



# Weekly

## REPORTS

September 27, 2024

Manager's Report

Report 1.

Finance Dept. Report

None

Public Works Dept. Report

Report 2.

Community Dev. Dept. Report

Report 3.

Police Dept. Report

Report 4.

Fire Dept. Report

Report 5.

Public Safety Director

Report 6.



**VILLAGE *of***  
**CLARENDON HILLS**

## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

Wed, Oct. 2

Firefighters' Pension  
Board Meeting

Wed, Oct. 2

Foreign Fire Insurance  
Board Meeting

Thu, Oct. 3

Farmers Market

Thu, Oct. 3

Zoning Board of  
Appeals and Planning  
Commission Meeting

Sat, Oct. 5

Fire Department Open  
House!

Thu, Oct. 10

Farmers Market



## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Zachery Creer, Village Manager  
**Date:** September 27, 2024  
**Subject:** Weekly Report

- **Next Board Meeting** – The next board meeting is on October 21<sup>st</sup>, at 6:30 PM at the Village Hall.
- **Meeting with District 86-** AVM Johnson and I met with District 86 officials. We are still hopeful we can find common ground on an IGA for the proposed 55<sup>th</sup> St TIF district.
- **Union Negotiations-** On Wednesday morning, the Village Administration started negotiations with MAP, the patrol officer union, for the renewal of the contract that expires on Jan 1, 2025.
- **Flu and COVID Shots** – Jewel Osco was on site at the Fire Department on Wednesday, September 25<sup>th</sup> to administer Flu and COVID Shots to Village employees.
- **E-Waste Recycling Event-** the Village with LRS are again offering our residents curb-side electronic waste recycling. The collection date is October 21<sup>st</sup>. Residents who want to participate are required to register their items to be picked up by October 17<sup>th</sup> at 5 pm. Residents can submit their requests at <https://www.lrsrecycles.com/schedule-clarendon-hills-e-waste-pickup/>
- **Fire Department Open House-** The Fire Department is holding its annual Open House on Saturday, October 5<sup>th</sup> from 11 AM to 2 PM. Food and refreshments will be served. All residents are welcome.
- **Farmers Market** - The Chamber of Commerce Farmers Market continues for a few more weeks on Thursdays from 7 am to 1 pm. Check out the Chambers website for more information. <https://www.clarendonhillschamber.com/>

**MEMORANDUM**

**To:** Zachery Creer, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** September 27, 2024  
**Subject:** Weekly Report

1. Patching was completed by our road contractor to restore areas damaged by water main breaks. This includes the corner of McIntosh and Norfolk and a driveway apron on Woodstock. In-house crews repaired a few other street patches that were smaller in nature on Harris (east of Ann) and Prospect (south of Norfolk).
2. A permanent stop sign was installed at the eastbound leg of Walker and Park.
3. A new landscape bed was planted at the corner of Park and Walker.
4. Crosswalk warning signs were adjusted at Norfolk and Rose as the trees were interfering with the solar panel that provides power to that sign.
5. Staff attended a briefing session from the City of Chicago Department of Water Management. At the request of the Illinois Environmental Protection Agency, the City of Chicago will be changing from the current blended phosphate chemical (60% polyphosphate/40% orthophosphate) used to coat water pipes to inhibit corrosion to 100% orthophosphate. With the new corrosion inhibitor formula, lead levels in the region are anticipated to be lowered even further. This change is not anticipated to have any material impact on the Village of Clarendon Hills Water System. The Village regularly tests for lead in drinking water and samples have consistently come back below IEPA actionable thresholds.
6. Our contractor is nearing completion of a comprehensive tree inventory. This will assist the Village in prioritizing trimming and removals and help move us toward a cyclical trimming program for all parkway trees.
7. Monthly water samples were collected and taken to the lab for testing.
8. New meter installs were completed along with inspections of new water services.
9. In-house crews performed a number of tree trims and is finalizing a list for the next round of tree removals.
10. A number of parking stalls had the stripes refreshed, especially around the intersection of Walker and Park.
11. The beer trailer was cleaned and put into storage for the winter season.
12. A lock was repaired at Village Hall.
13. Mowing of grass and watering of plants took place throughout the week.
14. Barricades for two block parties and Walker School were delivered on Friday.
15. Staff supported the Farmers Market.

