

**VILLAGE OF CLARENDON HILLS
MANAGER'S REPORT
FEBRUARY 15, 2013**

- A. Policy Feedback –**
- B. Management Reports**
 - 1. Manager's Notes -- See weekly report**
 - 2. Finance Department -- See weekly report**
 - 3. Public Works Department -- See weekly report**
 - 4. Community Development Department -- See weekly report**
 - 5. Police Department -- See weekly report**
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- C. News/Media Items - See attached articles**
- D. Calendar**



Village of Clarendon Hills Manager's Report

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: February 15, 2013

1. We recently learned that Sprint will be cancelling its lease on our Park Avenue Water Tower effective June of this year. They have eleven antennae at that location. We collect about \$40,000 annually in rent from that lease agreement. They do not plan to terminate their lease on our Burlington Tower. However, they currently sublet a portion of their site to another cell provider. We are in discussions with that provider to enter into a lease directly with us. So while our revenue will come down from the loss of Sprint, it will be offset somewhat by the new lease. We are currently negotiating terms with the other provider.
2. We have received a lot of informal interest thus far for our request for proposals for janitorial services. The contract would cover Village Hall, Public Works, the Police Department, and the Metra Station. So far about a dozen firms have asked for tours of the facilities.
3. On Wednesday, President Karaba and I met with representatives of Senator Mark Kirk's office. We discussed a variety of current items of local and regional interest. They have indicated that they are planning on opening another office in the western suburban region to maintain a close relationship with area communities.
4. This past week Governor Quinn announced a plan to spend \$50 Million over the next year on various infrastructure projects in the State through the Illinois Transportation Enhancement Program (ITEP). The previously discussed Clarendon Hills Metra Station Underpass concept was not among the approved projects. At this point Staff does not recommend pursuing that project, absent other significant funding sources. Alternative long-term plans for the Train Station site, will be discussed as part of the upcoming Downtown Master Planning process. We are planning on repaving the Metra Station Parking lot this fall, as funded by a West Suburban Mass Transit grant from last year. Earlier this month, we installed high efficiency lighting (funded from the same grant) on the train platform.
5. The Special Events Committee met on Monday. Chairwoman Renee Kirin expects all of the bands to be booked in the next couple of weeks, which means we can start promoting the concert early this year. We are currently working with local media outlets on concert promotion rates and partnerships. The Committee's work during the fall means they are

ahead of schedule and will have fewer meetings during the spring. Their next scheduled meeting will be Monday, March 25.

6. This week we received quotes from the landscaper who has done the CBD plantings the past several years. We discussed the possibility of planting perennials, however she advised against it because the beds are not protected from difficult winter conditions and she doubts bulbs could survive a cold winter. We will begin asking for Planting Partner donations in early March with the plantings to take place in May. As with the last several years, we will be asking for donations for the planter beds in order to reduce costs for the Village.
7. Please remember, Village offices are closed on Monday in observance of the President's Day holiday. Also, the Village Board meeting scheduled for Tuesday, February 19th has been cancelled.

Have a Great Weekend!

VILLAGE OF CLARENDON HILLS

Finance Department

MEMORANDUM

DATE: February 15, 2013

TO: Randy Recklaus, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

- The Village made a conditional offer of employment this week for the position of Accountant within the Finance Department. This employment offer is contingent on the successful completion of a physical and drug screen, which is scheduled to be completed in the near future. A March 4th start date is anticipated. More information regarding the new employee will be included with next week's Department Report.
- I attended an Intergovernmental Risk Management Agency "IRMA" Member Relations Committee meeting on Wednesday this week. This committee reviews membership applications and reports on periodic market comparison studies performed by independent consultants. This committee also monitors federal and state proposed legislation and coordinates the legislative lobbyist efforts in Springfield, as they relate to risk management.
- Due to the cancellation of the February 19 Board meeting, attached is a copy of Claims Ordinance #13-02-02 for your review. Checks are scheduled to be mailed on Tuesday, February 19 however, if you have questions on a payment or would like us to hold a payment, please contact me by Tuesday, 9:30 a.m.

