



# Weekly

## REPORTS

October 11, 2024

Manager's Report

[Report 1.](#)

Finance Dept. Report

[None](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)

Public Safety Director

[Report 6.](#)



## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

**Mon, Oct. 14**

Police Pension Fund  
Board of Trustees  
Meeting

**Wed, Oct. 16**

Chamber of Commerce  
Meeting

**Thu, Oct. 17**

Farmers Market

**Mon, Oct. 21**

LRS E-Waste Pickup

**Mon, Oct. 21**

Village Board Regular  
Meeting

**Thu, Oct. 31**

Trick or Treating

## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Zachery Creer, Village Manager  
**Date:** October 11, 2024  
**Subject:** Weekly Report



- **Next Board Meeting** – The next board meeting is on October 21<sup>st</sup>, at 6:30 PM at the Village Hall.
- **Strategic Planning** – The Village Board held a strategic planning session on Monday night. The focus was on economic development.
- **IRMA Board Meeting** - AVM Johnson attended the IRMA Board Meeting on Tuesday. IRMA is the Village's risk management insurance pool.
- **Prospect Crossing** - Prospect railroad crossing was blocked Friday afternoon a little after 1 PM by a freight train that was suspected to have a wheel on fire. This caused backups on both sides of the tracks. Traffic was diverted to Route 83 and the Garfield crossing in Hinsdale. Alerts went out to our residents via social media and email.
- **E-Waste Recycling Event**- the Village with LRS are again offering our residents curb-side electronic waste recycling. The collection date is October 21<sup>st</sup>. Residents who want to participate are required to register their items to be picked up by October 17<sup>th</sup> at 5 pm. Residents can submit their requests at <https://www.lrsrecycles.com/schedule-clarendon-hills-e-waste-pickup/>
- **Fire Department Open House**- The Fire Department held its annual Open House last Saturday. It had a great turnout.
- **Deputy Chief 25 years of service**- The Fire Department acknowledged, Deputy Chief Godek with a plaque for his 25 years of service to the Fire Department. Congratulations to DC Godek.
- **Farmers Market** - The Chamber of Commerce Farmers Market's last day is next Thursday, 10/17/24, from 7 am to 1 pm. Check out the Chambers website for more information.  
<https://www.clarendonhillschamber.com/>





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Clarendon Hills, Illinois 60514  
630.286.4750

## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** October 11, 2024  
**Subject:** Weekly Report

1. BNSF performed layout for a replacement utility structure near the pedestrian crossing that connects the inbound and outbound platforms. They are planning an upgrade to that crossing. They report that it will remain open to commuters every day.
2. In advance of the BNSF work, village crews removed some of the native plants from the area they plan to disturb. Those plants were relocated to fill various areas that had room for an additional plant.
3. Crews performed maintenance work in the ditch line on Burlington east of the train platforms. Additional repairs were made to some of the older outflow pipes in this area.
4. Staff performed an emergency repair on a valve serving the Coventry Court on Thursday.
5. Meter appointments were completed at a number of locations.
6. Water was shut off to one home which needed an internal valve replacement.
7. A flow test was completed on Coe Road for a new home to be constructed.
8. Work requests for minor branch trimming were completed.
9. Staff supported the Farmers Market.
10. Sod was delayed by the contractor this week. They have rescheduled for installation next week in areas disturbed by road construction.

## MEMORANDUM

TO: Zach Creer, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: October 11, 2024  
RE: Community Development Department Report

1. **Meeting:** Staff and the Village Manager met with a prospective downtown developer.
2. **Code Enforcement:** The following code enforcement activities occurred this week:
  - 10 block of Prospect, Sign Provisions, violation notice sent.
  - 10 block of Woodstock - Sidewalk Encroachment, violation moved to Adjudication.
  - 5 Block of Gilbert, contacted builder about sidewalk encroachment.
  - 5 block of Blodgett, Violations moved to Adjudication.
  - 280 block of Columbine, Fence down, Staff met resident to form a repair plan.
  - 200 block of Walker, Staff inspected a property and met with the builder and lifted the Stop Work order.
  - Two residential sprinkler inspections were completed this week.
  - Staff met with builder about the status of their projects.
  - Staff sent out two notices for permit extensions.
  - Staff met with FSCI about our specifications sheet for commercial and residential projects.
  - Staff spoke with building management about the build out within their multiple use building.
  - 250 block of Woodstock - Tree and tall grass- Compliance reached
  - 240 block of Coe- Dead tree- compliance reached.
3. **Strategic Planning:** Staff attended the strategic planning meeting this week.
4. **Meeting:** Staff attended a virtual meeting with the TIF Consultant to discuss the potential revision to the proposed TIF boundary.

