

**VILLAGE OF CLARENDON HILLS**  
**MANAGER'S REPORT**  
**June 28, 2013**

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- A. Policy Feedback –**
- B. Management Reports**
  - 1. Manager's Notes -- See weekly report**
  - 2. Finance Department -- See weekly report**
  - 3. Public Works Department -- See weekly report**
  - 4. Community Development Department -- See weekly report**
  - 5. Police Department -- See weekly report**
  - 6. Fire Department -- No weekly report**
- C. News/Media Items - See attached articles**
- D. Calendar**



## **Village of Clarendon Hills Manager's Report**

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: June 28, 2013

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1. This week's concert was a success as the weather held out and we avoided a Blackhawks Game 7 conflict. Beer sales were \$3,151 with \$200.10 in tips, which also go to fund the series. Thank you again to the Public Works crews who help to efficiently get the concert set up and running and assist with issues throughout the evening, and then clean up when the concert is all over. Next week is Bad Medicine, a Bon Jovi cover band. Talley's Kitchen + Bar will be the food vendor.
2. On Tuesday the Document Management Work Group saw demonstrations of two document management systems. The work group will be considering the differences in the various systems they have seen and assessing the Village's needs at this time and in the future.
3. On Monday, Christina Burns attended an IPELRA seminar on the Americans with Disability Act Amendments. IPELRA seminars are typically very informative and help to keep the Village's policies up to date with changes in the employment law and case law.
4. On Tuesday, I attended DuPage Mayors and Managers Legislative Coffee meeting in Oak Brook. I was able to touch base with both Senator Dillard and Representative Bellock about issues in Clarendon Hills, as well as other local leaders.
5. Mike Millette and I met with representatives of Flagg Creek Water Reclamation District this week to discuss sewer surcharge issues during the April 18<sup>th</sup> flooding event. We are sharing our survey data with them to help them identify potential trouble spots. They have agreed to attend the next open house on flooding that we hold. Overall it was a positive meeting and we were able to learn about different improvements they have made in the last couple of years. We believe our data will help them better understand their system's performance on April 18<sup>th</sup> as well.
6. Christina Burns and I met with a representative of an organization called the Alliance for Innovation on Tuesday. This group is made up of municipal representatives from around the country. It serves as a think tank that seeks out best practices to share them with

municipal governments around the country. They were interested in some of our experiences with shared services. We are forwarding them some documents. We are discussing whether to make use of their services on a free trial basis sometime later this year for three months to determine whether it would be worth while for the Village to become a member.

Have a Great Weekend!

# **VILLAGE OF CLARENDON HILLS**

## **Finance Department**

### **MEMORANDUM**

DATE: June 28, 2013

TO: Randy Recklaus, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

The Village participates in an intergovernmental pool, IRMA, for its risk management and workers' compensation coverage. The five-year ratio of claim experience to loss fund contribution for Clarendon Hills was 11.18%, compared with the pool average of 61.33%. This ratio compares claims payments made from the IRMA loss fund (not including member deductibles) with the Village's annual contributions. Ratios below 100% indicate a claims experience that is less than the annual contribution, while ratios greater than 100% indicate that claims payments made from the loss fund exceed contributions made to IRMA that year. All of the Village departments are to be commended for their continued diligence and training to prevent claims. We especially would like to congratulate the Clarendon Hills Fire Department for achieving a zero accident rate in both frequency and severity for both vehicle and work injury records with IRMA in 2012; one of only ten departments within the IRMA pool to do so.

**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** June 28, 2013  
**TO:** Randy Recklaus, Village Manager  
**FROM:** Mike Millette, Director of Public Works  
**SUBJECT:** Department Notes

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1. The Stormwater System Report is nearing wrap-up. Burke has a few follow-up visits to make. We also now have a dialog open with Flagg Creek after our meeting on Tuesday which will help during the next phase of this process. The draft of the final report should be ready for distribution to the Board on Wednesday, July 10<sup>th</sup>.
2. We have been fully engaged (2 crews) with tree debris removal from Tuesday's storm. By the end of the day today will have completed our first sweep of the Village. We are only removing parkway tree debris and instructing residents to tag private debris for landscape waste pick-up or to contact a private tree service.
3. Supervisor Glen Dolgner is still on vacation for the next week and I will be as well. Lead Maintenance Worker Dave Pendill will be taking Glen's calls with Lead Maintenance Worker Joe Ferrel providing back-up.
4. Survey work on Ann, Short and Eastern for the 2013 Water Main Replacement project will begin Monday. It will take approximately three days to complete.



