



# Weekly

## REPORTS

October 18, 2024

Manager's Report

Report 1.

Finance Dept. Report

None

Public Works Dept. Report

Report 2.

Community Dev. Dept. Report

Report 3.

Police Dept. Report

Report 4.

Fire Dept. Report

Report 5.

Public Safety Director

Report 6.



**VILLAGE *of***  
**CLARENDON HILLS**

## VILLAGE CALENDAR

See [www.clarendonhills.us](http://www.clarendonhills.us)

Mon, Oct. 21

| LRS E-Waste Pickup

Thu, Oct. 31

| Trick or Treating

Mon, Oct. 21

| Village Board Regular  
Meeting



## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Zachery Creer, Village Manager  
**Date:** October 18, 2024  
**Subject:** Weekly Report

- **Next Board Meeting** – The next board meeting is on October 21<sup>st</sup>, at 6:30 PM at the Village Hall.
- **Sparrow Coffee**- Director Cage, Trustee Chaudhry and I met with Sparrow Coffee representatives to finalize a redevelopment agreement. The approval of this is up on Monday's meeting agenda.
- **MAP Police Negotiations** – AVM Johnson, Chief Leinweber, Director Dalen, and I attended negotiation with MAP well into Wednesday evening for the contract expiring December 31, 2024.
- **Witches Ride** - AVM Johnson, Director Dalen, Director McLaughlin, Chief Korzen and Chief Leinweber met with organizers of the Witches Ride to finalize plans for the event that will be held this Saturday, October 19<sup>th</sup>. While the downtown area (Prospect Ave from Park Ave to Ann St) will not be blocked off for an extended period of time. The Police Department will be halting traffic through this area for approximately an hour between 4pm and 5pm for the riders to finish the route at the Metra Parking lot. Please plan accordingly on Saturday afternoon.
- **DU-COMM**- AVM Johnson attended the monthly DU-COMM Human Resources Committee meeting on Thursday. AVM Johnson also submitted the DU-COMM Police Department's annual authorization request this week.
- **Comcast** – AVM Johnson met with the Village's Comcast governmental affairs representative this week. There was a discussion about internet speed and other services Comcast can provide the Village.
- **E-Waste Recycling Event**- the Village with LRS are again offering our residents curb-side electronic waste recycling. The collection date is October 21<sup>st</sup>. Residents who wanted to participate were required to register their items to be picked up by October 17<sup>th</sup> at 5 pm. ***The deadline has passed*** and any items set out that were not registered with LRS will not be collected.
- **Halloween Walk** – On Wednesday, Department Heads met with the Chamber about this year's Halloween Walk. This Chamber event is scheduled for October 26<sup>th</sup>, 3:30 PM - 7 PM.
- **Trick-or-Treating** – Village Trick-or-Treating hours are October 31<sup>st</sup> from 3 PM to 7 PM

## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** October 18, 2024  
**Subject:** Weekly Report

1. Our Water Operators attended the Fall Regulatory Briefing from the Illinois Environmental Protection Agency. The IEPA will be increasing the number and frequency of tests required for all municipal water systems in 2025. The focus is on testing for lead and copper levels. We will be seeking volunteers whose homes have a lead service line to participate in having their water sampled twice a year. Results will be shared with the homeowner. If interested, please email Collin Franco at [cfranco@clarendonhills.us](mailto:cfranco@clarendonhills.us).
2. Sod was installed at areas disturbed by the 2024 Road Program.
3. Crews performed maintenance work in the ditch line on Burlington east of the train platforms.
4. Responded to a broken limb in tree. Removed limb and trimmed up tree.
5. Spoils hauling
6. Performed Fall maintenance and turned furnaces on at a number of village buildings.
7. Met with representatives from Hinsdale Golf Club and the contractor that will be lining the storm sewers on their property to coordinate the project which is scheduled to start in a couple of weeks.
8. Outdoor dining barriers were removed at Thassos.
9. Asphalt patches were completed by in-house crews at a number of locations in the village.
10. Barricades were delivered in advance of the Witches Ride.
11. BNSF plans to start upgrade work on the pedestrian crossing that connects the inbound and outbound platforms next week. They report that it will remain open to commuters everyday.
12. Meter appointments were completed at a number of locations.
13. Additional "WALK YOUR WHEELS" stencils were painted in the Downtown area.
14. Staff supported the Farmers Market.

