed due to damage.

September 2, 7:02am, officers observed a vehicle traveling S/B on Rte 83 with a registration violation. Upon stopping the vehicle, officers learned the driver did not possess a valid license. The driver was cited for the violations and released. A passenger with a valid license drove the vehicle from the scene.

September 3, 5:10pm, officers assisted a resident at the station who received a suspicious email with their personal information and the sender asking them to send money. Officers advised the resident that the email was a fraud scam and provided advice and identity theft resources.

September 5, 12:49am, while on patrol, officers observed a vehicle traveling S/B on Rte 83 at a high rate of speed. Upon stopping the vehicle, officers learned the driver did not possess a valid license or insurance. The driver was transported to the station for booking due to not having any identification on them and was cited for the traffic violations. The vehicle was towed.

September 5, 2:00pm, officers responded to the Jewel/Osco parking lot for the report of a domestic battery that just occurred. Upon arrival, officers assisted the caller and were advised the other party involved was no longer on scene. Further investigation and charges pending.





# BICYCLIST AND PEDESTRIAN SAFETY

Crashes involving a bicyclist or pedestrian have been **increasing**



In the United States, the number of traffic crashes involving a bicyclist or pedestrian has been increasing since 2009. In 2017, there were 5,977 pedestrians and 783 bicyclists killed in motor vehicle crashes.

There are three categories of issues that contribute to traffic crashes involving bicyclists and pedestrians: motorist behavior, non-motorist behavior, and infrastructure. Some of the issues overlap between categories.

- **Motorist behaviors** include speeding, distraction, lack of traffic law awareness, non-compliance with traffic laws, and alcohol or drug impairment.
- **Non-motorist** (i.e., pedestrian and bicyclist) behaviors include lack of traffic law awareness, non-compliance with traffic laws, poor conspicuity, and alcohol or other impairment.
- **Infrastructure** issues include inadequate separation between motorists and non-motorists, lighting, and signage or crosswalks.



## The Problems

**Poor compliance with traffic laws and improper use of facilities:** Drivers, pedestrians, and bicyclists are safer when they comply with traffic laws and correctly use roadway facilities. Common noncompliance includes motorists failing to yield; pedestrians and bicyclists failing to follow traffic signs and signals; and walking or riding in improper locations such as the wrong side of the road. These issues are often due to poorly designed facilities or misunderstanding of traffic laws/devices.

**Speeding:** When speeding, drivers increase the risk for a collision with a bicyclist or pedestrian. The likelihood of a pedestrian dying from a collision with a motor vehicle increases from 8 percent at 31 mph to 50 percent at 47 mph.



A bicyclist or pedestrian is more likely to be killed in a collision with a motor vehicle if the driver is speeding.

**Inadequate separation:** Bicyclists and pedestrians are safer when they are separated from motor vehicles. When facilities are inadequate, there is dense traffic, or visibility is limited, pedestrians might walk in the roadway or cyclists may opt to ride on sidewalks or against the direction of traffic. All of these behaviors increase the chances of a crash.



**Crossing locations:** The likelihood of a crash increases when pedestrians and bicyclists cross at locations not designed for crossing. Almost one-fifth (18%) of pedestrians killed and 30 percent of bicyclists killed were struck in intersections. Figures are greater in urban settings where crossing density is higher.

**Inadequate conspicuity:** When drivers can't see bicyclists or pedestrians, whether in light or dark conditions, a crash is more likely. Three-fourths (75%) of pedestrians killed and 45 percent of bicyclists killed in 2016 were struck in dark conditions. Many States have laws that require bicyclists to use lights/reflectors when traveling at night.

**Impairment and distraction:** Drivers, bicyclists, and pedestrians who are impaired—by alcohol or drugs—or distracted all increase the likelihood of a crash.



## Who's At Risk

About 70 percent of those killed in traffic crashes are male, and injury rates are higher for males than for females. In 2016, the average age of pedestrians killed in traffic crashes was 47, and the average age of cyclists killed was 46. Both numbers have increased over the last 10 years.

Sources: Fatality Analysis Reporting System, NHTSA (2013, 2016 fact sheets); Rosen, E., & Sander, U. (2009). Pedestrian fatality risk as a function of car impact speed. Accident Analysis & Prevention, 41(3), 536-542.