VILLAGE OF CLARENDON HILLS, 2013

**February 19, 2013
CLAIMS ORDINANCE # 13-02-02**

2013 Fiscal Year Disbursements

ACS FINANCIAL SYSTEM
02/14/2013 10:07:16

VILLAGE OF CLARENDON HILLS
GL540R-V07.20 PAGE 1

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
00715	ACTION TRAINING SYSTEMS	7,779.31	MACHINERY & EQUIP	65.590.4430	14226	016272	P 390 00001
02457	FF I & II TRAINING	135.00	MAINTENANCE EQUIPMENT	01.531.4263	85452		379 00003
03250	AIR ONE EQUIPMENT, INC.	885.00	COMPUTER HARDWARE	65.590.4308	22788		379 00001
	SCBA AIR TESTING	593.00	OPERATING SUPPLIES	01.513.4318	22825		379 00002
	ALL INFORMATION SERVICE,	3,000.00	OTHER PROFESSIONAL SERVI	01.513.4207	22869		394 00001
	COMPUTER-DOLGNER	4,479.00	*TOTAL				
	NETWORK BACKUP TAPES						
	02/13 IT SERVICES						
03260	ALL-TYPES ELEVATORS, INC	120.00	MAINTENANCE BUILDINGS	01.523.4262	9770428		390 00002
07938	01/13 MAINT	24.99	O & M SUPPLIES-BUILDING	01.514.4320	A23895		390 00006
	BALES NUMBER & SUPPLY	10.99	OPERATING SUPPLIES	01.540.4318	A23895		390 00008
	THERMOSTAT	35.17	OPERATING SUPPLIES	01.546.4318	A23895		390 00004
	BUSS BREAKER	8.99	OPERATING SUPPLIES	20.560.4318	A23895		390 00005
	FITTINGS	6.58	OPERATING SUPPLIES	20.560.4318	A23895		390 00007
	BATTERIES	2.97	OPERATING SUPPLIES				
	BLEACH	89.69	*TOTAL				
	FITTINGS						
.1201	BRINDLEY/R.	250.00	REFUNDABLE DEP PKY/STR	01.000.2510	413 RIDGE		394 00002
14331	121112-413 RIDGE	534.20	VEHICLE SUPPLIES	01.540.4604	926030		379 00004
13919	C.J.C. AUTO PARTS	266.00	CONTRACT LABOR - VEHICLE	01.532.4602	1023185		390 00009
13916	CHICAGO INTERNATIONAL TR	265.78	MAINTENANCE BUILDINGS	01.514.4262	IN00046218		379 00005
	CHICAGO METROPOLITAN FIR	270.00	MAINTENANCE EQUIPMENT	01.514.4263	IN00049091		394 00003
	FIRE ALARM REPAIR	535.78	*TOTAL				
	FIRE ALARM REP/BATTERIES						
13910	CHIEF SUPPLY CORPORATION	139.99	UNIFORMS/CLOTHING/EQUIPM	01.531.4317	189126		379 00006
13913	BOOTS	57.25	DUE FROM CH LIBRARY FUND	01.000.1340	40651		390 00014
	CHLORIDE SALES	114.50	MAINTENANCE LAND	01.505.4266	40651		390 00011
	DEICER	114.50	MAINTENANCE LAND	01.523.4266	40651		390 00010
	DEICER	171.75	MAINTENANCE LAND	01.540.4266	40651		390 00012
	DEICER	114.50	MAINTENANCE LAND	21.540.4266	40651		390 00013
	DEICER	57.25	DUE FROM CH LIBRARY FUND	01.000.1340	40652		390 00019
	DEICER	114.50	MAINTENANCE LAND	01.505.4266	40652		390 00016
	DEICER	114.50	MAINTENANCE LAND	01.523.4266	40652		390 00015
	DEICER	171.75	MAINTENANCE LAND	01.540.4266	40652		390 00017
	DEICER	114.50	MAINTENANCE LAND	21.540.4266	40652		390 00018
	DEICER	1,145.00	*TOTAL				
13912	CHRISTOPHER B BURKE	2,021.73	OTHER PROFESSIONAL SERVI	65.590.4207	109373		390 00020
14260	2012 89A ROAD PROGRAM	126.30	MAINTENANCE BUILDINGS.	01.514.4262	769-05978		390 00021
	CINTAS CORP LOC. 769						
	FLOOR MATS						

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
14260	CINTAS CORP LOC. 769	25.50	CONTRACT LABOR-VEHICLES	01.540.4602	769-05979		390 00024
	SHOP TOWELS	162.45	MAINTENANCE BUILDINGS	01.546.4262	769-05979		390 00023
	FLOOR MATS	87.48	MAINTENANCE BUILDINGS	20.560.4262	769-05979		390 00022
	FLOOR MATS	401.73	*TOTAL				
12323	CITY OF ROCK FALLS	25.00	CONFERENCES/TRAINING/MEE	01.550.4291	03/04/13		379 00007
	ACCESSIBILITY CODE CLASS		UTILITIES	01.523.4235			390 00025
	CLARENDON HILLS BANK	6.39	ARTICLE 36 EXPENDITURES	01.520.4215	1279		390 00026
	CABLE TV	88.95	O & M SUPPLIES-BUILDING	01.534.4320	1765		390 00030
	12/15/12 EBAY	38.76	CONFERENCES/TRAINING/MEE	20.560.4291	2068		390 00032
	PAINT	250.00	OPERATING SUPPLIES	01.535.4318	2228		390 00031
	ISAWA CONF-FERREL	137.34	CONFERENCES/TRAINING/MEE	01.550.4291	2600		390 00029
	EOC CHARGERS	76.64	TELEPHONE	01.513.4212	3409		390 00027
	DUMP STEERING MTG-1/21	55.00	ADVERTISING/PRINTING/COP	01.512.4231	4034		390 00028
	CLEAR INTERNET 01/21/13	250.00	*TOTAL		8434		390 00028
	ACCOUNTANT JOB AD	903.08					
13630	CLARENDON HILLS HARDWARE	14.39	OPERATING SUPPLIES	01.540.4318	K90356		379 00009
	MINI BREAKER/EIRC PARTS	144.41	OPERATING SUPPLIES	01.546.4318	K90392		379 00010
	PAINT	41.11	OPERATING SUPPLIES	01.546.4318	K90393		379 00011
	PAINTING SUPPLIES	8.98	OPERATING SUPPLIES	01.546.4318	K91008		379 00012
	PAINTING SUPPLIES	55.48	O & M SUPPLIES-BUILDING	01.534.4320	K91032		379 00013
	GLOVES/CLEANER/TAPE	82.78	O & M SUPPLIES-BUILDING	20.560.4322	K91123		379 00014
	FRY BARS	4.04	MINOR TOOLS & EQUIP	01.534.4320	K91153		379 00015
	BATTERIES	29.45	O & M SUPPLIES-BUILDING	01.531.4604	K91186		379 00016
	HARDWARE/STEEL FLATS	2.96	OPERATING SUPPLIES	01.540.4318	K91189		379 00017
	RAIN GUAGE	4.76	O & M SUPPLIES-BUILDING	01.523.4320	K91319		379 00018
	WD40	99.42	OPERATING SUPPLIES	01.546.4318	K91344		379 00019
	PAINT	53.54	OPERATING SUPPLIES	20.560.4318	K91378		379 00021
	DECK CLEANER	11.51	MAINTENANCE BUILDINGS	20.560.4262	K91380		379 00022
	HARDWARE	12.60	VEHICLE SUPPLIES	01.540.4604	K91380		379 00022
	HEX KEY	14.39	MINOR TOOLS & EQUIP	01.540.4322	K91409		379 00023
	PAINT SUPPLIES	30.22	OPERATING SUPPLIES	01.546.4318	K91511		379 00025
	PAINT SUPPLIES	16.27	OPERATING SUPPLIES	20.560.4318	K91511		379 00027
	PAINT	24.86	OPERATING SUPPLIES	01.546.4318	K91516		379 00026
	PAINT	13.38	OPERATING SUPPLIES	20.560.4318	K91536		379 00028
	SILICONE/STEEL	17.06	OPERATING SUPPLIES	10.541.4318	K91590		379 00067
	FRY BARS	82.78	MINOR TOOLS & EQUIP	20.560.4322	K91591		379 00029
	PLUMBING SUPPLIES	43.17	O & M SUPPLIES-BUILDING	01.534.4320	K91637		379 00030
	COUPLINGS	7.72	O & M SUPPLIES-BUILDING	01.534.4320	K91642		379 00030
	BULBS/TRASH BAGS	46.12	O & M SUPPLIES-BUILDING	01.534.4320	K91688		379 00031
		695.84	*TOTAL				
15259	COMCAST CABLE (INTERNET)	141.90	TELEPHONE	01.513.4212	87712011001110		390 00033
	INTERNET 2/5-3/4/13						
	CONSTELLATION						
15430	PROSPECT LIGHT 01/25/13	4.85	UTILITIES	01.540.4235	0008771535		390 00034