**To:** Village Manager Creer  
**From:** Chief E. Leinweber  
**Date:** October 11, 2024  
**Subject:** Weekly Activity Report



**Recent Training, Meetings and Events:**

- Sergeants Porter and Michalek attended a NEMRT class on Risk Management/Civil Liability hosted here at CHPD.
- Sergeant Finfrock and I attended online seminar training on School Threats & Resources hosted by the Illinois State Police.
- Sergeant Finfrock attended an ETSB Zoom meeting.
- The CHPD drone was deployed to assist Hinsdale PD with a DUI investigation of a vehicle on the railroad tracks.
- A quarterly staff meeting with all department Sergeants and myself was held at the station.
- CHFD Chief Korzen and I participated in the Walk to School event at Prospect Elementary.
- Officers Dzieken and Gerstenkorn represented CHPD at the CHFD Open House.



**Recent incidents:**

October 4, 3:00pm, officers responded to the business parking lot on the three-hundred block of Holmes Ave for a criminal damage report. The owner of a vehicle parked in the lot discovered that someone slashed three tires, broke a window, and put sugar in the gas tank. Officers completed a report; however, the victim did not wish to pursue further investigation or complaints.

October 7, 9:16am, officers met with the victim of a delayed hit & run report at the station. The subject advised their car was struck by unknown means while parked in the street on Waverly. A food delivery driver was observed in the area at the time when the victim's vehicle may have been struck. Investigation pending.

October 7, 9:51am, officers met with the victim of a delayed hit & run report at the station. The subject advised their car was struck by unknown means while parked in the street on the two-hundred block of Burlington. Officers canvased the local businesses in the area for possible witnesses or video as well as Village video cameras with negative results. A report was provided for documentation.

October 8, 9:24pm, a vehicle traveling S/B on Rte 83 near Burlington was observed by officers to have a registration violation. Upon speaking with the driver, it was discovered they did not possess a valid license or insurance for the vehicle. The driver was cited for expired and suspended registration, suspended driver's license, operating an uninsured motor vehicle and released. The vehicle was towed from the scene.

October 10, 5:57pm, officers met with a victim of identity theft at the station. The victim advised personal info associated with a banking account had been changed by an unknown subject. The victim did not suffer a monetary loss and requested a report to document the incident. The victim was also provided identity theft resources.

October 10, 10:39pm, officers responded to a multi-unit residential complex near 58<sup>th</sup> \* Holmes for a neighbor dispute. The parties were having an argument over property rules and regulations. Officers were able to mediate the situation, and the parties agreed to avoid each other in the future.

October 11, 3:14am, while on routine neighborhood patrol, officers located a vehicle stopped in the roadway on the one-hundred block of Arthur with its brake lights on. Officers approached the vehicle and observed the driver appeared to be passed out behind the wheel. Upon speaking with the driver, officers observed them to display indicia of alcohol intoxication. The officer administered sobriety field tests to the driver who was subsequently arrested for driving under the influence of alcohol. The vehicle was towed from the scene.

**Please remember to help us prevent crime by locking your homes and cars to deter criminal activity and theft.**



## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Michael Korzen, Fire Chief  
**Date:** Oct 11, 2024  
**Subject:** Weekly Department Report 2024-38

