

**VILLAGE OF CLARENDON HILLS  
MANAGER'S REPORT  
May 3, 2013**

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- A. Policy Feedback –**
- B. Management Reports**
  - 1. **Manager's Notes** -- See weekly report
  - 2. **Finance Department** -- See weekly report
  - 3. **Public Works Department** -- See weekly report
  - 4. **Building Department** -- No report this week
  - 5. **Police Department** -- No report this week
  - 6. **Fire Department** -- See weekly report
- C. Calendar - Please see the attached calendars**
- D. News/Media Items - See attached articles**



## Village of Clarendon Hills Manager's Report

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: May 3, 2013

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1. I have been in contact with AT &T this week regarding the emergency trailer they have set up behind the Chiropractor's office on Park Avenue. Their phone cabinet was a total loss as a result of the April 18<sup>th</sup> Flooding. The emergency trailer serves about 300 residential and commercial accounts, including the Village and cannot be moved easily. However, staff is working with AT &T to get them to move their trailer off of the private property as soon as possible. We also are discussing whether or not it is possible for them to permanently move the cabinet to an easier to service and more secure location.
2. I have been in contact with representatives of Hinsdale Golf Course throughout the week to discuss the recent flooding events. The course experienced heavy flooding during the event, which impacted adjacent residents. The flooding was the result of overflow of the stormwater lines that run through the golf course through grates. These lines convey water from Clarendon Hills and eastern Westmont to other parts of the stormwater system to the east. Myself, Mike Millette, and Dan Ungerleider met with them this morning to discuss their experiences and possible future actions that could be taken. We are encouraging them to attend the May 8<sup>th</sup> Stormwater Meeting at Prospect School.

Work continues on investigation of the flooding event and the identification of possible improvements in preparation for the May 8<sup>th</sup> meeting and beyond. Representatives of Burke Engineering will also participate in the meeting. FEMA did visit DuPage County sites and we should hear whether a disaster declaration will be made soon.

3. I attended a portion of the open house for SSA 25 resident on Tuesday evening this week. It was lightly attended by residents as usual. I believe residents are beginning to get more familiar with the rolled concrete shoulder and the SSA program as it is implemented over a broader area in the community.
4. I am happy to report that Infiniti will be doing a nightly sponsorship for Dancin' in the Street this year totaling \$500. In addition, Mike McCurry will be sponsoring the stage itself for \$3000. Last but not least we will be getting a \$12,000 sponsorship from Fifth Third Bank. As a result, we have exceeded our sponsorship goal with a total of \$18,000.

These extra funds will give us greater advertising capabilities this year. So kudos go out to Christina Burns and the Special Events Committee for their efforts this year!

5. I attended the Fire Department Drill on Wednesday evening this week to give an update on current Village issues and field questions. As always I was impressed with the level of engagement in our community exhibited by our firefighters, and the good repoire between Chief Leahy and the rank in file.

Have a Great Weekend!

## **VILLAGE OF CLARENDON HILLS**

### **Finance Department**

### **MEMORANDUM**

DATE: May 3, 2013

TO: Randy Recklaus, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

- An open house was held on Tuesday, April 30 from 5:30 to 7:00 p.m. for the 2013 road program. Residents within the proposed SSA 25 area were invited to attend the open house and obtain information on the proposed SSA and road construction. As with the 2009 and 2011 SSA programs, the Village will be responsible for the costs of road construction while the property owners within the SSA area will provide for the costs associated with the installation of the concrete shoulders. Letters were provided for each property owner with an estimate of the annual tax payment for their share of the costs. Two residents attended the open house.

At the Monday, May 6 Board meeting, Trustees will be asked to approve an Ordinance proposing the establishment of SSA 25 and providing for a public hearing and procedures. After that time, the tax estimate letters will be sent to all property owners within the SSA who did not attend the open house. I've also attached a timeline for the SSA 25 2013 road program for your review.