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
15430	CONSTELLATION BURLINGTON 01/25/13 VILLAGE STREETS 01/25/13 BN STATION 01/25/13 CBD TRIANGLE 01/25/13 WELL #6 01/25/13	100.48 164.16 447.43 46.65 64.00 827.57	UTILITIES UTILITIES UTILITIES UTILITIES UTILITIES *TOTAL	01.540.4235 01.540.4235 21.540.4235 01.505.4235 20.560.4235	0008771541 0008771554 0008771555 0008785541 0008811403		390 00035 390 00036 390 00037 390 00038 390 00039
1202	DAVIDSON/NANCY 091312-26 N. PROSPECT	1,000.00	REFUNDABLE DEP PKY/STR	01.000.2510	26 N. PROSPECT		394 00004
1203	DEPASQUALE/LEONARD 101112-447 COLFAX	750.00	REFUNDABLE DEP PKY/STR	01.000.2510	447 COLFAX		394 00005
58500	DON MORRIS ARCHITECTS P. 01/13 RVW & INSP	2,615.00	OTHER PROFESSIONAL SERVI	01.550.4207	01/31/13		390 00040
19678	DUPAGE COUNTY FIRE CHIEF DUES-LEAHY	50.00	MEMBERSHIPS & SUBSCRIPTI	01.530.4292	2013		379 00008
19698	DUPAGE COUNTY RECORDER 235 COE/RT. 83	192.00	OTHER PROFESSIONAL SERVI	01.550.4207	201301250247		379 00032
19677	DUPAGE COUNTY TREASURER 01/13 CJIS	250.00	OTHER CONTRACTUAL SERVIC	01.522.4208	1545		390 00041
19688	DUPAGE WATER COMMISSION 01/13 WATER PURCHASE	73,509.94	DP WATER COMM WATER COST	20.560.4233	09902		390 00042
20190	E.F. HETL, LLC HAULING HAULING HAULING HAULING HAULING HAULING	126.00 234.00 126.00 234.00 78.75 146.25 945.00	WASTE REMOVAL/DUMP CHARG WASTE REMOVAL/DUMP CHARG WASTE REMOVAL/DUMP CHARG WASTE REMOVAL/DUMP CHARG WASTE REMOVAL/DUMP CHARG WASTE REMOVAL/DUMP CHARG *TOTAL	01.540.4265 20.560.4265 01.540.4265 20.560.4265 01.540.4265 20.560.4265 *TOTAL	54288 54288 54301 54301 54307 54307 54307		390 00043 390 00043 390 00045 390 00046 390 00048 390 00047
1204	EGENES/ROFFE 130812-159 CHICAGO	1,000.00	REFUNDABLE DEP PKY/STR	01.000.2510	159 CHICAGO		394 00006
27457	FAMILY HOME MEDICAL OXYGEN OXYGEN OXYGEN	135.00 28.00 14.00 177.00	OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES *TOTAL	01.532.4318 01.532.4318 01.532.4318 *TOTAL	229258 230299 230369		390 00049 390 00050 390 00051
1200	FILOPOULOS/BILL WTR REF-51 CHICAGO	38.72	WATER ACCOUNTS RECEIVABL	20.000.1156	405-0235-00-02		379 00033
28335	FIRE SAFETY CONSULTANTS SPRKL RVM-212 HOLMES SPRKL RVM-5601 WESTERN SPRKL RVM-375 RICHMOND SPRKL RVM-5611 WESTERN SPRKL RVM-317 PARK PLAN RVM-275 RICHMOND SPRKL RVM-55 GOLF	340.00 340.00 780.00 340.00 340.00 1,195.00 3,685.00	OTHER PROFESSIONAL SERVI OTHER PROFESSIONAL SERVI OTHER PROFESSIONAL SERVI OTHER PROFESSIONAL SERVI OTHER PROFESSIONAL SERVI OTHER PROFESSIONAL SERVI *TOTAL	01.550.4207 01.550.4207 01.550.4207 01.550.4207 01.550.4207 01.550.4207 *TOTAL	2012-1162 2012-1263 2012-1276 2012-1282 2012-1283 2013-11 2013-42		379 00038 379 00039 379 00040 379 00041 379 00042 379 00043 379 00044

