

**VILLAGE OF CLARENDON HILLS
MANAGER'S REPORT
OCTOBER 4, 2013**

A. Policy Feedback –

B. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- No weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- No weekly report**

C. Calendar



Village of Clarendon Hills Manager's Report

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: October 4, 2013

1. More discussions took place regarding potential improvements to the Chicago Middaugh intersection this week. I will be giving an update in my officer's report on Monday evening. But we have developed some cost estimates of the potential traffic signal improvements under discussion. We are working with our engineers to analyze the impacts of the change. The firm that programs our traffic lights will not consider reprogramming a unit unless an engineering study has been conducted on impacts first. I spoke with Dr. Schuster of District 181 again this week on the status. We will be meeting with District staff over the next few days to discuss how any potential improvements fit in to a broader school pedestrian routing system. I also have spoken with Rep. Patti Bellock's office about potential grant funding.
2. Much of Christina's week was devoted to analysis of the 2013 Community Needs Survey. In the end, we had 268 valid resident responses, which is lower than last year. This is likely attributable to the timing of the survey and is something we will work to improve for next year. The Board will receive the results in mid-October in advance of our goal setting session on Saturday, November 2nd.
3. I met with Park Board President Greg Johnson this week to discuss potential shared services with the Park District. We are discussing potential shared storage and operations options. We are scheduling a broader meeting for the next few days.
4. I attended a training about avoiding common Village Manager pitfalls in Lombard on Thursday morning.
5. Dan Ungerleider and I met with Trustee Wallace on the progress of the Downtown Master Plan Project. Trustee Wallace serves as Chair of the Steering Committee. We believe our revised goal of getting a draft plan to the Board for consideration by March 1 is still achievable.

Have a Great Weekend!



MEMORANDUM

To: Randy Recklaus, Village Manager
From: Dan Ungerleider, Community Development Director
Date: October 4, 2013
Subject: Department Report

1. **103 S Prospect** - The Zoning Board of Appeals and the Downtown Design Review Commission both unanimously recommended approval of the proposed residential condominium building proposed for the vacant property at the southeast corner of S Prospect and Park Avenues. Their recommendations and the proposed development plans is scheduled to be considered by the Village Board during their regular meeting on October 7, 2013. A copy of the proposed plans is on file in the Community Development Department.
2. **2-4 S Prospect** - The Mertz family recently completed façade renovation improvements to their building at the southwest corner of Railroad and S Prospect. The improvements, in response to Village property maintenance code enforcement activities, included reconstruction of the building's parapet walls, tuck-pointing on both the east and north elevations, window repair and painting, and major structural repair above Quinn's and Carpet Store entrances. The work completed was reported to be over \$20,000. The building looks much better. Much appreciation and thanks to the Mertz family for their ongoing long-term commitment to the Village and its downtown.
3. **DTMP Update** - Upcoming subcommittee meetings* are scheduled as follows:
 - a. DTMP Design Subcommittee - Tuesday, October 8, 2013 at 7 pm
 - b. DTMP Land Use Subcommittee - Monday, October 14, 2013 at 6 pm
 - c. DTMP Economic Development Subcommittee - TBD
 - d. Joint Subcommittee Meeting - TBD
4. **227-231 Burlington** - The construction fence was taken down at the property to make way for final grading and restoration activities.
5. **Permits Issued** - In September, the Village issued 21 permits in having a total construction value of \$2,013,470. A copy of the September Permit Report is attached. During this first week in October, the Village issued 4 permits having a total value of \$21,850.