## MEMORANDUM

TO: Zach Creer, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: September 27, 2024  
RE: Community Development Department Report

1. **APA Illinois Conference:** Staff attended the annual American Planning Association Conference in Champaign this week. This was a highly beneficial way to attend seminars on zoning, economic development and building related topics and evaluate how other communities address some similar issues to Clarendon Hills.
2. **Code Enforcement:** The following code enforcement activities occurred this week:
  - 200 block of Burlington, Staff contacted GC about an egress question that was posed.
  - Several cases are being reviewed for possible Adjudication Hearings in October.
  - Several downtown district properties have been reviewed and notices will be sent out for violations.
  - 400 block of Ruby, Fence reviewed.
  - 100 block of Juliet Ct, Notice was sent for tall weeds/grass, Staff followed up with the owner of this vacant home.
  - 400 block of 55<sup>th</sup>, Staff contacted owner about tall weeds/grass now that we have received rain.
3. **Business Meeting:** Staff met with operator of the Daily Scoop to discuss options.
4. **Business Meeting:** Staff met with the owner and operator of the proposed Sparrow Coffee location to discuss the last outstanding details before they can move to the Village Board for their TIF request.

**To:** Village Manager Creer  
**From:** Chief E. Leinweber  
**Date:** September 27, 2024  
**Subject:** Weekly Activity Report



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**Recent Training, Meetings and Events:**

- Officer Gerstenkorn attended a 40-hour NEMRT Crisis Intervention Team (CIT) training.
- Officers are receiving in-house TASER recertification training.
- Sergeant Finrock attended a school mapping meeting.
- I along with HPD Chief King and BRPD Chief Loftus met with D-181 Superintendent Garcia to discuss their school security officer program.
- I attended the online seminar training on Navigating Discipline hosted by LRIS.
- I attended the Du-Comm Police Ops Subcommittee meeting and monthly DuPage Chiefs of Police Association meeting.
- Last week I attended the four-day ILETSB Executive Institute New Chiefs of Police Orientation conference "Enduring, Surviving and Thriving as a Law Enforcement Executive" Session E-322 in East Peoria.

**Please remember to help us prevent crime by locking your homes and cars to deter criminal activity and theft.**

**Recent incidents:**

September 20, 8:39am, officers responded to a business in town in reference to a suspicious activity involving potential customers. Extra patrols were conducted as a precaution and advice was provided.

September 20, 1:37pm, a business in town called to report ongoing fraud involving a vendor. Officers were provided preliminary documents and generated a report. Further investigation is ongoing.

September 21, 3:03am, a vehicle was stopped for a misdemeanor speeding violation on S/B Rte 83. The driver was cited, issued a court date, and released on scene.

September 22, 6:52pm, a third-party caller notified the department of a delayed hit & run accident they observed the previous day. Officers were able to identify a suspect who was contacted by police in the jurisdiction where they live. Investigation pending.

September 23, 8:08pm, officers met with a resident who received a letter advising them that a property they owned had been sold. The resident called the local jurisdiction where the property is located and were advised to make a report with CHPD. The resident advised the property had not been sold and the letter was fraudulent. Officers filed a report and provided identity theft advice.

September 23, 11:05pm, officers attempted to initiate a traffic stop on a vehicle at 55<sup>th</sup> St & N/B Rte 83 for a traffic violation. The vehicle ignored the officer's attempts to stop them and fled from the area. Officers did not attempt to pursue the vehicle. Investigation pending.

September 24, 12:53am, officers responded to a residence for a medic assist in reference to a subject who was not breathing. Officers were first to arrive and began CPR until medics were able to take over. The subject was transported to the hospital for further treatment.