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Claims Register

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
28352	FIRE SERVICE, INC. HORN REPAIR #314	300.78	CONTRACT LABOR - VEHICLE	01.532.4602	14715		379 00034
28480	FLAGG CREEK WATER RECLAM	17.55	UTILITIES	01.514.4235	006455-000		390 00052
	12/12 SEWER	15.46	UTILITIES	01.523.4235	006528-000		390 00053
	12/12 SEWER	33.78	UTILITIES	01.523.4235	007238-000		390 00054
	12/12 SEWER	20.86	UTILITIES	01.523.4235	007239-000		390 00055
	12/12 SEWER	16.68	UTILITIES	01.546.4235	007241-000		390 00057
	12/12 SEWER	8.98	UTILITIES	20.560.4235	007241-000		390 00056
		113.30	*TOTAL				
29105	FRANCO/COLLIN	50.00	OPERATING SUPPLIES	01.540.4318	02/04/13		379 00035
71460	FRANCOTYP-POSTALIA, INC	135.65	POSTAGE	01.510.4211	RI101425133		390 00058
29650	FULLER'S FIRE CENTER	25.00	CONTRACT LABOR-VEHICLES	01.521.4602	4600		390 00059
33180	G.W. BREKHEIMER CO. INC	708.16	MINOR TOOLS & EQUIP	20.560.4322	968634		390 00060
30476	GASAWAY MAINTENANCE CO.	300.00	DUE FROM CH LIBRARY FUND	01.000.1340	8109		390 00061
	02/13 SNOW REMOVAL	600.00	MAINTENANCE LAND	01.505.4266	8109		390 00062
	02/13 SNOW REMOVAL	900.00	MAINTENANCE LAND	01.514.4266	8109		390 00063
	02/13 SNOW REMOVAL	600.00	MAINTENANCE LAND	01.523.4266	8109		390 00065
	02/13 SNOW REMOVAL	600.00	MAINTENANCE LAND	21.540.4266	8109		390 00062
		3,000.00	*TOTAL				
.1205	GTOE/SAM	250.00	REFUNDABLE DEP PKY/STR	01.000.2510	219 HOLMES		394 00007
.1152	GRAEB/RANDY	250.00	REFUNDABLE DEP PKY/STR	01.000.2510	16 ARTHUR		394 00008
32394	GRANT & POWER LANDSCAPIN	250.00	REFUNDABLE DEP PKY/STR	01.000.2510	21 WOODSTOCK		394 00009
37065	HOLY COW SPORTS, INC	316.00	UNIFORMS/CLOTHING/EQUIPM	01.532.4317	13-0204		379 00045
37120	HOME CRAFTERS	1,000.00	REFUNDABLE DEP PKY/STR	01.000.2510	133 HIWATHA		394 00010
	010612-133 HIWATHA	750.00	REFUNDABLE DEP PKY/STR	01.000.2510	133 HIWATHA		394 00011
	022212-133 HIWATHA	2,000.00	REFUNDABLE DEP PKY/STR	01.000.2510	50 WAVERLY		394 00012
	031412-50 WAVERLY		*TOTAL				
37100	HOME DEPOT/GECE	148.00	MINOR TOOLS & EQUIP	20.560.4322	10177		379 00046
37125	HOME PLUMBING SUPPLY	143.10	O & M SUPPLIES-BUILDING	01.523.4320	6857		390 00066
41791	ILLINOIS DEPT OF PUBLIC	25.00	OPERATING SUPPLIES	01.532.4318	7210-01		390 00067
41787	ILLINOIS GROA.	200.00	MEMBERSHIPS & SUBSCRIPTI	01.512.4292	2013		379 00047
41810	ILLINOIS LIQUOR CONTROL	25.00	SPECIAL EVENTS COMMITTEE	01.504.4203	06/19-07/03/13		379 00048
	LIQUOR LICENSE						

Claims Register

CLAIM NUMBER DESCRIPTION

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
41810	ILLINOIS LIQUOR CONTROL LIQUOR LICENSE	25.00 50.00	SPECIAL EVENTS COMMITTEE *TOTAL	01.504.4203	07/10-07/24/13		379 00049
41798	ILLINOIS SPRINKLER MAINT 112912-416 NORFOLK	250.00	REFUNDABLE DEP PKY/STR	01.000.2510	416 NORFOLK		394 00013
42392	INTERGOVERNMENTAL RISK M LIQUOR LIABILITY INS	750.00	SPECIAL EVENTS COMMITTEE	01.504.4203	2013		379 00050
40775	INTNL ASSN OF CHIEFS OF FIRES-JENKINS	120.00	MEMBERSHIPS & SUBSCRIPTI	01.520.4292	2013		390 00068
47515	J.G. UNIFORMS INC UNIFORM-LAIRD	139.68	UNIFORMS/CLOTHING/EQUIPM	01.521.4317	29754		379 00051
45922	JENKINS/TED DUPAGE CHIEFS POLICE ASN	50.00	MEMBERSHIPS & SUBSCRIPTI	01.520.4292	2013 DUES		379 00052
49500	KING CAR WASH, INC 01/13 CAR WASHES	30.00	CONTRACT LABOR-VEHICLES	01.521.4602	01/31/13		390 00069
52160	LEXISNEXIS RISK DATA MGM 01/13 SEARCHES	50.00	OPERATING SUPPLIES	01.521.4318	1036366-201301		394 00014
53820	LUMECON LLC PLATFORM LIGHT FIXTURES	3,928.83	OTHER IMPROVEMENTS	21.540.4420	SI5789	016645 P	394 00015
79216	M.E. STIMPSON COMPANY, IN LEAK-141 CHICAGO	570.00 765.00 1,335.00	OTHER CONTRACTUAL SERVIC OTHER CONTRACTUAL SERVIC *TOTAL	20.560.4208 20.560.4208 *TOTAL	23518 23533		379 00055 379 00056
54175	M.T. RAM, INC. PAPER PRODUCTS PAPER PRODUCTS	145.34 260.72 406.06	OPERATING SUPPLIES O & M SUPPLIES-BUILDING *TOTAL	21.540.4318 01.523.4320 *TOTAL	12743 12747		379 00053 379 00054
55602	MCCANN INDUSTRIES, INC. HYD HOSES #7	744.21	CONTRACT LABOR-VEHICLES	01.540.4602	07155462		394 00016
56469	MEADE ELECTRIC COMPANY I TRAFFIC SIGNAL MAINT	630.00	MAINTENANCE EQUIPMENT	10.541.4263	658017		394 00017
57020	MID AMERICAN WATER, INC. CLAMPS CLAMPS	1,077.00 1,476.00 1,553.00	OPERATING SUPPLIES OPERATING SUPPLIES *TOTAL	20.560.4318 20.560.4318 *TOTAL	82723A 82723A-1		394 00018 394 00019
57019	MID CENTRAL WATER WORKS 2013 MEMBERSHIP	100.00	MEMBERSHIPS & SUBSCRIPTI	20.560.4292	01/13-12/13		379 00057
02255	MORTON SALT, INC.	4,662.41	OPERATING SUPPLIES	10.541.4318	5400080382	016643 P	394 00020
60720	NITOR SHERIDAN/ANN 1/28/13 261 ANN-01/16/13	7.98 21.64 29.62	UTILITIES UTILITIES *TOTAL	20.560.4235 20.560.4235 *TOTAL	05-69-31-10008 65-69-31-10002		394 00021 379 00058
63333	OFFICE DEPOT CREDIT PLAN PENS/TAPE/SCISSORS/CLIPS HP INK-96,97,940XL COFFEE	223.36 209.69 149.88	OPERATING SUPPLIES OFFICE SUPPLIES O & M SUPPLIES-BUILDING	01.535.4318 01.530.4301 01.514.4320	1547321609 639196376 639374759		394 00022 394 00023 394 00024