- Chief Jenkins, Julie Johnson and I met with Joe Frost of the Illinois Comptroller's Office on Wednesday regarding their Local Debt Recovery Program. This program has been in existence for a little over one year and gives Illinois governmental agencies the opportunity to collect on outstanding debts through the Illinois Comptroller's Office.. Currently over 60 agencies participate in this program. Additional information on this program and how it may benefit the Village of Clarendon Hills will be brought before the Board at the May 20 Village Board meeting.
- Copies of the adopted FY 2014 Village budget have been printed and are available in your mailboxes at the Village Hall. A copy is also available at the Clarendon Hills Library and an electronic version of the budget will be posted on the Village's website by the end of next week.

## SSA 25 Road Program – Timeline

|                               |  |
|-------------------------------|--|
| Mon., March 5, 2013           | Award Engineering  |
| Wed., April 30, 2013          | Hold Open House for SSA  |
| Mon., May 6, 2013             | Adopt Ordinance Proposing the Establishment of SSA and Calling for Public Hearing<br>(60 day wait before Public Hearing)   |
| Tue., May 7, 2013             | Distribute Bid for Road Work   |
| Thur., May 30, 2013           | Open Road Work Bids  |
| Thur., June 27, 2013          | Publish Notice of SSA Public Hearing in Newspaper  |
| Mon., July 1, 2013            | Mail Notice of the SSA Public Hearing to the Taxpayers of Record   |
| Mon., July 15, 2013           | Hold SSA Public Hearing as part of the Village Board Meeting   |
| July 15 to September 13, 2013 | Mandatory 60 - day waiting period for SSA Creation   |
| Mon., September 16, 2013      | <ol style="list-style-type: none"><li>1. Adopt Ordinance Establishing the SSA (assuming no valid objections have been filed with the Village within the 60 day waiting period)</li><li>2. Authorize Alternate Revenue Bonds</li><li>3. Award Road Work Bid with caveat that financing will come from Alternate Revenue Bonds</li></ol> |
| Tue., September 17, 2013      | Road Construction Project Commences  |
| Thur., September 19, 2013     | Publish Notice for BINA Public Hearing<br>Publication of Alternate Revenue Bonds notice and the BINA notice<br>(Must wait 30 days after publication to sell bonds)   |
| Mon., October 7, 2013         | Bond Information and Notification Act (BINA) Public Hearing  |
| Mon., October 21, 2013        | Village Board to approve Bond Issuance for Road Work   |
| Tue., November 5, 2013        | Close on Sale of Bonds   |
| Mon., November 18, 2013       | Adopt Ordinances providing for the Tax Levy within the SSA   |
| Wed., November 20, 2013       | Road Construction Completed  |

**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** May 3, 2013  
**TO:** Randy Recklaus, Village Manager  
**FROM:** Mike Millette, Director of Public Works  
**SUBJECT:** Department Notes

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1. Our newest Maintenance Worker, Collin Franco, successfully passed his Commercial Driver's License test and will now be able to drive our 3-ton trucks. Congratulations to Collin.
2. Our yearly IRMA visit occurred this past Tuesday. This was a physical inspection not a review of our procedures. We were only found to have one deficiency which we corrected that day. All Department staff are to be commended for their efforts over the past month.
3. All flood-related damage repairs have been completed. We will be beginning the yearly culvert and ditch maintenance program next week.
4. A reminder that we will be hosting a Public Works Open House from 1 p.m. to 7 p.m. on Friday, May 17<sup>th</sup>. We will invite staff and the Board to an early prevue from 11:30a.m. until 1:00 p.m. a picnic lunch will be provided.

# VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

**DATE:** May 3, 2013

**TO:** Randy Recklaus  
Village Manager

**FROM:** Brian Leahy  
Fire Chief

**SUBJECT:** Weekly Fire Department Report 2013-14

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1. Fire Prevention Bureau Activity during the past week.

