

**VILLAGE OF CLARENDON HILLS
MANAGER'S REPORT
OCTOBER 4, 2013**

- A. Policy Feedback –**
- B. Management Reports**
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 - 2. Finance Department -- No weekly report**
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- C. Calendar**



Village of Clarendon Hills Manager's Report

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: October 4, 2013

1. More discussions took place regarding potential improvements to the Chicago Middaugh intersection this week. I will be giving an update in my officer's report on Monday evening. But we have developed some cost estimates of the potential traffic signal improvements under discussion. We are working with our engineers to analyze the impacts of the change. The firm that programs our traffic lights will not consider reprogramming a unit unless an engineering study has been conducted on impacts first. I spoke with Dr. Schuster of District 181 again this week on the status. We will be meeting with District staff over the next few days to discuss how any potential improvements fit in to a broader school pedestrian routing system. I also have spoken with Rep. Patti Bellock's office about potential grant funding.
2. Much of Christina's week was devoted to analysis of the 2013 Community Needs Survey. In the end, we had 268 valid resident responses, which is lower than last year. This is likely attributable to the timing of the survey and is something we will work to improve for next year. The Board will receive the results in mid-October in advance of our goal setting session on Saturday, November 2nd.
3. I met with Park Board President Greg Johnson this week to discuss potential shared services with the Park District. We are discussing potential shared storage and operations options. We are scheduling a broader meeting for the next few days.
4. I attended a training about avoiding common Village Manager pitfalls in Lombard on Thursday morning.
5. Dan Ungerleider and I met with Trustee Wallace on the progress of the Downtown Master Plan Project. Trustee Wallace serves as Chair of the Steering Committee. We believe our revised goal of getting a draft plan to the Board for consideration by March 1 is still achievable.

Have a Great Weekend!



MEMORANDUM

To: Randy Recklaus, Village Manager
From: Dan Ungerleider, Community Development Director
Date: October 4, 2013
Subject: Department Report

1. **103 S Prospect** - The Zoning Board of Appeals and the Downtown Design Review Commission both unanimously recommended approval of the proposed residential condominium building proposed for the vacant property at the southeast corner of S Prospect and Park Avenues. Their recommendations and the proposed development plans is scheduled to be considered by the Village Board during their regular meeting on October 7, 2013. A copy of the proposed plans is on file in the Community Development Department.
2. **2-4 S Prospect** - The Mertz family recently completed façade renovation improvements to their building at the southwest corner of Railroad and S Prospect. The improvements, in response to Village property maintenance code enforcement activities, included reconstruction of the building's parapet walls, tuck-pointing on both the east and north elevations, window repair and painting, and major structural repair above Quinn's and Carpet Store entrances. The work completed was reported to be over \$20,000. The building looks much better. Much appreciation and thanks to the Mertz family for their ongoing long-term commitment to the Village and its downtown.
3. **DTMP Update** - Upcoming subcommittee meetings* are scheduled as follows:
 - a. DTMP Design Subcommittee - Tuesday, October 8, 2013 at 7 pm
 - b. DTMP Land Use Subcommittee - Monday, October 14, 2013 at 6 pm
 - c. DTMP Economic Development Subcommittee - TBD
 - d. Joint Subcommittee Meeting - TBD
4. **227-231 Burlington** - The construction fence was taken down at the property to make way for final grading and restoration activities.
5. **Permits Issued** - In September, the Village issued 21 permits in having a total construction value of \$2,013,470. A copy of the September Permit Report is attached. During this first week in October, the Village issued 4 permits having a total value of \$21,850.