September 24, 11:33am while speaking with a citizen at the station about a harassment report, officers observed the subject exhibiting signs of a mental health crisis. Medics were called to the PD and the subject was transported to the hospital for further assistance. The subject resides in unincorporated jurisdiction and was referred to the appropriate agency for follow up at a later date.

September 25, 1:11pm, a business employee in town reported receiving a threatening email advising them compromising photos would be posted on the internet if bitcoin currency were not transacted. The citizen believed the email was a scam and was seeking confirmation from the police. Officers confirmed their suspicion and provided advice for future reference.

September 25, 3:31pm, officers responded with the CHFD to a residence for a subject who had ingested mouthwash and needed medical assistance. The subject was transported to the hospital for further treatment.

September 25, 5:47pm, officers responded to a residence on 58<sup>th</sup> St for the report of domestic battery. Upon arrival, officers met with the involved parties and observed injuries consistent with the victim's account of the events. The offending party was taken into custody, charged with domestic battery, and transported to the DuPage County jail. The victim was provided domestic related resource information and weapons from the residence were secured by PD for safety.

September 26, 9:56am, a resident came to the station to report the rear passenger side of their vehicle had been broken out while parked in a lot on the three hundred block of Park Ave. The incident occurred sometime over a three-day period; however, the owner was not aware of the damage until a coworker pointed it out. Nothing was reported missing from the vehicle, and it is unknown how the window was broken. Officers processed the vehicle for evidence and initiated a report pending any further leads.





# Clarendon Hills Bike Safety Guide



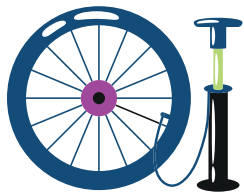
## Step 1

Use the proper equipment

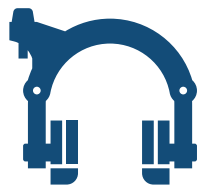


## Step 2

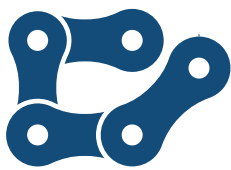
Check your bike's condition



AIR



BRAKES



CHAIN



SUSPENSION/STEERING

## Step 3

Follow ALL Rules of the Road and applicable Local Ordinances



RULES

ROAD

Clarendon Hills Police  
Department  
(630) 286-5460



# Electric Bikes

## Class 1

Motor stops assisting once the rider reaches 20mph

## Class 2

Not required to use pedals up to 20mph. Motor stops assisting at 20mph

## Class 3

Must be age 16. Speedometer required. Motor stops assisting at 28mph

Bike Classification Sticker MUST be displayed on bike frame

MUST be equipped with BOTH pedals AND a motor that produces LESS than 750W

Should be ridden on the roadway and abide by Bicycle Rules of the Road



# Electric Scooters

Electric scooters should not be capable of exceeding 10mph, and can only be ridden by someone 18 yoa or older. Any rider meeting these qualifications should operate the scooter on the roadway in the same manner as a bicycle.



Bicycles, Scooters, and other devices whether electric or human powered must be dismounted and walked on the sidewalk in the downtown and business district in Clarendon Hills.

### PARENTAL RESPONSIBILITY:

Parents and guardians should be aware of their responsibilities when their children ride bikes or walk near streets or highways. These responsibilities range from selecting the proper equipment for the child to teaching the child bicycle and pedestrian traffic laws.