### 1. Chief's Report

- The Open House was highly successful (pictures to follow.) I was happy to assist our large turnout of members and Explorers from setup to take down and throughout the event. We are estimating that approximately 800 people attended.
- Spent time at the fire station on Sunday to discuss Open House events with duty crew and to ensure cleanup efforts were progressing.
- Met with you regarding several items on Monday.
- Met with Mera regarding several items on Monday.
- Met with a colleague who has expertise in fire department radios and pagers to obtain insight on our current inventory and guidance on our future needs on Monday.
- Attended the DuPage Fire Chiefs and Du-Comm Chiefs meetings on Tuesday.
- Met via Teams with several fire department leaders to begin the process of performing a needs assessment for officer/acting officer training Tuesday afternoon.
- Went to "Walk to School" event with PD Chief Leinweber Wednesday morning at Prospect School.
- Attended the MABAS Division 10 Chiefs meeting on Wednesday.
- Attended the staff meeting.
- Met with Maureen following the meeting to discuss final CY25 budget and FFIB items.
- Met with Mera and FD employees regarding HR follow-up items on Wednesday.
- Attended Wednesday night training – EMS and stayed afterwards to complete administrative tasks.
- Met with FF Ladniak Wednesday morning to discuss emergency management, community aid/involvement, and grant opportunities for next year.
- Met with Assistant Village Manager and Assistant Finance Director on Thursday via Teams to discuss PTO accrual and use by part time FD employees.
- Had a phone meeting with Director Dalen regarding several FD items this morning.
- Met/spoke with DCs Godek and Krupp several times this week regarding admin tasks.
- Met/mailed with Cpt Rediehs several times this week regarding current/future training.
- Meeting again with Mera and FD employees today regarding HR follow-up items.
- Clarendon Hills Living is scheduled to drop off hard copies of their latest magazine featuring our FD sometime today. A preview of their article is available on their Instagram page:

<https://www.instagram.com/p/DA1oByGvkS9/?igsh=MTNkODB3bmNsjidpaA==>

2. DC Krupp

- Administrative duties on personnel matters, payroll, explorer program and MABAS 10 IMAT Team.
- Attended the US Fire Administration's 3rd annual Fire Prevention Summit at the National Fire Academy in Emmitsburg, MD.
- Attended a meeting with various FEMA leaders and Homeland Security Secretary Mayorkas where we reported on the Fire Service work group Initiatives identified at the last Summit. I served on the Codes and Standards and Data and Technology Subgroups.
- Attended planning meeting and setting up of Fire Service Initiatives for the 2025 Sumit.
- Attended the Congressional Fire Service Institutes National Advisory Committee meeting where I serve as the International Association of Arson Investigators representative on this committee, (Though I register as Clarendon Hills Deputy Chief there is no cost to the Village as my travel expenses are covered by the IAAI)

3. DC Godek/Fire Prevention Bureau Activity:

- Five fire inspections were completed this week.
- This week two residential sprinkler inspections were completed.
- Thursday, I met with FSC to discuss a project review.
- I met with the village inspector about a project.
- VOCH code 7.7 has been completed and ready for the board meeting.
- Demo home notice posted.
- This week on Tuesday I met a business owner about the future of his building.

4. Training Report:

- DC Godek and Cpt Rediehs secured site for Wednesday night training and sent notifications to surrounding homes.
- Preparations for FAE class continue.

5. Station Report:

- Staff are moving forward with proposals for the carpet project.

6. Emergency Medical Services Report:

7. Emergency Management Report:

- DC Godek attended the ETSB dial in Teams meeting on Wednesday.

8. Du-Comm Report:

- It was announced on Wednesday that Director Robb will be appointed to ETSB board and Bill Seremja from ACDC is stepping down.

9. Public Education:

- Open House on October 5<sup>th</sup> was a success, we were lucky to have great weather again.
- Notre Dame Pre-K came by for two station tours, approximately 34 children attended.
- Crews went to Park District for fire prevention with Pre-K class.



- Crews went to another Pre-K class for pub ed
- This week we have been cleaning up the Open House.
- Safety glow bracelets are ready for children that are Trick or Treating this year. Crews will be handing them out on Halloween.

10. Vehicle Maintenance:

- We are working with our vendor to get Engine 86 in to replace a DEF nozzle by Cummins and this will need to go to the dealer for the repair.

11. Notable events:

- Tuesday night, our FD responded to the area of Ogden and Route 83 for a car vs pedestrian accident. Although it turned out to be in the Village of Hinsdale, Clarendon Hills FD units assisted with the care of patients.
- Wednesday night, there was a rollover accident at the intersection of 55<sup>th</sup> St and Holmes Av. We were fortunate that this call occurred during training, and we were able to staff and send all four vehicles + 2 chiefs. Multiple patients were treated and transported.



## Open House 2024





## Pre-K Visits



# VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: October 11, 2024

To: Village Manager Creer

From: P. Dalen, Public Safety Director

Subject: Weekly Activity Report

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## **Meetings and Events**

- I met with Manger Creer for our weekly meeting.
- Lexipol policy implementation continues.
- Staff is preparing for the upcoming Witches Ride.
- Preparations for further police union negotiations continue.
- Staff is working on a wellness plan for the Village.
- I attended a school safety webinar put on by the Illinois State Police.