- Five (5) Fire Prevention/Life Safety inspections were completed this week.
- Work continues on the computerized pre plan project.
- This month inspections for sprinkler systems, fire alarm systems and fire extinguishers will be done by a private contractor.

2. Training Report:

- Wednesday evening, twenty two (22) Firefighters attended Rapid Intervention Rescue training at the fire station.

3. Emergency Medical Services Report:

- On Saturday evening, April 20<sup>th</sup> at about 10:30 PM. A resident came to the fire station with a complaint of severe chest pain. Firefighter Paramedic Kelly Johnson, Lieutenant EMT-B Doug Denlinger and Firefighter EMT-B's Mike Gallagher and John Morris placed the patient in the ambulance immediately, started ALS procedures, applied a 12 EKG on the patient to determine the problem and discovered what appeared to be a severe blockage in one of the main arteries to his heart. Cardiac medications were administered to clear this blockage temporarily and this information was transmitted to the ER staff and Cath Lab staff at Hinsdale Hospital. The ER staff agreed that there was a blockage of an artery and activated the Cath Lab team and instructed the Paramedics to treat and transport this patient to the hospital immediately and he would then be taken immediately to the cath lab for emergency treatment. On Monday, the EMS Coordinator from Hinsdale Hospital notified us that the patient was doing fine now after a Stint was inserted in the main artery of the heart and that he should be discharged the next day. The EMS Coordinator also stated that the Paramedics quick action to recognize the problem and the quick administration of the cardiac medications saved this patient's life. Without this treatment in the ambulance, he most likely would not have lived long enough to get to the hospital. On Wednesday morning, April 24<sup>th</sup> the patient came to the fire station to thank everyone for saving his life. This is just another example of highly trained and experienced personnel having the best equipment available to them so that they can save lives. I would like to congratulate Kelly, Doug, Mike

and John for a job well done. It makes me very proud to see how they perform during an emergency.

- On Wednesday evening, four (4) of our CPR/AED instructors received a refresher training class and received their updated CPR Instructor certification.

4. Clarendon Hills/Hinsdale FD sharing of services report:

- No report.

5. A Safety Inspector for IRMA arrived at the fire station this week to inspect the building. One (1) minor violation was found relating to the proper marking of an electrical panel.

6. This week one (1) Firefighter Paramedic resigned from the fire department because he did not have enough time to devote here. Another Firefighter Paramedic was terminated this week because of repeated incidents where he did not report for his assigned shift.

7. This week we hired a part time Firefighter Paramedic. Evan Tappenden was a paramedic for us about a year ago, but had to resign at that time because he was hired as a Firefighter Paramedic with the Naperville Fire Department and was not allowed to work a 2<sup>nd</sup> job during his 12 month probation period. Now that he is off his probation, he applied here and he was hired back. Welcome back Evan.

8. On Tuesday afternoon, Engine 311 was taken out of service because of a pump issue. We tried to get the vehicle repaired locally, but that was unsuccessful. On Thursday morning Engineer Myles Laffey transported the vehicle to a repair shop in McHenry and had it at their door when they opened at 6:00 AM. This company was able to locate the problem, had the required parts in stock, and repaired the vehicle the same day. Myles and I then went to pick up this vehicle and it was back in service by 4:00 PM the same day. Thank You Myles for all of your help on this.

9. Flooding and storm situation report:

- I have had several telephone conversations with the DuPage County Office of Homeland Security and Emergency Management this past week regarding recovery efforts.
- Representatives of FEMA have been viewing damage in the county during the past week.

10. Incidents of Interest:

- During the past week Hinsdale FD responded to four (4) calls in Clarendon Hills.
- During the past week Clarendon Hills FD responded to five (5) calls in Hinsdale.
- Friday, April 26<sup>th</sup> at 7:20 PM. Ambulance 314 responded for a severely intoxicated person in the street at Prospect and Burlington. This patient was transported to a local hospital for evaluation.