## MEMORANDUM

**To:** Randy Recklaus, Village Manager  
**From:** Dan Ungerleider, Community Development Director  
**Date:** June 28, 2013  
**Subject:** Department Report

1. **New Restaurant at 34 S Prospect Av** - On Thursday I met with and welcomed the owners of the new restaurant planning to open in the former "The Hills Café" space at 34 S Prospect Av. This restaurant, Mario's Pizza and Past, will be subleasing the restaurant from the owner of "The Hills Café". The new owner will be seeking a liquor license. They will also be required to apply for a business license before they open.
2. **227-231 Burlington Av** - On June 20<sup>th</sup>, the Village appeared in Court to provide a status update. The Judge was pleased with the progress and our ability to work with the property owner to have the required work completed. Our next appearance will be in August. Demolition work on the properties continues and should be completed by the week of July 8<sup>th</sup>. Site restoration, including the removal of foundations and pavement, and the grading and seeding of the property, will take additional time. The property owners continue to directly cover the on-site demolition expenses.
3. **Downtown Master Plan (DTMP) Update** - Two of the three subcommittees met this past week to discuss existing conditions found in the downtown. During the upcoming meeting, the subcommittees are expected to develop scenarios to be shared with and tested by the other subcommittees. Upcoming meetings Minutes from their previous meetings continue to be posted on the Village website. The next set of subcommittee meetings are scheduled as follows:
  - a. DTMP Land Use Subcommittee - Friday, 7/12 at 8 am
  - b. DTMP Design Subcommittee - Tuesday, 7/9 at 7 pm
  - c. DTMP Economic Development Subcommittee - Tuesday, 7/16 at 5:30 pm
4. **88 Park Av** - Mr. Van Zandt, the owner and the proposed developer of the property (fka 103 S Prospect) appeared before the ZBA/PC for Conceptual Plan Review on June 20. It is anticipated that Mr. Van Zandt will draft a minor revision to his development plans and make an application for ZBA/PC review. The next available ZBA meeting date will be August 15, 2013. Public notice will be posted between 15 and 30 days prior to that public hearing if so scheduled.
5. **Plan Commissioners Training Workshop Scheduled** - The ZBA/PC will be hosting a Plan Commissioners Training Workshop during the normal meeting on July 18<sup>th</sup> at 7:30pm. The workshop will cover topics including roles and responsibilities of the ZBA/PC Commissioner, related legal and ethical issues, site plan review and downtown land use design practices. The program will be presented by the local chapter of American Planning Association and the DePaul University Chaddick Institute for Metropolitan Development.
6. **Floor Area Ratio Ordinance Amendment** - The ZBA/PC will be reviewing a proposed text amendment to the Village's Floor Area Ratio standards in July and August. The amendment attempts to address the unintended requirement of having to provide tray/raised ceilings in homes. A staff report will be provided to the ZBA/PC in July for discussion in August.

7. **CH CO2** - CHCO2 events on the former police station property continue to attract many. So far this volunteer organization has provided education programs covering rain gardens and energy conservation. Their next program, on July 3 will be about Healthy Food and Diet Education. More information can be viewed at their website: [www.facebook.com/chco2](http://www.facebook.com/chco2).
8. **Permits Issued** - So far in June the Village has issued 33 permits having a total reported value \$1,303,255. The monthly report for June will be published next week.
9. **Code Enforcement** - See the attached report.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT

DATE: June 28, 2013

To: Village Manager Randy Recklaus

From: Chief Ted Jenkins

Subject: Weekly Activity Report

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1. Recent training:

- Officer Helms completed the monthly on-line Police Law training for April, May and June. He also completed a hazardous material handling refresher and was recertified with the Illinois State Police LEADS system.
- Twelve officers completed pistol and rifle training at the outdoor range in Lemont and their State mandated firearms qualification.

2. Statistics from the Alliance Against Intoxicated Motorists show which police departments in the area made the most DUI arrests per officer in 2012. Clarendon Hill's officers compare very favorably with area Departments. The statistics listed are even better if you consider that we were two and sometimes three officers short the entire year.

MUNICIPALITY	DUI ARRESTS	SWORN OFFICERS	DUI ARREST RATE (PER OFFICER)
Itasca	264	23	11.48
Oakbrook Terrace	162	19	8.53
Carol Stream	349	62	5.63
Elmhurst	367	67	5.48
Bloomingtondale	194	45	4.31
Wood Dale	149	35	4.26
North Aurora	116	28	4.14
Glen Ellyn	145	37	3.92
Downers Grove	239	61	3.92
Naperville	622	164	3.79
Villa Park	135	37	3.65
Bartlett	193	54	3.57
Addison	221	65	3.4
Winfield	55	17	3.24
Roselle	101	32	3.16
Hanover Park	189	61	3.1
Lombard	194	68	2.85
Glendale Heights	140	52	2.69

