

**VILLAGE OF CLARENDON HILLS
MANAGER'S REPORT
NOVEMBER 15, 2013**

A. Policy Feedback –

B. Management Reports

1. **Manager's Notes -- See weekly report**
2. **Finance Department -- No weekly report**
3. **Public Works Department -- See weekly report**
4. **Community Development Department -- See weekly report**
5. **Police Department -- See weekly report**
6. **Fire Department -- See weekly report**

C. Calendar



Village of Clarendon Hills Manager's Report

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: November 15, 2013

1. Staff met with representatives of the Park District on Tuesday to discuss the possibility of jointly installing a community ice rink at the corner of Walker and Park Avenues on a temporary basis this winter. The Board will be presented with an agreement to enable the effort at an upcoming meeting, possibly as early as Monday.

Staff is meeting again with Park District this coming week to discuss the possibility of greater cooperation between the two entities.

2. Peg Hartnett and I met with our counterparts in Hinsdale on Wednesday to discuss possible improvements to Southwest Central Dispatch's financial policies and procedures. Staff in both communities believe the policies need to be strengthened to ensure greater accountability. We will be proposing some changes and new policies at an upcoming meeting of Southwest's finance committee in December.
3. I also met with representatives of DuPage County ETSB, the Village of Willowbrook, and the Village of Hinsdale on Wednesday. Currently, DuPage County ETSB does not share the 911 Wireless surcharge funds from the three communities with Southwest Central Dispatch. However, the Cook County Communities that participate in Southwest do contribute their wireless 911 money to Southwest. We are trying to reach an agreement where DuPage County ETSB will at least release a portion of these funds to eliminate this inequity for Southwest Central Dispatch's communities. A good exchange of ideas occurred at the meeting, however, more work needs to be done.
4. We received word that Republic Services will be extended leaf pick up to December 5th this year. Earlier, the deadline was set for November 25th. We will be getting that information out via social media and email blast later today.

Have a Great Weekend!

Village of Clarendon Hills
Department of Public Works

MEMORANDUM

DATE: November 15, 2013
TO: Randy Recklaus, Village Manager
FROM: Mike Millette, Director of Public Works
SUBJECT: Department Notes

1. The road project is rapidly nearing completion. The contractor completed the binder (middle) layer of asphalt yesterday. The landscaper is placing topsoil and sod today and the adjustment crew is raising valve vault and manhole frames. This work will be completed today, though sod placement may occur tomorrow as well. The surface asphalt is scheduled to be placed on Monday. This would essentially complete the project excepting for some landscape issues which we may hold over until spring. The project is still on schedule
2. The 2013 Sidewalk Removal and Replacement program is complete. We are preparing the final quantities and will bill the BNSFRR for the portion of the project related to the damages they caused adjacent to the old police station.
3. We completed the removal of the fall banners and have been preparing the wreaths and lighted pole wraps for installation by our contractor starting next week.
4. The skid-steer loader arrived yesterday. We are in the process of familiarizing ourselves with its operation and safety features. The supplier shipped the wrong size snow broom, so we will be waiting for the correct model to arrive before we begin preparation for snow removal.
5. We repaired two main breaks on Larkspur on Wednesday into Thursday morning which related to the fire there. I believe that these are the fourth and fifth breaks in Stonegate since my arrival here last year. It may be prudent to evaluate this area for replacement soon.



MEMORANDUM

To: Randy Recklaus, Village Manager
From: Dan Ungerleider, Community Development Director
Date: November 15, 2013
Subject: Department Report

