



# Village of Clarendon Hills Weekly Manager Reports

**9/5/2025**

- ✓ **Manager's Report**
- ☐ **Finance Dept. Report**
- ✓ **Public Works Dept. Report**
- ✓ **Community Dev. Dept. Report**
- ✓ **Police Dept. Report**
- ✓ **Fire Dept. Report**
- ☐ **Public Safety Director Report**

**Village Calendar of Meetings and Events  
can be found at**

**[www.clarendonhills.us](http://www.clarendonhills.us)**

## MEMORANDUM

**To:** Village President Tech and Board of Trustees  
**From:** Mera Johnson, Assistant Village Manager/HR Director  
**Date:** September 5, 2025  
**Subject:** Weekly Report

- **Board Meeting** – The next board meeting is Monday, September 15, at 6:30 PM at the Village Hall.
- **Downtown Visioning** – The Village is working with a facilitator to do several workshops regarding downtown visioning.
- **Budget** – Department meetings have been completed, and Finance is working to finalize numbers to be presented to the Village Board.
- **Village Offices Close Early** – Village Hall will close at noon next Friday, September 12<sup>th</sup>, for an employee event.
- **Maintenance Worker I** – Due to a retirement, the Village has an anticipated opening for Maintenance Work I. For more details and to apply, please visit the [Village website here](#).
- **Farmers Market** - The Chamber of Commerce Farmers Market continued this week. This event is expected to be held every Thursday morning from 7 am to 1 pm in front of the Village Hall until October 16th. Check out the Chambers website for more information. <https://www.clarendonhillschamber.com/>
- **Oktoberfest** - The Chamber of Commerce Oktoberfest is September 13<sup>th</sup> from 5 pm to 10 pm in Downtown Clarendon Hills. Oktoberfest will be a night of fun and festivities for the whole family to enjoy. From Oktoberfest beer and food to activities for the kids, there will be something for everyone to enjoy. Heard that Eddie Korosa and the Boys from Chicago will be at the Burlington Plaza and Die Kellerknaben will be on stage on South Prospect! Tierra Distilling will be serving Leffelman Meat Center Traditional bratwurst, beer brats and Weisswurst! Further details on this event can be found here: <https://www.clarendonhillschamber.com/oktoberfest>

## MEMORANDUM

**To:** Zachery Creer, Village Manager  
**From:** Brendan McLaughlin, Public Works Director  
**Date:** September 5, 2025  
**Subject:** Weekly Report

1. On Monday, we recognized the Labor Day Holiday, which is a significant one for the Public Works Department. I want to express my appreciation for the efforts and dedication of our employees and for our contractors' employees. The contributions made by these folks to install and maintain the village infrastructure is greatly appreciated.
2. This week the remaining stumps were ground down, chips removed, dirt and seed placed.
3. The next round of tree removals started this week. This work is being contracted out and marked trees should be removed by the end of October.
4. Meter reading took place on the first of the month. Follow-up work included replacing the non-working transmitters and doing physical reads.
5. Crews made some drainage improvements at a few locations throughout the village.
6. Prep work began for the next round of concrete and asphalt restoration following storm sewer and water main repairs.
7. Fielded a handful of inquiries related to managing stormwater on private property.
8. Reviewed a suggested improvement to Hosek Park to improve the flow of water towards the wetland area. Planning a field visit to look for other possible improvements.
9. Additional work included:
  - Watering Downtown planters and new grass areas
  - Collecting water samples and transporting them to the lab
  - Lawn mowing
  - Delivering block party barricades

## MEMORANDUM

TO: Zach Creer, Village Manager  
FROM: Ed Cage, AICP, Community Development Director  
DATE: September 5, 2025  
RE: Community Development Department Report

1. **Zoning:** Staff has created a Zoning Floor Area Ratio (FAR) Worksheet. This document can be used by the Architect/Developer for a new single-family or addition building permit submittal.
2. **Meeting:** Staff is planning on attending Court for a code enforcement case.
3. **Code Enforcement:** The following code enforcement activities occurred this week:
  - 5515 Alabama, New home residential fire sprinkler inspection was completed this week.
  - Mycroft Row's final inspections for commercial were completed by staff on Tuesday with FSCI.
  - 120 Block of Hiawatha, Staff answered questions about the open burning complaint.
  - 119 Ogden - A Property Preservation company contacted the village this week, as the property is now undergoing foreclosure and is in cost recovery mode.
  - 100 Ogden, Staff evaluated the property trees and reported back on the complaint filed.
  - 330 55<sup>th</sup>, Staff is setting up a meeting with the owner about property violations.
  - 270 Walker, Staff sent out an invite to meet with the resident about a tree complaint.
  - Staff continued to work on three special projects this week.
  - No department staff meeting due to a short Holiday week.
4. **Meeting:** Staff had a virtual meeting with the Village Attorney about code enforcement cases.