Claims Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PC#	F/P ID LINE
63323	OFFICE DEPOT CREDIT PLAN	24.83	OFFICE SUPPLIES	01.522.4301	639891277		394 00025
	BROTHER TC20	37.98	OFFICE SUPPLIES	01.522.4301	639891277		394 00026
	POST-IT/ FOLDER/HOLDERS	62.81	OFFICE SUPPLIES	01.522.4301	639891524		394 00027
	POSTAGE INK CARTRIDGES	23.56	OFFICE SUPPLIES	01.530.4301	639891524		394 00028
	POST-ITS	12.98	OFFICE SUPPLIES	01.530.4301	639891524		394 00029
	POST-ITS	6.33	OFFICE SUPPLIES	01.530.4301	639891524		394 00030
	CALENDAR	73.08	OFFICE SUPPLIES	01.530.4301	639891524		394 00031
	HP124A-UNGERLEIDER	2.69	OFFICE SUPPLIES	01.530.4301	639891524		394 00032
	CALCULATOR RIBBONS	2.69	OFFICE SUPPLIES	01.530.4301	639891524		394 00033
	COMPUTER PAPER	47.30	OFFICE SUPPLIES	01.530.4301	639891524		394 00034
	MESSAGE STAMP KIT	24.96	OFFICE SUPPLIES	01.530.4301	639891524		394 00035
	STACKING SORTER	17.78	OFFICE SUPPLIES	01.530.4301	639891524		394 00036
	STAMP INK	6.99	OFFICE SUPPLIES	01.530.4301	639891524		394 00037
	BINDERS/DIVIDERS	112.67	OFFICE SUPPLIES	01.530.4301	639891524		394 00038
		1,039.58	*TOTAL				
66180	OPTUMHEALTH CARE SOLUTION	1,896.00	EMPLOYEE HEALTH & SAFETY	01.510.4115	1024		379 00059
68895	PARAMEDIC SERVICES OF	657.56	AMBULANCE BILLING SERVIC	01.532.4216	01/31/13		394 00039
70269	PETTY CASH-FINANCE	4.00	ADVERTISING/PRINTING/COP	01.550.4231	01/25/13		379 00060
	FLAT CERT-235 COE	3.69	OFFICE SUPPLIES	01.512.4301	01/28/13		379 00061
	BIRTHDAY CARD	82.40	OPERATING SUPPLIES	01.540.4318	02/02-02/04/13		379 00062
	SNOW MEALS	90.09	*TOTAL				
70731	PIECZYNSKI/LINDA	1,060.00	LEGAL FEES	01.511.4206	5718		379 00063
70940	PLACE NOLAN DEVELOPMENT	250.00	REFUNDABLE DEP PKY/STR	01.000.2510	260 COE		394 00040
	082112-260 COE	250.00	REFUNDABLE DEP PKY/STR	01.000.2510	260 COE		394 00041
	091312-260 COE	500.00	*TOTAL				
72087	PUBLIC SAFETY DIRECT, IN	235.00	CONTRACT LABOR-VEHICLES	01.521.4602	23723		394 00042
79658	REPAIRS #385/COURT CAR	250.00	REFUNDABLE DEP PKY/STR	01.000.2510	345 HARRIS		394 00043
80345	SOLESBEE'S EQUIPMENT &	9,950.00	MACHINERY & EQUIP	65.590.4430	84494	015640 P	379 00064
82074	LOADER RAKE-CAT 9246	136.00	OTHER CONTRACTUAL SERVIC	20.560.4308	24930		379 00065
85003	SUBURBAN LABORATORIES, I	448.06	CONTRACT LABOR-VEHICLES	01.521.4602	47544		394 00044
88501	TOM & JERRY TIRE & SERVI	119.25	MAINT EQUIPMENT	01.535.4263	23131600		394 00045
	STRUT ASSEMBLY #390	79.50	MAINTENANCE RADIOS	01.531.4270	23131700		394 00046
	UNITED RADIO COMMUNICATI	198.75	*TOTAL				
	WARNING SIREN CODES						
	RADIO REPAIR #319						
90095	VERIZON WIRELESS	60.48	TELEPHONE	01.510.4212	2867046372		394 00047
	01/13 CELL PHONES						

ACS FINANCIAL SYSTEM
02/14/2013 10:07:16

Claims Register

VILLAGE OF CLARENDON HILLS
GL540R-V07.20 PAGE 8

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
	1ST QUALITY MAINTENANCE						
	02/13 CLEANING	149.50	MAINTENANCE BUILDINGS	01.546.4262	1029		394 00079
	02/13 CLEANING	80.50	MAINTENANCE BUILDINGS	20.560.4262	1029		394 00080
	02/13 CLEANING	180.00	MAINTENANCE BUILDINGS	21.540.4262	1029		394 00082
		1,550.00	*TOTAL				
		163,049.23	**CLAIMS TOTAL				

ACS FINANCIAL SYSTEM
02/14/2013 10:07:17

VILLAGE OF CLARENDON HILLS
GL0608-V07.20 RECAPPAGE
GL540R

Claims Register

FUND RECAP:

FUND	DESCRIPTION
01	GENERAL FUND
10	MOTOR FUEL TAX FUND
20	WATER FUND
21	BN/CH PARKING FUND
65	CAPITAL PROJECTS/IMPROVEMENT
TOTAL ALL FUNDS	

DISBURSEMENTS

49,318.27
7,317.84
80,235.48
5,530.60
20,647.04
163,049.23

BANK RECAP:

BANK	NAME
BANK	CLARENDON HILLS BANK
TOTAL ALL BANKS	

DISBURSEMENTS

163,049.23
163,049.23

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE	APPROVED BY	
		President
		Finance Chair
		Village Clerk

Village of Clarendon Hills
Department of Public Works

MEMORANDUM

DATE: February 15, 2013
TO: Randy Recklaus, Village Manager
FROM: Mike Millette, Director of Public Works
SUBJECT: Department Notes

Thankfully, we have had a relatively quiet week (knock-on-wood).

