



Weekly

REPORTS

December 13, 2024

Manager's Report

[Report 1.](#)

Finance Dept. Report

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Public Works Dept. Report

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Community Dev. Dept. Report

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Police Dept. Report

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Fire Dept. Report

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Public Safety Director

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VILLAGE *of* CLARENDON HILLS

VILLAGE CALENDAR

See www.clarendonhills.us

Village Board Regular Meeting

December 16, 2024, 6:30 PM @ Board Room

[More Details](#)

Chamber of Commerce Meeting

December 18, 2024, 9:00 AM - 11:00 AM @ Board Room

[More Details](#)

Closed for Christmas Holiday

December 24, 2024 - December 25, 2024

[More Details](#)

MEMORANDUM



To: Village President Tech and Board of Trustees
From: Zachery Creer, Village Manager
Date: December 13, 2024
Subject: Weekly Report.

- **Next Board Meeting** – The next board meeting is this Monday, December 16th at 6:30 PM at the Village Hall.
- **Holiday Walk**- I attended the annual Holiday Walk. I was happy to see full businesses on a cold night.
- **Developer Meetings**- Director Cage and I met with multiple developers this week regarding properties in town.
- **Department Head Reviews**- I completed annual department head reviews this week.
- **Coe, Chicago, Norfolk**- Staff received preliminary engineering on options for the intersection. January Board meeting is the target for a Board decision.

Have a good weekend!

MEMORANDUM

To: Zachery Creer, Village Manager
From: Maureen B. Potempa, Finance Director
Date: December 13, 2024
Subject: Department Report

The next Board meeting is scheduled for **Monday, December 16**. For your convenience, I have attached the Claims Register, which includes a detailed listing of all pending/issued manual and ACH payments. You can find this at the end of the weekly reports. **(Please find at the end of all weekly reports)**

ACS FINANCIAL SYSTEM
12/10/2024 12:45:16

Claims Register

VILLAGE OF CLARENDON HILLS
GL050S-V08.21 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 122416 COMMENT... MANUALS 121624

DATA-JE-ID	DATA COMMENT
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M-12162024-891 MANUAL CLAIMS 2 121624

