

# Weekly

## REPORTS

September 20, 2024

Manager's Report

[Report 1.](#)

Finance Dept. Report

[None](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)

Public Safety Director

[Report 6.](#)



## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

[Thu, Sep. 26](#)

[Farmers Market](#)



## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Zachery Creer, Village Manager  
**Date:** September 20, 2024  
**Subject:** Weekly Report

- **Next Board Meeting** – The next board meeting is on October 21<sup>st</sup>, at 6:30 PM at the Village Hall. There will be a Public Hearing regarding the 55<sup>th</sup> TIF at this meeting.
- **Illinois Municipal League Conference** - I attended the Thursday IML session on Tax Increment Financing on Thursday, with Director Cage, Village President Tech, Trustee DeAngelis, and Trustee Chaudhry.
- **Oktoberfest** – Oktoberfest went well last Saturday. Thank you to our public works staff for set up and to the Chamber of Commerce and businesses for organizing this event.
- **Farmers Market** - The Chamber of Commerce Farmers Market continues on Thursdays from 7 am to 1 pm. Check out the Chambers website for more information. <https://www.clarendonhillschamber.com/>

## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** September 20, 2024  
**Subject:** Weekly Report

1. Staff worked the Oktoberfest event on Saturday.
2. Crews responded to a call out for a broken limb hanging precariously on Sunday night.
3. Our tree removal contractor was in to complete the final trees from this contract. A crane was used for some of the larger trees.
4. A list has been started for another cycle of tree removals. These are planned to take place later this Fall.
5. Work continued on stump grinding and landscape restoration.
6. Water Operators attended a training seminar on lift stations and booster pumps.
7. Walk your Wheels stencils were installed on Prospect at either end of the block.
8. Staff attended a webinar on Forestry Grants for tree plantings and invasive species removal.
9. Plow trucks had their preventative maintenance completed in advance of the snow season. Additional vehicle maintenance took place.
10. Water samples were collected and taken to the lab for testing. A number of JULIE locates were completed along with final reads for property transfers.
11. New meter installs were completed along with inspections of new water services.
12. Mowing of grass and watering of plants took place throughout the week.
13. Staff supported the Farmers Market.



1 N. Prospect Avenue  
Clarendon Hills, Illinois 60514  
630.286.5412

## MEMORANDUM

TO: Zach Creer, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: September 20, 2024  
RE: Community Development Department Report

1. **TIF/IML Seminars:** Staff along with the Village Manager and Elected Officials attended a series of TIF seminars at the IML conference in Chicago.
2. **Code Enforcement:** The following code enforcement activities occurred this week:
  - 100 block of Juliet, Weeds/ Tall Grass, notice sent.
  - 10 block of Gilbert, Drainage matter with new home, issue resolved.
  - 500 block of Chase, Balcony complaint, Management Company issue.
  - 500 block of Carlyle, Overcrowding, unfounded violation and notice sent.
  - 100 block of Ann, Staff met with the resident about the proper sump pump location.
  - 400 block of Burlington, Exterior storage of items in front of building, matter resolved.
  - 100 block of Iroquois Dr, Tenant of rental home thrown out items on Parkway, Staff contacted rental homeowner who would be correcting problem.
  - 10 block of Gilbert, Staff performed follow up visit to vacant home to evaluate condition, unfounded violations noted.
  - 5 block of Oxford, Staff noted General Contractor placed fencing around Parkway tree, matter closed.
  - 5 block of Gilbert, Staff performed residential sprinkler inspection as the new home is coming towards final inspections soon.
  - Adjudication cases were closed with compliance reached this Wednesday. Staff will begin evaluating the next Adjudication cases for next month's hearing.
3. **Meeting:** Staff met with a resident and builder who is looking to add three new single-family residences on three R-1 Single-Family residential lots.
4. **Chamber of Commerce Meeting:** Staff attended the Chamber of Commerce meeting along with the Assistant Village Manager.



