



Weekly

REPORTS

October 25, 2024

Manager's Report

[Report 1.](#)

Finance Dept. Report

[None](#)

Public Works Dept. Report

[Report 2.](#)

Community Dev. Dept. Report

[Report 3.](#)

Police Dept. Report

[Report 4.](#)

Fire Dept. Report

[Report 5.](#)

Public Safety Director

[Report 6.](#)



VILLAGE CALENDAR

See www.clarendonhills.us

Thu, Oct. 31

Trick or Treating

MEMORANDUM

To: Village President Tech and Board of Trustees
From: Zachery Creer, Village Manager
Date: October 25, 2024
Subject: Weekly Report



- **Next Board Meeting** – The next board meeting is November 18th at 6:30 PM at the Village Hall.
- **Halloween Walk** – This Chamber event is Saturday, October 26th, 3:30 PM - 7 PM. With trick or treating at the local businesses in the downtown from 3:30 to 5:30 pm and a Spooky Social with a DJ from 5:30 pm to 7 pm. Check out more at <https://www.clarendonhillschamber.com/halloween>
- **Trick-or-Treating** – Village Trick-or-Treating hours are October 31st from 3 PM to 7 PM
- **Metra** – Metra is holding a Public Hearing here at Village Hall on Wednesday, November 6th at 4 PM to discuss their 2025 Budget.
- **Possible Crossing Closure** – Village is coordinating a possible crossing Prospect Train Crossing closure on November 10th at 6 am. More information to follow.

MEMORANDUM

To: Zachery Creer, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: October 25, 2024
Subject: Weekly Report

1. Our contractor will be installing the Daisy-themed crosswalk at the mid-block crossing on Monday morning. They will detour around that area while the work is performed. It is anticipated to take 90 minutes.
2. A contractor will be in to perform sidewalk grinding to remove trip hazards on the 300 and 400 blocks of Park, Colfax and Ridge. Any trip hazards that cannot be addressed through concrete cutting will be replaced in the 2025 Sidewalk Replacement Program.
3. Outdoor dining barriers were removed at il Mio on Friday.
4. In-house crews replaced a number of sidewalk squares that were broken or larger tripping hazards.
5. Fall protection safety gates were installed at the Fire Station.
6. A planter box was built on the east side of the Historical Society.
7. Staff replaced a number of water meter remote read devices that were aging out.
8. In-house crews removed a number of sick or diseased trees.
9. Barricades were delivered for the Halloween Walk and for a Blackhawk Heights Halloween event.



1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Zach Creer, Village Manager
FROM: Ed Cage, AICP, Community Development Director
DATE: October 25, 2024
RE: Community Development Department Report

1. **TIF:** Staff worked on an updated 55th Street TIF map and associated parcel number tables.
2. **Code Enforcement:** The following code enforcement activities occurred this week:
 - 30 block of Harris, Drainage Issue, Notice sent.
 - 260 block of Oxford, Adjudication follow up.
 - 200 block of Holmes, Site visit required.
 - One case moved to November 20 Adjudication and two more to follow.
3. **Resident Meeting:** Staff met with a resident virtually regarding the wetland behind 57th Court.
4. **Development Meeting:** Staff had a virtual meeting with a developer who is interested in purchasing some properties within the Downtown TIF and redeveloping them.
5. **Daily Scoop:** The operator has confirmed to Staff that October 29, 2024, will be their move out day from 9 S. Prospect Ave.

To: Village Manager Creer
From: Chief E. Leinweber
Date: October 25, 2024
Subject: Weekly Activity Report



Recent Training, Meetings and Events:

- Officer Calderon attended a class at the DuPage State's Attorney Office on Juvenile Law Procedure.
- Sgt. Porter attended an Advanced Search & Seizure class hosted by ILETSB.
- Sgt. Robak and I participated in an online seminar on Domestic Violence hosted by the 18th Judicial Court Family Violence Coordinating Council.
- I attended the DuPage Chiefs of Police monthly meeting.
- Staff finalized plans for this weekend's Halloween Walk in the business district and Blackhawk Heights Parade.



Please remember to help us prevent crime by locking your homes and cars to deter criminal activity and theft.

Recent incidents:

October 18, 10:44am, officers met with a resident at the station for a theft report of a piece of jewelry. The resident wanted to document the incident only at this time.