# BICYCLIST AND PEDESTRIAN SAFETY

## Resources for States and Communities

NHTSA Bicycle Safety page: [www.nhtsa.gov/road-safety/bicyclists](http://www.nhtsa.gov/road-safety/bicyclists)

NHTSA Pedestrian Safety page: [www.nhtsa.gov/road-safety/pedestrian-safety](http://www.nhtsa.gov/road-safety/pedestrian-safety)

Traffic Safety Facts, Pedestrians: <https://crashstats.nhtsa.dot.gov/Api/Public/ViewPublication/812493>

Traffic Safety Facts, Bicyclists: <https://crashstats.nhtsa.dot.gov/Api/Public/ViewPublication/812507>

The Pedestrian and Bicycle Information Center: [www.pedbikeinfo.org](http://www.pedbikeinfo.org)

Countermeasures That Work (9th Edition, 2018, Chapters 8 and 9): [www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/812478\\_v5\\_countermeasures-that-work-a-highway-safety-countermeasures-guide-9thedition-2017.pdf](http://www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/812478_v5_countermeasures-that-work-a-highway-safety-countermeasures-guide-9thedition-2017.pdf)

Advancing Pedestrian and Bicycle Safety: A Primer for Highway Safety Professionals: [www.nhtsa.gov/sites/nhtsa.dot.gov/files/812258-peds\\_bike\\_primer.pdf](http://www.nhtsa.gov/sites/nhtsa.dot.gov/files/812258-peds_bike_primer.pdf)

Pedestrian and Bicyclist Data Analysis (Research Note): [www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/812502\\_pedestrian-and-bicyclist-data-analysis-tsf-research-note.pdf](http://www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/812502_pedestrian-and-bicyclist-data-analysis-tsf-research-note.pdf)

The Effect of High-Visibility Enforcement on Driver Compliance With Pedestrian Right-of-Way Laws: Four-Year Follow-Up: [www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/812364\\_highvisibilityenfdrivercomppeds4yearfollowup.pdf](http://www.nhtsa.gov/sites/nhtsa.dot.gov/files/documents/812364_highvisibilityenfdrivercomppeds4yearfollowup.pdf)

Effect of Electronic Device Use on Pedestrian Safety – Literature Review (Phase 1): [www.nhtsa.gov/sites/nhtsa.dot.gov/files/812256-effectelectronicdeviceusepedestriansafety.pdf](http://www.nhtsa.gov/sites/nhtsa.dot.gov/files/812256-effectelectronicdeviceusepedestriansafety.pdf)

2012 National Survey of Bicyclist and Pedestrian Attitudes and Behaviors Database:

- Volume 1 - Summary Report: [www.nhtsa.gov/sites/nhtsa.dot.gov/files/811841a.pdf](http://www.nhtsa.gov/sites/nhtsa.dot.gov/files/811841a.pdf)
- Volume 2 – Findings Reports: [www.nhtsa.gov/sites/nhtsa.dot.gov/files/811841b.pdf](http://www.nhtsa.gov/sites/nhtsa.dot.gov/files/811841b.pdf)
- Volume 3 – Methodology Report: [www.nhtsa.gov/sites/nhtsa.dot.gov/files/811841c.pdf](http://www.nhtsa.gov/sites/nhtsa.dot.gov/files/811841c.pdf)

## Coming Soon

State of the Knowledge on Pedestrian and Bicyclist Safety (awarded September 2017, 36-month effort)

Evaluating Enforcement of Bicycle Safety Laws (awarded September 2016, 48-month effort)

Law Enforcement Training on Bicycle and Pedestrian Safety

Effect of Electronic Device Use on Pedestrian Safety

- Naturalistic Observations (Phase 2)
- Crash Report Analysis (Phase 3)

Determining Impaired Pedestrians Among DWI Offenders (final report anticipated release date: spring 2019)

Impact of Lowering Speed on Pedestrian and Bicyclist Safety (awarded September 2017, 60-month effort)

Safety in Numbers – Literature Review (final report anticipated release date: fall 2019)

New Research: Measuring Pedestrian Exposure Using Personal Electronic Devices (awarded September 2018, 60-month effort)

Community-Based Pedestrian and Bicycle Safety Assessment Tool (anticipated release date: fall 2019)



U.S. Department of Transportation  
National Highway Traffic Safety Administration

