



# Village of Clarendon Hills Weekly Manager Reports

**8/15/2025**

- ✓ **Manager's Report**
- ☐ **Finance Dept. Report**
- ✓ **Public Works Dept. Report**
- ✓ **Community Dev. Dept. Report**
- ✓ **Police Dept. Report**
- ✓ **Fire Dept. Report**
- ☐ **Public Safety Director Report**

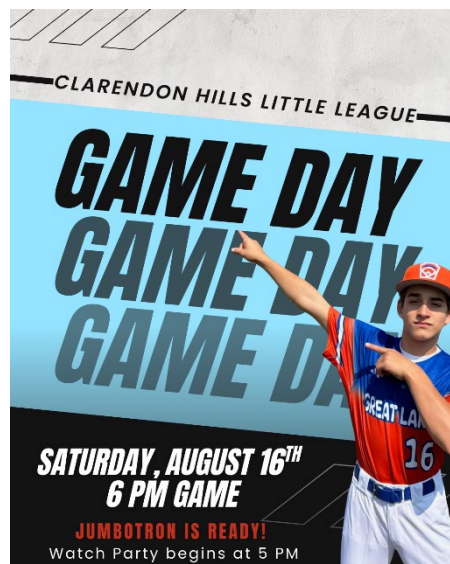
**Village Calendar of Meetings and Events  
can be found at**

**[www.clarendonhills.us](http://www.clarendonhills.us)**

## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Mera Johnson, Assistant Village Manager/HR Director  
**Date:** August 15, 2025  
**Subject:** Weekly Report

- **Board Meeting** – The next board meeting is Monday, August 18<sup>th</sup>, at 6:30 PM at the Village Hall. The Village is also planning a Downtown Visioning Meeting/Workshop in lieu of a plaza meeting originally planned for September 8. Staff is still working on the details and will make sure to send out an updated date, time and location next week.
- **2026 Budget** – Capital budget meetings took place this week. Department Operating budgets are due next Friday.
- **Chamber Board Meeting** – I attended the Chamber Board Meeting on Wednesday. Now that Dancin in the Street is concluded, the Chamber is preparing for Fall and Winter events.
- **Farmers Market** - The Chamber of Commerce Farmers Market continued this week. This event is held every Thursday morning from 7 am to 1 pm in front of the Village Hall. Check out the Chambers website for more information. <https://www.clarendonhillschamber.com/>
- **Clarendon Hills Little League World Series Run** – While we didn't win our initial World Series debut on Wednesday, we have another opportunity to advance. The next Watch Party is planned for Saturday at 5pm in the Sloan Triangle. Please check our Facebook page for updates!



## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** August 15, 2025  
**Subject:** Weekly Report

1. This week's focus was on back-to-school. Crews painted crosswalks and stop bars at the intersections leading up to the schools. Another crew trimmed low branches that were over the sidewalks.
2. The Chicago Avenue Project had sod installed, asphalt patches were placed adjacent to the new concrete panels and pavement markings were installed. Permanent stop signs and street signs are scheduled for installation early next week.
3. New sidewalk squares were installed where the old well site was decommissioned adjacent to Steeves Park. The site was graded, seeded and straw blanket placed.
4. A pre-construction meeting was held for the lining of the storm sewer that runs under Harris Street at the intersection with Eastern. That work is scheduled to take one week and start on the Tuesday after Labor Day.
5. A significant downpour occurred early Tuesday evening dropping two inches of rain in 30 minutes. Crews came in to block off streets that became impassable. The ditches and storm sewers were beyond their capacity due to the intense amount of water coming down in such a short amount of time. Streets were reopened later Tuesday night once the water was able to drain.
6. Additional work included:
  - Setting up for the Little League Watch Party
  - Grinding stumps
  - Watering Downtown planters and new grass areas
  - Meter reading - final reads
  - Installing remote read devices at various water meter locations
  - Completing a water flow test for a new home on Juliet
  - Collecting water samples and transporting them to the lab
  - Delivering block party barricades
7. Crews will be in this weekend to install concrete barriers at the west leg of Prospect at Park to allow for the Little League Watch Party on Saturday night and hopefully Sunday afternoon.
8. Today marks the last day for our summer workers. They are three great young men and we appreciate their efforts this Summer. Best wishes for a great school year go to Jeff Doll, Matt Doll and Louie Ricciardi.