# Beware of Prohibited Devices

Prohibited devices are more than 750 watts, or do not qualify as an E-Bike or scooter (as defined in Illinois vehicle code). Not all manufactures provide this information easily. Check your device before purchase! *Just because you can buy it, doesn't make it legal.*



SCAN ME



Clarendon Hills Police  
Department  
(630) 286-5460



## MEMORANDUM

**To: Zachery Creer, Village Manager**  
**From: Michael Korzen, Fire Chief**  
**Date: September 27, 2024**  
**Subject: Weekly Department Report 2024-37**

1. Chief's Report

- Spent last Friday doing CY24 and CY25 budgetary activities, including Teams meeting with Finance Department.
- Reviewed applications from 2 new employees.
- Worked with DC Godek to finalize template for new radios and to continue moving station insulation project forward.
- Started developing internal check sheets for on- and off-boarding of FD employees.
- Sent draft ambulance billing IGA to Tri State FPD.
- Spoke with testing/assessment company about 2025 promotion process at FD.
- Received more information about Haas emergency alerting system from vendor.
- Firmed up details with assessment agency about department evaluation.
- Obtained/completed paperwork to secure live fire training.
- Completed 2025 GEMT documentation with Finance.
- Shared sample single role paramedic policies with the Deputy Chiefs to begin the process of drafting our own.
- Met with PD to review current key fob list for FD and to set future access.
- I held a planning meeting for the Explorer program to discuss multiple items, including budget, policies, and conversion of Explorers to employees at age 18. DC Krupp, DC Godek, FF Gallagher, and FF Smith attended, and FF Smith submitted a comprehensive draft policy that covered nearly all aspects of the program.
- Attended Wednesday night training – Hands-on ladder and rapid intervention team training in Hinsdale.
- At Pierce Manufacturing in Appleton, WI with DCs, apparatus consultant and salesman to perform final inspection on our new ladder truck.

2. DC Krupp

- Administrative work on scheduling and policies.
- Finalized agreement with Western Springs FD for Fire Apparatus Engineer certification course to be held at our fire station over several weekend days in Oct and Nov.
- Attended Wednesday night training.

3. DC Godek/Fire Prevention Bureau Activity:

- One more fire drill remains for this school year.
- Working with the management company to replace fire panels at 402-444 Park Ave.

- The interior of 100 Park has been demolished and they are working with the Building Department within the permit process.
  - I emailed management with options to solve the kitchen fire alarm activations at HGC.
4. Training Report:
- Shift members completed a variety of hands-on and computer-based training.
  - Wednesday night training (referenced above) was prepared by Cpt Rediehs and FF Smith and delivered great training to members and Explorers.
  - Captain Rediehs continued securing joint training dates with Hinsdale FD where other area fire departments are also attending. He also scheduled training committee dates for the remainder of the year.
  - With the large number of Explorers joining the program, DC Krupp and FF Smith have implemented ranks within the program to help with structure and to educate the students about fire department organization.
5. Station Report:
- Staff are moving forward with proposals for the insulation project. The Building Department Director has been advised of our forward movement and requires no permits.
  - We are in the process of bidding the carpet replacement and had one vendor to the station to measure.
6. Emergency Medical Services Report:
- DC Godek attended the Teams EMSC meeting on Tuesday and the Loyola EMS Coordinators meeting (both online.)
7. Emergency Management Report:
- Previously referenced future radio template setup to allow for ease in member use and rapid access to our partners' radio channels.
8. Du-Comm Report:
- Ongoing Starcom project, hardware repairs on their end.
9. Public Education:
- Continued preparation for Open House next week.
10. Vehicle Maintenance:
- Repairs to E86 and current L86 should be completed today.
11. Notable events:
- N/A