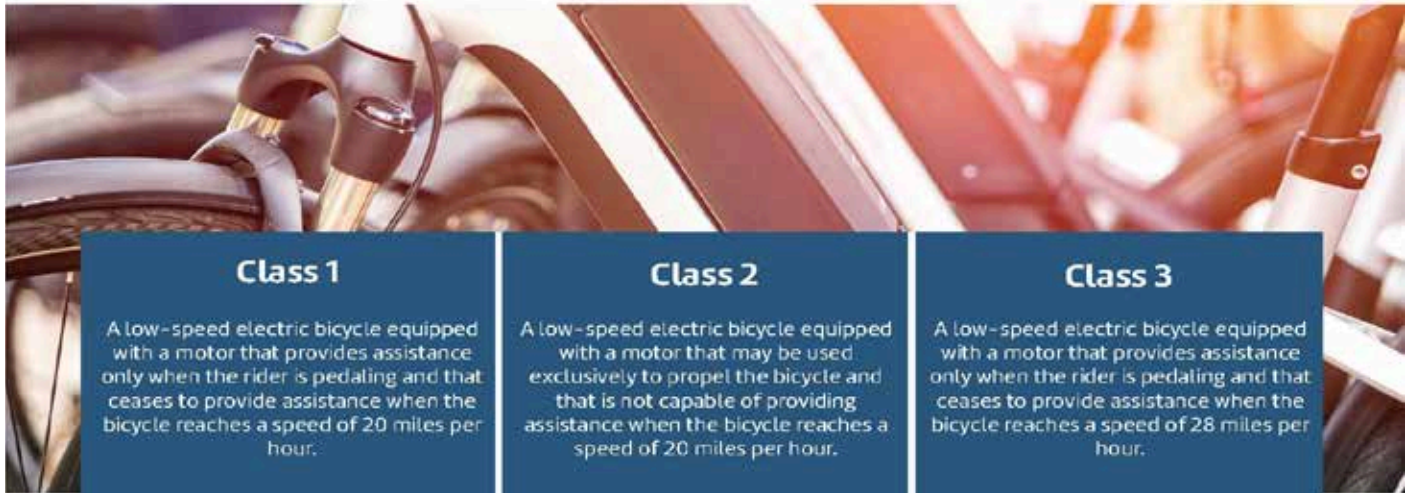


14046-030519-v2



# Understanding E-Bikes

Clarendon Hills Police Department



## Class 1

A low-speed electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.

## Class 2

A low-speed electric bicycle equipped with a motor that may be used exclusively to propel the bicycle and that is not capable of providing assistance when the bicycle reaches a speed of 20 miles per hour.

## Class 3

A low-speed electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of 28 miles per hour.



## WHAT KIND OF BIKE DO I HAVE ?

		Pedal Operated	Max Assisted Speed	< 750 Watts Power	Follow Rules of the Road	Minimum Age (yrs)	Drivers License	License Plate, Equipment ect.
	Bicycle	YES	N/A	N/A	YES	N/A	NO	NO
	Class 1 E-bike	YES	20	YES	YES	N/A	NO	NO
	Class 2 E-Bike	YES	20	YES	YES	N/A	NO	NO
	Class 3 E-Bike	YES	28	YES	YES	16	NO	NO
	Moped, Dirt Bike, E-Dirt Bike	NO	N/A	NO	YES	16	YES	YES

Clarendon Hills Police Department

448 Park Ave  
Clarendon Hills, IL 60514

M-F 8A-7P  
(630) 286-5460







CLARENDON HILLS POLICE

# SAFE CYCLING TIPS



WE ALL HAVE TO SHARE THE ROAD



FOLLOW RULES  
AND ROAD SIGNS



BE SAFE!  
WEAR A HELMET



BE VISIBLE:  
DRESS FOR SAFETY



BE WATCHFUL:  
LOOK AHEAD



DON'T WEAR  
HEADPHONES



BE ALERT:  
PAY ATTENTION TO VEHICLES



FOLLOW  
TRAFFIC DIRECTION



RIDE IN SINGLE FILE  
AND LEAVE A SAFE SPACE



IDENTIFY HAZARDS  
ON THE ROAD



LOOK BEFORE  
ENTERING LANES



BE VISIBLE AT NIGHT



PLAN YOUR ROUTE

## USE HAND SIGNALS



STOP



LEFT TURN



RIGHT TURN (TWO OPTIONS)



## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Michael Korzen, Fire Chief  
**Date:** Sep 6, 2024  
**Subject:** Weekly Department Report 2024-33

