

**VILLAGE OF CLARENDON HILLS
MANAGER'S REPORT
AUGUST 16, 2013**

- A. Policy Feedback –**
- B. Management Reports**
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 - 2. Finance Department -- No weekly report**
 - 3. Public Works Department -- See weekly report**
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 - 5. Police Department -- No weekly report**
 - 6. Fire Department -- See weekly report**
- C. News/Media Items - See attached articles**
- D. Calendar**



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Village of Clarendon Hills Manager's Report

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: August 16, 2013

1. Construction season is upon us. A number of projects will be either approved or be starting over the next few weeks. Staff has been doing its best to inform the public of the upcoming closure of Prospect Avenue at the railroad by Burlington Northern Railroad (beginning August 23rd) and the parking lot work at the Metra Station (beginning this weekend). We have placed our changeable message board at multiple locations with information about the closures. We also have mailed out notices to every downtown business and every parking lot permit holder. We also have placed flyers at the Metra Station. The temporary parking lot at 9-23 Walker is being prepped for use beginning Monday- the first commuting day the parking lot will be closed. At the request of multiple residents we are adding extra handicapped parking along Burlington near the pedestrian crossing. Police Department staff will help ensure safe usage of the crossing the first couple of days of work. Despite our best efforts, there will still likely be unforeseen difficulties and challenges as with any construction work. Staff feels it is prepared to deal with any contingency, but there is no question, this work will create inconveniences for many. I would like to thank Mike Millette, Boyd Farmer, and Christina Burns for their efforts this week in preparing for and communicating our efforts in preparation for these projects thus far.
2. At a recent Village Board meeting a suggestion was made to introduce recycling bins for the public use in the downtown area. After reviewing our current contract with Republic services, Staff has learned that downtown recycling service is not available to us at this time. However, we will begin the process of rebidding for community refuse services this fall for a new contract next year. We will include downtown recycling in the next RFP. We will also include some nice permanent recycling/waste bins in next year's budget.
3. Additional work occurred this week in preparation for the Village Board's goal setting session scheduled for November 4th. I will be setting up times to meet with each trustee over the next month to discuss your unique perspectives and views to assist with that effort.
4. Preparations also continued this week for the arrival of a delegation of Chinese local government officials who are visiting Clarendon Hills. They will meet with personnel

from the various departments on Monday and Tuesday. They are planning on attending the Village Board meeting on Monday evening. They are visiting a number of communities across Illinois as part of a cultural exchange facilitated by the 21st Century Institute. The officials from this group are from the City of Beijing.

Have a Great Weekend!

Village of Clarendon Hills
Department of Public Works

MEMORANDUM

DATE: August 16, 2013
TO: Randy Recklaus, Village Manager
FROM: Mike Millette, Director of Public Works
SUBJECT: Department Notes

1. The Metra parking lot will be closed tonight. The contractor will begin staging equipment tomorrow and may perform some preliminary work. They will begin work in earnest on Monday. Currently, our crews are installing temporary snow fence, signs and are striping the gravel lot at 9-23 Walker in order to prepare it for use by permit holders beginning Monday. We will also be striping three handicapped stalls on the north side of the tracks to accommodate the three stalls which will be affected by the project.
2. BNSF has placed its advance warning signs for its upcoming crossing replacement project. The plan is still to close the crossing at 8:00 a.m. on Friday, August 23rd, with an anticipated completion by 5:00 p.m. on Friday, August 30th. You likely have noticed the six sections of pre-made track which have been stockpiled on the old police station site. More material will be arriving over the next week.
3. Dan Ungerleider and I met with Don Dressel from CBBEL on Tuesday to review the storm report and discuss the repetitive flood questions raised at the Board meeting Monday night. We also discussed other ranking criteria which may be helpful for the strategic planning retreat. Next week, Don will deliver a scope of work for our consideration.
4. We completed a valve removal on Norfolk on Wednesday. All work was complete and water turned back on by 2:00 p.m. We mis-communicated with Notre Dame Parrish and will utilize a direct point-of-contact for the future.
5. Re-striping work was completed on Chicago and in downtown last weekend. Weather permitting, we may re-stripe stop bars and center lines on some outlying streets.



