

**VILLAGE OF CLARENDON HILLS
MANAGER'S REPORT
NOVEMBER 22, 2013**

A. Policy Feedback –

B. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- See weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- No weekly report**

C. Calendar



Village of Clarendon Hills Manager's Report

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: November 22, 2013

1. President Karaba and I met with other municipal representatives within County Board District 3 on Monday evening prior to the Village Board meeting. The main focus of the meeting was to discuss the County's plans to expand its stormwater management program. They are looking at investing resources in potential regional improvements, but not local ones. The group pressured the County to better define what a regional project was. We did receive a more detailed definition later this week, and based on what they have given us, Staff believes it is unlikely that we will receive additional funding for projects being discussed in Clarendon Hills
2. Staff did receive a quote of \$1,400 for the reprogramming of the traffic signal at Middaugh and Chicago. We are working with them now to confirm a schedule for implementation. Once we have an implementation date we will be putting that information out to the public given the interest we've seen in this project. We also received an estimate from Burke Engineering for \$25,000 to make other improvements to the intersection. Burke would not be doing the work. Whether or not to do that work will be discussed in the future with the Board, but we are exploring making a safe routes to school grant application for that work. Staff has been in communication with District 181 staff on these developments.
3. Staff is still waiting on comments from the property owner of the 9-23 Walker property about the conceptual agreement for the installation of a temporary ice rink at that location.
4. Chief Jenkins and I attended the monthly Chamber of Commerce meeting on Wednesday. Chief Jenkins gave an update to businesses on their options for the new Illinois Concealed Carry law. I presented the group with the Ice Rink project, which was warmly received by members of the business community.
5. Dan Ungerleider and I attended the Downtown Master Plan Open House on Wednesday evening along with volunteers from each of the committees. It was attended by 20 to 25 residents. The format allowed for the free flow of information about the ideas the groups have generated thus far. I thought the meeting went very well and we received some excellent feedback on the work done thus far.

6. I attended training on Thursday put on by the Illinois City Management Association that covered concealed carry, medicinal marijuana, and the affordable care act. The focus for these sessions was on the implications of these laws on the Village as an employer and place of business, not as a law enforcement agency. There will be some modifications to our policies as a result of the new legislation.
7. Just a reminder, Village offices will be closed on Thursday and Friday next week for the Thanksgiving Holiday.

Have a Great Weekend!

VILLAGE OF CLARENDON HILLS
Finance Department
MEMORANDUM

DATE: November 22, 2013

TO: Randy Recklaus, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

- Finance staff attended the Global Harmonized System training and CPR training on Thursday morning along with staff from other Village departments.
- I will be out of the office from Monday, November 25 through Friday, December 6, with very little access to emails. If you need assistance during that time, please contact Diana McDermott at 630-286-5417 or dmcdermott@clarendonhills.us.

Wishing everyone a very Happy Thanksgiving!

Village of Clarendon Hills
Department of Public Works

MEMORANDUM

DATE: November 22, 2013
TO: Randy Recklaus, Village Manager
FROM: Mike Millette, Director of Public Works
SUBJECT: Department Notes

1. The road project is nearly complete. All roadway asphalt was paved this week. The landscaper will be placing sod throughout today and into the early part of next week. When we get a window of dry weather, the striping will be placed and the project will be shut down for the winter. The substandard asphalt drives will be replaced in the spring as will a few areas of concrete.
2. All plows and salt spreaders will be ready and/or installed today. While we resolve the issue with the wrong snow broom having been shipped with our new skid steer loader, we still have the old tractor and broom ready to go, if needed.
3. Repairs to the west side, mid-block seat wall on Prospect will begin next week.
4. The re-programming of the Chicago & Middaugh traffic signal will occur on December 5th.
5. I will be out of town next week. Glen will be around, except on Monday when Joe and Dave will be taking calls.