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
CHASE CARD SERVICES	23325								
	IGFOA - HOLIDAY LUNCH (2	100.00	CONFERENCES/TRAINING/MEE	01.512.4291	102221			891	00001
	IGOFA YEAR END TRAINING	20.00	CONFERENCES/TRAINING/MEE	01.512.4291	102222			891	00002
	ILSOS NOTARY - V SMITH	16.00	MEMBERSHIPS & SUBSCRIPTI	01.512.4292	102223			891	00003
	FEDEX	33.07	OTHER PROFESSIONAL SERVI	01.550.4207	11-22-2024			891	00034
	SURVEY 1 N. PROSPECT	1,750.00	OTHER PROFESSIONAL SERVI	01.550.4207	11-22-2024			891	00035
	SCHOOL SAFETY SUMMIT 405	40.00	CONFERENCES/TRAINING/MEE	01.520.4291	11222024			891	00036
	SMOSINT 4002 TRAINING	375.00	CONFERENCES/TRAINING/MEE	01.521.4291	11222024			891	00037
	LEINWEBER NOTARY	16.00	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	11222024			891	00038
	MONDAY.COM SUPERFORM	780.00	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	11222024			891	00039
	MONDAY.COM NEW APP CHISE	480.00	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	11222024			891	00040
	MONDAY.COM WORK MANAGEME	684.00	MEMBERSHIPS & SUBSCRIPTI	01.521.4292	11222024			891	00041
	JEWEL HALLOWEEN CANDY	59.96	OPERATING SUPPLIES	01.522.4318	11222024			891	00042
	AMAZON DETECTIVE HEATER	35.98	OPERATING SUPPLIES	01.522.4318	11222024			891	00043
	AMAZON COFFEE	69.98	OPERATING SUPPLIES	01.522.4318	11222024			891	00044
	AMAZON COFFEE CUPS	41.12	OPERATING SUPPLIES	01.522.4318	11222024			891	00045
	I CLOUD STORAGE R KRUPP	2.99	TELEPHONE	01.530.4212	11222024			891	00011
	PURCHASE STATION COFFEE	277.81	FOREIGN FIRE INS TAX EXP	01.530.4336	11222024			891	00007
	TRAINING MATERIALS	333.20	CONFERENCES/TRAINING/MEE	01.531.4291	11222024			891	00013
	SUBWAY FOOD	106.78	CONFERENCES/TRAINING/MEE	01.531.4291	11222024			891	00014
	FOOD FOR TRAINING CLASS	49.50	CONFERENCES/TRAINING/MEE	01.531.4291	11222024			891	00015
	FOOD FROM JEWEL TRAINING	64.93	CONFERENCES/TRAINING/MEE	01.531.4291	11222024			891	00017
	FOOD FOR TRAINING CLASS	41.97	CONFERENCES/TRAINING/MEE	01.531.4291	11222024			891	00018
	FOOD FROM JIMMY JOHNS TR	138.98	CONFERENCES/TRAINING/MEE	01.531.4291	11222024			891	00019
	FOOD FOR TRAINING CLASS	47.95	CONFERENCES/TRAINING/MEE	01.531.4291	11222024			891	00021
	FOOD FOR TRAINING CLASS	106.78	CONFERENCES/TRAINING/MEE	01.531.4291	11222024			891	00023
	FOOD FOR TRAINING CLASS	24.97	CONFERENCES/TRAINING/MEE	01.531.4291	11222024			891	00024
	NFPA 921 GUIDE	1,838.39	CONFERENCES/TRAINING/MEE	01.531.4291	11222024			891	00029
	BATTERIES FOR EQUIPMENT	49.74	OPERATING SUPPLIES-GENER	01.531.4318	11222024			891	00022
	RUSTO OLEUM FLAT SPRAY P	19.95	MINOR TOOLS & EQUIP	01.531.4322	11222024			891	00006
	6 PACK CARBON STEEL WIRE	113.32	MINOR TOOLS & EQUIP	01.531.4322	11222024			891	00009
	SURFACING ITEMS	97.99	MINOR TOOLS & EQUIP	01.531.4322	11222024			891	00012
	EXTENSION CORD SETUP	210.47	MINOR TOOLS & EQUIP	01.531.4322	11222024			891	00020
	2021 CHEVY TAHOE REPAIR	29.99	CONTRACT LABOR-VEHICLES	01.531.4602	11222024			891	00028
	3 MAGNETIC MICS FOR FIRE	141.84	VEHICLE SUPPLIES	01.531.4604	11222024			891	00010
	CAR WASH EVERCLEAN	23.00	VEHICLE SUPPLIES	01.531.4604	11222024			891	00025
	PINE SOL SURFACE CLEANER	41.99	O & M SUPPLIES-BUILDING	01.534.4320	11222024			891	00008
	OFFICE SUPPLIES FOR TRAI	110.07	O & M SUPPLIES-BUILDING	01.534.4320	11222024			891	00016
	RV TOILET PAPER	57.01	O & M SUPPLIES-BUILDING	01.534.4320	11222024			891	00026
	RV RENTAL	333.93CR	OTHER PROFESSIONAL SERVI	65.590.4207	11222024			891	00004
	RV RENTAL	356.00CR	OTHER PROFESSIONAL SERVI	65.590.4207	11222024			891	00005
	PODS STORAGE UNIT	248.00	OTHER PROFESSIONAL SERVI	65.590.4207	11222024			891	00027
	RV RENTAL	799.91	OTHER PROFESSIONAL SERVI	65.590.4207	11222024			891	00030
	RV RENTAL	300.00	OTHER PROFESSIONAL SERVI	65.590.4207	11222024			891	00031
	RV RENTAL	300.00	OTHER PROFESSIONAL SERVI	65.590.4207	11222024			891	00032
	RV RENTAL	799.91	OTHER PROFESSIONAL SERVI	65.590.4207	11222024			891	00033
	AMZN - BIRTHDAY CARDS	33.99	EMPLOYEE RELATIONS	01.500.4290	12-16-2024			891	00046