**To:** Village Manager Creer  
**From:** Chief E. Leinweber  
**Date:** September 5, 2025  
**Subject:** Weekly Activity Report



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**Recent Training, Meetings and Events:**

- Probationary Officer Colantonio completed his first week of training at the Cook County Sheriff's Police Academy.
- Sworn personnel are completing annual school response preparedness training.
- I attended the monthly Chief's networking meeting in Hinsdale.
- I attended the weekly department head staff meeting.

**Recent incidents:**

August 30, 1:57am, officers observed two individuals standing near the front door of a vehicle parked on the roadway. Upon officers attempting contact, both subjects fled while riding on an illegal electric motorcycle, committing multiple traffic violations. Officers disengaged attempts to stop the vehicle for safety reasons, but later observed the same subjects and attempted to stop them again. The subjects began to flee officers again and crashed the electric motorcycle into a culvert on private property. Officers made contact with the subjects, who were identified as juveniles. They were later released to their parents with charges pending. The illegal electric motorcycle (Talaria) was secured by officers and submitted for official seizure by the department.

September 1, 9:59pm, officers observed a vehicle traveling 89 mph in a 55 mph zone on S/B route 83. Contact was made with the driver, who exhibited indicia of being under the influence of alcohol. After a roadside investigation, the driver was placed under arrest for DUI, speeding, driving while license revoked, illegal transportation of open alcohol, and operating an uninsured motor vehicle. The driver was served their charges and released with a mandatory court date.

September 2, 2:59am, officers were dispatched to the area of Holmes and 55<sup>th</sup> for a subject in crisis. After a search of the area, officers located the subject, who was uncooperative. The subject eventually made entry to a local business that had an unsecured door. Officers made contact with the subject inside the business and attempted to de-escalate and provide resources. The subject became non-compliant and appeared to be under the influence. Officers briefly restrained the subject, who was ultimately transported to the hospital for evaluation.

September 3, 9:25pm, officers observed a fast-moving vehicle traveling 74 mph in a 35 mph zone on Ogden Avenue. Officers made contact with the juvenile driver, who was cited for speeding and being in violation of the graduated driver's license passenger limit. The driver was issued a mandatory court date and released to their parents.

September 3, 1:49pm, officers responded to the two-hundred block of Oxford for a theft report. Upon arrival, the caller said they were supposed to take delivery of a package that either did not arrive or was taken from their porch after delivery. The package was valued at \$1200.00. Further investigation is pending.

**Please remember to help us prevent crime by locking your homes and cars to deter criminal activity and theft.**



## MEMORANDUM

**To: Zachery Creer, Village Manager**  
**From: Fire Chief David Godek**  
**Date: September 5, 2025**  
**Subject: Weekly Department Report**

### Fire Prevention Bureau Activity:

- We are working with Mycroft Row Townhomes on the final inspections.
- On Wednesday, we participated in Walker School Safety Day and performed the annual Fire Drill.
- I met with the outgoing Facility Manager at Notre Dame Church and was introduced to the new Facility Manager.
- Seven fire inspections were conducted this week.
- False Fire Alarm billing was sent to Finance this week.
- I contacted several building owners on Monday to make corrections from their fire inspections.
- On Thursday, materials arrived for the open house, and other items were ordered.

### Quarter Master:

- New employee outfitted with PPE this week.
- Hen Fire Nozzles came out on Thursday to demonstrate to the crew the new fire nozzles that arrived.

### Emergency Medical Services Report:

- Crews completed monthly drug checks.
- I continue to work with the Finance Department on changing the ambulance billing company.
- FF/PM Dale Penn taught a CPR Class this week for an in-town business.

### Building Services:

- Nothing to report this week.

### Emergency Management Report:

- Nothing to report this week.

### Command Staff Meetings:

- This Wednesday, we held our weekly staff meeting and discussed scheduling.
- Final preparations have been made for our annual department meeting on September 10<sup>th</sup>. This is a great time to discuss what we achieved this year and what is forecasted for the following year.

#### Training:

- Shift training is continuing through Vector assignments, with shift members training on these assignments.
- Crews have been attending fire training with Hinsdale FD at an acquired structure.
- FAE students will have until November 2025 to complete OSFM testing. Students who are unable to complete the course will be required to retake it.

#### New Employees:

- No new applications came this week.
- Three other team members are moving towards their final steps. We are working closely with HR Director Johnson on our onboarding.

#### Du-Comm Communications:

- Du-Comm / ETSB IGA was completed and sent back for fire radios.
- On Wednesday, I attended the Du-Comm Support Services meeting.

#### Vehicle Maintenance:

- L86 will be heading back to the dealership next week to have ladder mount brackets reinstalled.
- We are waiting on the repair instructions for the rear suspension shim work on E86.
- Pomp's Tire evaluated M86 for the new tires that the vehicle will be getting soon.