Village of Clarendon Hills

MEMORANDUM

To: Randy Recklaus, Village Manager
From: Dan Ungerleider, Community Development Director
Date: November 15, 2013
Subject: Department Report

1. **Medical Marijuana Dispensaries** - On Monday evening the Village Board accepted the ZBA/PC's recommendation to amend the zoning ordinance to add Medical Marijuana Dispensaries as a listed special use within the Office-Research zoning district. This proposed special use designation is in response to the recently passed State of Illinois legislation creating the Compassionate Use of Medical Cannabis Pilot Program Act. Following the effective date, the state will have an additional four (4) months to establish rules and a system for licensing up to 60 dispensaries and 22 cultivations centers.

In an effort to predetermine the most appropriate location for such facilities, and to ensure there will be public notice and review of said facilities, the ZBA/PC recommended that "Medical Marijuana Dispensaries" be listed as a Special Use within the Office-Research zoning district. According to the Act, registered dispensaries may not be located within 1,000 feet of the property line of a pre-existing public or private preschool, elementary school, secondary school, day care center, day care home, group day care home, or part day child care facility. Additionally, dispensaries may not be located in a house apartment, condominium, or area zoned for residential use. The ZBA/PC determined that the Office-Research district is best equipped to contain a medical facility of this nature without impacting the Village's residential and retail environments. Proposed facilities would be required to submit proof of approved state registration within their application requesting village special use review and approval.

The Village Board plans to review and adopt this text amendment early in 2014.

2. **Footprint Project** - On Tuesday evening, the CH Footprint Project met in the Village Hall board room. Topics discussed included: the installation of a new footprint at Prospect Park; a rain barrel painting contest, several speaking and outreach programs; The Nature Conservancy, community partnerships and funding opportunities; and the development of a community natural and cultural asset catalogue. The group also talked about the potential sculpture collection that is being donated to the Village.
3. **227-213 Burlington Avenue** - Given that the site work construction season is soon coming to an end and that the property owner has been unable to finish the restoration work as required by Village ordinance, the Village has hired a land development contractor to complete the restoration work under the authority granted to the Village by the court order issued earlier this year. The cost of work will be deducted from demolition permit deposit being held by the Village for this project. This work has been scheduled and will be conducted next week, weather permitting.
4. **DTMP Update** - On Wednesday evening members of the three DTMP Subcommittees hosted an Open House in the Village Board board room. On display were summaries of each of the subcommittees' and draft land use and community design plans. Attendees were able to engage the subcommittee members one-on-one, providing comments, ideas and criticism. Copies of the work shop displays can be found on the DTMP project web page.
5. **Permits Issued** - So far in November the Village has issued 22 permits (including 2 new homes and a large home addition/remodeling project) having a total reported value of \$1,825,764.

~ November 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						Dec 2013 ►
3	4	5 Election Day 7 p.m. – Village Board Mtg.	6 7:00 p.m. – Joint Subcommittee Mtg. – Board Room	7	8	9 9 a.m. – Village Board Retreat
10	11 Veterans' Day – Village offices closed	12	13	14	15	16
17	18 7 p.m. – Village Board Mtg.	19 8 p.m. – Clarendon Hills Footprint Project	20 7 p.m. – DTMP – Design Comm. – conference room	21 9 a.m. – Chamber 7:30 p.m. – Community Open House – Board Room	22	23
24	25 7 p.m. – DTMP – Design Comm. – conference room	26	27	28 Thanksgiving – Village offices closed	29 Village offices closed	30

[More Holiday Calendars from WinCalendar, 2013 Calendar with Holidays, 2014 Calendar with Holidays](#)

December 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
	7 p.m. – Village Board Mtg.				6 p.m. – tree lighting ceremony / Christmas Walk	
8	9	10	11	12	13	14
		7 p.m. – DTMP – Design Comm. – conference room				
15	16	17	18	19	20	21
	1 p.m. – Restaurant Summit – Board Room	9 a.m. Chamber				
	7 p.m. – Village Bd. Mtg.		7:30 p.m. - ZBA			
22	23	24	25	26	27	28
	Village Offices Closed	Village Offices Closed	Christmas – Village offices closed			
29	30	31	Notes:			