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
CHASE CARD SERVICES	23325						
	COUNTRY HOUSE - SCHOOL D	74.10	CONFERENCES/TRAINING/MEE	01.500.4291	12-16-2024		891 00047
	AMZN - CANDY CANES HOLID	19.99	SPECIAL EVENTS COMMITTEE	01.504.4203	12-16-2024		891 00048
	AMAZON - WATER HOLIDAY	64.89	SPECIAL EVENTS COMMITTEE	01.504.4203	12-16-2024		891 00049
	AMZN MKTP - PORTABLE RAM	869.95	OPERATING SUPPLIES	01.505.4318	12-16-2024		891 00050
	AMZN - STRIPING PAINT	152.95	OPERATING SUPPLIES	01.505.4318	12-16-2024		891 00051
	AMAZON - STRIPING PAINT	49.44	OPERATING SUPPLIES	01.505.4318	12-16-2024		891 00052
	HUMBLEFAX	10.00	OTHER PROFESSIONAL SERVI	01.513.4207	12-16-2024		891 00053
	CYBERLYNK	41.94	OTHER PROFESSIONAL SERVI	01.513.4207	12-16-2024		891 00054
	SANGOMA	414.15	OTHER PROFESSIONAL SERVI	01.513.4207	12-16-2024		891 00055
	PAX8	1,524.96	OTHER PROFESSIONAL SERVI	01.513.4207	12-16-2024		891 00056
	ISA- ARBORIST DUES	190.00	MEMBERSHIPS & SUBSCRIPTI	01.540.4292	12-16-2024		891 00057
	AMAZON MKTPL - HDMI CABL	17.90	OFFICE SUPPLIES	01.540.4301	12-16-2024		891 00058
	ARBORWEAR - UNIFORMS	373.20	UNIFORMS/CLOTHING/EQUIPM	01.540.4317	12-16-2024		891 00059
	AMAZON - WATERPROOF BIBS	64.35	UNIFORMS/CLOTHING/EQUIPM	01.540.4317	12-16-2024		891 00060
	AMAZON MKTPL - HDMI CABL	99.33	UNIFORMS/CLOTHING/EQUIPM	01.540.4317	12-16-2024		891 00061
	THE HOME DEPOT - PLANTER	242.16	OPERATING SUPPLIES	01.540.4318	12-16-2024		891 00062
	THE HOME DEPOT - CONCRET	250.68	OPERATING SUPPLIES	01.540.4318	12-16-2024		891 00063
	THE HOME DEPOT - HISTORI	200.41	OPERATING SUPPLIES	01.540.4318	12-16-2024		891 00064
	THE HOME DEPOT - CONCRET	250.68	OPERATING SUPPLIES	01.540.4318	12-16-2024		891 00065
	THE HOME DEPOT - CONCRET	250.68	OPERATING SUPPLIES	01.540.4318	12-16-2024		891 00066
	THE HOME DEPOT - CONCRET	44.80	OPERATING SUPPLIES	01.540.4318	12-16-2024		891 00067
	THE HOME DEPOT - CONCRET	86.62	OPERATING SUPPLIES	01.540.4318	12-16-2024		891 00068
	THE HOME DEPOT - PARK AV	259.00	MAINTENANCE BUILDINGS	20.560.4262	12-16-2024		891 00069
	ARBORWEAR - UNIFORMS	373.20	UNIFORMS/CLOTHING/EQUIPM	20.560.4317	12-16-2024		891 00070
	AMAZON WATERPROOF BIBS	64.34	UNIFORMS/CLOTHING/EQUIPM	20.560.4317	12-16-2024		891 00071
	AMAZON MKTPL - HDMI CABL	99.33	UNIFORMS/CLOTHING/EQUIPM	20.560.4317	12-16-2024		891 00072
	THE HOME DEPOT - CONCRET	31.14	OPERATING SUPPLIES	20.560.4318	12-16-2024		891 00073
	VCNA PRAIRIE COD - CONCR	764.75	OPERATING SUPPLIES	20.560.4318	12-16-2024		891 00074
		17,107.55	*TOTAL				
COMCAST	15257						
	12/24 INTERNET CHARGES	427.50	TELEPHONE	01.510.4212	22629577		891 00075
	12/24 INTERNET CHARGES	200.00	TELEPHONE	01.513.4212	22629577		891 00076
	12/24 INTERNET CHARGES	1,140.00	TELEPHONE	01.520.4212	22629577		891 00077
	12/24 INTERNET CHARGES	712.50	TELEPHONE	01.530.4212	22629577		891 00078
	12/24 INTERNET CHARGES	285.00	TELEPHONE	01.540.4212	22629577		891 00079
	12/24 INTERNET CHARGES	285.00	TELEPHONE	20.560.4212	22629577		891 00080
		3,050.00	*TOTAL				
COMED	15277						
	0 N CORWALKER	341.00	UTILITIES	10.541.4235	0 N Corwalker		891 00081
	0 S BURLINGTON 1E ROSE	71.50	UTILITIES	10.541.4235	0 S Burlington		891 00082
	0 WESTERN & COLFAX	16.34	UTILITIES	10.541.4235	0 Western & Co		891 00083
	1 N PROSPECT	99.42	UTILITIES	10.541.4235	1 N Prospect 1		891 00084
	140 BURLINGTON	38.01	UTILITIES	01.540.4235	140 Burlington		891 00085
	229 MIDDAGH	30.33	UTILITIES	20.560.4235	229 Middaugh 1		891 00086
	261 ANN	629.00	UTILITIES	20.560.4235	261 Ann 122324		891 00087
	278 HOLMES WELL 6	44.39	UTILITIES	20.560.4235	278 Holmes 122		891 00088

