

VILLAGE OF CLARENDON HILLS
MANAGER'S REPORT
MARCH 29, 2013

- A. Policy Feedback –**
- B. Management Reports**
 - 1. Manager's Notes -- See weekly report**
 - 2. Finance Department -- No weekly report**
 - 3. Public Works Department -- No weekly report**
 - 4. Community Development Department -- See weekly report**
 - 5. Police Department -- No weekly report**
 - 6. Fire Department -- No weekly report**
- C. News/Media Items - See attached articles**
- D. Calendar**



Village of Clarendon Hills Manager's Report

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: March 29, 2013

1. The Special Events Meeting that had been scheduled for Wednesday this week was rescheduled for Wednesday, April 3 at 7 p.m. in the Village Board Room. The committee is currently working to secure sub-sponsorships for the concert series. We have seen a number of our costs increase this year, including stage rental and band contract costs, which makes sub-sponsorships even more important. We do expect to remain within budget and to cover the costs with sponsorships and beverage sales. We will be working on joint advertising opportunities with the Chamber to better publicize the event.
2. Over the past several months, the Village has made an additional effort to grow our e-mail newsletter list and encourage people to follow the Village on Social Media. Most notably, we have used the Downtown Master Plan Update process to encourage people to follow the Village. To date, we have 781 active contacts on the Village's e-mail newsletter, 265 likes on Facebook, 130 Twitter followers, and 16 followers on Instagram, our newest social media account. We continue to work to build followers, but believe this is a good start that will help us get news and information out more effectively.
3. Supervisors will be conducting performance evaluations over the next couple of weeks as we approach the end of the fiscal year.
4. Next Wednesday, negotiations with our Police Union will formally begin.
5. Mike Millette and I are meeting with representatives of Downers Grove and Westmont to discuss possibilities for coordinating our fleet management and maintenance activities next Thursday.

6. I would like to once again acknowledge the hard work of Finance Director Peg Hartnett, Assistant to the Village Manager Christina Burns, and the rest of the Management Team on all their hard work on the Budget leading up to past Monday's budget workshop meeting at the Police Department. Because of their efforts, this year's budget is more informative as a planning tool and the number of options for public input during the process have expanded.
7. Due to the Holiday, Mike Millette, Chief Jenkins, Chief Leahy, and Peg Hartnett have no report this week.

Have a Great Weekend!

Village of Clarendon Hills

MEMORANDUM

To: Randy Recklaus, Village Manager

From: Dan Ungerleider, Community Development Director

Date: March 29, 2013

Subject: Department Report

1. **88 Park Av (fka 103 S Prospect Av)** - Met with Mr. VanZandt regarding his application for development review for a 11-unit Condominium Development at the southeast corner of Park and S Prospect avenues. His proposal is scheduled to appear before the Downtown Design Review Commission on April 9 and before the Zoning Board of Appeals/Plan Commission on April 18. Public notice for the ZBAPC meeting will be delivered and posted early next week. The development will require PUD approval and variations granted for building height, transitional set back distance and for residential use on the first floor.
2. **24 Blodgett** - The owner of the property will be appearing before the Zoning Board of Appeals/Plan Commission on April 18 to seek a variation from the Village's floor area ratio (FAR) requirements for a new home. Specifically they asked that the attic space over seven (7) feet in height not be counted towards the maximum permitted FAR. This restriction is usually resolved by constructing tray ceilings to reduce the attic height.
3. **Demolition of 227-231 Burlington Avenue:** As was previously reported, the owners of the property have agreed to pay for and conduct the work on their own and to begin such work during the first week in April. Our consulting engineer will oversee their work and monitor their process. If they are not able to start and complete the work as agreed, the Village is prepared to continue the public bid process and move forward as was granted by the Court.
4. **Downtown Master Plan (DTMP) Update:** The DTMP project website is updated to provide individual pages for each of the Subcommittees (design, economic development, and land use), their agendas and related documents. Postcards and signs are being circulated inviting the community to attend the April 24th Community Meeting. This meeting will be held at the Clarendon Hills Middle School at 7am. Our primary task will be to reaffirm or revise the vision for our downtown - what do we want downtown to be when it grows up? The Steering Committee is coordinating their initial subcommittee meetings. The dates, times and locations for these meetings will be posted on the project website at www.clarendonhills.us/downtownplanning.cfm.
5. **Former Police Station Property.** I continue to work with a builder, architect and investor to develop a concept plan for a multi-story mixed used development on the former police station property at Burlington and Prospect avenues. The builder is interested in developing a building with retail on the first floor and office above. If they choose to go forward, they will likely not be presenting their project for formal review until later this year once the DTMP project is complete.
6. **Permits Issued:** Construction continues to be slow; 4 permits were issued this past week, including 1 new home, in all having a total construction value of \$457,554.
7. **Code Enforcement Reports:** Please see attached reports
8. **Department Projects:** List of Projects, ongoing and future, is listed on page 2 of this report.

