

**VILLAGE OF CLARENDON HILLS
MANAGER'S REPORT
JULY 19, 2013**

- A. Policy Feedback –**
- B. Management Reports**
 - 1. Manager's Notes -- See weekly report**
 - 2. Finance Department -- See weekly report**
 - 3. Public Works Department -- See weekly report**
 - 4. Community Development Department -- See weekly report**
 - 5. Police Department -- See weekly report**
 - 6. Fire Department -- See weekly report**
- C. News/Media Items - See attached articles**
- D. Calendar**



Village of Clarendon Hills Manager's Report

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: July 19, 2013

1. This week's concert was a hot one! We had a good crowd and an engaging band, but beverage sales were lower than previous weeks, totaling \$2,445 in sales and tips. The concert series wraps up next week. As always, thanks to the Special Events Committee and Public Works for their work in making the concert series run smoothly each week.
2. The 2013 Community Needs Survey is expected to show up in mailboxes today. Press releases were distributed today and we will also publicize it on social media and in the e-mail newsletter next week.
3. On Wednesday, Christina Burns and Peg Hartnett attended a seminar on the Affordable Care Act. We continue to work toward compliance, though the rules and regulations are changed and/or clarified on a regular basis. The seminar was hosted by the Illinois Public Employer Labor Relations Association.
4. On Tuesday evening, I attended the Downtown Master Plan Economic Development Sub-Committee meeting. It was a very good discussion. The group is reviewing last year's community survey results as they relate to downtown. We are also looking at doing a property owner/business owner survey to ascertain what types of uses, current businesses believe would be viable and/or complementary to their businesses. The committee also discussed opportunities for existing businesses to work together. Choose DuPage also prepared an Economic Gap Analysis report for the group that shows where Clarendon Hills' residents are spending their money and what opportunities there may be in different untapped retail sectors. That report will be reviewed at the next meeting, scheduled for August 13th.
5. On Thursday morning I attended a meeting of the DuPage Mayor's and Manager Intergovernmental Committee. We discussed the recent developments at the County level on the institution of a storm water infrastructure fee. It is unclear at this time whether any fee levied by the County would be used for local or regional storm water projects. As we are currently studying our stormwater system and identifying potential improvements, this is obviously a timely development. We also heard a presentation from Morton

Arboretum on cooperative programs they have put into place with surrounding communities regarding tree management.

6. On Thursday evening, I attended the meeting of the Plan Commission/Zoning Board of Appeals. This month's session featured a training for current and potential Plan Commissioners put on by the Chaddick Institute of DePaul University. It provided excellent insights into the role of Plan Commissions and zoning in general and provided a good springboard for discussions about development process in Clarendon Hills in general. I commend Community Development Director Ungerleider for organizing it.

Have a Great Weekend!

VILLAGE OF CLARENDON HILLS

Finance Department

MEMORANDUM

DATE: July 19, 2013

TO: Randy Recklaus, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

- Christina Burns and I attended a Healthcare Reform Update this week, sponsored by ILPELRA. This informative presentation provided detail on the necessary steps to implement the provisions of the Affordable Care Act, as well as on the delayed pieces of the Act. Christina and I are working together on the implementation for the Village.
- Sikich LLP completed their first week of fieldwork on the FY13 audit this week. They are expected to remain on-site for an additional three days and a rough draft of the Comprehensive Annual Financial Report is expected on Thursday, July 25.

Village of Clarendon Hills
Department of Public Works

MEMORANDUM

DATE: July 19, 2013
TO: Randy Recklaus, Village Manager
FROM: Mike Millette, Director of Public Works
SUBJECT: Department Notes

1. Over the next few weeks I will continue to communicate with the BNSF as they plan the schedule for the Prospect Avenue crossing replacement. I will also keep in contact with Hinsdale to monitor the progress of their Stough project.
2. The Metra lot resurfacing project is out to bid. We will have a bid recommendation on the August 5th Board agenda.
3. We took the opportunity to tweak the Stormwater System Report a bit and will distribute it next week.
4. We repaired two water main breaks on Columbine this past Tuesday. Both were related to weaknesses in the ductile iron pipe. We will evaluate the possibility of replacing this main in the next few years.
5. We also hauled debris to the dump, mowed, watered, patched pot holes and performed the usual set-up and break-down for DITS.
6. We will begin crosswalk and stop bar painting next week.
7. The crew started at 6:00 this morning in order to leave at 2:30 and avoid the bulk of the heat.