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
COMED	15277								
	97 PARK	29.04	UTILITIES	01.505.4235	97 Park Ave -			891	00089
		1,299.03	*TOTAL						
FLAGG CREEK WATER RECLAM	28480								
	1 N PROSPECT	26.57	UTILITIES	01.514.4235	1NProspect1225			891	00090
	316 PARK	2.74	UTILITIES	01.534.4235	316Park122524			891	00091
	448 PARK	16.82	UTILITIES	01.523.4235	448Park122524			891	00092
	452 PARK	108.51	UTILITIES	01.546.4235	452Park122524			891	00093
	452 PARK	108.51	UTILITIES	20.560.4235	452Park122524			891	00094
	5506 VIRGINIA	33.64	UTILITIES	01.540.4235	5506Virginia12			891	00095
		296.79	*TOTAL						
VERIZON WIRELESS #1	90095								
	11/24 PHONE LINES	272.93	TELEPHONE	01.510.4212	6100279718			891	00096
	11/24 PHONE LINES	36.01	TELEPHONE	01.513.4212	6100279718			891	00097
	11/24 PHONE LINES	865.04	TELEPHONE	01.520.4212	6100279718			891	00098
	11/24 PHONE LINES	34.63	TELEPHONE	01.530.4212	6100279718			891	00099
	11/24 PHONE LINES	5.25	TELEPHONE	01.531.4212	6100279718			891	00100
	11/24 PHONE LINES	47.38	TELEPHONE	01.532.4212	6100279718			891	00101
	11/24 PHONE LINES	3.50	TELEPHONE	01.535.4212	6100279718			891	00102
	11/24 PHONE LINES	73.09	TELEPHONE	01.540.4212	6100279718			891	00103
	11/24 PHONE LINES	126.55	TELEPHONE	20.560.4212	6100279718			891	00104
		1,464.38	*TOTAL						
VERIZON WIRELESS #3	90097								
	11/2024 CELL PHONES	89.70	TELEPHONE	01.520.4212	6100279719			891	00105
	11/2024 CELL PHONES	42.35	TELEPHONE	01.530.4212	6100279719			891	00106
	11/2024 CELL PHONES	38.01	TELEPHONE	01.532.4212	6100279719			891	00107
	11/2024 CELL PHONES	42.35	TELEPHONE	01.533.4212	6100279719			891	00108
	11/2024 CELL PHONES	27.13	TELEPHONE	01.540.4212	6100279719			891	00109
	11/2024 CELL PHONES	27.13	TELEPHONE	20.560.4212	6100279719			891	00110
		266.67	*TOTAL						
VERIZON WIRELESS #4	90098								
	11/24 DATA CHARGES	580.14	TELEPHONE	01.520.4212	6100279720			891	00111
	11/24 DATA CHARGES	62.24	TELEPHONE	01.530.4212	6100279720			891	00112
	11/24 DATA CHARGES	131.03	TELEPHONE	01.531.4212	6100279720			891	00113
	11/24 DATA CHARGES	35.72	TELEPHONE	01.532.4212	6100279720			891	00114
	11/24 DATA CHARGES	11.91	TELEPHONE	01.533.4212	6100279720			891	00115
	11/24 DATA CHARGES	100.65	TELEPHONE	01.540.4212	6100279720			891	00116
		921.69	*TOTAL						
		24,406.11	**CLAIMS TOTAL						