VILLAGE OF CLARENDON HILLS, ILLINOIS

MONTHLY BUILDING PERMIT REPORT

September 2013

Permit Type	Quantity	Sep-2013 Fees	Value	Quantity	FYTD - 2014 Fees	Value	Quantity	Sep-2012 Fees	Value	Quantity	Sep-2013 Fees	Value	
Demolition	1	\$ 2,127	\$ 8	\$ 18,676	\$ 1	\$ 6,520	\$ 9	\$ 16,236	\$ 9	\$ 64,663	\$ 4,638,000		
New	3	\$ 25,912	\$ 7	\$ 64,456	\$ 17	\$ 17,860	\$ 17	\$ 540,000	\$ 17	\$ 15,296	\$ 1,312,533		
Addition/Remodel	2	\$ 3,355	\$ 150,000	\$ 3,750,000	\$ 30	\$ 101,002	\$ 4,487,225	\$ 6	\$ 6,455	\$ 203,450	\$ 35	\$ 96,195	\$ 5,950,533
SF SUBTOTAL	6	\$ 31,393	\$ 1,850,000										
Demolition													
New													
Addition/Remodel													
COMMERCIAL													
Demolition													
New													
Addition/Remodel													
COM SUBTOTAL													
Misc Permits	15	\$ 7,500	\$ 98	\$ 45,358	\$ 17	\$ 5,714	\$ 200,000	\$ 1	\$ 14,086	\$ 6	\$ 14,224	\$ 774,000	
TOTAL	21	\$ 38,894	\$ 2,013,470	\$ 131	\$ 150,957	\$ 7,257,938	24	\$ 22,748	\$ 970,995	139	\$ 10,614	\$ 132,966	

Fee Category	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14
CONST. VALUE	\$ 185,345	\$ 1,303,255	\$ 312,620	\$ 3,427,268	\$ 2,013,470							
ADMIN FEE	\$ 677	\$ 1,371	\$ 982	\$ 1,489	\$ 1,090							
Engineering	\$ 268	\$ 694	\$ 407	\$ 803	\$ 1,084							
Plan Review	\$ 1,553	\$ 6,332	\$ 3,266	\$ 12,805	\$ 6,862							
Fire	-	\$ 200	\$ 100	\$ 200	\$ 300							
PLAN REVIEW FEES	\$ 1,817	\$ 7,226	\$ 3,772	\$ 13,808	\$ 8,246							
H2O Billing	\$ 1,890	\$ 40	\$ 40	\$ 80	\$ 120							
Building	\$ 11,339	\$ 7,013	\$ 17,908	\$ 14,742								
Electrical	\$ 2,795	\$ 1,006	\$ 3,459	\$ 3,346								
Plumbing	\$ 2,024	\$ 1,505	\$ 2,178	\$ 2,402								
HVAC	\$ 713	\$ 653	\$ 720	\$ 1,160								
Stormwater	-	\$ 1,000	\$ 500	\$ 1,000	\$ 1,500							
Driveway	\$ 479	\$ 338	\$ 337	\$ 290								
Street/Parkway	\$ 1,418	\$ 479	\$ 639	\$ 799								
H2O Meter Fee	\$ 984	\$ 304	\$ 608	\$ 912								
TAP/H2O Conch	-	\$ 945	\$ 641	\$ 1,257	\$ 1,922							
Disconnect H2O	-	\$ 100	\$ 50	\$ 100	\$ 150							
H2O Meter Cert	-	\$ 60	\$ 30	\$ 60	\$ 90							
Demolition	-	\$ 4,273	\$ 4,253	\$ 4,253	\$ 2,127							
PERMIT FEES	\$ 3,576	\$ 28,020	\$ 16,811	\$ 32,598	\$ 29,558							
FEES TOTAL (Admin+Ref+PF)	\$ 6,080	\$ 36,017	\$ 21,561	\$ 47,886	\$ 38,894							
Average Fees Per Permit	\$ 320	\$ 1,744	\$ 1,027	\$ 2,281	\$ 1,852							
Number of Permits	29	21	21	21	21							
VOC	\$ 4,750	\$ 23,000	\$ 12,570	\$ 14,000	\$ 12,500							
PPC	\$ 500	\$ 1,900	\$ 500	\$ 1,000	\$ 1,500							
SW	\$ -	\$ 7,386	\$ -	\$ 4,729	\$ 8,617							

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**

DATE: October 4, 2013

To: Village Manager Randy Recklaus

From: Chief Ted Jenkins

Subject: Weekly Activity Report

1. Recent training:

- Sergeant Porter completed 24 hours of police pension training.
- Officer Shirley completed 16 hours of basic cyber crimes training.
- Officers Shaw and Finfrock completed a 16 hour traffic stop tactics course. CHPD hosted the North East Multi-Regional Training class and was given two training spots for our officers.
- Officer Shirley continues to train officers with the new pistols.
- Officer Shirley continues to conduct a defensive tactics refresher.
- All officers have received and read the use of force handout.