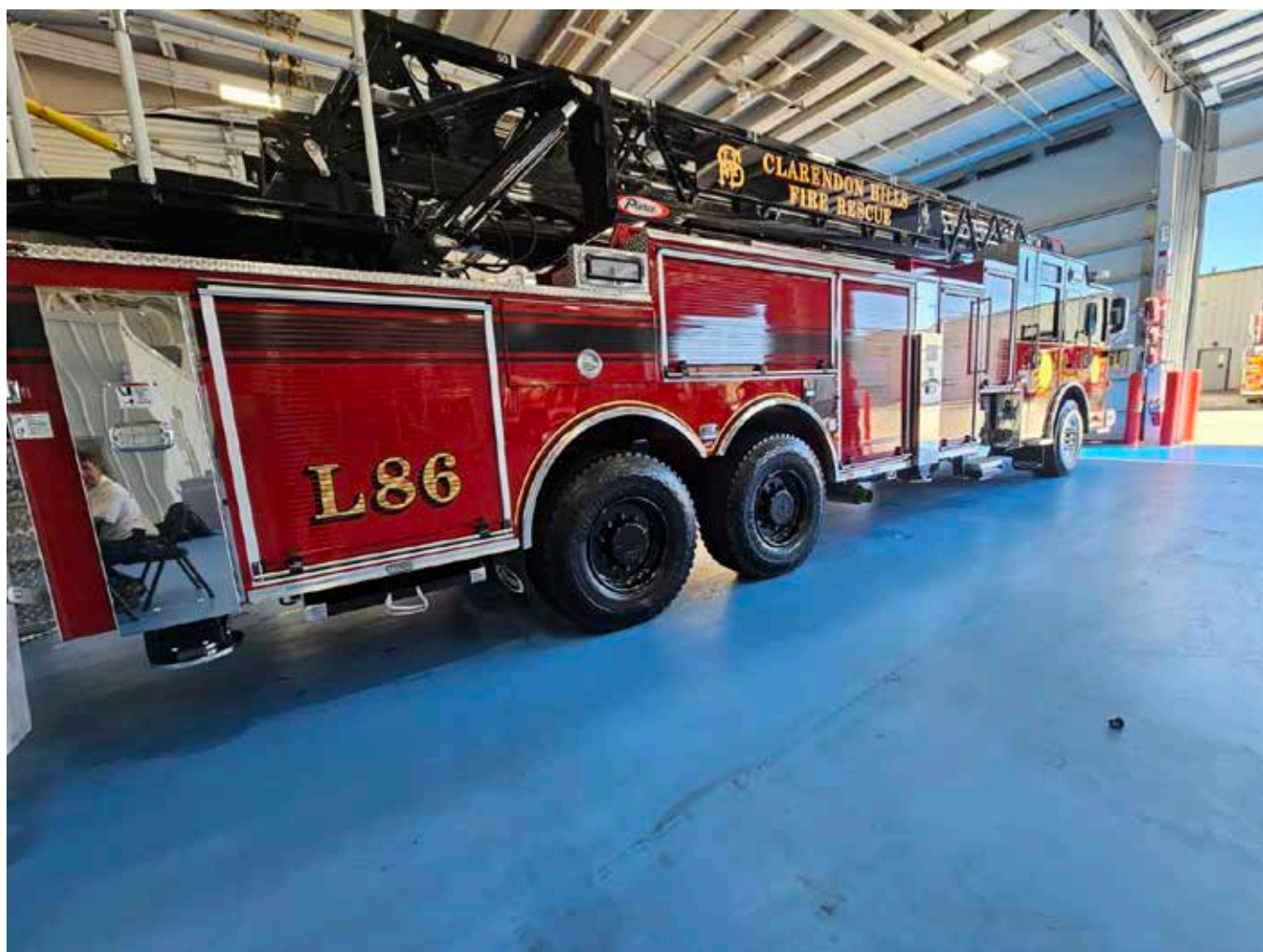
## Rapid intervention team training on 09-25-2024



## Ladder training on 09-25-2024



New Ladder 86 at Pierce Manufacturing inspection bay





## VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: September 27, 2024  
To: Village Manager Creer  
From: P. Dalen, Public Safety Director  
Subject: Weekly Activity Report

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### **Meetings and Events**

- DC Godek trained the police assistant on several FD reporting programs.
- Manager Creer, FD staff, and I met for the weekly FD status meeting.
- Lexipol policy implementation continues.
- Staff is preparing for the upcoming Witches Ride.
- Staff began bargaining with the M.A.P. police union over a successor contract.