

**VILLAGE OF CLARENDON HILLS  
MANAGER'S REPORT  
SEPTEMBER 20, 2013**

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**A. Policy Feedback –**

**B. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- See weekly report**

**C. Calendar**



## **Village of Clarendon Hills Manager's Report**

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: September 20, 2013

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1. We have completed the data entry for this year's Community Needs Survey. The results will be available in mid-October. We had a lower response rate, likely attributable to the timing of the survey. 268 people completed the survey. Many thanks to Cheryl Pierce for completing the data entry and to Christina Burns for overseeing the project.
2. The Special Events Committee held the year-end dinner on Wednesday. This year's concert was a success, with revenues exceeding expenditures by about \$8,000. The committee budgets conservatively on the concert in the event of a rain out. If we were to have to cancel a concert, we typically still must pay the band and stage company but would not receive the beverage revenue. The Committee discussed what went well and what they want to improve for next year. We will again begin the process of securing sponsors in October.
3. I attended a DuPage Mayor's and Manager's Conference "Coffee Break" meeting on Tuesday morning in Naperville. This event provides networking opportunities for municipal officials and DuPage area State Legislators. I had the opportunity to speak with various individuals. The consensus in Springfield at this time is that there is a waning momentum to discuss any serious pension fixes as the election season approaches. So it is possible we will not see any discussions of those matters until after the election. There is also a rumor that the fall veto session may be cancelled outright or shortened.
4. Discussions are continuing with another potential cell antenna tenant for the Burlington Water Tower. We hope to have a draft agreement to bring before the board for discussion sometime in October.
5. On Wednesday afternoon I participated in a meeting of the new Manager's Committee of the DuPage Mayors and Managers Conference. We discussed the upcoming implementation of the new Illinois Concealed Carry and Medicinal Marijuana Laws. We will be sending Police Staff to some additional training on both of these issues before their January 1, 2014 effective dates. Both laws have implications for law enforcement procedures and human resources management. The Medicinal Marijuana law also has

zoning implications. We are working with our neighbors to identify best practices in all of these areas, and to help ensure some level of consistency in our region.

Another topic of discussion at the meeting was joint purchasing. There are a couple of interesting avenues that we may explore based on information I received at this meeting. We are finding that our size sometimes limits the quality of our bids on certain items and services, by bundling our bids with neighboring communities, additional economies of scale can be achieved. Mike Millette and I are now working to identify some projects that may be good candidates for joint bidding over the next year. Once we have some additional information, we will be bring this topic to the Board for discussion in the near future.

6. I attended a meeting of local government leaders whose jurisdictions fall within in County Board District 2 on Thursday. We discussed a number of issues of mutual interest, including a CDBG grant that the County was awarded for Disaster Recovery for the April Flooding event. Some funds may be made available to municipalities. However, it is possible that economic means testing will be a factor in determining which communities are eligible for assistance. Staff will be following information on this project as it becomes available closely.
7. As mentioned previously, Chief Jenkins has been in discussions with a local Boy Scout troop about the possibility of having an educational apiary (artificial bee hive) somewhere on Village property near the Public Works/Police Campus. We are still looking into options, but we believe this could be an excellent educational tool for area kids. Chief Jenkins is fairly knowledgeable about this topic as he is an amateur beekeeper. We will be presenting this concept for discussion at an upcoming board meeting, but we believe this could be a project that lends itself to partnerships with other community groups as well.

Have a Great Weekend!

**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** September 20, 2013  
**TO:** Randy Recklaus, Village Manager  
**FROM:** Mike Millette, Director of Public Works  
**SUBJECT:** Department Notes