1. **DTMP Update** - On November 20, 2013, from 7:30 pm to 9:30 pm, the three DTMP Subcommittees will be hosting an Open House in the Village Board board room. During this open house event the subcommittee members will be sharing their work and seeking community input. These open conversations will be helpful during our continued development and refinement of the revised Downtown Master Plan (DTMP). All are encouraged to attend. An economic development planning forum is being planned for December by the DTMP Economic Development Subcommittee. Details for this event will be posted on the DTMP project web page as they become available.
2. **Footprint Project** - CH CO2 Footprint Project will be meeting here in the Village Hall board room on Tuesday, November 19 from 6-8pm. Topics to be discussed include: Recent Footprint successes, future speaking and outreach programs; The Nature Conservancy, community partnerships and funding opportunities; Christmas Walk preparations; future Footprint installations; a community natural and cultural asset cataloging; and future goals. All are welcome to attend.
3. **Vintage Confections** - A permit has been issued and work is underway for the Vintage Confections new store location at 29 S Prospect. This is the first phase of their building out. After the New Year, Vintage Confections will be expanding into 27 S Prospect to make way for a full serve retail candy store. Congratulations to this local business.
4. **Grand Opening Celebration** - On November 15th from 1-5pm, Mario's Pizza and Pasta Restaurant will be celebrating their Grand Opening by serving some of their favorite menu items for FREE. Tell your friends and neighbors to stop by to taste Mario's roasted turkey, meat lasagna, buffalo chicken wings, and (of course) Mario's PIZZA! Grand Opening visitors will also have a chance to win Mario's Gift Certificates.
5. **Community Art** - Late last week the Village became aware of a large private sculpture collection graciously being offered to the Village and other public organizations and communities. Since then, an ad-hoc committee, appointed by President Karaba, has viewed some of the pieces and will be attempting to reserve many of the pieces. Once these items are put aside for the Village, the ad-hoc committee will begin reaching out for community input and support. It is important to note that we have little, if no assurances at this time, that the Village will be able to obtain parts of this sculpture collection. I am glad that we were given the opportunity to quickly act upon the opportunity on behalf of the Village. Special thanks to Mike McCurry for bringing this to our attention.
6. **Downtown Ice Skating Rink** - We are working in coordination with the Park District and the 5-23 Walker Ave property owner to construct and operate a temporary ice skating in the downtown. I am also reaching out to the Chamber and downtown businesses to develop a marketing strategy that will attract the potential skaters and their families visiting the rink.
7. **Permits Issued** - So far in November the Village has issued 14 permits having a total reported value of \$603,345.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT

DATE: November 15, 2013
To: Village Manager Randy Recklaus
From: Chief Ted Jenkins
Subject: Weekly Activity Report

1. Recent training:

- Officer Shirley completed 8 hours of FIAT training.
- Officer Porter attended a one day DuPage Juvenile Association Conference.
- One officer completed 24 hours of search and seizure training.
- Two officers completed Emotional Survival for Law Enforcement training.
- Two officers completed CPR certification at the FD.

2. Kelly S. and Kelly F. have been sending out notices on unpaid parking tickets. These efforts are a precursor to our participation in the Illinois Comptroller's asset recovery program. Approximately \$33,000 in unpaid tickets have been noticed in the last three weeks.
3. Efforts to replace Linda Pieczynski as our administrative hearing officer continue. Linda also served as Hinsdale's hearing officer and the possibility of combining our hearing dates with Hinsdale and using the same officer is being explored.
4. Group interviews with our police applicants are scheduled for Saturday at noon. Five groups of five candidates will be interviewed by the Police Commissioners at the PD. We have a diverse group of great candidates and I am looking forward to this next step in the process.
5. The PD purchased 10 Motorola HT1000 VHF portable radios from the Palatine Fire Department this week. The portables will be used during major events on a Clarendon Hills specific frequency. Communication during natural disasters and community events will be expanded with the purchase of these radios. Total cost of the 10 radios was \$350.00.