## MEMORANDUM

TO: Zach Creer, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: October 18, 2024  
RE: Community Development Department Report

1. **Chamber Meeting:** Staff and the Village Manager attended the Chamber of Commerce meeting and provided the various Village Updates.
2. **Code Enforcement:** The following code enforcement activities occurred this week:
  - Downtown Property Maintenance inspection was completed this week.
  - Three business owners were contacted about missing addresses.
  - Staff met with a local building owner regarding the building and the violations at that location.
  - Trip hazard was noted on the public sidewalk on S. Prospect.
  - Outdoor seating is starting to close down as the night temperatures are getting lower.
  - 100 block of N. Prospect, multiple violations and notice was sent.
  - 200 block of Coe Rd, two locations were checked for permits. Permits are on file for the project.
  - 200 block of Coe Rd, Cutting stone without a wet saw, Contractor corrected situation.
  - 50 block of Bonnie, Drainage complaint, Questions answered about code 10.2 H.
  - New cases were sent to Adjudication for November 20, 2024
  - Adjudication Hearing was conducted this Wednesday and compliance was achieved.
  - One residential sprinkler inspection was conducted this week as multiple new homes are reaching the end of their projects.
3. **Meeting:** Staff and the Village Manager met with representatives from Sparrow and their Architect to finalize the RDA and TIF Grant request.
4. **CD Intern:** Our intern is moving on and we wish Jacob well. He has provided the Village with numerous helpful GIS maps and assisted with some significant legal notices.

**To:** Village Manager Creer  
**From:** Chief E. Leinweber  
**Date:** October 18, 2024  
**Subject:** Weekly Activity Report



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**Recent Training, Meetings and Events:**

- Officer Calderon attended a forty-hour NEMRT training class for Truck Enforcement Level II certification.
- Sergeants Robak and Michalek attended an eight-hour MERIT drone training practical at the DuPage County Forest Preserve. Sergeant Finrock was the training instructor.
- Sergeant Finrock attended a D-181 school safety meeting at the district's main office.
- Sergeant Finrock presented the topic of bicycle and E-bicycle safety to the CHMS PTO.
- Sergeant Porter and I participated in a Reasonable Suspicion for Supervisors online seminar.
- Staff met to finalize plans for this weekend's Witches Ride and next weekend's Halloween Walk.
- Staff met with representatives from the MAP patrol union in continuation of contract negotiation.

**Please remember to help us prevent crime by locking your homes and cars to deter criminal activity and theft.**

**Recent incidents:**

October 14, 3:07pm, officers met with a citizen at the station for a fraud report. Investigation revealed the incident was civil in nature and no crime had been committed.

October 14, 3:53pm, officers responded to the Jewel/Osco for a well being check request. Store staff identified a subject who was behaving erratically and causing disturbance inside the establishment. The subject was served with a no trespass order at request of the store manager. Officers also provided assistance resources and advice to the subject and family members.

October 14, 9:17pm, officers observed a vehicle traveling W/B on 55<sup>th</sup> St near Rte 83 with a registration violation. Upon stopping the vehicle, officers determined the driver had neither a valid license nor insurance for the vehicle. Citations for expired registration, no valid license and operating an uninsured motor vehicle were issued to the driver and the vehicle was towed.

October 15, 9:11am, officers responded to the intersection of Holmes & Harris for the report of an accident involving a bicyclist. The bicyclist was transported to the hospital for the report of minor injury. The vehicle alleged to be involved was not located at the time of the report. Further investigation is pending.

October 15, 11:07am, the IT department from a business on 55<sup>th</sup> St called to report an unknown subject hacked into their computer server for access. The business requested a report for documentation purposes only at this time.

October 16, 11:33am, officers observed a vehicle traveling S/B on Rte 83 near 55<sup>th</sup> with a registration violation. Upon stopping the vehicle, officers determined the driver had a suspended license as well. The driver was issued citations for expired registration and driving while license suspended and released. The vehicle was legally parked near the scene.

October 16, 4:34, officers met with the victim of a hit & run accident at the station. The victim advised they were sideswiped by a taxicab as they traveled S/B on Rte 83 near Burlington. Officers were able to verify the driver of the taxicab and are in the process of following up the investigation.



## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Michael Korzen, Fire Chief  
**Date:** Oct 17, 2024  
**Subject:** Weekly Department Report 2024-39

### 1. Chief's Report

- Multiple members of the FD participated in the Silent Parade Friday night (pictures follow.)
- Finalized HR items with Mera on Sunday evening.
- On Monday morning, I toured the fire training tower at Darien Woodridge FPD and discussed upcoming live burn training with their staff.
- Met with you regarding several items on Monday.
- Finalized memo from DC Krupp regarding L86 purchase.
- Continued work on insulation/carpet project with DC Godek.
- Contacted IT regarding email groups, members, etc.
- Spoke with PW regarding maintenance items for FD.
- Returned to Darien Woodridge FPD Tuesday morning to finalize details and paperwork.
- Scheduled future online meetings with Haas Alerting and Lexipol.
- Scheduled recruitment date for Loyola paramedic program with DC Godek.
- On Wednesday morning, I attended the Witches Ride planning meeting at Prospect & Park.
- Met with you, PSD Dalen, and DC Godek for weekly FD meeting.
- Attended the Halloween Event planning meeting at VH.
- Finalized plans for the upcoming FAE course and live fire training at the Wednesday night FD Training Committee meeting.
- Participated in Wednesday night training, which involved supplying water to the ladder truck and using attack hose lines (pictures follow.)
- Met with area fire chiefs at Ducomm this morning, then went to Winfield FPD to speak with their chief about staffing and to borrow their incident command box for live fire training.
- Spoke with assessment representative to firm up plans for next Wednesday's visit.

### 2. DC Krupp

- Administrative duties on personnel matters, payroll, and Explorer program.
- Planning meetings for FAE course and live fire training.
- Responded to several emergency calls.

### 3. DC Godek/Fire Prevention Bureau Activity:

- Trouble fire alarm list reviewed and noted five systems requiring work and four systems that were fixed.
- This week one residential sprinkler inspection was completed.
- Tuesday, I reviewed a new home residential sprinkler system building plan.
- Tuesday, I contacted JCI to have a Keltron unit fixed.

- Tuesday, I spoke with the McDaniels Association President about various items about questions they had.
  - Thursday, I had a conversation with a business owner about a building violation.
4. Training Report:
- DC Godek and Cpt Rediehs secured site for Wednesday night training and sent notifications to surrounding homes.
  - Preparations for FAE class continue.
5. Station Report:
- Staff are finalizing the insulation/carpet project, looking to complete work in early-mid Nov.
6. Emergency Medical Services Report:
- Loyola EMS Paramedic Program invited us out to a recruitment session in early November.
  - Policy Review Committee worked with Director Dalen on EMS Lexipol Policies.
7. Emergency Management Report:
- DC Godek attended the District 181 Crisis Meeting this Wednesday and the next meeting is planned for in December.
8. Du-Comm Report:
- There was a radio outage as reported by DuComm Director Robb this week that was corrected quickly.
  - The new phone system at DuComm is being installed.
9. Public Education:
- We scheduled one fire engine ride to school this week.
  - We brought our signs to the sign shop for 2025's Open House date to be attached.
10. Vehicle Maintenance:
- We are working with our vendor to get Engine 86 in to replace a DEF nozzle by Cummins and this vehicle will be going directly to Cummins for warranty repair soon.
11. Notable events:
- On Mon, Oct 14<sup>th</sup>, a resident at 5740 Concord Ln reported that their stove would not shut off and was becoming very hot. FD crews shut the stove off and disconnected it from gas/electricity, then removed smoke from the unit.
  - On Wed, Oct 16<sup>th</sup>, a truck struck a light pole in the parking lot of 441 Ogden Ave, knocking it to the ground and causing a small coolant leak from the radiator. Crews contained leak and evaluated driver.





## Fire Dept Statistics Past 30 days

<b>Total # of calls:</b>	<b>85</b>
Fire:	31 (36%)
EMS:	54 (64%)

**Aid given total: 16**

Hinsdale	14
Westmont	2

**Aid received total: 15**

Hinsdale	13
Westmont	10
Tri State	1
Western Springs	1



## Silent Parade 2024



## Wednesday Night Training



## VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: October 18, 2024  
To: Village Manager Creer  
From: P. Dalen, Public Safety Director  
Subject: Weekly Activity Report

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### **Meetings and Events**

- I met with Manger Creer for our weekly meeting.
- Lexipol policy implementation continues.
- Staff met with the Witches Ride organizers to finalize plans.
- Staff met to negotiate with police union members regarding a successor contract. Negotiations continue.
- Staff met to discuss preparations for the upcoming Halloween Walk.
- Manager Creer, Chief Korzen, DC Godek and I met for an FD update.