Willowbrook	64	24	2.67
St. Charles	135	52	2.6
Darien	87	37	2.35
West Chicago	112	48	2.33
Bensenville	77	33	2.33
Hinsdale	56	25	2.24
Clarendon Hills	26	12	2.17
Schaumburg	250	116	2.16
Westmont	76	36	2.11
Warrenville	76	36	2.11
Wheaton	134	65	2.06
Woodridge	104	51	2.04
Oak Brook	79	39	2.03
Lisle	74	38	1.95
Lemont	64	34	1.88
Burr Ridge	46	26	1.77
Hillside	39	25	1.56
Geneva	54	35	1.54
Bolingbrook	169	113	1.5
DuPage (County)	186	133	1.4
Forest Park	53	38	1.39
River Forest	36	28	1.29
Westchester	38	32	1.19
Kane (County)	97	82	1.18
Countryside	27	24	1.13
Aurora	290	286	1.01
Elk Grove Village	77	84	0.92
Batavia	34	39	0.87
Western Springs	16	21	0.76
La Grange Park	10	20	0.5
Broadview	10	25	0.4
Wayne	4	11	0.36
Melrose Park	22	68	0.32
Maywood	14	73	0.19
NOTE: Participation in the study was voluntary. Some communities, including La Grange and Oak Park, did not participate.			

3. Additional officers will be on patrol this evening looking for impaired drivers as part of a grant supported DUI and seatbelt enforcement traffic safety program. The effort begins today and runs through July 4<sup>th</sup>.
4. I would like to thank Betty Murphy, Lois Kenler and Carol Haughey from the Clarendon Hills Women's Club for volunteering to sell Village stickers at the PD this week.

**Significant traffic and criminal activity during the period June 21, 2013 through June 27, 2013**

1. On 6/21, officers located a disoriented driver on Park Ave in front of the PD. The driver, a 76 year old Plainfield resident who suffers from Alzheimers, was

extremely confused and didn't know where he was or where he was going. Officers were able to locate a family member to pick him up.

2. On 6/21, a 35 year old Winfield resident was stopped on 55<sup>th</sup> street for improper lane usage. After a brief interaction with officers the driver was arrested for DUI and issued citations for improper lane usage and driving too fast for conditions.
3. On 6/22, a resident on the 500 block of Carlisle reported that her car had been damaged while it was parked in the lot. A crash report was completed.
4. Clarendon Hills officers made three arrests for driving with a revoked driver's license and served one arrest warrant.

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## Concerns With 4-Story Condo Development in Clarendon Hills Emerge

The Clarendon Hills Plan Commission provided the owner of 88 Park Ave. feedback on his development during a meeting at Village Hall Thursday night.

Posted by Joe O'Donnell (Editor), June 21, 2013 at 08:23 am

Comment

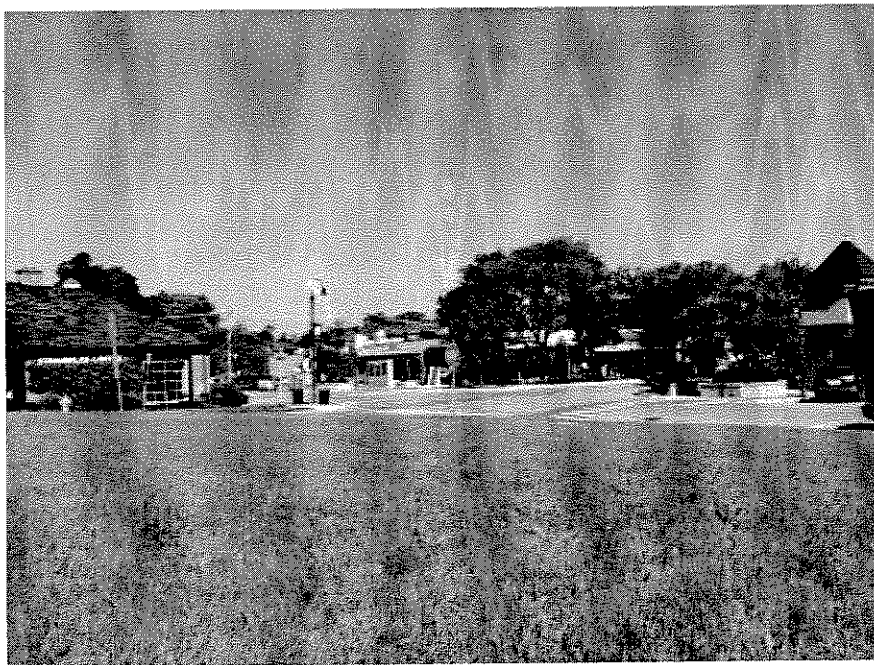
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Four of six Clarendon Hills plan commissioners on hand at Village Hall Thursday night said they would have trouble supporting a four-story condo development proposed for the vacant land at 88 Park Ave. for reasons including its size and its lack of retail space.