55%

**FIRE**  
Percentage of Total Incidents

45%

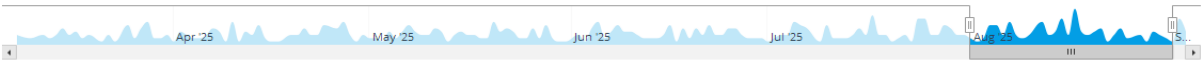
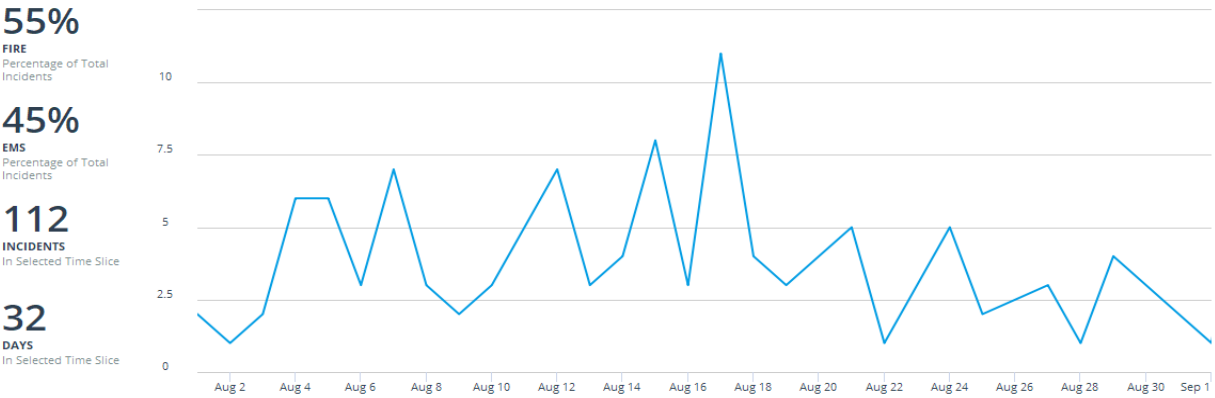
**EMS**  
Percentage of Total Incidents

112

**INCIDENTS**  
In Selected Time Slice

32

**DAYS**  
In Selected Time Slice



Counts														
Week Ending	8/3/25	8/10/25	8/17/25	8/24/25	8/31/25	9/7/25	9/14/25	9/21/25	9/28/25	10/5/25	10/12/25	10/19/25	10/26/25	Total
(11) Structure Fire			2	1	1	1								5
(32) Emergency medical service (EMS) incident	3	13	12	12	9	1								50
(41) Combustible/flammable spills & leaks				1										1
(42) Chemical release, reaction, or toxic condition				1										1
(44) Electrical wiring/equipment problem			2	3	2									7
(51) Person in distress				1										1
(52) Water problem			1											1
(55) Public service assistance					1									1
(56) Unauthorized burning					1									1
(57) Cover assignment, standby at fire station, move-up			1		1	1								3
(61) Dispatched and canceled en route			4	4	1	1								10
(62) Wrong location, no emergency found			2											2
(73) System or detector malfunction			2	6	2									10
(74) Unintentional system/detector operation (no fire)	2	3	6	3	3									17
UNK				1	1									2
Total	5	30	36	25	15	1								112

**OAKBROOK TERRACE FIRE PROTECTION DISTRICT**

**17W400 BUTTERFIELD ROAD  
OAKBROOK TERRACE, IL 60181  
PHONE: 630-834-2759  
FAX: 630-834-1085**

TRUSTEES  
D. VENTURA  
A. SARALLO  
D. REBOT

FIRE CHIEF  
J. TURKOVICH

**Date** : August 29, 2025

**To** : Clarendon Hills Fire Department

**From** : Fire Chief Johnny E. Turkovich

**Re** : Structure Fire Response – 17W726 Butterfield Road, Oakbrook Terrace, IL

Dear Chief Godek,

On behalf of the Oakbrook Terrace Fire Protection District, I would like to extend our sincere gratitude to your personnel for their invaluable assistance during the structure fire at 17W726 Butterfield Road in the early hours of August 29, 2025.

Your departments timely response, professionalism, and teamwork played a crucial role in the successful mitigation of the incident. The coordination during primary and secondary searches, as well as evacuation support, EMS, was exemplary and ensured the safety of all residents involved. We deeply appreciate your commitment to the aid and your departments willingness to respond when called upon.

Incidents like this underscore the importance of our inter-agency cooperation and the strength of our surrounding agencies. It is reassuring to know we can count on your department when our community is in need.

Please extend our thanks to all members of your team who responded. We look forward to continuing our strong working relationships.

With sincere appreciation,



Johnny Turkovich – Fire Chief