MEMORANDUM

To: Randy Recklaus, Village Manager
From: Dan Ungerleider, Community Development Director
Date: July 19, 2013
Subject: Department Report

1. **Plan Commissioners Training Workshop Scheduled** - The ZBA/PC hosted a Plan Commissioners Training Workshop during their normal meeting on July 18th at 7:30pm. Representatives of the ZBA/PC, Downtown Design Review Commission, Downtown Master Plan Update Subcommittees, and the Village Board attended. Special thanks and appreciation to Michael Blue and Laurie Marston from the Illinois Chapter of the American Planning Association and DePaul University Chaddick Institute for conducting the training session.
2. **Reserves of Clarendon Hills** - On Tuesday evening, after attending the Downtown Master Plan (DTMP) Economic Development Subcommittee meeting at Village Hall, I met with the Reserves of Clarendon Hills Home Owners Association Board of Directors. The Reserves is located at the southwest corner of 55th Street and Western Avenue. Their Board had invited me to meet with them to discuss potential concerns regarding area commercial properties and how they could get involved with the DTMP update project. Their thoughts and ideas for downtown were very insightful. I appreciated the invitation and look forward to meeting with them again in the near future.
3. **Downtown Master Plan (DTMP) Update** - Upcoming subcommittee meetings are scheduled as follows:
 - a. DTMP Land Use Subcommittee - Monday, 7/22 at 6 pm
 - b. DTMP Design Subcommittee - Tuesday, 7/23 at 7 pm
 - c. DTMP Economic Development Subcommittee - Tuesday, August 13 at 5:30 pm
4. **CH CO2** - CHCO2 has held its event on the former police station property on Wednesday night. They provided information about waste reduction and recycling. Residents dropped off used batteries and ink cartridges at the CHCO2 booth. CHCO2 gave away reusable water bottles, coloring books and pencils. Next week will be bringing the residents of the VOCH community for a group picture in the footprint on Wednesday night before the concert.
5. **35 Short Street** - The Department issued a certificate of occupancy for the home at 35 Short St. As was reported last week, construction of this home was originally started in 2006. Although there maybe some finishing touches left to be completed in the home, the house has been found to be in compliance with all applicable ordinances.
6. **233 Burlington Av/Verizon Wireless Utility Building** - Last week the Fire Department discovered that the small building located east of the Burlington Water Tower had a leaking roof and faulty air conditioning units. The equipment in the building included Verizon's cellular systems and important fire department radio equipment was very much in danger of being damaged. With assistance of the Fire Department, I was able to get in contact with ComEd, Verizon and their contractors to have the building temporarily secured. Verizon is scheduled to install a new roof on the building mid-next week.
7. **Permits Issued** - So far in July the Village has issued 12 permits having a total reported value \$325,000.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT

DATE: July 19, 2013

To: Village Manager Randy Recklaus

From: Chief Ted Jenkins

Subject: Weekly Activity Report

1. Recent training:

- Three officers completed the July "Police Law" on-line training.
- Three officers completed the June "Police Law" on-line training.
- Four officers completed TAZER recertification with Officer Leinweber.
- Officer Hutchins completed his second week of training with Field Training Officer Shirley.
- Officer Talerico completed his annual qualification with pistol and 9mm rifle for 2013.

2. Inter-Pacific technicians completed the security camera installation at the PD this week. Final camera tweaks and an audio adjustment were completed on Wednesday. The system is a huge improvement to PD security.

3. Officer Shaw has assumed responsibility for the collection and reporting of traffic stop data to the State. This information is required by the State of Illinois' racial profiling mandate. 58 specifics are collected on every traffic stop made and sent to the Illinois Department of Transportation. Data for the first half of 2013, 1187 traffic stops, was collected and sent this week. Our numbers are well within the benchmarks set by the Northwestern Traffic Institute.

4. Work began this week on the liquor license application submitted by the owners of Mario's Pizza on Prospect.

5. Administrative hearings for admin. tows were held at the PD on Thursday. The Village prevailed on 9 hearings by default. Linda Pieczynski was the hearing officer.

Significant traffic and criminal activity during the period July 12, 2013 through July 18, 2013

1. On 7/14 a resident was cited for unlawful delivery of alcohol to minors. Approximately 40 underage party goers were supplied alcohol by the homeowner during a graduation party.
2. On 7/14 officers responded to a possible DOA on the 5600 block of Forest Hill. The 35 year old Clarendon Hills resident was found unresponsive by his girlfriend. There were no signs of foul play. Pending.
3. Clarendon Hills officers made three arrests for driving with a revoked driver's license and served one arrest warrant.

VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

DATE: July 19, 2013
TO: Randy Recklaus
Village Manager
FROM: Brian Leahy
Fire Chief
SUBJECT: Weekly Fire Department Report 2013-22

1. Fire Prevention Bureau Activity during the past week.
 - Work continues on the computerized pre plan project.
 - Dave Godek participated in a conference call with the IML, the State fire Marshall and many villages and fire departments across Illinois to discuss the State Rule Making proposal requiring sprinklers in all single family homes. This has already been the requirement in Clarendon Hills since the year 2000. At this time we have approximately 400 home fully sprinklered. Dave said it was interesting to hear all of the same comments, concerns and complaints that we heard 13 years ago.
2. Training Report:
 - Wednesday evening, fifteen (15) Firefighters participated in Extrication training.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - Personnel from Clarendon Hills and Hinsdale continue to inventory all small equipment including where it is carried on each vehicle to evaluate any duplications of specialized equipment that could be eliminated.
 - A group of five (5) Clarendon Hills FD members along with members from Hinsdale and Western Springs are meeting and are working on the creation of a three fire department honor guard.
5. On Wednesday I completed the required FEMA reimbursement forms related to the April 18th flooding event. On Thursday I met with FEMA representatives in Wheaton to start the process. Myself along with many other villages present discovered for the first time that many of the FEMA reimbursement requirements have changed from 2 years ago and we will be required to provide additional detail and documentation for this incident in order to receive reimbursement. Next week I will be working with all of the department heads involved in this incident to obtain and create the additional documentation required. When this is

done a FEMA representative will come to the village to meet with us to complete this process.

6. On Monday, July 15th, final Paid on Call Firefighter applicant interviews were conducted.
7. On Tuesday evening, four (4) Paid on Call Firefighter applicants took the Firefighter Physical Ability Testing which was conducted at the Public Works facility. Three (3) of the candidates passed the testing and one (1) failed. The three POC candidates that passed have been sent for physical exams and drug testing prior to being hired.
8. This week part time Firefighter Paramedic Mike Korzen resigned from the fire department after nine (9) years of service. Mike was an excellent firefighter and paramedic and will be missed.
9. Because of recent firefighter paramedic resignations for various reasons, four (4) new part time Firefighter Paramedics have been processed and are now taking their physical exams and drug testing. We hope to have them on the staff here and working shifts next month.
10. Aerial Ladder Truck 319 is still out of service at Wirfs in McHenry having maintenance and repairs performed. This is taking longer than expected because of problems obtaining the parts needed. The vehicle should be returned and placed back in service next week.
11. On Tuesday, I attended the quarterly meeting of the DuPage County local Emergency Management coordinators in Glendale Heights. At the meeting James Joseph was introduced as the new Director of the DuPage County Department of Homeland Security and Emergency Management.
12. On Wednesday the new VHF Simulcast Fire radio system and microwave network was activated without incident. This \$500,000 system was paid for completely by the DuPage County Emergency Telephone System Board. This radio and communications network provides communications and paging for Clarendon Hills, Hinsdale, Westmont, Tri State, Downers Grove and Willow springs.
13. Thursday evening, interviews and assessments were conducted for firefighters that have applied for promotion to Lieutenant. This process will continue again next week.
14. Incidents of Interest:
 - During the past week Hinsdale FD responded to five (5) automatic response calls in Clarendon Hills.
 - During the past week Clarendon Hills FD responded to seven (7) automatic response calls in Hinsdale.
 - Sunday, July 14th at 11:36 AM. The fire Department was dispatched for a fence on fire against a house at 53 Harris Ave.
 - Monday, July 15th at 1:22 PM. The Fire Department was dispatched for a grill on fire against the house at 211 S. Prospect Ave.
 - Tuesday, July 16th at 11:08 AM. The fire Department was dispatched for a vehicle on fire on 55th St. at Prospect Ave.

- Wednesday, July 17th at 5:09 PM. The paramedics were dispatched for an accident with injuries on 55th St. at Richmond Ave.
- Thursday, July 18th at 3:01 AM. Heavy Duty Rescue Squad 316 responded to assist the Tri State Fire Protection District for a structure fire at 702 69th St. in Darien.

15. Fire/Rescue/EMS calls:

- During the past week the fire department responded to thirty seven (37) emergency calls.

If you have any questions or require additional information, please contact me.

The Doings Clarendon Hills

Clarendon Hills names Farmer deputy police chief

July 15, 2013 4:38PM

Updated: July 16, 2013 8:27AM

CLARENDON HILLS — A 26-year veteran of the Clarendon Hills Police Department has been named deputy chief.

Boyd Farmer is taking the position, which has been vacant since Chief Ted Jenkins was promoted from that rank two years ago.