- On Saturday, April 27<sup>th</sup> at 2:44 PM. The fire department was dispatched for a small fire behind a garage at 11 Arthur. The fire was extinguished quickly with minor damage to some landscaping. Upon investigation it was discovered that two (2) juveniles started this fire. They were identified and process by the police department. In the near future they will be attending a juvenile fire setter session with Deputy Chief roger Krupp.

11. Fire/Rescue/EMS calls:

- During the past week the fire department responded to twenty six (26) emergency calls.

If you have any questions or require additional information, please contact me.

| ~ May 2013 ~ |   |   |  |                              |           |               |
|--------------|---|---|--|------------------------------|-----------|---------------|
| ► Apr 2013   | Sun   | Mon   | Tue  | Wed                          | Thu       | Fri           |
| ▼ Jun 2013   |   |   |  |                              |           | Sat           |
|              |   |   |  |                              |           |               |
| <b>5</b>     | <b>6</b><br>7 p.m. - Board Meeting                      | <b>7</b>  | <b>8</b><br>7 p.m. Community Meeting on Flooding Events - Prospect Elementary School | <b>9</b><br>7:30 p.m. ZBA/PC | <b>10</b> | <b>11</b>     |
| <b>12</b>    | <b>13</b>   | <b>14</b><br>7 p.m. - Mosquito Abatement - Bd. Room | <b>15</b><br>9 a.m. - Chamber  | <b>16</b>                    | <b>17</b> | <b>18</b>     |
| <b>19</b>    | <b>20</b><br>Amnesty Day (north of 55 <sup>th</sup> St) | <b>21</b><br>7 p.m. - Board Meeting                 | <b>22</b><br>Amnesty Day (south of 55 <sup>th</sup> St)                              | <b>23</b>                    | <b>24</b> | <b>25</b>     |
| <b>26</b>    | <b>27</b> Memorial Day<br>Village offices closed        | <b>28</b>   | <b>29</b><br>7 p.m. Special Events Committee Meeting                                 | <b>30</b>                    | <b>31</b> | <b>Notes:</b> |
|              |   |   |  |                              |           |               |

| ~ June 2013 ~ |  |     |  |                       |                 |                 |
|---------------|--|-----|--|-----------------------|-----------------|-----------------|
| Sun           | Mon  | Tue | Wed                                      | Thu                   | Fri             | Sat             |
| 2             | 3<br>7 p.m. – Village Bd. Mtg.               | 4   | 5  | 6                     | 7<br>Daisy Days | 8<br>Daisy Days |
| 9             | 10<br>7 p.m. – Mosquito Abatement – Bd. Room | 11  | 12                                       | 13                    | 14              | 15              |
| 16            | 17<br>7 p.m. – Village Bd. Mtg.              | 18  | 19<br>9 a.m. – Chamber<br>7 p.m. Concert | 20<br>7:30 p.m. - ZBA | 21              | 22              |
| 23            | 24   | 25  | 26<br>7 p.m. - Concert                   | 27                    | 28              | 29              |
| 30            | <b>Notes:</b>                                |     |  |                       |                 |                 |

◀ May 2013

Jul 2013 ▶

| <b>~ July 2013 ~</b>                  |   |                              |                               |   |   |  |
|---------------------------------------|---|------------------------------|-------------------------------|---|---|--|
| Sun                                   | Mon   | Tue                          | Wed                           | Thu   | Fri                                       | Sat  |
| <b>1</b><br>7 p.m. – Village Bd. Mtg. | <b>2</b>                                    | <b>3</b><br>7 p.m. - Concert |                               | <b>4</b> Independence Day –<br>Village offices closed | <b>5</b>                                  | <b>6</b>   |
| <b>7</b>                              | <b>8</b>                                    | <b>9</b>                     | <b>10</b><br>7 p.m. - Concert | <b>11</b>   | <b>12</b><br>9 a.m. Fire Pension Bd. Mtg. | <b>13</b>  |
| <b>14</b>                             | <b>15</b><br>5:30 – Police Pension Bd. Mtg. | <b>16</b>                    | <b>17</b><br>9 a.m. - Chamber | <b>18</b><br>7 p.m. - Concert                         | <b>19</b>                                 | <b>20</b>  |
| <b>21</b>                             | <b>22</b>                                   | <b>23</b>                    |                               | <b>24</b><br>7 p.m. - Concert                         | <b>25</b>                                 | <b>26</b><br>9 a.m. – 3:00 p.m. – Secretary of<br>State Driver's License Renewal<br>(sponsored by C.H. Bank) –<br>Board Room |
| <b>28</b>                             | <b>29</b>                                   | <b>30</b>                    | <b>31</b>                     | <b>Notes:</b>   |   |  |

◀ Jun 2013

Aug 2013 ▶

| <b>~ August 2013 ~</b> |                                       |           |                               |           |           |                              |
|------------------------|---------------------------------------|-----------|-------------------------------|-----------|-----------|------------------------------|
| Sun                    | Mon                                   | Tue       | Wed                           | Thu       | Fri       | Sat                          |
|                        |                                       |           |                               |           |           |                              |
| <b>4</b>               | <b>5</b><br>7 p.m. – Village Bd. Mtg. | <b>6</b>  | <b>7</b>                      | <b>8</b>  | <b>9</b>  | <b>10</b>                    |
| <b>11</b>              | <b>12</b>                             | <b>13</b> | <b>14</b>                     | <b>15</b> | <b>16</b> | <b>17</b>                    |
| <b>18</b>              | <b>19</b>                             | <b>20</b> | <b>21</b><br>9 a.m. - Chamber | <b>22</b> | <b>23</b> | <b>24</b><br>7:30 p.m. - ZBA |
| <b>25</b>              | <b>26</b>                             | <b>27</b> | <b>28</b>                     | <b>29</b> | <b>30</b> | <b>31</b>                    |

◀ Jul 2013

Sep 2013 ▶

# The Doings Clarendon Hills

## Clarendon Hills downtown plan gets middle school input

BY CHUCK FIELDMAN | [cfieldman@pioneerlocal.com](mailto:cfieldman@pioneerlocal.com) April 26, 2013 2:38PM

*Updated: April 26, 2013 2:56PM*

CLARENDON HILLS — Some Clarendon Hills Middle School students are getting more than their two cents in about a 2013 Downtown Master Plan Update.

Village staff and officials are making it a point to get as much input from the community as possible in developing an update to the 2006 plan. Community Development Director Dan Ungerleider has been working to coordinate student involvement.

"This is about the future of our downtown, so who better to ask than those who are the future here?" Ungerleider said. "It's also important for our children to have the opportunity to participate with their local government."

Principal Griffin Sonntag is pleased about the opportunity for his students.

"This is really exactly the type of learning opportunity we love because it's a real-life project," he said.

Sonntag said students have been involved in three projects related to the downtown plan. An essay contest, Peering into the future: The New Improved Downtown Clarendon Hills, attracted 65 entries, including those by Katie Broz, Tyler Mathews and Lauren Valkutis, which were chosen as the three best.

Seventh- and eighth-graders in Jean Fitzgerald's computer graphics classes were invited to design three-dimensional design proposals, using 3D computer software. Other students designed and assembled models showing ideas for the downtown area.

And 16 eighth-graders in the world challenges class have been coming up with ideas and plans.

All of the input will be given to the village. Ungerleider said a student presentation to the Village Board is a possibility.

"This is very exciting for them," teacher Meghan Carey. "They have been very engaged, while taking it seriously."

Eighth-grader Jacob Pines has enjoyed being part of the planning process.

"I kind of feel special because they're taking young people's ideas," Jacob said.

Aly Claycomb said being asked to participate has made for good motivation.

"I think our town needs to be more modern and have some stores the youth in the community would like," she said.