Village of Clarendon Hills

MEMORANDUM

To: Randy Recklaus, Village Manager
From: Dan Ungerleider, Community Development Director
Date: August 16, 2013
Subject: Department Report

1. **227-231 Burlington** - The demolition contractor continues to remove the building foundations in preparation of restoring and grading the property. So far the Village has spent and reported \$64,363 to the Courts. We plan to report our latest additional costs early next month before placing a lien on the property. As of this report, the owner's van and tires should be removed from the property. If not, further legal action may be needed.
2. **CHCO2 Footprint Project** - On Wednesday evening the CHCO2 Footprint group met at Village Hall to brainstorm and plan future events and activities. Trustee Knoll and I attended on behalf of the Village. The group plans to be part of the Park District Fall Festival in September.
3. **Downtown Development Interest** - On Thursday morning I met with 2 individuals from Trammell Crow Company interested in developing in our downtown. They are currently working on a mixed use development in Glenview called Midtown Square. At the end of our meeting I invited them to attend our DTMP subcommittee meetings.
4. **DTMP Update** - Subcommittee work has slowed down over the summer. This morning the Steering Committee met to discuss and revise the project schedule. Although we are making progress, this volunteer supported project will likely run into winter before it is finished.

Upcoming subcommittee meetings are scheduled as follows:

- a. DTMP Land Use Subcommittee - Monday, 8/26 at 6 pm
- b. DTMP Design Subcommittee - Friday, 8/27 at 7 pm

5. **Permits Issued** - The Village issued 16 permits this month having a construction value of \$128,275.

VILLAGE OF CLARENDRON HILLS FIRE DEPARTMENT

DATE: August 16, 2013

TO: Randy Recklaus
Village Manager

FROM: Brian Leahy
Fire Chief

SUBJECT: Weekly Fire Department Report 2013-25

1. Fire Prevention Bureau Activity during the past week.
 - Work continues on the computerized pre plan project.
 - Six (6) Fire Prevention/Life Safety Inspections were conducted.
2. Training Report:
 - No report
3. Emergency Medical Services Report:
 - Wednesday evening, thirty one (31) Firefighter EMT's and Paramedics attended monthly continuing education at the fire station that was instructed by a nurse from Loyola Medical Center.
 - Deputy Chief Krupp is heading up a committee of five (5) FD members who are now working on specifications for a replacement ambulance which is planned for delivery in the summer of 2014.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - Personnel from Clarendon Hills and Hinsdale continue to inventory all small equipment including where it is carried on each vehicle to evaluate any duplications of specialized equipment that could be eliminated. Tonight Hinsdale and Clarendon Hills firefighters will be meeting with our Heavy Duty Squad and a Hinsdale Engine to compare equipment and also look for ways to reduce the equipment carried and/or duplicated.
5. I am all ready to meet with FEMA regarding our request for reimbursement for the April 18th flooding event. I am waiting for some final information from IRMA our insurance carrier and then I will schedule a meeting with a FEMA representative.
6. On Thursday, Deputy Chief Farmer and I attended the monthly meeting of the SWCD Executive Committee. Normal business was conducted. A short demonstration of new mobile data equipment was conducted after the meeting.

7. Last week Ladder Truck 319 was placed back into service after being in the shop for almost a month undergoing preventive maintenance and various mechanical repairs. Heavy Duty Rescue Squad 316 is now in the shop for preventive maintenance and should be returned to service on Monday.
8. Today Deputy Chief Krupp, EMS Coordinator Godek, Firefighter Niemeyer and myself will be at McCormick Place in Chicago visiting the International Fire Chiefs Association Exhibits. Our primary mission is to look at ambulances, but we will also be looking at other items related to the fire department.
9. Incidents of Interest:
 - During the past week Hinsdale FD responded to two (2) automatic response calls in Clarendon Hills.
 - During the past week Clarendon Hills FD responded to one (1) automatic response calls in Hinsdale.
 - Thursday, August 15th at 8:14 AM. The Fire Department along with Hinsdale Engine 1013 responded to Notre Dame Parish, 64 Norfolk Ave. for a smoke haze in the building. Upon investigation firefighters found the smoke was coming from a roof top HVAC unit. Unit was shut down. No damage or fire.

10. Fire/Rescue/EMS calls:

- During the past week the fire department responded to eighteen (18) emergency calls.

If you have any questions or require additional information, please contact me.



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By: Staff Report

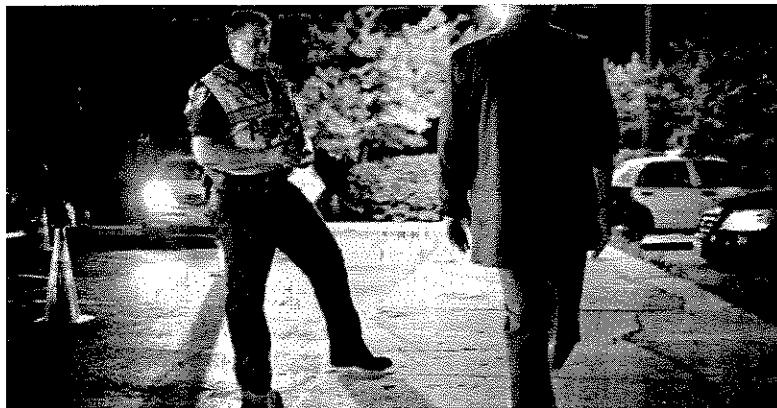
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Clarendon Hills police part of 'Drive Sober or Get Pulled Over' campaign