October 18, 11:43am, while conducting traffic enforcement on Chicago Ave, officers observed a vehicle traveling E/B at a high rate of speed. Officers discovered the driver was driving on a suspended/no valid license and did not have proof of insurance for the vehicle. The driver was issued citations for speeding, driving with a suspended license, and operating an uninsured motor vehicle. The vehicle was towed from the scene.

October 18, 3:43pm, officers responded to the area of S Prospect and Park for a property damage accident report where the suspect vehicle had driven away. The suspect vehicle was identified, and the driver was located at their residence in another jurisdiction. The suspect driver did not realize they made contact with another vehicle. An accident report was completed.

October 19, 23:19pm, a vehicle was observed by officers at the intersection of Norfolk & Prospect without illuminated taillights. The vehicle was stopped, and officers learned the driver did not have a valid license. The driver also had two warrants out for their arrest. The driver was cited for improper lighting, no valid license and then transported to the DuPage County jail for the warrants.

October 21, 11:24, officers met with a resident at the station regarding an order of protection violation. The resident was contacted electronically by the suspect against the order. Further investigation is pending.

October 21, 1:06pm, a resident on Burlington Ave called to report their car had been egged over the weekend by an unknown individual. There was no dollar loss reported, and the resident only requested the incident documented.

October 22, 9:16am, officers met with a subject at the station requesting a well-being check on the person they have had an on & off dating relationship with. Officers were able to communicate with subject of well-being check who verified they were fine and did not need any assistance from police.

October 23, 12:47pm, officers observed a vehicle traveling at a high rate of speed on S/B Rte 83. The vehicle was stopped, the driver was cited for a misdemeanor speeding violation, issued a court date and released.

October 24, 11:24am, a worker for the Flagg Creek Water Reclamation District called to report damage to the side of the lift station building in the parking lot at Byrd Ct. The building had been spraypainted with graffiti on two sides. Further investigation is pending.





316 Park Avenue
Clarendon Hills, Illinois 60514
630.286.5430

MEMORANDUM

To: Zachery Creer, Village Manager
From: Michael Korzen, Fire Chief
Date: Oct 25, 2024
Subject: Weekly Department Report 2024-40

1. Chief's Report

- The 2 DCs and I had a Zoom meeting with the rep from HAAS Alert, a safety device that is pre-installed in both of our new fire vehicles. www.haasalert.com
- I spoke with a 2nd grade class at Holmes School, at a resident's request.
- Multiple members of the FD participated in hazardous materials recertification training on Saturday (pictures follow.)
- The duty crew participated in the Witches Ride.
- Met with you Monday morning.
- Went to the Ipass service center to correct a billing issue.
- Met with Cpt Rediehs about several upcoming training classes.
- Attended the Village Board meeting.
- Had a command staff meeting with the 2 DCs.
- Had Teams meeting with informational video board vendor. www.firstarriving.com
- Met with DCs again, about invitation for our department to beta test new national incident reporting software (NERIS) fsri.org/programs/neris
- Had a lengthy phone conversation with leadership assessment/education representatives to finalize first session on Wednesday night.
- On Tuesday evening, multiple members were able to utilize a driver training course in West Chicago to obtain new state certifications (pictures follow)
- Met with Westmont's fire chief to discuss our response changes.
- Scheduled a meeting for next week with a promotional testing company.
- Attended the Village Staff meeting.
- Met with you, PSD Dalen, DC Godek, and DC Krupp (by phone) for weekly FD meeting.
- Attended leadership session, followed by a follow-up command staff meeting with the 2 DCs.
- Members who are not currently ranked or acting officers trained on ground ladders during leadership session (pictures follow.)
- Held an abbreviated department meeting following leadership and training sessions.
- DC Krupp and I went to MacQueen for acceptance inspection and final payment.
- I spoke with several FD employees by phone about upcoming department events.
- The 2 DCs and I attended a Teams meeting with PSD Dalen and the Lexipol rep.
- Spent time preparing documents for Friday morning meeting.

2. DC Krupp

- Attended Zoom meeting regarding NERIS program (referenced above) and was notified that our department had been selected for the beta test.
- Administrative duties on personnel matters, payroll, and Explorer program.
- Participated in several command staff meetings.
- Planning meetings for FAE course and live fire training.
- Responded to several emergency calls.