Landowner and Clarendon Hills resident Mike Van Zandt, who purchased the property earlier this year, came to the Clarendon Hills Plan Commission Thursday for a "conceptual plan presentation." Commissioners did not take action, but had a chance to provide feedback on the project and ask questions of the developer.

## Popular Stories

- Proposed 4-Level Condo Building In Downtown Clarendon...
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- Scout  
Renovates Monroe Elementary Pond/Garden for Eagle...

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A public hearing will likely take place at the commission's next meeting scheduled for July 18.

The brick condo building presented Thursday would rise four stories above grade at its northern boundary (Park Avenue) and three stories above grade at its southern boundary. The development's first level would contain parking, which would run at grade level along Park Avenue and below grade in the southern portion of the property, where the land rises 11 feet.

The top three floors would contain 11 residential units.

Commissioners Len Austin, Jan Morel, James Scheer and Richard Trembath all were concerned with the size of the building, which would be a neighbor of the single-family residences along Prospect Avenue south of downtown.

"It's just too massive," Trembath said.

Trembath suggested a "transitional" design that would lessen the difference between the development and the nearby houses.

"I'm not struggling with 11 units, but I'm struggling with the bulk of this building and the size of it," the commissioner said.

In addition to being concerned with the building's size, Morel said he doesn't think it's appropriate for the property, which is zoned B-1 for business, to not have at least a small amount of retail.

"I think that corner is one of our main corners in town and I don't think we should give up on having a piece of retail there," Morel said.

Van Zandt said the price of the land and the cost of construction would lead to retail rent rates of around \$25 per square foot. Village manager Randy Recklaus said that is more than the average rate in the downtown business district.

"Retail on a rent-versus-cost basis is uneconomical," Van Zandt said, explaining that he would likely have to raise condo prices to support any retail. "You're essentially asking a condo buyer to subsidize retail."

Commissioners Gregory Jordan and Gregory Kuhn expressed support for the development despite reservations about the size.

Jordan said he doesn't think successful retail would even be possible at the location based on the rental rates Van Zandt quoted and the property's location across the street from the main drag of downtown.

"You will never get me to believe that economically feasible retail is going to work at that spot," Jordan said.

"That is a residential property and that will always be a residential property."

A public hearing on the project will take place at the plan commission's next meeting scheduled for July 18.

Back in 2006, the Clarendon Hills Village Board approved permitting for a three-story, mixed-use development on the same property, but that project never came to fruition. Van Zandt has no affiliation with the 2006 project.

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~ July 2013 ~							Aug 2013 ▶
◀ Jun 2013	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 7 p.m. - Village Bd. Mtg. - meeting cancelled	2		3 7 p.m. - Concert	4 Independence Day - Village offices closed	5	6
7	8	9 7 p.m. - DTMP - Design Comm. - conference room	10 7 p.m. - Concert	11 8 a.m. - DTMP - Economic Dev. Subcommittee - conf. room 9 a.m. Fire Pension Bd. Mtg.	12	13	
14	15 5:30 - Police Pension Bd. Mtg.	16	17 9 a.m. - Chamber 7 p.m. - Concert	18 7:30 - ZBA /PC & Plan Commissioner Training Workshop	19	20	
21	22 6 p.m. - DTMP - Land Use Subcommittee - conf. room	23 7 p.m. - DTMP - Design Comm. - conference room	24 7 p.m. - Concert	25 8 a.m. - DTMP - Economic Dev. Subcommittee- conf. room	26 9 a.m. - 3:00 p.m. - Secretary of State Driver's License Renewal (sponsored by C.H. Bank) - Board Room	27	
28	29	30	31	Notes:			

~ August 2013 ~							◀ Jul 2013	Sep 2013 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
				1	2	3		
4	5 7 p.m. - Village Bd. Mtg.	6	7	8 8 a.m. - DTMP Economic Development Subcommittee Mtg. - conference room	9 8 a.m. - DTMP Land Use Subcommittee Mtg. - conference room	10		
11	12	13 7 p.m. - DTMP - Design Subcommittee mtg. - conference room	14	15 7:30 p.m. - ZBA/PC	16	17		
18	19 7 p.m. - Village Bd. Mtg.	20	21 9 a.m. - Chamber	22 8 a.m. - Economic Development Subcommittee Mtg. - conference room	23	24		
25	26 6 p.m. - DTMP Land Use Subcommittee - conference room	27 7 p.m. - DTMP - Design Subcommittee Mtg. - conference room	28	29 7:30 p.m. - ZBA	30	31		