

**VILLAGE OF CLARENDON HILLS
MANAGER'S REPORT
AUGUST 23, 2013**

- A. Policy Feedback –**
- B. Management Reports**
 - 1. Manager's Notes -- See weekly report**
 - 2. Finance Department -- No weekly report**
 - 3. Public Works Department -- No weekly report**
 - 4. Community Development Department – See weekly report**
 - 5. Police Department -- See weekly report**
 - 6. Fire Department -- See weekly report**
- C. News/Media Items - See attached articles**
- D. Calendar**



Village of Clarendon Hills Manager's Report

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: August 23, 2013

1. BNSF closed Prospect Avenue today for their crossing construction project. Vehicular traffic is being detoured to Cass Avenue on the west and Monroe Street on the east. Pedestrians can use the mid-block crossing near the train station, just east of Golf Avenue. The Village's Metra lot repaving project is on schedule. Most of the construction should be completed and the crossing reopened by Labor Day. We will have police officers stationed at the crossing and pedestrian walkway during rush hour travel times and when school lets out to assist pedestrians.

There have been a number of residents that have inquired about the opening of the Lion's pool gate and allowing traffic to enter the parking lot to get to Hinsdale, crossing at Stough Avenue. After much discussion, staff does not believe this would be a safe or effective option for the following reason:

- The pass through at the Lion's gate only allows one lane of traffic. It is likely that there would be conflicts between vehicles going in opposite directions. The Village cannot spare staff to flag traffic all day. Given the frustration that detour routes generate, we think it would also be likely that some drivers would be entering and exiting the parking lot at a higher than normal rate of speed, exacerbating this safety issue.
- The gate entry goes through a parking lot that is heavily utilized by families with young children. Even though school will be in session, parents with young children will still be using the parking lot. We do not believe an active parking lot would be a safe pass through for traffic during this period.
- The Village of Hinsdale is conducting road work at Stough Avenue and the railroad crossing at that location will be closed for roughly the same timeframe as our crossing. Without access to the Stough Avenue crossing, we believe the benefit of opening the Lion's gate is significantly diminished.
- The Lion's/Pool parking lot is not Village property and there would be liability issues for allowing traffic to drive through, even if the property owners allowed us access.

2. The Beijing Delegation visit on Monday and Tuesday was a success. Thanks to President Karaba and all of the Department Heads, and other staff members who participated for spending time with the delegation, and to the entire Board for hosting the Delegation during Monday's Board Meeting. I'd also like to thank Cheryl Pierce for her assistance in making the visit run smoothly. The membership was very impressed with our staff, equipment and programs, and I know we all benefitted from their perspectives as well.
3. Dan Ungerleider, Chief Leahy, and Code Enforcement Officer Godek and I met this week to discuss the logistics of our commercial sprinkler requirements for downtown buildings on Wednesday. We want to ensure our efforts enforce the life safety codes are appropriately coordinated with our efforts to assist in the filling of any vacant spaces in our downtown area. We discussed various options that would allow both goals to be pursued simultaneously without undermining each other.
4. Mike Millette and I attended a training session in Arlington Heights on Thursday where we learned about automated asset management and work order systems being utilized by other area communities. The presentation was very informative and timely. We are in the process of reviewing our facilities and fleet management programs at the present time.
5. I attended the Zoning Board of Appeals/Plan Commission meeting on Thursday evening. The proposal to build an 8 unit condominium building at 88 Park Avenue was considered. After a lengthy discussion with much input from the public, a motion was made and approved to recommend that the Village Board approve the proposal at an upcoming Village Board meeting. The Downtown Design Review Committee still has to meet to issue comments prior to the Village Board's consideration of the project. The Community Development report this week will have more detail on this project.

Have a Great Weekend!



MEMORANDUM

To: Randy Recklaus, Village Manager
From: Dan Ungerleider, Community Development Director
Date: August 23, 2013
Subject: Department Report

1. **227-231 Burlington** - The property owner's van and tires were removed from the property on August 16th. Pavement and foundation removal and site restoration should be complete in early September. We will be submitting an updated status report to the Courts on September 6 in preparation of our appearance on September 9.
2. **DTMP Update** - Upcoming subcommittee meetings are scheduled as follows:
 - a. DTMP Land Use Subcommittee - Monday, 8/26 at 6 pm
 - b. DTMP Design Subcommittee - Tuesday, 8/27 at 7 pm
 - c. DTMP Economic Development Subcommittee - Wednesday, 9/4 at 5:30 pm
3. **Chinese Delegation** - On Monday (8/18) I made a presentation regarding the roles and responsibilities of the Community Development Department before the Chinese Delegation visiting our community. I found their questions regarding use of resources and cooperation between governmental jurisdictions very interesting. Following the presentation, Village President Karaba, Village Manager Recklaus and I led the group on a tour of our downtown, including the Clarendon Hills Public Library, Vintage Confections, English Garden Flower Shop, and lunch at Scapa Italian Kitchen.
4. **Zoning Board of Appeals/Plan Commission** - Last night (8/22) the ZBA/PC conducted two public hearings. The first was for an 8-unit residential condominium building at the southeast corner of S Prospect and Park Avenues. The hearing was conducted with a full board room of residents and local business owners, including Trustees Reid, Stach and Knoll, and former Trustees Pocius and Alongi. The Zoning Board unanimously approved a motion to recommend approval to the Village Board for the proposed development subject to various conditions discussed during the meeting. The proposed condominium development is scheduled for consideration before the Downtown Design Review Commission on 8/27 at 7 pm. Although the DTDRC meeting won't be a legal public hearing, all are welcome to attend. Final consideration by the Village Board of Trustees has not been scheduled.