"A decision to appoint a deputy chief of police was put on hold until the police consolidation effort (with Hinsdale) was fully explored," Jenkins said.

The plan to possibly merge the two departments was scrapped in March, and the Clarendon Hills department was two officers short of its slotted staffing because of a military deployment and a retirement.

Officer Todd Helms is back to full duty after completing his military deployment, and Colin Hutchins has completed his police academy training and is involved in field training in Clarendon Hills.

"We are just weeks away from being fully staffed," Jenkins said.

Since joining the department in 1987, Farmer has worked as a detective, evidence technician and juvenile officer. He also was the department's first DARE officer. He was promoted to sergeant in 1998. He will be paid \$108,300 as deputy chief.

"Sgt. Farmer brings a plethora of law enforcement and supervisory experience to the deputy chief's office," Jenkins said. "He will be a tremendous asset to me, the department and the village."

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clarendonhills

Clarendon Hills trustees vote down assault weapons ban

BY CHUCK FIELDMAN | cfieldman@pioneerlocal.com

Last Modified: Jul 15, 2013 09:48PM

CLARENDON HILLS — An ordinance that would have placed a ban on assault weapons in place in Clarendon Hills, effective July 1, 2014, was voted down by a 4-2 Village Board vote Monday.

Residents packed the board room in opposition to a ban, but they didn't have to sell their case after trustees Eric Stach, Ed Reid and Don Knoll made it clear before public discussion that they opposed the ban.

With Trustee Steve Wallace absent, the proposed ordinance would have needed support from five of six board members to pass.

Stach, Reid, Knoll and Paul Flood voted against adopting the assault weapons ban; Village President Tom Karaba and Trustee Paul Pedersen voted in favor of the ordinance.

"I don't believe we should criminalize someone for exercising their Second Amendment rights," Reid said.

The consideration followed the passage of concealed carry legislation by the Illinois General Assembly. A provision of the new law allows local governments to adopt regulations on assault weapons by July 19, which ends a 10-day period of the legislation being passed.

The ordinance would have spelled out specific weapons that would be banned and combinations of gun attributes that would define a gun as an assault weapon.

The ordinance had a July 1, 2014 effective date to allow for time to discuss an assault weapons ban in more depth, which is what Karaba and Pedersen preferred. Any ordinance would have needed to be passed by July 19.

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~ July 2013 ~							Aug 2013 ▶
◀ Jun 2013	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 7 p.m. - Village Bd. Mtg. - meeting cancelled	2	3 7 p.m. - Concert	4 Independence Day - Village offices closed	5	6	
7	8	9 7 p.m. - DTMP - Design Comm. - conference room	10 7 p.m. - Concert	11 8 a.m. - DTMP - Economic Dev. Subcommittee - conf. room	12 8 a.m. - DTMP - Land Use Subcommittee - conf. room 9 a.m. Fire Pension Bd. Mtg.	13	
14	15 5:30 - Police Pension Bd. Mtg. 7 p.m. - Village Board Mtg.	16	17 9 a.m. - Chamber 7 p.m. - Concert	18 7 - 10 p.m. - Conference room in use - B. Leahy 7:30 - ZBA /PC & Plan Commissioner Training Workshop	19	20	
21	22 6 p.m. - DTMP - Land Use Subcommittee - conf. room	23 7 - 10 p.m. - conference room in use - B. Leahy 7 p.m. - DTMP - Design Comm. - board room	24 7 p.m. - Concert	25 8 a.m. - DTMP - Economic Dev. Subcommittee - conf. room	26 10 a.m. - 2:00 p.m. - Secretary of State Driver's License Renewal (sponsored by C.H. Bank) - Board Room	27	
28	29 9 a.m. - Board Room in use	30	31	Notes:			

~ August 2013 ~							Sep 2013 ▶
◀ Jul 2013	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2	3
4		5 7 p.m. - Village Bd. Mtg.	6	7	8 8 a.m. - DTMP Economic Development Subcommittee Mtg. - conference room	9 8 a.m. - DTMP Land Use Subcommittee Mtg. - conference room	10
11		12	13 5:30 p.m. - DTMP - Design Subcommittee mtg. - conference room	14	15 7:30 p.m. - ZBA/PC	16	17
18		19 7 p.m. - Village Bd. Mtg.	20	21 9 a.m. - Chamber	22 8 a.m. - Economic Development Subcommittee Mtg. - conference room	23	24
25		26 6 p.m. - DTMP Land Use Subcommittee - conference room	27 7 p.m. - DTMP - Design Subcommittee Mtg. - conference room	28	29 7:30 p.m. - ZBA	30	31