2. On Tuesday I met with Randy, Mike Millette, Chief Leahy and Jason Bishop from Singular Fitness for an after action meeting about the Suburbanathlon. The conversation was constructive and well received.

3. Today is the final day for submitting an application for the vacant police officer position. The orientation and written test will be held on October 19 at Prospect Elementary School.

Significant traffic and criminal activity during the period September 27, 2013 through October 3, 2013

1. On 9/30, an 18 year old Clarendon Hills resident was arrested for Disorderly Conduct after an altercation with a 12 year old on the 200 block of N. Richmond.
2. Clarendon Hills' officers made two arrests for driving with a suspended/revoked driver's license and served one arrest warrant.

Hinsdale-ClarendonHills

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News | Police & Fire

Spot Where Boy on Bike Hit By Car Being Reviewed

The Village of Clarendon Hills said the intersection of Chicago Avenue and Middaugh Road is being evaluated after a collision last week.

Posted by Joe O'Donnell (Editor) , September 30, 2013 at 08:40 AM



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Village Trustee Ed Reid, Village Manager Randy Recklaus, Police Chief Jenkins, and Public Works Director Mike Millette met with District 181 officials today to discuss conditions at the corner of Middaugh and Chicago Avenue. An accident occurred on Wednesday when a motorist failed to yield to a child with a bicycle in the cross walk due to poor visibility. A number of possible enhancements are being explored.

on Friday

7 Comments

[Cheryl D & Company, Mary Alice Knowles-Radford, Ed](#)

The Clarendon Hills intersection of Chicago Avenue and Middaugh Road that was the scene of a car-on-bike collision Wednesday morning involving a 12-year-old boy is being evaluated by village officials who are considering "possible enhancements," a post to the Village of Clarendon Hills' Facebook page says.

1 0 0

A 17-year-old boy from Clarendon Hills whose vision was affected by sunlight hit a 12-year-old on a bike at 7:43 a.m. Wednesday while he was turning left at the light from

southbound Middaugh to eastbound Chicago. Jenkins said the 12-year-old Clarendon Hills Middle School student was crossing Chicago in the crosswalk when the collision occurred.

The 12-year-old was transported to Adventist Hinsdale Hospital with non-life-threatening injuries.

"Village Trustee Ed Reid, Village Manager Randy Recklaus, Police Chief Ted Jenkins, and Public Works Director Mike Millette met with District 181 officials today to discuss conditions at the corner of Middaugh and Chicago Avenue," the Facebook post reads. "An accident occurred on Wednesday when motorist failed to yield to a child with a bicycle in the cross walk due to poor visibility. A number of possible enhancements are being explored."

~ October 2013 ~						
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◀ Sep 2013

Nov 2013 ▶

7 p.m. – Village Bd. Mtg.
7 p.m. – DTMP – Design
Comm. – conference room

6 p.m. – DTMP Land Use
Comm. Mtg.
4:00 p.m. TIF District Joint
Review Board

7 p.m. – DTMP – Design
Comm. – conference room
5:30 – Police Pension Bd. Mtg.
7 p.m. – Village Bd. Mtg.

9 a.m. – Fire Pension Bd. Mtg.
10: a.m. – P.W. Bid opening –
Board room
7:30 p.m. – Village Bd. Mtg.

Notes:

~ November 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
3	4	5 Election Day 7 p.m. – Village Board Mtg.	6	7	8	9
10	11 Veterans' Day – Village offices closed	12	13	14	15	16
17	18	19	20 9 a.m. - Chamber 7 p.m. – Village Board Mtg.	21	22	23
24	25	26	27	28 Thanksgiving – Village offices closed 7 p.m. – DTMP – Design Comm. – conference room	29	30

More Holiday Calendars from WinCalendar: [2013 Calendar with Holidays](#), [2014 Calendar with Holidays](#)