Community Development Department Projects
(current projects are **bold**, future/planned projects are not bold)

1. Building

- a. **construction deposit backlog**
- b. **building code update - 2012 ICC** (2012 Energy Conservation Code not mandated for 2006 ICC communities)
- c. **permit fee structure review**
- d. Electronic permit and inspection system (internal/external)
- e. Consolidate address file systems

2. Code Maintenance/Enforcement

- a. **227 Burlington Av Demolition**
- b. **Park Willow (35 foreclosures)**
- c. **2012 Property Maintenance Code**
- d. **Text Amendment - Business License vs Registration**
- e. **Zoning text amendments**
 - i. **Special Use - Firearm and Ammunition Retail Sales**
 - ii. **Special Use - Medical Marijuana Distribution Facility**
 - iii. **Special Use - Adult Entertainment**
 - iv. gravel driveway and parking lot standards
 - v. parkway maintenance
 - vi. floor area ratio calculations (attic space)

3. Planning and Development Review

- a. **DTDRC/ZBAPC/VB - 103 S Prospect (88 Park Av) - PUD/Variation Request**
- b. **ZBAPC - 24 Blodgett Av - Variation Request/FAR**
- c. **ZBAPC/VB - 361 W 56th St - Pre-annexation**
- d. **Downtown Master Plan Update**
 - i. **Kick-Off Meeting (3/20/2013 7-9pm)** - Completed
 - ii. **Visioning Meeting (4/24/2013 7-9pm)**
 - iii. Middle School Program (Art/LA/History) - underway
- e. **Develop GIS mapping - address, zoning, land use, utilities, inventory maps (May 2013) update**
- f. Development review fee structure review
- g. Ogden TIF District
- h. 55th Street Corridor Plan
- i. 1991 comprehensive plan update
- j. zoning ordinance update
- k. subdivision code update

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[Update: We've hit 800 Facebook likes! Onward to 900! »](#)

Government

Clarendon Hills Downtown Update: Second Community Meeting Set

The community visioning workshop will take place at 7 p.m., April 24, at Clarendon Hills Middle School.

By [Joe O'Donnell](#) | [Email the author](#) | March 26, 2013

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Related Topics: [Clarendon Hills Downtown Master Plan](#), [Economic Development](#), and [downtown clarendon hills](#)



The following is a release from the [Village of Clarendon Hills](#) regarding the Downtown Master Plan update process:

Maybe your ideal downtown involves coming home from work on the train, walking through downtown Clarendon Hills and picking up a few last ingredients for dinner and a bottle of wine. Or maybe you are looking for a downtown where you can spend the afternoon shopping for clothes, shoes, home items and enjoying dinner and drinks with friends.

Whatever your vision for downtown Clarendon Hills, the village invites you to share it during a community visioning workshop on April 24 in a continuation of the Downtown Master Plan update process currently underway. The event will take place at 7 p.m. at [Clarendon Hills Middle School](#).

The visioning workshop will be an interactive meeting with residents, business owners, project committee and sub-committee members and anyone else interested in the future of downtown Clarendon Hills. The concepts and ideas that come out of the visioning meeting will then be reviewed by the Economic Development, Land Use and Design sub-committees as they develop recommendations to update the 2006 Downtown Master Plan.

On March 20, the village hosted a Downtown Master Plan Kick Off meeting. Approximately 50 people attended and discussed the Downtown Master Plan update process and shared the questions they have about downtown Clarendon Hills. The questions generated at the meeting will set the stage for the sub-committees' work. The sub-committees are currently working to determine what additional research or community feedback needed to complete their tasks.

The Downtown Master Plan update will continue to seek community input in various forms as it tries to define the vision for downtown Clarendon Hills. The process aims to incorporate residents' interests and needs for the central business district into a plan and determine what is feasible, what roadblocks might exist, and how to chart a path in that direction. Attendance at the community meetings, as well as participation throughout the process, will help to better define the vision for downtown and help develop solutions.

Residents have multiple opportunities to provide input outside the community meetings. Signs are located throughout the downtown with QR Codes, which link to surveys about the downtown. In addition, people who follow the village on Twitter or Instagram will be entered in for a chance to win Chamber Dollars, good at local businesses. People can share their ideas, provide feedback or send a picture of something they would like to see or something they think would not be a fit for our community. Those who prefer not to use social media can still provide ideas by emailing community development director Dan Ungerleider at dungerleider@clarendonhills.us and still be eligible for a chance to win Chamber Dollars.

The Doings Clarendon Hills

Clarendon Hills church creates memorial to those killed by guns

BY CHUCK FIELDMAN | cfieldman@pioneerlocal.com March 25, 2013 9:46AM

Updated: March 28, 2013 7:48AM

CLARENDON HILLS — About 20 members of the Church of the Holy Nativity took time Sunday, March 24 to install a special memorial to more than 50 people who have died in 2013 from gun violence in the Chicago area.

The church members gathered to install memorial crosses on the front lawn of the church, 275 S. Richmond Ave. Each cross was covered by a T-shirt having the first name, age, and date of death of someone who has died.