**To:** Village Manager Creer  
**From:** Sgt. Zach Finfrock  
**Date:** September 20, 2024  
**Subject:** Weekly Activity Report

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**Recent Training, Meetings and Events:**

- Chief Leinweber is attending a 4-day Illinois Law Enforcement and Training Standards Board "New Police Chief Orientation" in East Peoria
- Ofc. Gerstenkorn attended a 40-hour (1 week) training class on Crisis Intervention
- Officers are completing a fire extinguisher refresher
- Ofc. Espinosa is entering her final phase of the field training program
- Sgt. Finfrock attended a monthly ETSB radio/communications meeting
- Sgt. Finfrock attended a Notre Dame School staff meeting where the focus was scenario-based safety training for teachers.
- The Police Department has updated its bike safety information flyer which you will find attached.

**Please remember to help us prevent crime by locking your homes and cars to deter criminal activity and theft.**

**Recent incidents:**

9/14 3:34pm, officers responded to a call of a crashed vehicle in the area of Holmes/58<sup>th</sup> Street. Upon arrival officers observed an unoccupied vehicle with a broken window and what appeared to be a "punched" steering column. After some investigation, it was found that the vehicle had just been stolen from the area. The vehicle owner was notified but declined prosecution/investigation.

9/14 10:23pm, officers responded to a report of a suspicious person in the area of Clarendon Hills Rd./55<sup>th</sup> Street. Officers located the subject who related they were looking for ring/surveillance video regarding a traffic crash they were involved in earlier in the week. Officers provided assistance.

9/15 2:51am Officers stopped a vehicle traveling S/B Rt.83 near 55<sup>th</sup> Street at 92mph in a 55mph zone. Officers made contact with the driver and issued citations for speeding and operating an uninsured motor vehicle.

9/15 6:18pm officers responded to the 200blk of Oxford Ave for a report of a domestic battery. On scene officers spoke with both involved parties who provided conflicting stories about the situation. Ultimately, one of the parties decided to leave for the evening to let things cool down. Officers gave advice and provided resources to both individuals on scene.

9/15 8:10pm officers responded to the area of Prospect/Ann for a report of a suspicious person who was allegedly pulling on door handles of local businesses and parked vehicles. Upon arrival, officers contacted a subject matching the description who related they were just "blessing the door handles".

Officers offered resources and gave advice. After some additional investigation, it was determined that no criminal activity had taken place.

9/15 9:52pm officers stopped a speeding vehicle traveling on Ogden Ave 58mph in a 35mph zone. After making contact with the driver, it was learned that they did not possess a valid driver's license. The driver was cited for speeding and operating a vehicle without a license.

9/16 6:59pm officers spoke with a subject at the station regarding a parent custody issue. Information from the report was forwarded to another jurisdiction for further investigation.

9/17 8:34pm officers stopped a vehicle traveling on Holmes Ave at 56<sup>th</sup> Street driving without its headlights. After making contact with the driver, it was learned they were a juvenile operating the vehicle without a license. The child and vehicle were released back to the owners/parents, follow-up was provided by officers to the family.

9/19 8:18am officers responded to the area of 58<sup>th</sup> Street for a report of a delayed burglary to a motor vehicle. On scene the complainant related that sometime over the past 3 months their vehicle was entered multiple times in the overnight hours. Nothing of value was currently missing, officers are investigating the situation.

9/19 3:40pm officers spoke with a subject at the PD who related their personal information was involved in a data breach and had potentially been used by an unknown individual. Officers provided resources and are investigating further.



# Clarendon Hills Bike Safety Guide

## Step 1

Use the proper equipment



## Step 2

Check your bike's condition



AIR



BRAKES



CHAIN



SUSPENSION/STEERING



## Step 3

Follow ALL Rules of the Road and applicable Local Ordinances



RULES



ROAD



Clarendon Hills Police  
Department  
(630) 286-5460

See more on next side



# Electric Bikes

## Class 1

Motor stops assisting once the rider reaches 20mph

## Class 2

Not required to use pedals up to 20mph. Motor stops assisting at 20mph

## Class 3

Must be age 16. Speedometer required. Motor stops assisting at 28mph

Bike Classification Sticker MUST be displayed on bike frame

MUST be equipped with BOTH pedals AND a motor that produces LESS than 750W

Should be ridden on the roadway and abide by Bicycle Rules of the Road



## Electric Scooters

Electric scooters should not be capable of exceeding 10mph, and can only be ridden by someone 18 years old or older. Any rider meeting these qualifications should operate the scooter on the roadway in the same manner as a bicycle.