Claims Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		24,406.11					

RECORDS PRINTED - 000116

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
01	GENERAL FUND	19,277.29
10	MOTOR FUEL TAX FUND	528.26
20	WATER FUND	2,842.67
65	CAPITAL PROJECTS/IMPROVEMENT	1,757.89
TOTAL ALL FUNDS		24,406.11

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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BANK	CLARENDON HILLS BANK	24,406.11
TOTAL ALL BANKS		24,406.11

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE	APPROVED BY
		
		

MEMORANDUM

To: Zachery Creer, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: December 13, 2024
Subject: Weekly Report

1. A b-box (external shut off valve) was installed on Iroquois as a prior owner built a garage over the original b-box. Unfortunately, the water service line broke in the course of completing this work resulting in low water pressure for a couple of hours while the repair was made. This work also included a substantial amount of hand digging to access the rear yard water main.
2. A contractor installed a construction fence at Walker and Park in order to demolish the existing home. Public Works confirmed with ComEd that the electricity has been de-energized. The Community Development Director is coordinating with the demolition contractor to set a date for demolition. Once the contractor completes demolition and grades that area, we will have the construction fence removed.
3. Sod was installed on Short Street in the area that was disturbed from a storm water project.
4. The remaining landscaping beds were cleaned up.
5. A coordinating meeting was held with our consulting engineers to finalize bid documents for the decommissioning of Well 7. The bid document will be issued in January.
6. Tree removals occurred in a number of locations around the Village. Stumps will be ground down and the holes made level with the ground for the winter. Dirt and seed will be placed in the spring.
7. Public Works visited Holmes Elementary School to participate in their touch a truck event on Friday.
8. A number of water meter remote read devices were replaced as they were failing due to age.
9. The Illinois EPA sent us notice approving our water sampling locations for 2025.

MEMORANDUM

TO: Zach Creer, Village Manager
FROM: Ed Cage, AICP, Community Development Director
DATE: December 13, 2024
RE: Community Development Department Report

1. **104 Walker – Planned Demolition:** Staff is hoping to have a demolition schedule in the next few days for the vacant single-family residence.
2. **104 Walker – Meetings:** Staff had a number of meetings with prospective developers for 104 Walker as a result of the recently posted Request for Proposals (RFP).
3. **Code Enforcement:** The following code enforcement activities occurred this week:
 - 10 Block of S. Prospect, followed up on vacant property.
 - 7 Signs removed on South side.
 - 50 Block of Bonnie, Drainage issue observed.
 - 100 block of Byrd, Drainage issue observed.
 - Staff met regarding 2025 code set upgrade.
 - 10 Block of Walker, Residential sprinkler inspection conducted as Downtown project is moving forward.
 - Staff met with the General Contractor to correct utility matters.
 - Staff provided a report on vacant buildings throughout the village to Finance.
 - Spoke with a resident about sign provision code.
 - 100 Block of Burlington, notice to go out regarding property maintenance violations.
4. **Economic Development Commission Meeting (EDC):** The EDC held a regular meeting on 12/12/2024.

To: Village Manager Creer
From: Chief E. Leinweber
Date: December 13, 2024
Subject: Weekly Activity Report



Recent Training, Meetings and Events:

- Interior painting of the police department building was completed this week.
- Officer Espinosa attended a 40-hour Crisis Intervention Team training class.
- Sergeant Robak attended a 32-hour NEMRT Training Manager Specialist class.
- Sergeant Finrock and Assistant to the Chief Green participated in online NIBRS training.
- Sergeant Finrock attended the quarterly D181 safety and crisis meeting.
- Detective Pech represented CHPD at the funeral services for fallen Oak Park Detective Allan Reddins. Pech and Reddins were Police Academy classmates.
- Last week's Holiday Walk event went off without a hitch. Staff is planning a debrief after the holiday season.

Recent incidents:

December 7, 10:21pm, officers responded with the CHFD to a residence for the subject having a mental health crisis. Assistance was provided and the subject was transported to the hospital for evaluation.

December 10, 11:54am, a resident called to report they were the victim of a fraud. The victim advised they were defrauded out of several hundred dollars in a social media lottery. Officers provided advice and documented the event in a report.