1. On Monday, one crew made a complete sweep of town and picked-up branches which were knocked-down by high winds.
2. The Ann Street reservoir is back online and Joe Ferrel is re-balancing the water system. This is a gradual process and should be completed next week.
3. The commuter platform and lot lighting replacement project is complete. The grant paperwork was submitted to DECO in time to be eligible for an additional 14%. We will know in a week if we will receive it.
4. Rehabilitation work on the Village Hall bathrooms continued this week. Work on the upper level bathrooms will be completed before work moves to the downstairs bathroom. The tentative completion date is March 1st.
5. A replacement heater was, again, installed at Well #7. The unit we had installed two weeks ago failed and the supplier brought us another unit and Glen had them credit us \$100 as a means of compensating us for our extra time.
6. We have taken advantage of the lull in snow and ice operations to haul our excavation spoils to the dump and to provide our newest employee, Collin Franco, with some experience as he prepares for his Commercial Driver's License (CDL) test.
7. Yesterday, Brian Rebeles, Collin and I attended the NIMS, ICS-100 training session at the Fire Department.

Village of Clarendon Hills

MEMORANDUM

To: Randy Recklaus, Village Manager
From: Dan Ungerleider, Community Development Director
Date: February 15, 2012
Subject: Department Report

1. **Demolition of 227-231 Burlington Avenue:** Several windows and a door were vandalized this past week. The Village had the opening boarded up and secured. The Village is having the buildings evaluated for asbestos and other environmental issues in preparation for seeking bids for demolition.
2. **Walnut Street Vacation.** Late last week letters were sent to three property owners offering them sale of the remaining public Walnut Street Public Right of Way between Coe Road and Jackson Street. The letter proposed the same purchase price and process that had recently been used by the Ryan Family at the southeast corner of Coe Rd and Walnut Street. To date I have met with one of the property owners.
3. **Downtown Master Plan (DTMP) Update:** Last Friday the DTMP Steering Committee adopted a Community Outreach Plan (COP) for the project. The COP, posted on the DTMP project page, establishes transparency and community engagement as a priority component of this planning project. The Steering Committee's next task will be to draft and adopt role statements for the three subcommittees.

This week I continue to work with Clarendon Hills Middle School's Principal Sonntag and his staff to develop a program allowing the students to get involved with the DTMP project. The student project will include student art projects, essay contest, and a mach-plan commission/village board hearing approving a student drafted downtown master plan.

4. **Public Facilities Needs Assessment:** Randy and I informally met with FGM Architect to discuss alternative means of analyzing facility needs for public buildings. FGM will be an available resource during the DTMP planning process.
5. **NIMS Certification.** I attended the first of several required NIMS Certification Courses at the Clarendon Hills Fire Station. Kudos to Mark Rediehs for conducting this class and managing the Village's NIMS program. Thanks Mark.
6. **Department Projects:** List of Projects, ongoing and future, is listed on page 2 of this report.
7. **Code Enforcement Reports:** Please see attached reports

As always, please do not hesitate to contact me if you have any questions.

Community Development Department Projects
(current projects are bold, future/planned projects are not bold)

1. Building
 - a. **construction deposit backlog**
 - b. **building code update - 2012 ICC**
 - c. **permit fee structure review**
 - d. electronic permit and inspection system (internal/external)
 - e. consolidate address file systems
2. Code Maintenance/Enforcement
 - a. **VB memos (3/4/2013)**
 - i. **Special Use - Firearm and Ammunition Retail Sales**
 - ii. **Special Use - Medical Marijuana Distribution Facility**
 - iii. **Special Use - Adult Entertainment**
 - b. **227 Burlington Av Demolition (3/15/2013 & 5/1/2013)**
 - c. **Park Willow (35 foreclosures)**
 - d. **Hills Café - Permit Required**
 - e. **Quinn's - Property Maintenance**
 - f. **2012 Property Maintenance Code**
 - g. **zoning text amendment - gravel driveways and parking lots**
 - h. **zoning text amendment - parkway maintenance**
 - i. **zoning text amendment - floor area ratio**
3. Planning and Development Review
 - a. **DTDRC - 103 S Prospect (88 Park Av)**
 - b. **DTMP**
 - i. **Steering Committee - Subcommittee Role Definitions**
 - ii. **Subcommittee Appointments (3/4/2012)**
 - iii. **Middle School Program (Art/LA/History)**
 - iv. **QR Surveys & Signs**
 - v. **Existing Conditions Update**
 - vi. **Stakeholders**
 - vii. **Kick-Off Mtg**
 - viii. **Visioning**
 - c. **develop gis mapping - address, zoning, land use, utilities, inventory maps (April/May 2013) update**
 - d. **development review fee structure review**
 - e. Ogden TIF District
 - f. 55th street corridor plan
 - g. 1991 comprehensive plan update
 - h. zoning ordinance update

- i. subdivision code update

Community Development Department
One North Prospect Avenue, Clarendon Hills Illinois 60514

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT

DATE: February 15, 2013
To: Village Manager Randy Recklaus
From: Chief Ted Jenkins
Subject: Weekly Activity Report