Bicycles, Scooters, and other devices whether electric or human powered must be dismounted and walked on the sidewalk in the downtown and business district in Clarendon Hills.

### PARENTAL RESPONSIBILITY:

Parents and guardians should be aware of their responsibilities when their children ride bikes or walk near streets or highways. These responsibilities range from selecting the proper equipment for the child to teaching the child bicycle and pedestrian traffic laws.

## Beware of Prohibited Devices

Prohibited devices are more than 750 watts, or do not qualify as an E-Bike or scooter (as defined in Illinois vehicle code). Not all manufacturers provide this information easily. Check your device before purchase! *Just because you can buy it, doesn't make it legal.*



Clarendon Hills Police  
Department  
(630) 286-5460



## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Michael Korzen, Fire Chief  
**Date:** September 20, 2024  
**Subject:** Weekly Department Report 2024-36

1. Chief's Report
  - Received photographs (taken on 9-11-2024) and draft copy of article from Clarendon Hills Living. Some of the pictures to follow.
  - Received a Blackstone griddle that the Corporate Offices of Ace Hardware donated to us (and 39 other local government and non-profit agencies.) Picture to follow.
  - Attended Village employee picnic last Friday.
  - Recruited at Edward Hospital paramedic program. 4 of the 11 students showed serious interest, they will graduate in December. Recruiting at Loyola and CDH in the coming months.
  - Met with DC Krupp and DC Godek together and separately numerous times this week, covering budgetary, administrative, and operational items.
  - Met with PS Director Dalen and Haley about what administrative assistance she can provide to the FD. Identified several data and analysis opportunities.
  - Attended the Witches Ride planning meeting.
  - Attended the Loyola EMS coordinator's meeting (online).
  - Cleaned up existing and installed new AV equipment in FD training room to allow for presentations to be displayed properly and to start the process of information sharing for the duty crews on the television. Picture to follow.
  - DC Godek and I met with Maureen and Kari about 2025 GEMT rates and billing.
  - Attended the Dept Heads meeting and used time at the end to discuss FD operations.
  - Attended the Training Committee (online and in person), held prior to training Wednesday night.
  - Attended Wednesday night training – Hands-on high-rise training, held at 115 55<sup>th</sup> St.
  - Attended Du-Comm Fire Ops meeting and received more information/updates about new Starcom radios. Used time after to review proposed response changes with Du-Comm staff.
  - Working on budget items (2024 and 2025) today.
2. DC Krupp
  - Took Engine 86 with FF/PM Zach Gloodt to October Fest to allow parents and children to see and sit in Engine 86. We showed off various equipment as well including the Jaws of Life and some fire prevention discussions were held.
  - Administrative work on scheduling and policies.
  - Attended Rapid Intervention Team (RIT) Training with Hinsdale and Western Springs
  - Welcomed six new Explorers Wednesday night to the Explorer program.
  - Attended the MABAS 10 Fire Investigators meeting and reviewed case studies.

3. DC Godek/Fire Prevention Bureau Activity:

- Spoke with Park Ave. Station Assn President about her JCI contract rates for Keltron.
- A service request was put in this week for two fire alarms.
- I spoke with a vendor about replacing the fire alarms at 402-444 Park Ave.
- Three inspections were completed this week.
- I worked with HGC on their fire alarm issue in the kitchen.
- Fire drill completed at Prospect School.
- I met with Prospect School Principal about the process of having the maintenance person meet incoming fire crews for AFA's as they do for our other schools.
- I met with the Director of District 181 Buildings and Grounds about performing the upcoming ROE inspections.
- One residential sprinkler system was inspected on Tuesday.
- Met with Haley to educate her about the data areas identified by the chief.