The second public hearing was conducted for a Village initiated request to amend the Zoning ordinance to require that public notice signs be placed on properties subject to a public hearing. In summary, a 2'x3' sign advertising the date for the upcoming public hearing would be posted on the subject property 15 to 30 days prior to the scheduled hearing. The sign provision would be in addition to the existing State and Local requirement that notice be published in a local newspaper and be sent by mail to property owners of record 15 to 30 days prior to the scheduled hearing. The ZBA/PC unanimously approved the proposed text with few minor modifications. The ZBA/PC recommendation will be forwarded to the Village Board for first consideration in September.
5. **Construction Deposit Refunds** - The Community Development Department continues to follow up on 15 years of open building permits and refunds. As of this past Tuesday, the Department has sent letters to all 640 plus permit

recipients regarding their open permits and potential deposit refunds. To date we have been able to address and refund approximately 12% of these cases. Persons having questions about their open permit should contact the Community Development Department at 630-286-5410.

6. **Permits Issued** - The Village issued 7 permits this past week having a construction value of \$93,100. So far this month the Village has issued 23 permits having a total value of \$221, 375. Last August, 2012, the Village issued a monthly total of 20 permits having a total value of \$227,350.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT

DATE: August 23, 2013

To: Village Manager Randy Recklaus
From: Chief Ted Jenkins
Subject: Weekly Activity Report

1. Recent training:

- Two officers participated in a day long tactical rifle and pistol training course.
- Officer Porter attended two school safety meetings.
- One officer completed the on-line monthly training.

2. The PD has not had any issues with the METRA lot project. There has been ample substitute parking and the contractor has been very cooperative with truck and equipment routing.
3. Tuesday, the Chinese delegates visited the PD. Officer Zack Finfrock presented a brief overview of our Department. Detective Shirley demonstrated some of our equipment and supervised several delegates as they shot Simunitions (similar to paintballs) and participated in "shoot, don't shoot" scenarios on our MILO system. Thank you to Zack Finfrock, Aaron Shirley, Deputy Chief Farmer, Kelly Schildgen and Cheryl Pierce for making our interaction successful, informative and fun.
4. The written portion of the Sergeants promotional test was held Wednesday. Eight patrolmen took the 100 question test. Selection Works (<http://selectionworks.com>) from Oakbrook Terrace, IL developed and proctored the test based on materials supplied by CHPD. Oral interviews with the Clarendon Hills Police Commission will be held on Monday, August 26th.
5. Wednesday was the first day of school for Notre Dame and Thursday was the first day for Clarendon Hills Middle School, Walker and Prospect Elementary schools. Officers concentrated their patrol in school zones and no issues were reported.
6. Wednesday, CSO Bochenek and Officer Hutchins attended the Illinois Traffic Safety Challenge awards luncheon in Tinley Park. CHPD was awarded third place for departments with 11 to 25 officers in the State for our 2013 submission. The Department was awarded a trophy and a 12" electronic speed sentry with a

retail value of \$4000.00. Congratulations and "Thank you" to Officers Pasteris, Laird, Finfrock and Sergeant Dalen for their hard work on the project.

Significant traffic and criminal activity during the period August 16, 2013 through August 22, 2013

1. On August 17, a patron at Tracy's Tavern struck an employee when he was asked to leave the bar. Pending
2. On August 17, a 30 year old Clarendon Hills resident was stopped for speeding on 55th street. Following an interaction with officers, the driver was arrested for driving under the influence of alcohol, having a blood alcohol concentration over .08, speeding and operating an uninsured motor vehicle.
3. Clarendon Hills' officers made one arrest for driving with a suspended/revoked driver's license and served two arrest warrants.

VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

DATE: August 23, 2013

TO: Randy Recklaus
Village Manager

FROM: Brian Leahy
Fire Chief

SUBJECT: Weekly Fire Department Report 2013-26

1. Fire Prevention Bureau Activity during the past week.
 - Work continues on the computerized pre plan project.
 - Three (3) Fire Prevention/Life Safety Inspections were conducted.
 - Fire Prevention Officer Dave Godek attended an ICC-IFC Code training class on Tuesday and Wednesday in Hoffman Estates.
2. Training Report:
 - Wednesday evening, twenty two (22) firefighters attended training. Pumping and relay operations were conducted.
3. Emergency Medical Services Report:
 - Deputy Chief Krupp is heading up a committee of five (5) FD members who are now working on specifications for a replacement ambulance which is planned for delivery in the summer of 2014. The committee met twice this week and once with a potential vendor for the new ambulance. Specifications are about 50% completed. The preferred chassis for this ambulance has been chosen.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - Personnel from Clarendon Hills and Hinsdale continue to inventory all small equipment including where it is carried on each vehicle to evaluate any duplications of specialized equipment that could be eliminated. Tonight Hinsdale and Clarendon Hills firefighters will be meeting with our Heavy Duty Squad and a Hinsdale Engine to compare equipment and also look for ways to reduce the equipment carried and/or duplicated.
5. Heavy Duty Rescue Squad 316 was placed back into service on Wednesday after being in the shop for about a week for annual preventive maintenance and some minor repairs.
6. Three (3) new paid on call firefighters, James Schlicher, Thomas Jung and Matthew Ladniak will be starting their recruit training on September 4th. We welcome these new members and look forward to their membership with the fire department.

7. On Thursday, I attended the monthly meeting of the MABAS Division 10 Fire Chiefs. This meeting focused on the development of a strategic plan for the replacement and funding of capital equipment into the future.
8. On Monday, Lt. Doug Denlinger and Fire Prevention Officer Dave Godek attended an Elevator Rescue training session that was conducted by the Elmhurst fire Department at Elmhurst College. There will another training session for this in September and it is hoped that more CHFD firefighters may attend.
9. Planning for the BNSF RR crossing detour was completed this week and is now in place. The Hinsdale FD will automatically respond to the northside of the village of the village if needed. We are using the Cass crossing for the NW section of the village and the Lions Pool emergency Gate and Monroe St. crossing for the NE section of the village. The Westmont FD was also notified of this and are ready to assist if called by us.
10. On Tuesday, the Chinese Delegation visited the fire department for about 2 hours. Myself and Deputy Chief Krupp spent about an hour explaining to them the paid on call and part time arrangement we have. We also explained our sharing arrangements with Hinsdale and our mutual aid agreements with MABAS. They had many questions about these arrangements. The on duty firefighter paramedics also explained how our EMS system works. Finally we provided them a tour of the fire station and the vehicles. They told me that they were very impressed by our technology and also how well equipped we are to handle emergencies.

11. Incidents of Interest:

- During the past week Hinsdale FD responded to six (6) automatic response calls in Clarendon Hills.
- During the past week Clarendon Hills FD responded to two (2) automatic response calls in Hinsdale.
- Thursday, August 22nd at 11:22 AM. The Fire Department was dispatched for wires down from a vehicle hitting them at 301 Chicago Ave.

12. Fire/Rescue/EMS calls:

- During the past week the fire department responded to nineteen (19) emergency calls.

If you have any questions or require additional information, please contact me.

SHOP NOW.

OAKBROOK CENTER

By: Chuck Fieldman | cfieldman@pioneerlocal.com | [@chuckwriting](https://twitter.com/chuckwriting)

August 20, 2013 3:37PM

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Clarendon Hills hosts Beijing government workers



ADVER1



Wu Dacang, head of a group from Beijing, China visiting Clarendon Hills, unfolds a gift to Clarendon Hills officials with the help of Village President Tom Karaba during the Village Board meeting. | Chuck Fieldman/Sun-Times Media

Extras

CLARENDON HILLS, Ill. — Clarendon Hills became home for the better part of Monday and Tuesday for a group of government workers from Beijing, China.

Map

[http://maps.apple.com/maps?](http://maps.apple.com/maps?ll=41.910000,-87.610000&spn=0.0523&hl=en&z=15)
q=1000 Jorie Blvd Brook-based 21st Century Institute (<http://www.tci21.org/>),
Oak Brook, IL the Chinese group began a two-month visit to Illinois July
60523&hl=en&z=15

A first, full day of school in Hinsdale
(/news/schools/school-HIN-08222013:article)

August 22, 2013 6:27PM

VIDEO: Baby Gorilla makes debut at Lincoln Park Zoo
(/news/baby_gorilla-CHD-08222013:article)

August 23, 2013 12:08AM

Featured Home — 231 Eastern Ave., Clarendon Hills
(/news/business/fh231eastern-CHD-08222013:article)

August 22, 2013 3:41PM



(<http://maps.apple.com/maps?q=1000%20Jorie%20Blvd%20Oak%20Brook,%20IL%2060523&hl=en&z=15>)

25, with a focus on seeing how a handful of municipal governments operate and how people in those municipalities live.