The Rev. Aimee Delevett said the idea grew out of CROSSwalk, an effort of the Episcopal Diocese of Chicago to engage people of faith and community organizations in addressing the escalating violence against youth in Chicago.

"I brought the news about this back to Clarendon Hills, and many of our parishioners were very interested in doing something here," Delevett said. "Not everyone could go into the city to participate in CROSSwalk; we wanted a way to have a witness right here."

CROSSwalk itself was born from a four-mile procession in Chicago during the April 2012 Christian Holy Week. The second annual CROSSwalk was held March 22 in Chicago.

While circumstances likely were very different for those who have been killed in the city by gun violence, as compared to those living in Clarendon Hills and nearby communities, 16-year-old Caroline Loffredo said it was important to recognize those who have died.

"It's really easy to not be aware, but these are kids just like us," she said.

Loffredo, her brother, Mathew, 15, and Haley Congdon, 17, were among youth group members who helped install the crosses. Youth pastor Louisa Hallas also was there.

"It's not that far away where these terrible things have happened," Hallas said. "This is for our brothers and sisters."

Delevett said the crosses, while standing as a memorial to those who died, also are a prophetic witness to the epidemic of gun violence plaguing many communities.

"I see those who have died as our children," she said. "They may be names we don't know, but they are part of who we are. This is not just happening in Chicago, and it's at an epidemic level. As Christians, we are responsible to respond to a call."

Delevett said the memorial crosses will be on the church lawn until Good Friday and would be integrated into the church's Easter Vigil service at 7:30 p.m. March 30.

She said installation of the crosses was completed as part of the church's Lenten study of Jesus' Third Way of nonviolent direct action.

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[clarendonhills](#)

Five candidates face off for Hinsdale-Clarendon Hills District 181 Board

BY CHUCK FIELDMAN | cfieldman@pioneerlocal.com

Last Modified: Mar 28, 2013 11:32AM

HINSDALE — Candidates for Hinsdale-Clarendon Hills Elementary District 181 Board see challenges ahead.

The next board will be charged with implementation of Common Core standards and the district's new Advanced Learning Plan, along with a financial situation that likely will be challenged by increased pension responsibility, and negotiation of a new teachers' contract. The current three-year deal expires June 30, 2014.

Five candidates are seeking three available four-year terms, including incumbent Sarah Lewensohn. The other four candidates are Jill Vorobiev, Gary Clarin, Mridu Garg and Richard Fitzgerald.

"It is critical that we maintain adequate flexibility with our revenue sources to address what is surely additional expense in the future," Lewensohn said.

Garg is committed to making data-driven decisions that ensure the best use of tax dollars.

"I am committed to keeping an open mind, listening to differing points of view, and reviewing all available data to make informed decisions," she said.

Garg also said it's important to build confidence in the administration and board by addressing community concerns and increasing transparency.

Clarin agreed that transparency is very important.

"The board and administration must keep the best interest of the students as the top priority and inform the community what they are doing," he said. "I believe that my experience in both local organizations and business will provide me with skills necessary to be an effective board member."

Vorobiev said several aspects of her experience have her well prepared to be on the board, noting her 15-plus years of legal experience managing and resolving complex issues, particularly in the field of labor and employment matters. She also cited her 15 years in the community, 10-plus years of experience with children in the district and her community involvement.

Fitzgerald said meeting the needs of everyone in the district must be a focus.

"Every child and family has different needs; some need an abundance of help, while others have become self-sufficient and require less guidance," he said.

"I have the vision to see the big picture and the ability to address everyone's needs, and not just focus on one or two subsets of the group."

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~ March 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4 7 p.m. – Village board mtg.	5	6	7	8 8 A.M. – Downtown Plan Update Steering Comm. Mtg.	9
10	11	12	13	14	15	16
17	18 7 p.m. – Village board mtg.	19	20 9 a.m. – Chamber 7 p.m. Downtown Plan Update Community Mtg. – Clarendon Hills Middle School	21	22	23
24	25 6 p.m. – Village Budget Workshop – Police Department meeting room	26	27 6 p.m. – Historical Society – Bd. Room 7 p.m. – Special Events Comm. Mtg. – conference room	28	29	30
31	Easter	Notes:				

◀ Feb 2013

Apr 2013 ▶

~ April 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
7 p.m. – Village board meeting		7 p.m. – Special Events Committee – Board Room				
8	9	10	11	12	13	14
8 a.m. – DTMP Land Use Subcommittee – Conference Room	7 p.m. – Mosquito Abatement – Bd. Room		9:30 a.m. - DTMP Economic Development Subcommittee meeting – conference room	9 a.m. Fire Pension Bd. Mtg.		
15	16	17	18	19	20	21
5:30 – Police Pension Bd. Mtg.	9 a.m. - Chamber		7:30 p.m. - ZBA			
7 p.m. – Village board meeting						
22	23	24	25	26	27	28
29	30	Notes:				

► Mar 2013

May 2013 ▶