3. DC Godek/Fire Prevention Bureau Activity:

- Trouble fire alarm list reviewed and noted five systems requiring work and five and two were fixed.
- This week five inspections were conducted.
- Thursday the last fire drill of the year was conducted at Notre Dame Church and Parrish
- Two locations in town are replacing fire alarm panels.
- In spring of 2025, a Townhome complex will be replacing its entire fire alarm system.
- Mycroft Townhomes is in the process of labeling their gas meters. I have been working with them to complete this.
- Clarendon Ct. Townhomes are in the process of placing fire panels into outdoor climate-controlled cabinets and removing them from their basements. This is being done upon request of their Association and not our FD.
- I contacted Woodcreek Townhomes property management about converting their alarm rooms into climate-controlled environments. Fire alarms and their batteries have a much better life when not exposed to extreme temperatures. At this point, these rooms are not climate-controlled and they require a lot of service to maintain those systems.

4. Training Report:

- Preparations for multiple training classes continue. FAE class starts this Saturday, BOF (hybrid fire academy) starts this Monday, and the first of two live fire training sessions is this Wednesday.
- Candidate firefighters and the Explorers were given Tuesday a dedicated training night, starting this week, and 13 members participated under FF Gallagher and Smiths' direction (pictures follow.)

5. Station Report:

- Staff are moving forward with the station insulation project. We are looking to get the project started in early November 2024.
- Public Works has installed our Hose Tower Landing gates that were required by IRMA. We purchased these from Uline and came in 90% under the \$20,000 budget line item.

6. Emergency Medical Services Report:

- SMO update has just come out that reflected a lot of verbiage changes and page layouts. This was covered in the October C.E. session.
- FF Ladniak was authorized to investigate the feasibility of implementing the Stop The Bleed program in Clarendon Hills, under the direction of DC Godek.



7. Emergency Management Report:

- FF Ladniak was authorized to identify and pursue possible grant opportunities for the FD, under the direction of DC Krupp.

8. Du-Comm Report:

- The new phone system at Du-Comm is being installed and this week they tested it with our FD

9. Public Education:

- We scheduled one fire engine ride to school this week.
- Shift members participated in the Witches Ride.

10. Vehicle Maintenance:

- We are working with our vendor to get Engine 86 in to replace a DEF nozzle by Cummins and this vehicle will be going directly to Cummins for warranty repair soon.

11. Notable events:

- N/A

Hazmat Drill



Drivers course



Tuesday Night Training



Wednesday Night Training



VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: October 25, 2024

To: Village Manager Creer

From: P. Dalen, Public Safety Director

Subject: Weekly Activity Report



Meetings and Events

- I met with Manager Creer for our weekly meeting.
- Staff met with our Lexipol representative regarding program functionality.
- Lexipol policy implementation continues.
- Police union negotiations continue
- Staff finalized plans for the Halloween Walk and the Blackhawk Heights Halloween Parade.
- Manager Creer, Chief Korzen, DC Godek and I met for an FD update.

VILLAGE OF CLARENDON HILLS

October 25, 2024

CLAIMS # 24-10-03M

October 2024 Manual Checks Total

\$1,473,032.82

ACS FINANCIAL SYSTEM
10/23/2024 11:04:22

Claims Register

VILLAGE OF CLARENDON HILLS
GL050S-V08.21 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 102324 COMMENT... MACQUEEN 102324 CLAIMS

DATA-JE-ID DATA COMMENT

D-10232024-466 MACQUEEN CLAIMS 102324

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
MACQUEEN EMERGENCY		54181						
FIRE TOOLS & EQUIPMENT F		5,714.16	MACHINERY & EQUIP	65.590.4430	E00171-E00171A	466	00001	
NEW FIRE TRUCK		1,464,853.76	MACHINERY & EQUIP	65.590.4430	E00171-E00171A	466	00002	
		1,470,567.92	*TOTAL					
		1,470,567.92	**CLAIMS TOTAL					

ACS FINANCIAL SYSTEM
10/23/2024 11:04:22

Claims Register

VILLAGE OF CLARENDON HILLS
GL540R-V08.21 PAGE 2

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
REPORT TOTALS:		1,470,567.92						