4. Training Report:

- Shift members completed a variety of hands-on and computer-based training.
- Wednesday night training (referenced above) was prepared by Cpt Rediehs and FF Smith and delivered great training to members and Explorers.
- Captain Rediehs continued securing joint training dates with Hinsdale FD where other area fire departments are also attending. He also scheduled training committee dates for the remainder of the year.
- With the large number of Explorers joining the program, DC Krupp and FF Smith have implemented ranks within the program to help with structure and to educate the students about fire department organization.

5. Station Report:

- September 17<sup>th</sup> ARC Insulation will be at the station to evaluate and quote out our problem.

6. Emergency Medical Services Report:

- DC Godek attended the Teams EMSC meeting on Tuesday and the Loyola EMS Coordinators meeting (both online.)

7. Emergency Management Report:

- DC Godek attended the Teams DEDIRS.
- DC Godek & Lt Denlinger obtained information from our Starcom radios and was documented in an Excel sheet for submittal to ETSB.

8. Du-Comm Report:

- Ongoing Starcom project, hardware repairs on their end.

9. Public Education:

- Public education visit at the Park District was set up by DC Godek.



10. Vehicle Maintenance:

- We are working with our vendor to get Engine 86 in to replace a DEF nozzle by Cummins.
- We are waiting for the repairs to L-86 Primer pump valve to be replaced.
- Duty crew and chiefs discovered and addressed the cause of the engine light on the Ladder.

11. Notable events:

- N/A



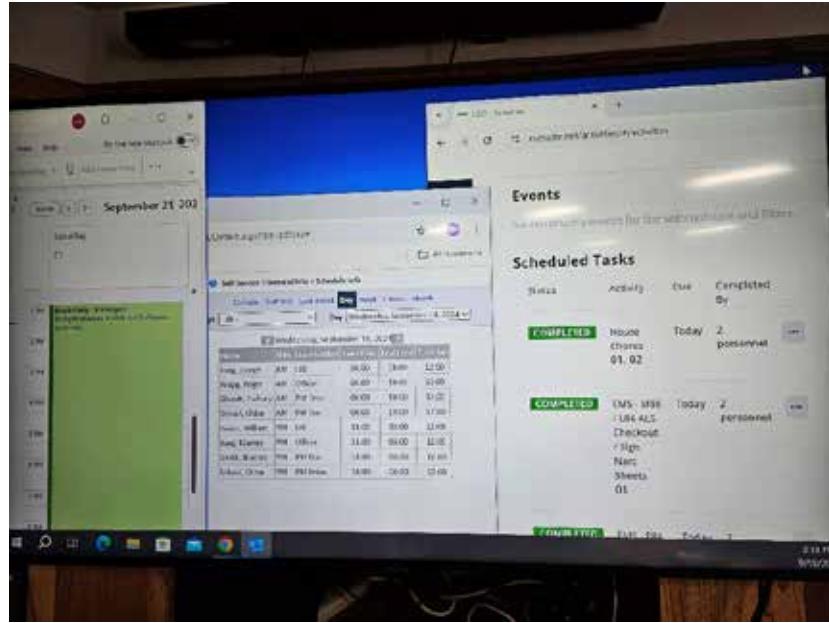
## Fire department photos from 09-11-2024



## Blackstone griddle donated by Ace Hardware Corporate



## Proof of concept for information sharing on Training Room TV



## E86 positioned for public education at Oktoberfest



# VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: September 20, 2024

To: Village Manager Creer

From: P. Dalen, Public Safety Director

Subject: Weekly Activity Report

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## **Meetings and Events**

- Chief Korzen and I met with support staff to discuss further ways to assist the FD with clerical and administrative duties.
- I met briefly with Chief Korzen and Manager Creer to discuss matters concerning the FD.
- Lexipol policy implementation continues.
- I attended the FD training committee meeting. Topics of discussion included mandatory Fire Apparatus Engineer training and live fire training. Both are in the process of being scheduled. Additionally, training with our neighbors has increased as well as training in general.
- Staff plans to meet with the police union next week regarding a successor contract.