Permit Type	Quantity	Sep-2013 Fees	Value	Quantity	FYTD - 2014 Fees	Value	Quantity	Sep-2012 Fees	Value	Quantity	YTD - 2013 Fees	Value
Demolition	1	\$ 2,127	\$ 1,700,000	8	\$ 18,676	\$ -	1	\$ 2,030	\$ 540,000	9	\$ 16,236	\$ 4,638,000
New	3	\$ 25,912	\$ 1,700,000	7	\$ 64,466	\$ 3,750,000	1	\$ 6,520	\$ 203,450	9	\$ 64,663	\$ 1,312,533
Addition/Remodel	2	\$ 3,355	\$ 150,000	17	\$ 17,860	\$ 737,225	4	\$ 6,455	\$ 743,450	17	\$ 15,296	\$ 5,950,533
SF SUBTOTAL	6	\$ 31,393	\$ 1,850,000	30	\$ 101,002	\$ 4,487,225	6	\$ 15,006	\$ -	35	\$ 96,195	\$ -
Demolition		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
New		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Addition/Remodel		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
MF SUBTOTAL		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Demolition		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
New		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Addition/Remodel		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
COM SUBTOTAL		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Misc Permits	15	\$ 7,500	\$ 163,470	98	\$ 45,358	\$ 557,840	17	\$ 2,029	\$ 27,545	98	\$ 10,614	\$ 182,568
TOTAL	21	\$ 38,894	\$ 2,013,470	131	\$ 150,957	\$ 7,257,938	24	\$ 22,748	\$ 970,995	139	\$ 120,895	\$ 6,907,501

Fee Category	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14
CONST VALUE	\$ 185,345	\$ 1,303,255	\$ 382,620	\$ 3,427,248	\$ 2,013,470							
ADMIN FEE	\$ 677	\$ 1,371	\$ 982	\$ 1,489	\$ 1,090							
Engineering	\$ 268	\$ 694	\$ 407	\$ 803	\$ 1,084							
Plan Review	\$ 1,559	\$ 6,332	\$ 3,266	\$ 12,805	\$ 6,862							
Fire	\$ -	\$ -	\$ 200	\$ 100	\$ 300							
PLAN REVIEW FEES	\$ 1,827	\$ 7,226	\$ 3,772	\$ 13,808	\$ 8,246							
H2O Billing	\$ -	\$ 1,890	\$ 40	\$ 80	\$ 120							
Building	\$ 1,476	\$ 11,339	\$ 7,013	\$ 17,908	\$ 14,742							
Electrical	\$ 685	\$ 2,795	\$ 1,006	\$ 3,459	\$ 3,346							
Plumbing	\$ 799	\$ 2,024	\$ 1,505	\$ 2,178	\$ 2,402							
HVAC	\$ -	\$ 713	\$ 653	\$ 720	\$ 1,160							
Stormwater	\$ -	\$ 1,000	\$ 500	\$ 1,000	\$ 1,500							
Driveway	\$ 143	\$ 479	\$ 338	\$ 337	\$ 290							
Street/Parkway	\$ 474	\$ 1,418	\$ 479	\$ 639	\$ 799							
H2O Meter Fee	\$ -	\$ 984	\$ 304	\$ 608	\$ 912							
TAP/H2O Concn	\$ -	\$ 945	\$ 641	\$ 1,257	\$ 1,922							
Disconnect H2O	\$ -	\$ 100	\$ 50	\$ 100	\$ 150							
H2O Meter Cort	\$ -	\$ 60	\$ 30	\$ 60	\$ 90							
Demolition	\$ -	\$ 4,273	\$ 4,253	\$ 4,253	\$ 2,127							
PERMIT FEES	\$ 3,576	\$ 28,020	\$ 16,811	\$ 32,598	\$ 29,558							
FEE TOTAL (Admin+RF+PF)	\$ 6,080	\$ 35,617	\$ 21,565	\$ 47,896	\$ 38,894							
Average Fees Per Permit	\$ 920	\$ 1,744	\$ 1,027	\$ 2,281	\$ 1,852							
Number of Permits	19	21	21	21	21							

CONSTRUCTION	\$ 4,750	\$ 23,000	\$ 12,570	\$ 14,000	\$ 12,500							
VOCH H2O	\$ 500	\$ 1,000	\$ 500	\$ 1,000	\$ 1,500							
SW DEPOSIT	\$ -	\$ 7,586	\$ -	\$ 4,729	\$ 8,617							

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT

DATE: October 4, 2013

To: Village Manager Randy Recklaus

From: Chief Ted Jenkins

Subject: Weekly Activity Report

1. Recent training:

- Sergeant Porter completed 24 hours of police pension training.
- Officer Shirley completed 16 hours of basic cyber crimes training.
- Officers Shaw and Finrock completed a 16 hour traffic stop tactics course. CHPD hosted the North East Multi-Regional Training class and was given two training spots for our officers.
- Officer Shirley continues to train officers with the new pistols.
- Officer Shirley continues to conduct a defensive tactics refresher.
- All officers have received and read the use of force handout.

2. On Tuesday I met with Randy, Mike Millette, Chief Leahy and Jason Bishop from Singular Fitness for an after action meeting about the Suburbanathlon. The conversation was constructive and well received.

3. Today is the final day for submitting an application for the vacant police officer position. The orientation and written test will be held on October 19 at Prospect Elementary School.

Significant traffic and criminal activity during the period September 27, 2013 through October 3, 2013

1. On 9/30, an 18 year old Clarendon Hills resident was arrested for Disorderly Conduct after an altercation with a 12 year old on the 200 block of N. Richmond.
2. Clarendon Hills' officers made two arrests for driving with a suspended/revoked driver's license and served one arrest warrant.

Hinsdale-ClarendonHills

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News | Police & Fire

Spot Where Boy on Bike Hit By Car Being Reviewed

The Village of Clarendon Hills said the intersection of Chicago Avenue and Middaugh Road is being evaluated after a collision last week.

Posted by Joe O'Donnell (Editor) , September 30, 2013 at 08:40 AM



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Village of Clarendon Hills
Government Organization · 326 Likes



Village Trustee Ed Reid, Village Manager Randy Recklaus, Police Chief Jenkins, and Public Works Director Mike Millette met with District 181 officials today to discuss conditions at the corner of Middaugh and Chicago Avenue. An accident occurred on Wednesday when motorist failed to yield to a child with a bicycle in the cross walk due to poor visibility. A number of possible enhancements are being explored.

on Friday

7 Comments

Cheryl D & Company, Mary Alice Knowles-Radford, Ed

The Clarendon Hills intersection of Chicago Avenue and Middaugh Road that was the scene of a car-on-bike collision Wednesday morning involving a 12-year-old boy is being evaluated by village officials who are considering "possible enhancements," a post to the Village of Clarendon Hills' Facebook page says.

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A 17-year-old boy from Clarendon Hills whose vision was affected by sunlight hit a 12-year-old on a bike at 7:43 a.m. Wednesday while he was turning left at the the light from

southbound Middaugh to eastbound Chicago. Jenkins said the 12-year-old Clarendon Hills Middle School student was crossing Chicago in the crosswalk when the collision occurred.

The 12-year-old was transported to Adventist Hinsdale Hospital with non-life-threatening injuries.

"Village Trustee Ed Reid, Village Manager Randy Recklaus, Police Chief Ted Jenkins, and Public Works Director Mike Millette met with District 181 officials today to discuss conditions at the corner of Middaugh and Chicago Avenue," the Facebook post reads. "An accident occurred on Wednesday when motorist failed to yield to a child with a bicycle in the cross walk due to poor visibility. A number of possible enhancements are being explored."

~ October 2013 ~							Nov 2013 ▶
◀ Sep 2013	Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4	5 Fire Dept./Police Dept. open house
6		7 7 p.m. – Village Bd. Mtg.	8 7 p.m. – DTMP – Design Comm. – conference room	9	10	11 9 a.m. – Fire Pension Bd. Mtg. 10: a.m. – P.W. Bid opening – Board room	12
13		14 Columbus Day – 6 p.m. – DTMP Land Use Comm. Mtg.	15	16 9 a.m. Chamber	17 7:30 p.m. – Village Bd. Mtg.	18	19
20		21 4:00 p.m. TIF District Joint Review Board 5:30 – Police Pension Bd. Mtg. 7 p.m. – Village Bd. Mtg.	22 7 p.m. – DTMP – Design Comm. – conference room	23	24	25	26
27		28	29	30	31	Notes:	

~ November 2013 ~							Dec 2013 ▶
◀ Oct 2013	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1	2 9 a.m. – Village Board Retreat
3		4 7 p.m. – Village Board Mtg.	5 Election Day	6	7	8	9
10		11 Veterans' Day – Village offices closed	12 7 p.m. – DTMP – Design Comm. – conference room	13	14	15	16
17		18 7 p.m. – Village Board Mtg.	19	20 9 a.m. – Chamber	21 7:30 – ZBA	22	23
24		25	26 7 p.m. – DTMP – Design Comm. – conference room	27	28 Thanksgiving – Village offices closed	29 Village offices closed	30

More Holiday Calendars from WinCalendar: 2013 Calendar with Holidays, 2014 Calendar with Holidays, Calendar with Holidays