1. Recent training:
 - 2 officers completed online "Mental Illness and Addressing Deviant Behavior" training.
 - Detective Aaron Shirley attended an 8 hour class on conducting background investigations and 1 day of FIAT training.
 - All officers completed Avon gas mask fit testing at the PD. Fit testing insures that the masks will perform as designed in an emergency.
2. On Monday I met with our new sales rep from GovPayNet. GovPayNet processes our credit card transactions for administrative tows, vehicle tows and bail bonds. They also offer programs for ticket fines and other fees. I am waiting for some additional information from her to decide if it is worth further consideration.
3. Monday evening the Police Commission met and interviewed 8 police officer applicants at the PD. The Commissioners have requested background investigations on 3 candidates. Detective Shirley and Officer Leinweber will begin those background checks on Monday. The new officer will fill a current vacancy and bring our staffing to 13 sworn. We have a spot reserved in the next academy class which begins March 26.
4. The lobby and front office at the PD are sporting a fresh coat of paint. The work is part our early spring cleanup and touch up.
5. On Thursday, administrative hearings were conducted at the PD. 8 hearings were scheduled. Seven were found in favor of the Village. One was dismissed on the Village's motion. In that case the driver was arrested on an outstanding warrant. During the booking process Officer Shaw discovered that the driver was actually revoked under a different name. He was charged with additional charges; his car was seized and submitted for forfeiture.

6. There are still openings for our roadside safety class. Yesterday we contacted both Westmont and Hinsdale Senior High Schools and offered the class to drivers education students hoping to fill our 25 person roster. The Class will be tomorrow, February 16 from 9 to 11 am. Instruction on changing a flat tire, jump starting a car and basic automotive maintenance to avoid roadside emergencies will be offered. Harbor Freight Tools of Lombard has offered class giveaways at cost in support of our efforts. The class will be offered to the public free of charge. Anyone interested should contact the Department at 286-5460.

Significant traffic and criminal activity during the period February 8, 2013 through February 15, 2013

1. On 2/10 Officers responded to the 5600 block of Western for a report of vandalism to an empty house. Officers found signs of unlawful activity in and around the foreclosed house. The property owner was contacted and told to secure the property. Pending.
2. On 2/11 a resident on the 200 block of North Richmond reported that a person in his apartment had threatened him and his pets with a knife. The situation was complicated by a language barrier and was eventually sorted out with no charges being filed.
3. On 2/9 at 1:52 am a 39 year old Willowbrook resident was stopped on Southbound Rt. 83 near 55th for driving 72 mph in 55 mph zone. Following an interaction with the officers, the driver was arrested for driving under the influence of alcohol, driving with a blood alcohol concentration over .08 and speeding.
4. On 2/12 officers took a report of damaged property from the park district. District employees found spray painted graffiti on the gazebo located at the southern end of Prospect Park. Damage is estimated at \$100.
5. On 2/12 a Jewel employee reported that a female in her early 20s had taken approximately \$150.00 worth of meat; put them in a bag and under her coat before running from the store. The thief knocked over two elderly customers in the exit vestibule while making her escape. She then entered a dark colored Chevy Cavalier and drove away. Pending.
6. On 2/13 a 43 year old Clarendon Hills resident was reported missing by family members. The missing person was last seen on 2/11 at 3:00 am at his/her place of employment. Officers spent the next 20 hours trying to locate the missing person. On 2/14 officers were notified by family members that the missing person had called and indicated that everything was OK and he/she would return home on 2/15. Pending.

7. On 2/14 a 17 year old Clarendon Hills resident was cited retail theft after he took cough medication off the shelf and into the restroom and consumed it to get high. He was cited under a local ordinance and issued an I-bond.
8. Clarendon Hills' officers made one arrest for driving with a suspended/revoked driver's license and served one arrest warrant in last week.

VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

DATE: February 15, 2013

TO: Randy Recklaus
Village Manager

FROM: Brian Leahy
Fire Chief

SUBJECT: Weekly Fire Department Report 2013-06

1. Fire Prevention Bureau Activity during the past week.
 - Five (5) Fire Prevention/Life Safety inspections were completed this week.
 - Continue working with Holy Nativity church on fire alarm and sprinkler issues related to the addition to the church.
2. Training Report:
 - Today, on duty firefighters will be participating in training exercises with the Hinsdale Fire Department at the Graue Mill Condominium complex in Hinsdale.
3. Emergency Medical Services Report:
 - Wednesday evening, twenty three (23) Firefighter EMT's and Paramedics attended monthly EMS Continuing education conducted by an instructor from Loyola.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. On Wednesday I submitted the ITTF grant for communications fiber optic work and security camera work in the amount of \$218,000 to the MABAS Illinois Committee for the ITTF for consideration in the 2013 grant cycle.
6. Ambulance 314 was taken out of service again on Wednesday and taken to International trucks in Chicago for repairs. The vehicle was brought back the same day and placed back in full service.
7. On Wednesday, I attended the monthly meeting of MABAS Division 10 Fire chiefs. Grant funding opportunities, funding for MABAS 10 and proposed MABAS Illinois purchase of a building for MABAS headquarters center in Wheeling were all discussed.
8. SWCD was connected using the microwave system on Thursday to the new DuPage County ETSB Starcom 21 Interoperable Radio system. Patching to existing fire and police radio systems is now in place also. Testing for reliability will occur over the next few days and it is planned to migrate all fire and police communications over to the DuPage Starcom 21 radio system sometime next week.

9. Incidents of Interest:

- During the past week Hinsdale FD responded to five (5) calls in Clarendon Hills.
- During the past week Clarendon Hills FD responded to three (3) calls in Hinsdale.
- Sunday, February 10th at 7:57 PM. Ambulance 314 and Heavy Duty Rescue Squad 316 responded for a vehicle accident with injuries on Rt. 83 at 55th St. One (1) injured patient transported to a local hospital for treatment.
- Monday, February 11th at 4:53 AM. The fire department responded for ComEd wires down in the 0-100 block of North Prospect Ave. Firefighters protected area until the arrival of ComEd.
- Thursday, February 14th at 11:06 PM. The fire department along with Hinsdale Engine 1013 responded for smoke in a house in the 100 block of Iroquois Drive. Problem located by firefighters, no damage to the house.

10. Fire/Rescue/EMS calls:

- During the past week the fire department responded to thirty three (33) emergency calls.

If you have any questions or require additional information, please contact me.

The Doings Clarendon Hills

Clarendon Hills residents share what they like, and don't like

BY CHUCK FIELDMAN | cfieldman@pioneerlocal.com February 14, 2013 7:26AM

Updated: February 14, 2013 7:26AM

CLARENDON HILLS — The living is good in Clarendon Hills.

At least according to responses to the 2012 Community Needs Survey, which provides feedback to village officials.

"The survey allows us to keep a pulse of how people in the community feel about things," said Dan Ungerleider, director of Community Development. "It's always good to maintain open communication, and the feedback we get allows us to be more proactive to issues that may be coming up."

Ungerleider said comments from several residents about what type of businesses they would like to see in the village's downtown will be used in the process of developing a new master plan for that area. Probably the most-often mentioned business desired by residents is a convenience/grocery store.

Questions on the 2012 survey asked what the village is doing well and where residents would like to see improvement.

As in past years, the survey was randomly distributed to 1,000 Clarendon Hills households. The majority, 69.7 percent, of households in the village are single family; 30.3 percent are multifamily, according to 2010 census data. With that in mind, 303 surveys were distributed to multifamily households and 697 surveys to single-family households.

A total of 378 surveys were completed, a response rate of 37.8 percent. Of the responses, 84.49 percent came from those living in single-family homes; 15.72 percent from those in multifamily residences.

For the seventh consecutive year, nearly all respondents rated the overall quality of life in Clarendon Hills as good (39 percent) or excellent (57 percent).

In response to being asked the three things they like best about Clarendon Hills, residents most often mentioned location, residential neighborhoods and schools. Other factors were friendliness of residents (44.76 percent), housing quality (35.4 percent), transportation (34.6 percent), recreational amenities (6.8 percent) and shopping (3.68 percent).

Housing cost, shopping, street condition, traffic problems (25.2 percent) and distance to employer (11.5 percent) were what survey respondents stated they liked least about Clarendon Hills.

With Clarendon Hills working with Hinsdale in an attempt to consolidate the police departments of the two villages, the 2012 survey asked residents how supportive they are of that possibility.

Nearly half (49 percent) responded they are very supportive, about 28 percent said somewhat supportive; about 7 percent are very unsupportive, and about 6 percent are somewhat unsupportive.

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The Doings Clarendon Hills

Stroke, broken bones slow down, but don't stop Clarendon Hills resident

BY CHUCK FIELDMAN | cfieldman@pioneerlocal.com February 11, 2013 7:39AM

Updated: February 11, 2013 7:40AM

CLARENDON HILLS — *Roberta Schwinn has been slowed down a bit over the past seven months, but it would take more than a stroke and some broken bones to keep the Clarendon Hills resident completely out of action. Schwinn, 70, moved to Clarendon Hills eight years ago, after living for 22 years in River Forest. She grew up in Chicago and also lived in Lake Forest and Kenilworth as an adult.*

Q. You mentioned that you like to walk. How much walking do you usually do?

A. Before I fell in November and broke some bones, I walked about 15 total miles a day. I did that in about five different walks each day. I used to jog 30 miles a day. It's so refreshing and healthy to be able to walk. I just enjoy nature.

Q. You have a walking cast on now because of broken bones in your leg and ankle. How much has that slowed you down?

A. I still go out and walk, but only about 3 to 5 miles a day. I went three weeks after falling before I went to see the doctor. My ankle swelled up pretty badly. It hasn't been healing too well, so I don't know how much longer I'll have the walking cast on.

Q. You love to walk, but you don't like to walk alone, do you?

A. I always take Monique, my beagle, with me when I walk. I had a beagle before that got cancer, and I had to put her to sleep. After about six months, I started going to shelters to look for another dog. Monique had all kinds of health problems; she only has one kidney and a partial bladder. I just knew she was the one when I saw her, and she's my best friend. She's just wonderful, and she goes on walks with me.

Q. You had a stroke in July 2012. How did that affect you?

A. I'm recovering well, but it definitely had an effect on me. It's limited my lifestyle from what I was used to because I have limited use of my left hand and my left leg. And, of course, it had an effect on my speech. I'll keep on fighting, though. I'm a very determined individual. I believe in survival.

Q. As the victim of a stroke and broken bones in the past seven months, you have been on the patient side of treatment. Don't you also have quite a background in treating others?

A. I was a nurse for 35 years; I worked at Cook County Hospital for about 30 years and saw all kinds of things. I enjoyed that job because it's important to help people. I was raised that way. I retired about 20 years ago, and I do miss the patients. They came from all walks of life. Being a nurse was one of the most rewarding things in my life.

Q. Why did you move to Clarendon Hills?

A. I have some friends who live in the area, and they suggested I move here. I like Clarendon Hills; it's a nice, friendly community. I've spoken up about a few things, like having stop signs put in at 58th and Holmes for the safety of the school kids, and the police chief and village officials listen when someone is concerned about something. They followed through with looking into stop signs, and they ended up putting them in there.

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~ February 2013 ~							Mar. 2013 ▶
◀ Jan 2013	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1	2
3		4 5:30 - Rescheduled Police Pension mtg. - Conference room 7 p.m. - Village Board mtg.	5	6	7 6 p.m. - Village Board Room in use by library	8 8 a.m. - DTMP Steering Comm. Board Room	9
10		11 12 - 3 - Clarendon Hills Womens Club - Bd. Room 5:30 pm - Bd. Of Police Comm.-Police Station 7 p.m. - Special Events Comm. Mtg. - Board Room	12	13	14	15	16
17		18 Presidents' Day Village offices closed Board meeting rescheduled to February 19th -	19 7 p.m. - rescheduled village board meeting - cancelled	20 9 a.m. Chamber	21 7:30 p.m. - ZBA - CANCELLED	22 8 a.m. - DTMP Steering Comm. Board Room	23
24		25	26	27	28	Notes:	

~ March 2013 ~							Apr 2013 ▶
◀ Feb 2013	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1	2
3		4 7 p.m. - Village board mtg.	5	6	7	8	9
10		11	12	13	14	15	16
17		18 7 p.m. - Village board mtg.	19	20 9 a.m. - Chamber	21 7:30 p.m. - ZBA	22	23
24		25	26	27	28	29	30
31 Easter	Notes:						