December 10, 6:08pm, officers responded to the Jewel Osco for a retail theft report. Staff advised an unknown subject left the store with several bottles of liquor without paying. Investigation is pending.

December 12, 10:30pm, officers responded to the area of 20 N Prospect for the report of a rollover accident. The elderly driver of the vehicle struck a parked car and consequently rolled over. The driver was transported to the hospital for evaluation and the car was towed. Alcohol is not believed to be a factor.

Please remember to help us prevent crime by locking your homes and cars to deter criminal activity and theft.

MEMORANDUM

To: Zachery Creer, Village Manager
From: Michael Korzen, Fire Chief
Date: Dec 6, 2024
Subject: Weekly Department Report 2024-45

1. Chief's Report

- Met with you Monday morning.
- Had online meeting with First Arriving to begin setup process of informational dashboard
- Onboarding activities for new employees
- Attended promotion/retirement ceremony at partner agency
- Purchased a replacement TV for the fire station
- Attended multi hour training on new ladder truck
- Worked on documentation for board meeting
- Took vehicle in for service evaluation
- Met with PSD Dalen regarding several FD topics
- Attended Village staff meeting
- Attended FD staff meeting
- Communicated with duty crew and followed up on dryer fire at station
- Met with the Finance Director regarding capital expenditures and purchasing policy
- Met with Vicki regarding Tri State IGA documentation
- Meeting with RFA to discuss next class

2. DC Krupp

- Responded to several fire calls.
- Fire investigation at 239 Middaugh.
- Fire Investigation at FD.
- Assisted Brookfield on a fire investigation for MABAS 10.
- Attended and assisted with new ladder training
- Attended Fire Staff meeting.
- Assisted with payroll items
- Worked on Policies.
- Updated personnel files, phone lists, response attendance form, training attendance form and entered new hires into ESO.
- Provided Paylocity orientation to three new members
- Spoke with potential applicants and provided overview of department and operations and provided guidance for a career in the fire service.
- Registered fire candidates into IFSI Academy.
- Discussions with chief on administrative items.

3. DC Godek/Fire Prevention Bureau Activity:

- 15 fire inspections were conducted over the last two weeks.
- False alarm billing was sent to Finance to invoice out.
- I contacted two building owners to get new keys and placed them once they were received.
- I contacted seven building owners that have fire alarm issues and those are in the process of repair.
- The building repair was made at a condominium building that had a car into it this past summer.
- I met with Seton Montessori about their fire alarm system.
- I worked with Fire Chief on two building related issues with dryer and heating.
- I updated Frontline and notified Police and Building Department of new Property Management at one of our condo communities in town. This system also updates 911 dispatch.
- I participated in Pierce ladder truck training on Monday and met with the representative Tuesday about several maintenance items we might encounter moving forward.
- I worked with one of our new employees on ambulance operations and mapping.

4. Training Report:

- Members continued self-directed training on new ladder truck
- Members received multi-hour factory training from Pierce on new ladder truck.
- FF Gloodt trained members of the PD on forcible entry techniques.

5. Station Report:

- Rear bay door repair/replacement scheduled for next week.
- Repair company coming today to evaluate dryer.
- HVAC company coming today to evaluate front HVAC unit.

6. Emergency Medical Services Report:

- N/A

7. Emergency Management Report:

- N/A

8. Du-Comm Report:

- N/A

9. Public Education:

- L86 and multiple employees/Explorers participated in the Toy Express charity kick off parade (picture follows).
- Multiple employees/Explorers participating in Holiday Walk tonight.

10. Vehicle Maintenance:

- L86 – A few items were found during ladder truck training for the dealer to fix.

11. Notable events:

- 239 Middaugh – Fire in trash can inside of garage, likely caused by oil soaked rags.
- Fire station – Items inside of dryer caught fire, cause undetermined.



Toy Express Kickoff



VILLAGE OF CLARENDON HILLS PUBLIC SAFETY

DATE: December 13, 2024
To: Village Manager Creer
From: P. Dalen, Public Safety Director
Subject: Weekly Activity Report



Meetings and Events

- I met with Manager Creer and fire staff for our weekly meeting.
- Lexipol policy implementation continues.
- I attended a meeting regarding infrastructure improvements.
- The police union contract is pending Village Board approval.
- Wellness plan development continues.
- I met with Chief Korzen regarding several items.