## MEMORANDUM

TO: Zach Creer, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: August 15, 2025  
RE: Community Development Department Report

1. **ZBA/PC Special Meeting:** A special meeting of the ZBA/PC is scheduled for Thursday, August 28<sup>th</sup>, 2025.
2. **Code Enforcement:** The following code enforcement activities occurred this week:
  - 31 Waverly, Drainage, Staff is working with Village Engineers and Public Works Director to come up with solutions to correct excess water at this location.
  - 122 Arthur, Drainage, Staff is working with all parties involved to correct problem. This matter is going to Adjudication.
  - 415 Ruby, Weeds at new home site Unfounded.
  - 5700 Holmes Line of site issue corrected. Out of district.
  - 16W608 57th Line of site issue corrected. Out of district.
  - 5705 Holmes Garbage overflowing Property Management corrected issue next day.
  - 207 Grant, Multiple violations at rental property. Staff met resident and sent notice to owner.
  - 338 55<sup>th</sup> St, Multiple violations at rental property and notice sent.
  - 140 Ann, Staff answered questions regarding construction project.
  - 433 Ridge, Staff evaluated an outdoor fireplace.
  - Four special projects are ongoing.
3. **316 & 318 RFP:** Village Staff along with President Tech and Trustee Chaudhry met with and interviewed companies this week who responded to the RFP for 316 and 318 Park Avenue.
4. **EDC Meeting:** The EDC had a regular meeting this week per their annual schedule.

**To:** Village Manager Creer  
**From:** Chief E. Leinweber  
**Date:** August 15, 2025  
**Subject:** Weekly Activity Report



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**Recent Training, Meetings and Events:**

- PD staff worked with Orbis to install several new personnel computers and monitors.
- Officers Spelman and Gerstenkorn attended NEMRT training on traffic crash investigation for patrol.
- Officer Franchetti attended a CCSD 181 safety meeting in preparation for the school year.
- Officer Franchetti and Sergeant Finrock instructed CCSD 181 staff on school safety procedures.
- Sergeant Finrock and I met with the Park District to discuss E-Bike and scooter enforcement in the parks.
- I attended the quarterly IRMA police chiefs steering committee seminar at Oak Brook PD.
- I attended the DuComm police chiefs steering committee meeting in Wheaton.
- Staff met on several occasions to discuss plans for the little League World Series watch parties. Wednesday's first game watch party was well attended and a great success. Game two is set for Saturday 8/16 at 6pm in the central business district.

**Recent incidents:**

August 11, 3:06pm, officers were dispatched to a residence for a domestic issue between extended family members. Investigation determined the incident was verbal in nature and nothing physical had occurred. The parties involved went on their separate ways with advice provided.

August 11, 10:44pm, officers received email correspondence from an out-of-town subject reporting an alleged missing person they were supposed to meet at a train station downstate. Investigation is ongoing, however the caller appears to have been the victim of an internet fishing scam.

August 12, 2:25pm, officers responded to the area of Clarendon Hills Rd near 55<sup>th</sup> St for a subject on foot who was reportedly suffering a mental health crisis. The subject was located, provided assistance and transported to the hospital for further evaluation.

August 13, 10:48am, a business on Ogden Ave called to report they had video footage of a subject causing damage to the fence at the rear of the property. Officers were able to identify the subject in question and located them at their nearby residence. The business owner declined to prosecute however a notice of no trespassing was issued.