Both Aly and Jacob mentioned Jamba Juice as a business they would like to see open, and they believe would be successful, in downtown Clarendon Hills.

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By DANNY CIAMPRONE - dciamprone@shawmedia.com

## Clarendon Hills hosts second workshop for downtown master plan

CLARENDON HILLS -- More than 50 Clarendon Hills residents shared their visions for what their community should look like in the future during a recent community workshop.

It was the second meeting for Clarendon Hills residents and officials to discuss what the future of their downtown will include. Some of the designs call for improvements to the downtown area served by the commuter train, and better ways to attract and retain business, increase tax revenue and enhance the character of Clarendon Hills.

"This is a long-term plan, not something that happens overnight," said Dan Ungerleider, director of community development, who led the April 24 workshop. "We need everybody's input."

To start the workshop, Ungerleider had residents vote "Who Wants to be a Millionaire"-style using touch key pads to answer a series of questions about what was most important to them when designing the downtown.

Some of the most popular answers included making sure the new downtown was inviting, business-friendly and kept a careful balance of modernization, but with a small-town feel.

Residents then got together in groups to write down words describing the future of downtown Clarendon Hills and presented them to the crowd. Words such as "accessible," "traditional" and "modern" were some of the most popular.

Resident Jason Lewis said he would like the town to be more photogenic and have displays that attract people there, much like that of Chicago, where he used to live.

"I envisioned Prospect Avenue to be the Michigan Avenue of the suburbs," Lewis said. "The downtown should be the epicenter of the community."

The information Ungerleider obtained during that meeting will now go to a series of committees for review before putting together a final downtown plan. A recommendation will be brought to the Village Board for approval.

Village Manager Randy Recklaus said it will be the responsibility of these committees, as well as residents, to put the ideas expressed during the workshops into finer details.

"If you want an impact on this downtown, this is the time to speak up," Recklaus said to the crowd. "The less people involved, the less meaningful this project is going to be. Stand up and be a part of this process."

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[clarendonhills](#)

## **Clarendon Hills fifth-graders take field trip back in time**

BY CHUCK FIELDMAN

| [cfieldman@pioneerlocal.com](mailto:cfieldman@pioneerlocal.com)

Last Modified: May 2, 2013 08:04AM

CLARENDON HILLS — Fifth-graders at Prospect School took a field trip back in time Friday, without ever leaving the building.

As a culmination of about two months of studying the Civil War, Prospect's 78 fifth-graders had a one-hour morning visit from a modern-day version of Abraham Lincoln and his wife, Mary Todd Lincoln: impersonators Michael Krebs and Debra Ann Miller.

The students took over the presentations Friday afternoon, as parents and grandparents visited Prospect. The fifth-graders sang Civil War era songs and presented completed research projects.

“Students put their research together in eBooks and PowerPoint presentations,” said fifth-grade teacher Erin Baise. “It’s a great way for the parents to see what came out of a lot of work that was done by their own kids and other students.”

Baise said the morning Lincoln presentation was a nice twist.

“The theatrical experience allows them to make connections to what they’ve read,” she said. “It really makes it come alive.”

During their presentation, the visiting Lincolns told stories about the people and events that influenced their lives. They spoke about their youth, education, the struggles of the Civil War, and their personal lives in Springfield and Washington, D.C.

The Lincolns fielded a handful of questions from students, including one about their thoughts on the job being done by President Barack Obama. No opinion was given; just a joke about Obama sounding like a nice Irish name.

Fifth-grader Nicalas St. John was dressed Friday as John Brown, who worked hard to abolish slavery; and classmate Taylor Ward was dressed as Clara Barton, a teacher and nurse who founded the American Red Cross.

“It’s interesting learning about the Civil War, but it’s hard to believe that slavery really happened,” Taylor said. “Dressing up is fun because you get to relate to the person you have studied.”

Nicalas agreed it’s difficult to believe slavery was common.