1. Chief's Report

- Met with DC Krupp and DC Godek together and separately numerous times this week, covering budgetary, administrative, and operational items.
- DC Godek and I attended the ETSB Support Services meeting and received updates on the Starcomm radio project, then requested response information from Du-Comm.
- The Deputies and I met with the chiefs from Western Springs FD in person this week to update them on the status of our department and to continue improving response and training cooperation.
- Attended Wednesday night training – Hazardous Materials Operation Recertification – part 2 (pics to follow).
- Spoke with chiefs from Oak Brook and Elmhurst FD (same topics as above).
- The Deputies and I attended the Metro Fire Chiefs Symposium yesterday and gained substantial new information on lithium-ion battery fires and future GEMT revenue streams.
- DC Krupp and I met with PS Director Dalen and Police Chief Lienweber to finalize public safety IAP for Sunday concert.
- Reviewing/approving AP, attending budget meeting at VH, and continuing to work on FY25 budget later today.
- Picking up MABAS Division 12 UTV from WoodDale FPD Saturday afternoon.
- Attending 3 block parties on Saturday afternoon.
- Beginning organization/purge of items in my office after block parties on Saturday.
- Coordinating FD operational and command setup for concert on Sunday.

2. DC Krupp

- Responded to Forest View as an investigator on their MABAS Investigators Box Alarm.
- Responded to Route 83 for the box truck rollover accident.
- Made updates to our Emergency Operations Plan due to staff changes.
- Met with Western Springs Chiefs and discussed working with their training officer on Fire Apparatus Engineer (FAE) Certification program for our members needing this certification.
- Prepared Incident Action Plan (IAP) for the Centennial Concert.
- Attended staff meetings for the Centennial Concert. Performed minor HR functions.

3. DC Godek/Fire Prevention Bureau Activity:

- The Keltron Radio system is showing Com fail restores in the primary and secondary links at FD & PW. JCI was contacted.
- I met with 41 58<sup>th</sup> St. about their fire alarm in trouble.
- I contacted Woodcreek Townhomes about a trouble alarm.

- Three fire alarms were fixed this week.
  - I contacted 445 Ogden about the trouble alarm on the fire panel.
  - Assisted vendor (Air One) in completing annual testing on self-contained breathing apparatus (SCBA).
4. Training Report:
- Shift members completed a variety of hands-on and computer-based training.
  - Wednesday night training (referenced above) was prepared by FF Brad Smith and delivered by FF Dale Penn. Members also reconfigured equipment for improved efficiency.
  - Captain Rediehs continued securing joint training dates with Hinsdale FD where other area fire departments are also attending. He also scheduled training committee dates for the remainder of the year.
5. Station Report:
- DC Godek spoke with ARC Insulation about our insulation project.
  - DC Godek completed the application for records disposal and sent it into the state.
6. Emergency Medical Services Report:
- DC Godek secured approval to use the reserve ambulance for the Sunday concert.
7. Emergency Management Report:
- Updated IEMA Notice of Appointment submitted to DuPage County.
8. Du-Comm Report:
- See above info from ETSB meeting.
9. Public Education:
- Finalized plans for FD presence at concert with DCs.
10. Vehicle Maintenance:
- Ladder 86 – the primer valve for the pump has failed. We have alternate methods for achieving a pump prime, so we can continue to use the vehicle, but the primer must be repaired prior to sale.
11. Fire/Rescue/EMS calls:
- The Fire Department responded to thirteen (13) emergency calls at the time of this report for the last week, with a nearly even split of fire and EMS.
12. Sharing of Services:
- Ongoing automatic aid daily.
13. Notable events:
- N/A





## Hazardous Materials Operation Recertification – part 2

Members were presented with a mock emergency call for a person down next to a shed. While “responding”, the crews were told that there was a haze, and possible hazardous materials involved. Members used the equipment and resources that we would have available during a real emergency, and then requested further assistance (mutual aid + hazmat team) when they identified that the incident was more than our department could handle.







## VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: September 6, 2024  
To: Village Manager Creer  
From: P. Dalen, Public Safety Director  
Subject: Weekly Activity Report

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### **Meetings and Events**

- Staff meet with members of the Centennial Committee to discuss the upcoming festivities.
- I met with Chief Leinweber, Chief Korzen, and DC Krupp regarding operation plans for this Sunday.
- Lexipol policy implementation continues.