Significant traffic and criminal activity during the period November 8, 2013 through November 14, 2013

1. On 11/9 a resident on the 300 block of Western reported that a retaining wall on their property had been damaged by a vehicle the night before. When officers arrived they found that a vehicle had driven through several yards, had caused significant damage and had left the area. Parts of the vehicle were found at the scene including the front bumper complete with the license plate attached. Officers responded to the registered address on the 200 block of Grant and found the vehicle inside a closed garage. The owner was interviewed and eventually cited for failure to reduce speed to avoid an accident, leaving the scene of an accident, failure to provide information following an accident and damaging village property.
2. On 11/10 three street signs were reported stolen. McIntosh/Norfolk, Gilbert/Norfolk, Blodgett /Norfolk and Oxford/Norfolk were all removed from the pole and taken. The signs are valued over \$500.00
3. Clarendon Hills officers made one arrest for driving with a suspended/revoked driver's license this week.



Village of Clarendon Hills

FIRE DEPARTMENT

316 PARK AVENUE CLARENDON HILLS, ILLINOIS 60514-1352
TELEPHONE (630) 286-5430 FAX (630) 286-5459
EMAIL: FIREDEPT@CLARENDONHILLS.US



REPORT

November 14, 2013

To: Randy Recklaus

From: Lt. Dave Godek

Re: Weekly report

This week we had responded to four fires and two of them were in Clarendon Hills:

Sunday 11/10/13 at 22:30 to Hinsdale to assist on box alarm fire.

Tuesday 11/12/13 at 01:58 to Westmont to assist on bedroom type of fire.

Tuesday 11/12/13 at 06:57 to our PNC Bank for what appeared to be a fire in the HVAC.

Wednesday 11/13/13 at 15:01 to 14 Larkspur for a bedroom fire.

Tuesday 11/12/13 Responded mutual aid with the ambulance to Tri-State fire.

There was no real reason for all the fire activity it was just a passing trend that we get from time to time.

On Wednesday 28 Members attended training on EMS cardiac emergencies.

This week 8 life safety inspections complete.

Two Pub-Ed events were also conducted by staff on shift. The subject matter was Fire Prevention, CPR, First-Aid, Car Seat Safety and install. This was done at the Christian Church of Clarendon Hills.

| ~ November 2013 ~ | | | | | | | Dec 2013 ▶ |
|-------------------|-----|--|---|---|---|------------------------------|-------------------------------------|
| ◀ Oct 2013 | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| | | | | | | 1 | 2 9 a.m. – Village Board Retreat |
| 3 | | 4 7 p.m. – Village Board Mtg. | 5 Election Day 7:00 p.m. – Joint Subcommittee Mtg. – Board Room | 6 | 7 | 8 | 9 |
| 10 | | 11 Veterans' Day – Village offices closed | 12 7 p.m. – DTMP – Design Comm. – conference room | 13 | 14 | 15 | 16 |
| 17 | | 18 7 p.m. – Village Board Mtg. | 19 8 p.m. – Clarendon Hills Footprint Project | 20 9 a.m. – Chamber 7:30 p.m. – Community Open House – Board Room | 21 7:30 – ZBA | 22 | 23 |
| 24 | | 25 | 26 7 p.m. – DTMP – Design Comm. – conference room | 27 | 28 Thanksgiving – Village offices closed | 29 Village offices closed | 30 |

More Holiday Calendars from WinCalendar: [2013 Calendar with Holidays](#), [2014 Calendar with Holidays](#), [2015 Calendar with Holidays](#)

| ~ December 2013 ~ | | | | | | | Jan 2014 ▶ |
|-------------------|----------------------------------|---|---|-----------------------|-----|--|------------|
| ◀ Nov 2013 | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
| 1 | 2 7 p.m. – Village Board Mtg. | 3 | 4 | 5 | 6 | 7 6 p.m. – tree lighting ceremony / Christmas Walk | |
| 8 | 9 | 10 7 p.m. – DTMP – Design Comm. – conference room | 11 | 12 | 13 | 14 | |
| 15 | 16 7 p.m. – Village Bd. Mtg. | 17 | 18 9 a.m. Chamber | 19 7:30 p.m. – ZBA | 20 | 21 | |
| 22 | 23 | 24 Village Offices Closed | 25 Christmas – Village offices closed | 26 | 27 | 28 | |
| 29 | 30 | 31 | Notes: | | | | |