August 13, 12:00pm, a business on Holmes Ave called to report that a suspicious customer made what was perceived to be a verbal threat to the business and its employees. Officers were able to identify and locate the subject involved who had already left the scene. The subject explained that their comments were made in a joking manner and were not intended to be alarming. Officers advised the subject they were not allowed to return to the business and served them with a notice of no trespassing.

August 13, 4:32pm, officers responded to a residence for a domestic related report. Investigation revealed two family members began to argue upon discussing another family member. One of the parties involved was described as acting out of sorts lately. Officers were able to calm the situation and provided mental health and domestic related resources for assistance.

August 13, 10:27pm, officers met with employees of a business on Holmes Ave for a delayed report of retail theft of alcohol from August 7, 2025. Further investigation is pending.

August 13, 11:42, while on scene at a business on Holmes Ave for a previous report, officers were alerted to another unrelated retail theft of alcohol. Officers were able to identify the suspect from surveillance video and attempted to locate them at their residence. Further investigation is pending.

August 14, 8:07am, a vehicle was stopped for a speeding violation on the three-hundred block of Chicago Ave. Officers further determined the driver had a suspended license and the vehicle registration was expired. The driver was cited for speeding, expired registration, driving while license suspended and released with a mandatory court date. A passenger possessing a valid license drove the vehicle from the scene.

August 14, 11:53pm, a vehicle was observed driving in the central business district without headlights as required at night and disobeying the activated signal at the train crossing. Upon speaking with the driver, officers observed the driver to display indicia of alcohol intoxication. The driver was administered standardized field sobriety tests and ultimately placed under arrest. Citations for improper lighting, disobeying a train crossing signal, DUI alcohol and DUI alcohol with a BAC over 0.08 were issued and the driver was released with a mandatory court date. The vehicle was towed from the scene.

**Please remember to help us prevent crime by locking your homes and cars to deter criminal activity and theft.**



## MEMORANDUM

**To: Zachery Creer, Village Manager**  
**From: Fire Chief David Godek**  
**Date: August 15, 2025**  
**Subject: Weekly Department Report**

### Fire Prevention Bureau Activity:

- Five fire inspections completed this week.
- Fire sprinkler systems were completed without incident by Fox Valley.
- I followed up with Hinsdale Golf Club about two fire alarm devices that required service.

### Quarter Master:

- Nothing to report this week.

### Emergency Medical Services Report:

- Loyola EMS re-licensed one provider this week.

### Building Services:

- The Keltron radio installation is being scheduled for the Train Depot.
- The Gate openers have been replaced at the Lions Pool Emergency gate.
- Our Electrician replaced a breaker this week that failed during the storm.

### Emergency Management Report:

- We are in the process of getting credentials for EOC members, along with updating contacts with DuPage County OEMC.
- This week, the village experienced a storm with a large amount of rain that overwhelmed storm sewers, causing flooding. The Fire Department had a handful of flooded basements during this event.

#### Command Staff Meetings:

- We canceled the command staff meeting due to conflicting schedules with the Little League Baseball Celebration.

#### Training:

- Shift training is continuing through Vector assignments, with shift members training on these assignments.
- The IFSI Driving Simulator is coming soon to the village.
- FAE students will have until November 2025 to complete OSFM testing. Students who are unable to complete the course will be required to retake it.
- We will be participating in a communications drill with our surrounding neighbors soon to improve communications and thus become more efficient as we arrive simultaneously at incidents.

#### New Employees:

- One application was received this week.
- Three other team members are moving towards their final steps. We are working closely with HR Director Johnson on our onboarding.

#### Du-Comm Communications:

- On Tuesday, I attended the DuComm Chiefs meeting.
- On Thursday, DuComm started programming over-the-air radio on portable radios.
- ETSB is in the final stage of choosing which mobile radio will be installed in our vehicles.

#### Vehicle Maintenance:

- E86 went into the dealer for an oil leak and is back in service.
- We are waiting on the repair instructions for the rear suspension shim work on E86.
- D86 Chevy Tahoe had an oil change this week.