RECORDS PRINTED - 000002

ACS FINANCIAL SYSTEM
10/23/2024 11:04:22

Claims Register

VILLAGE OF CLARENDON HILLS
GL060S-V08.21 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
65	CAPITAL PROJECTS/IMPROVEMENT	1,470,567.92
TOTAL ALL FUNDS		1,470,567.92

BANK RECAP:

BANK	NAME	DISBURSEMENTS
	CLARENDON HILLS BANK	1,470,567.92
TOTAL ALL BANKS		1,470,567.92

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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ACS FINANCIAL SYSTEM
10/18/2024 13:50:49

Claims Register

VILLAGE OF CLARENDON HILLS
GL050S-V08.21 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 102124 COMMENT... VERIZON 0824 MANUALS

DATA-JE-ID DATA COMMENT

M-10212024-417 VERIZON 0824 MANUALS

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
VERIZON WIRELESS #1		90095						
7/24 PHONE LINES	129.07	TELEPHONE	01.510.4212	9970616815		417	00013	
7/24 PHONE LINES	862.26	TELEPHONE	01.520.4212	9970616815		417	00014	
7/24 PHONE LINES	34.54	TELEPHONE	01.530.4212	9970616815		417	00015	
7/24 PHONE LINES	43.17	TELEPHONE	01.531.4212	9970616815		417	00016	
7/24 PHONE LINES	47.31	TELEPHONE	01.532.4212	9970616815		417	00017	
7/24 PHONE LINES	3.44	TELEPHONE	01.535.4212	9970616815		417	00018	
7/24 PHONE LINES	72.97	TELEPHONE	01.540.4212	9970616815		417	00019	
7/24 PHONE LINES	99.71	TELEPHONE	20.560.4212	9970616815		417	00020	
7/24 PHONE LINES	26.74	OPERATING SUPPLIES	65.590.4318	9970616815		417	00021	
	1,319.21	*TOTAL						
VERIZON WIRELESS #3		90097						
7/2024 CELL PHONES	89.62	TELEPHONE	01.520.4212	9970616816		417	00001	
7/2024 CELL PHONES	42.31	TELEPHONE	01.530.4212	9970616816		417	00002	
7/2024 CELL PHONES	38.01	TELEPHONE	01.532.4212	9970616816		417	00003	
7/2024 CELL PHONES	42.31	TELEPHONE	01.533.4212	9970616816		417	00004	
7/2024 CELL PHONES	27.09	TELEPHONE	01.540.4212	9970616816		417	00005	
7/2024 CELL PHONES	27.09	TELEPHONE	20.560.4212	9970616816		417	00006	
	266.43	*TOTAL						
VERIZON WIRELESS #4		90098						
7/24 DATA CHARGES	585.48	TELEPHONE	01.520.4212	9970616817		417	00007	
7/24 DATA CHARGES	12.02	TELEPHONE	01.530.4212	9970616817		417	00008	
7/24 DATA CHARGES	132.20	TELEPHONE	01.531.4212	9970616817		417	00009	
7/24 DATA CHARGES	36.05	TELEPHONE	01.532.4212	9970616817		417	00010	
7/24 DATA CHARGES	12.02	TELEPHONE	01.533.4212	9970616817		417	00011	
7/24 DATA CHARGES	101.49	TELEPHONE	01.540.4212	9970616817		417	00012	
	879.26	*TOTAL						
	2,464.90	**CLAIMS TOTAL						

ACS FINANCIAL SYSTEM
10/18/2024 13:50:49

Claims Register

VILLAGE OF CLARENDON HILLS
GL540R-V08.21 PAGE 2

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID	LINE
REPORT TOTALS:		2,464.90						

RECORDS PRINTED - 000021

ACS FINANCIAL SYSTEM
10/18/2024 13:50:50

Claims Register

VILLAGE OF CLARENDON HILLS
GL060S-V08.21 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL FUND	2,311.36
20	WATER FUND	126.80
65	CAPITAL PROJECTS/IMPROVEMENT	26.74
TOTAL ALL FUNDS		2,464.90

BANK RECAP:

BANK	NAME	DISBURSEMENTS
	CLARENDON HILLS BANK	2,464.90
TOTAL ALL BANKS		2,464.90

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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