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1. Work on the 2013 Road Improvement Program will begin with grinding on Holmes this coming Monday the 23<sup>rd</sup>. A road closed notice sign was placed yesterday and we are in the process of distributing flyers today and are reaching out to the school districts. The primary detour route will be Prospect which may pose a challenge to commuters who wish to travel eastbound on 55<sup>th</sup>. We intend to monitor the intersection on Monday and Tuesday in order to assess the potential delays there. If modifications are necessary to the detour route, they will be made. The bulk of the work on Holmes should wrap-up by the beginning of November as the contractor shifts more effort to the other streets in this year's program.
2. Work on the 2013 Water Main Replacement Project continues about one week behind schedule. The contractor has delivered a second set of equipment but the second crew was unable to start this week. They will be on site Monday.
3. We spoke with the resident at the south end of Churchill and have developed a landscaping concept consisting of a small planter bed and some bushes. We will install this within the next two weeks.
4. Bids for the 2013 Sidewalk R & R program were opened yesterday. The apparent low bid is well under budget and will be presented at the 10/7 Board meeting.
5. We are continuing our pavement marking repainting work and will go as far into the month as temperature will permit. 70s are ideal, 60s are marginal and 50 or below are too cold.



## **MEMORANDUM**

**To:** Randy Recklaus, Village Manager  
**From:** Dan Ungerleider, Community Development Director  
**Date:** September 20, 2013  
**Subject:** Department Report

**1. DTMP Update** - Upcoming subcommittee meetings\* are scheduled as follows:

- a. DTMP Land Use Subcommittee - Friday, 9/27 at 6 pm
- b. DTMP Economic Development Subcommittee - Tuesday, 9/24 at 5:30 pm
- c. DTMP Design Subcommittee - Tuesday, 9/24 at 7 pm

\* Subcommittee agendas and minutes are posted on project website and at Village Hall

- 2. Vintage Confections** - Vintage Confections, currently located at 102 S Prospect behind Starbucks, has decided to continue to grow their business in Downtown Clarendon Hills. Earlier this week, the owners signed a long-term lease that will allow them to relocate their expanding business into the former Modern Dog Boutique space at 29 S Prospect. Congratulations and thanks to them for making the Village their home.
- 3. 227-231 Burlington Demolition and Restoration** - We are slowly getting the final stretch of this restoration project. Although top soil delivery began this week, the owner still needs to back fill the hole in the center of the property, remove concrete along the rail road tracks, and clear the site of debris. It is also important to note that the Village recorded a lien for legal and project management costs incurred as a result of this much needed property maintenance project.
- 4. Infiniti of Clarendon Hills** - Earlier this week, Randy Recklaus and I met with Peter Korallus, the Executive Manager for Infiniti of Clarendon Hills. Mr. Korallus reported that business was improving at a reasonable pace and that they are maintaining their focus on providing superb customer service and sales. He also noted that this store was most recently ranked 3<sup>rd</sup> in the Midwest Region.
- 5. Permits Issued** - The Village issued 14 permits so far this month having a construction value of \$1,875,000.

# VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

**DATE:** September 20, 2013

**TO:** Randy Recklaus  
Village Manager

**FROM:** Brian Leahy  
Fire Chief

**SUBJECT:** Weekly Fire Department Report (2 weeks) 2013-29

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1. Fire Prevention Bureau Activity during the past 2 weeks.

- Work continues on the computerized pre plan project.
- Five (5) Fire Prevention/Life Safety Inspections were conducted.
- Work preparing for the annual fire prevention open house is in progress which will be held on Saturday, October 5<sup>th</sup>.

2. Training Report:

- Wednesday evening. Twenty six (26) Firefighters attended training. The subject was Global Harmonizing System (formerly known as Right to Know training) regarding material safety data sheets, etc. Captain Rediehs will also be conducting this for all other departments in the village before December 1<sup>st</sup>.
- The three (3) new POC firefighters attended recruit training on Thursday evening.

3. Emergency Medical Services Report:

- The ambulance replacement committee has been meeting with various vendors during the last 2-3 months and we should soon have the specifications completed for the replacement for our current 2007 Ambulance.

4. Clarendon Hills/Hinsdale FD sharing of services report:

- No report

5. This week I continued to work with the FEMA representative assigned to us to refine our application for reimbursement for emergency costs associated with the April 18<sup>th</sup> flooding event.

6. Car 301 (Chief) was taken in last week for warning light repairs at Lund Industries in Northbrook. On Friday car 398 (Fire Prevention) was taken to Lund for warning light repairs also.

7. Last Friday, Deputy Chief Farmer and I attended a special SWCD meeting to discuss Starcom Radio systems related to police and fire operations.

8. Last week, Captain Mark Rediehs and EMS Coordinator Dave Godek attended noise meter training that was done by IRMA.
9. On Monday, Deputy Chief Krupp coordinated a review with all departments present to go over the Computerized Emergency Management Program (CEMP). The CEMP contains our Emergency Operations Plan. The entire document was reviewed and updating will be done over the next 30 days.
10. On Tuesday, FPO Godek attended the SD181 Crisis meeting in Burr Ridge.
11. On Wednesday, I attended the monthly meeting of the MABAS 10 Fire Chiefs. The main topic at this meeting was the strategic funding plan for MABAS 10.
12. On Thursday, I attended the monthly meeting of the SWCD Executive Committee. The replacement of all mobile data computers for all fire and police departments (220 computers) was approved and will now go to the Board of Directors in October for approval. Also the engineering required for the Net 9 police radio system patch to Starcom was approved.
13. Today, DuComm is at the fire station updating all of the firmware on the seven (7) Starcom mobile radios located in fire department vehicles.
14. On Monday, Engine 311 (2002 Pierce) was taken to Wirs in McHenry for annual maintenance and repairs. Normal preventive maintenance and servicing will be done to this 13 year old vehicle. Pump and generator service testing will also be done. The tires are being replaced and the fuel tank is being replaced because it is rusting and beginning to leak fuel. The vehicle should be back in service next week.
15. This week the interview and assessment committee for the promotion for Fire Department Lieutenants completed their work. Eight (8) firefighters went through the testing and assessment process during the past 2 months. We will be promoting four (4) firefighters to Lieutenant at the October 7<sup>th</sup> Board meeting.

16. Incidents of Interest:

- During the past 2 weeks Hinsdale FD responded to fourteen (14) automatic response calls in Clarendon Hills.
- During the past 2 weeks Clarendon Hills FD responded to ten (10) automatic response calls in Hinsdale.
- Sunday, September 8<sup>th</sup> at 2:20 PM. Ambulance 314 responded for an accident with injuries on 55<sup>th</sup> St. at Rt. 83.
- Tuesday, September 10<sup>th</sup> at 7:03 PM. The fire department responded for a Com Ed transformer on fire in the rear of 120 Arthur Ave.
- Wednesday, September 11<sup>th</sup> at 1:01 PM. Ambulance 314 responded to assist the Hinsdale Fire Department with an ambulance in the 700 block of Maple in Hinsdale.
- Thursday, September 12<sup>th</sup> at 10:12 AM. Ambulance 314 responded to assist the Tri State fire Protection District for an ambulance call at 6340 Americana drive in Willowbrook.

- Sunday, September 15<sup>th</sup> at 2:00 AM. Heavy Duty Rescue Squad 316 responded to assist the Westmont Fire Department with a structure fire at 1452 S. Williams St. in Westmont.
- Monday, September 16<sup>th</sup> at 12:00 noon. The fire department was dispatched for a serious accident involving a school bus at 55<sup>th</sup> and Holmes Ave. Upon arrival Paramedics found a severely injured driver in a passenger car pinned in the vehicle. The driver of the school bus (no children on board) was also injured. Firefighters extricated the injured patient from the passenger vehicle and transported him to the Level 1 Trauma Center at Good Samaritan Hospital in Downers Grove. The bus driver was transported to Hinsdale Hospital by Hinsdale Ambulance 1015.
- Monday, September 16<sup>th</sup> at 4:30 PM. Ambulance 314 responded to a vehicle accident with injuries on Ogden Ave. at Oxford Ave. One (1) injured patient transported to a local hospital.
- Monday, September 16<sup>th</sup> at 4:46 PM. The fire department along with Hinsdale Engine 1013 was dispatched for smoke in the building at the Christian Church of Clarendon Hills 5750 Holmes Ave. Upon arrival and investigation a significant amount of smoke was found in the building and was determined that it was coming from the FCWRD sewer smoke testing in the area. Smoke contractor contacted and firefighters ventilated the building with smoke removal fans.
- Monday, September 16<sup>th</sup> at 9:01 PM. The fire department along with Hinsdale Engine 1013 responded for a grease fire in a kitchen in an apartment building located at 581 Burlington Ave. Firefighters extinguished the fire with minor damage.
- Monday, September 16<sup>th</sup> at 4:46 PM. The fire department along with Hinsdale Engine 1013 was dispatched for smoke in the building at the Christian Church of Clarendon Hills 5750 Holmes Ave. Upon arrival and investigation a significant amount of smoke was found in the building and was determined that it was coming from the FCWRD sewer smoke testing in the area. Smoke contractor contacted and firefighters ventilated the building with smoke removal fans.
- Tuesday, September 17<sup>th</sup> at 8:55 AM. The fire department along with Hinsdale Engine 1013 was dispatched for smoke in the office building at 125 55<sup>th</sup> St. Upon arrival and investigation a significant amount of smoke was found in the building and was determined that it was coming from the FCWRD sewer smoke testing in the area. Smoke contractor contacted and firefighters ventilated the building with smoke removal fans.
- Tuesday, September 17<sup>th</sup> at 9:45 AM. The fire department along with Hinsdale Engine 1013 was dispatched for smoke in the office building at 115 55<sup>th</sup> St. Upon arrival and investigation a significant amount of smoke was found in the building and was determined that it was coming from the FCWRD sewer smoke testing in the area. Smoke contractor contacted and firefighters ventilated the building with smoke removal fans.
- Tuesday, September 17<sup>th</sup> at 4:33 PM. The fire department along with Hinsdale Engine 1013 was dispatched for smoke in the condominium building at 5740 Concord Lane. Upon arrival and investigation a significant amount of smoke was found in the building and was determined that it was coming from the FCWRD sewer smoke testing in the area. Smoke contractor contacted and firefighters ventilated the building with smoke removal fans.

17. Fire/Rescue/EMS calls:

- During the past 2 weeks the fire department responded to fifty seven (57) emergency calls.

If you have any questions or require additional information, please contact me.



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September 18, 2013 9:58 a.m.

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## Clarendon Hills considers sign requirement for zoning changes

By: Chuck Fieldman | [cfieldman@pioneerlocal.com](mailto:cfieldman@pioneerlocal.com) | [@chuckwriting](#)



Clarendon Hills Trustee Eric Stach (middle) has suggested a requirement that notification signs be posted on properties for which zoning changes are sought. | Chuck Fieldman/Sun-Times Media

In an effort to increase transparency, Clarendon Hills is considering a new requirement for notice of hearing signs to be posted on properties subject of a public hearing.

Village Trustee Eric Stach first suggested the sign requirement June 15.

The Village Board gave preliminary approval but will vote on the policy Oct. 7.

"It's a way to increase transparency and get greater input from the community," Stach said. "It's a very common tool used by municipalities. It's another way to let people know that a change in zoning is being sought for a particular property."

Zoning regulations require notice of public hearing to be posted in a local newspaper and mailed to property owners within 250 feet of the subject property. Agendas for public hearings also are posted on the village's website and at Village Hall.

The Zoning Board of Appeals/Plan Commission conducted a public hearing Aug. 22 and recommended the new requirement that a sign be posted 15 and 30 days on a property prior to scheduled hearings.



<http://oascentral.suntimes.com/RealMedia/ads/c/CHD-09172013/article/L32/1303205801/Right1/S1Guide-300x250.png/7261454>

### Latest News

**Clarendon Hills considers sign requirement for zoning changes**  
([/news/signs-CHD-09172013:article](#))

September 18, 2013 9:58 a.m.

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**WEEKAWAY: Sanibel & Captiva, Florida becoming shopping destinations**  
([/things-to-do/weekaway/wa\\_scf\\_royalshell-ABN-09182013:article](#))

September 18, 2013 10:08 a.m.

**Illinois state troopers to get video-equipped Tasers**  
([/news/illinois\\_state\\_troopers\\_to\\_get\\_video\\_equi-BCR-09182013:article](#))

September 18, 2013 9:48 a.m.

“This is another way for us to let people know what's going on in the village,” Village Manager Randy Recklaus said. “We do already post notice of these hearings in the newspaper and on our website, but having signs posted on the actual property allows for some people who may not have seen those other notices to be aware of a hearing.”

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John Czerwiec 23 hours ago

Any chance that the regulation would require artist's renderings of proposals in the central business district?

[REPLY](#)

0

Nicarico Children's Advocacy Center to deal with rise in child abuse cases ([/news/nicarico-CHD-09172013:article](#))

September 17, 2013 7:20 p.m.

Featured Home — 18 Woodstock Ave., Clarendon Hills ([/news/business/fh\\_18woodstock-CHD-09172013:article](#))

September 17, 2013 5:42 p.m.

Bill Brady formally taps onetime Long Grove mayor as Lieutenant Governor ([/news/government/bill\\_brady\\_formally\\_taps\\_one-BGC-09172013:article](#))

September 17, 2013 3:36 p.m.

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WEEKAWAY: Savor dessert wines with Ciao Bella ([/things-to-do/weekaway/wa\\_nwi\\_ciaobella-NAP-09172013:article](#))

September 17, 2013 11:55 a.m.

Hit and run reported on Holmes in Clarendon Hills ([/crime/briefsch-CHD-09162013:article](#))

September 17, 2013 8:40 a.m.

High School Cube Athlete of the Week: Fenwick's Robert Spillane ([/sports/hscn\\_athlete\\_of\\_week\\_robert\\_spillane-CHD-09172013:article](#))

September 17, 2013 8:37 a.m.

Central's backup QB survives trial by fire ([/sports/hchs\\_backup\\_qb-HIN-09172013:article](#))

September 17, 2013 8:34 a.m.

2013 Fall Trend FASHION EVENT OCT 10 2013 PINSTRIPES | NORTHBROOK SUN-TIMES MEDIA SPLASH CLICK HERE FOR TICKETS

([http://oascentral.suntimes.com/RealMedia/ads/click\\_lx.ads/clarendonhills.suntimes.com/news/signs-CHD-09172013/article/L32/1613469257/Bottom/STM/FallFashion.PPN.HP.News.Crime.TTD.People.728x90.Aug-Sep2013/FT-2013-Tickets-728x90.png/72614546733147743861554144635473?x](http://oascentral.suntimes.com/RealMedia/ads/click_lx.ads/clarendonhills.suntimes.com/news/signs-CHD-09172013/article/L32/1613469257/Bottom/STM/FallFashion.PPN.HP.News.Crime.TTD.People.728x90.Aug-Sep2013/FT-2013-Tickets-728x90.png/72614546733147743861554144635473?x))

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~ September 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Labor Day – Village offices closed Village board mtg. rescheduled to Sept. 3	3	4	5 5:30 p.m. – Economic Development Committee Meeting	6	7
8	9 6 p.m. – DTMF Land Use Subcommittee	10 7 p.m. – Rescheduled Village Board meeting	11	12	13	14
15	16 7 p.m. – Mosquito Abatement – Bd. Room 7 p.m. – DTMF – Design Comm. – conference room	17	18 9 a.m. – Chamber	19 10:00 a.m. – board room in use – P.W. bid opening	20 3 P.M. Suburban Hall in Clarendon Hills	21
22	23 7 p.m. – Village Bd. Mtg.	24	25 7 p.m. – Special Events Comm. Mtg.	26 7:30 p.m. – ZBA	27 8:00 a.m. – DTMF Land Use Subcommittee meeting – conference room	28
29	30 Notes:					

◀ Aug 2013

Oct 2013 ▶

Oct 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
6	7	8	9	10	11	12
13	14 Columbus Day –	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	Notes:	

► Sep 2013

Nov 2013 ►

Fire Dept./Police Dept. open  
house.

7 p.m. – DTMP – Design  
Comm. – conference room

7 p.m. – Village Bd. Mtg.

5:30 – Police Pension Bd. Mtg.  
7 p.m. – Village Bd. Mtg.

9 a.m. Chamber

9 a.m. – Fire Pension Bd. Mtg.  
10: a.m. – P.W. Bid opening –  
Board room

7:30 p.m. – Village Bd. Mtg.