Monday and Tuesday were dedicated to Clarendon Hills, following earlier visits to Rock Island and Naperville. The group also will spend time in Elk Grove Village and Chicago before returning home.

Monday's itinerary featured a look at village offices, including meetings with Village President Tom Karaba, Village Manager Randy Recklaus, Christina Burns, assistant to the village manager, and various department heads.

The visitors also were given a walking tour of downtown and had lunch at Scapa Italian Kitchen (<http://scapaitaliankitchen.com/>) in the village. They attended Monday's Village Board meeting, where they were introduced, exchanged gifts with village officials and staff, and observed the meeting.

Tuesday's schedule included a look at the Police, Fire and Public Works departments.

Despite the fact that Beijing's population is about 22 million and Clarendon Hills is closer to 8,500, the visit was both helpful and enjoyable, Wu Dacang, the group's leader, said through an interpreter. Wu's job in Beijing is similar to that of an assistant city manager of a large city in the U.S., Recklaus said.

"We are very impressed by the transparency and the hard work done here by the department heads," Wu said. "We are very impressed by the transparency at the board meeting, and there is good interaction with the community. We learned about the concepts of how the department heads work, and that is helpful."

Karaba said he discovered there are more similarities than would be expected between Beijing and Clarendon Hills.

"Their problems are simply larger," he said. "They have the same kind of planning and revenue issues as we do."

The 21st Century Institute is a nonprofit organization founded in the early 1990s to maximize human potential by integrating intellectual, cultural, economic, scientific and technological resources from different geographical regions of the world, according to information from the organization.

Oak Brook is headquarters for The 21st Century Group, which has branch United States offices in New York and Los Angeles along with Chinese locations in Beijing, Shanghai and Kunming.

Read More News (<http://clarendonhills.suntimes.com/news/>)

A few remaining spots in Active Learners preschool
(</news/schools/preschool-CHD-08222013:article>)

August 22, 2013 2:01PM

Calendar: Swing dance lessons among local Arts & Entertainment events (</things-to-do/arts/gocalendar-DDO-08222013:article>)

August 22, 2013 1:23PM

Hinsdale Central swimming legend makes waves in battles with cancer
(</people/voices/77timeout-CHD-08222013:article>)

August 22, 2013 12:18PM

Roskam says tax code is a disaster
(</news/roskam-CHD-08222013:article>)

August 22, 2013 10:29AM

SPONSORED

WEEKAWAY: Bristol Renaissance Faire continues until Labor Day
(/things-to-do/weekaway/wa_blog_bristolrenfaire_08-NAP-08222013:article)

August 22, 2013 2:06PM

Hinsdale Middle School starts school year among construction debris
(</news/schools/outdoorhms-HIN-08212013:article>)

August 22, 2013 9:00AM

Girls Golf Preview: Swank wants leadership role to be a group effort
(</sports/83ggohince-CHD-08212013:article>)

August 21, 2013 10:00PM

~ August 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						Sep 2013 ►
4	5	6	7	8	9	
	7 p.m. - Village Bd. Mtg.		9 a.m. - Business owners meeting re: construction - Board Room		8 a.m. - DTMP Land Use Subcommittee Mtg. - conference room	
11	12	13	14	15	16	17
		5:30 p.m. - DTMP - Economic Dev. Subcommittee - conf. room-CANCELLED 7:00 p.m. - DTMP - Design Subcommittee mtg.. - conference room	6 - 8 p.m. - Foot print committee meeting - Bd. Room	7:30 p.m. - ZBA/PC - rescheduled to August 22, 7:30 p.m.		
18	19	20	21	22	23	24
			9 a.m. - Chamber			
	7 p.m. - Village Bd. Mtg.			7:30 p.m. - ZBA		
25	26	27	28	29	30	31
		7 p.m. - DTMP - Design Subcommittee Mtg.. - conference room 7 p.m. - Downtown Design Review Comm. - board room				
	6 p.m. -DTMP- Land Use Subcommittee - conference room					

~ September 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Labor Day – Village offices closed Village board mtg. rescheduled to Sept. 3	3 7 p.m. – Rescheduled Village Board meeting	4 5:30 p.m. – Economic Development Committee Meeting	5	6	7 3 P.M. Suburbanathlon in Clarendon Hills
8	9	10 7 p.m. – Mosquito Abatement – Bd. Room 7 p.m. – DTMF – Design Comm. – conference room	11	12	13	14
15	16	17 9 a.m. - Chamber 7:30 p.m. - ZBA	18	19	20	21 3 P.M. Suburbanathlon in Clarendon Hills
22	23	24 7 p.m. – Village Bd. Mtg.	25 7 p.m. – DTMF – Design Comm. – conference room	26	27	28
29	30 Notes:					