An Elgin police officer administers a field sobriety test to a motorist during a roadside safety check. | Sun-Times Media/“File Photo Andrew A. Nelles

Facts

CLARENDOHILLS, Ill. — Clarendon Hills police are warning drivers they will be out in force Aug. 16-Sept. 2 as part of the Drive Sober or Get Pulled Over (http://www.nhtsa.gov/drivesober/r) campaign in Illinois.

For more Clarendon Hills crime news

(http://clarendonhills.suntimes.com/crime/), click here.

"Our officers will be aggressively looking for drunk drivers during the crackdown and will arrest anyone caught driving drunk," said Deputy Chief Boyd Farmer. "In addition, we will be ticketing seat belt law violators."

Farmer said drunken drivers are a big concern because so many people get behind the wheel after consuming too much alcohol. The legal blood alcohol limit in all states is 0.08 percent, he said.

"Every year in Illinois, about one-third of all motor vehicle traffic deaths involve one or more drunk drivers or motorcycle operators," Farmer said. "Research has shown that high-visibility enforcement like this campaign reduces drunk driving fatalities by as much as 20 percent."

"Unfortunately, not only does drinking impair your ability to operate a vehicle safely, it also impairs your judgment and good sense about whether you can, or should, drive."

Read More Crime (http://clarendonhills.suntimes.com/crime/)

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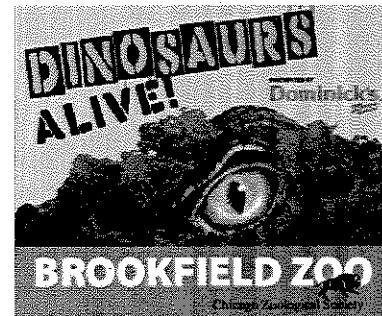
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Latest News

Fenwick grad hits stride on Notre Dame swim team (/sports/74swm-CHD-08152013:article)

August 13, 2013 11:58AM

Celebrate National Filet Mignon Day locally (/things-to-do/steaks-OBD-08132013:article)

August 13, 2013 12:03PM

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WEEKAWAY: Planning the perfect destination wedding (/things-to-do/weekaway/wa_royalshell-NAP-08132013:article)

August 13, 2013 11:16AM

'Next to Normal' debuts at Drury Lane Theatre in Oak Brook (/things-to-do/arts/nexttonormal-OAK-08132013:article)

August 13, 2013 11:13AM

Sun	Mon	Tue	Wed	Thu	Fri	Sat
~ August 2013 ~						
4	5	6	7	8	9	10
	7 p.m. - Village Bd. Mtg.		9 a.m. - Business owners meeting re: construction - Board Room		8 a.m. - DTMP Land Use Subcommittee Mtg. - conference room	
11	12	13	14	15	16	17
		5:30 p.m. - DTMP - Economic Dev. Subcommittee - conf. room-CANCELLED	6 - 8 p.m. - Foot print committee meeting - Bd. Room			
		7:00 p.m. - DTMP - Design Subcommittee mtg. - conference room	7:30 p.m. - ZBA/PC - rescheduled to August 22, 7:30 p.m.			
18	19	20	21	22	23	24
			9 a.m. - Chamber			
				7:30 p.m. - ZBA		
25	26	27	28	29	30	31
	6 p.m. -DTMP Land Use Subcommittee - conference room		7 p.m. - DTMP - Design Subcommittee Mtg. - conference room			

~ September 2013 ~							Oct 2013	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
1	2	3	4	5	6	7		
	Labor Day – Village offices closed Village board mtg. rescheduled to Sept. 3		7 p.m. – Rescheduled Village Board meeting					
8	9	10	11	12	13	14		
		7 p.m. – Mosquito Abatement – Bd. Room 7 p.m. – DTMP – Design Comm. – conference room						
15	16	17	18	19	20	21		
		7 p.m. – Village Bd. Mtg.	9 a.m. - Chamber 7:30 p.m. - ZBA			3 P.M. Suburban Battalion in Charendon Hills		
22	23	24	25	26	27	28		
		7 p.m. – DTMP – Design Comm. – conference room	6 p.m. – Board Room in use – Historical Society Presentation					
29	30							

Notes: