

**VILLAGE OF CLARENDON HILLS**  
**MANAGER'S REPORT**  
**June 7, 2013**

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- A. Policy Feedback --**
- B. Management Reports**
  - 1. Manager's Notes -- See weekly report**
  - 2. Finance Department -- See weekly report**
  - 3. Public Works Department -- See weekly report**
  - 4. Community Development Department -- See weekly report**
  - 5. Police Department -- No weekly report**
  - 6. Fire Department -- See weekly report**
- C. News/Media Items - See attached articles**
- D. Calendar**



## **Village of Clarendon Hills Manager's Report**

To: Village President & Board of Trustees

From: Randall Recklaus, Village Manager

Date: June 7, 2013

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1. This week negotiations continued with the Fraternal Order of Police. A handful of issues are still open.
2. Staff in the Village Manager's Office and Community Development worked on responses to a series of FOIA requests this week requesting names and addresses of residents who made complaints or filed lawsuits against the Village over the past several years. We will be responding as required by the law. However, we are not releasing addresses, as that is private information and not subject to the Freedom of Information Act.
3. Staff has begun planning discussions for the 2013 Fall Retreat. As mentioned in an email this week, we are asking the Village Board to save Saturday November 2 as the date. I am aiming to get some information and a proposed process out to the Board in the near future.
4. Staff will be meeting with representatives of Flagg Creek Water Reclamation District with other municipal representatives next Wednesday June 12<sup>th</sup>. We are also trying to set up a meeting with them to discuss local flooding issues.
5. We received word this week that FEMA will be offering public assistance, in addition to private assistance as part of the Presidential Disaster Declaration. We will be able submit for reimbursement for up to 75% of certain Village expenses during the event. Our estimated flood related costs are approximately \$75,000.00.
6. The final preparations for Dancin' in the Street are under way. Again this year, we sent a letter to all downtown business owners outlining when the roads will be closed and where parking will be available. Last year we worked with downtown business owners to offer some extended parking on Wednesday afternoon downtown, and we are closing off Prospect at 4 p.m. instead of 3:30 as we had in the past. Posters were distributed to area businesses and fliers will go out with the water bills in the next few days. We hope it will be another great summer concert series.

7. Cheryl Pierce recently resurrected an old project from several years ago. We are creating a Village Hall photo gallery of every Clarendon Hills Village President. While we have photo portraits of most past presidents, she has had to be creative in obtaining a few that have long since passed.
8. Daisy Days begin today! This year's event will have slightly modified schedule with more events during the day on Saturday, but an earlier ending time on Saturday evening. A full schedule can be found at <http://www.clarendonhillschamber.com>

Have a Great Weekend!

# **VILLAGE OF CLARENDON HILLS**

## **Finance Department**

### **MEMORANDUM**

DATE: June 7, 2013

TO: Randy Recklaus, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

- We were notified recently that the Village was awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR) for the fiscal year ending April 30, 2012. This is the 24<sup>th</sup> year the Village has received this highest form of recognition in the area of governmental accounting and financial reporting. The CAFR was judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.
- Costs to provide eligible employees and their dependents with health insurance coverage will increase 2.9% beginning in July. The employee's monthly share of the cost for single coverage will be \$54.06, \$167.44 for single plus one, and \$262.13 for family coverage. Dental costs decreased 8.3% beginning July 1, however the employee's monthly share will remain the same at \$3.25 for single coverage and \$10.00 for family coverage. All eligible employees, Library employees and retirees that are currently on the Village's health insurance program will be notified by letter. It is important to note that retirees may remain on the Village's health and dental insurance, however they pay the full premium with no contribution from the Village.

**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** June 7, 2013  
**TO:** Randy Recklaus, Village Manager  
**FROM:** Mike Millette, Director of Public Works  
**SUBJECT:** Department Notes

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1. Our final tally of flooding questionnaires is 43. Burke has begun processing them and will be sharing the results with us at our status meeting on the 14<sup>th</sup>.
2. Culvert replacement work on Eastern is complete. Ditching work on Iroquois is next.
3. We are in full Daisy Days prep mode as I write this. Two maintenance workers / seasonals will be available throughout the fest.



## MEMORANDUM

**To:** Randy Recklaus, Village Manager  
**From:** Dan Ungerleider, Community Development Director  
**Date:** June 7, 2013  
**Subject:** Department Report

1. **227-231 Burlington Av** - Asbestos removal began on Thursday and should be completed on Sunday. Building demolition could start as early as Monday. The property owner is cooperating and continues to directly pay for the work on the property.
2. **Downtown Master Plan (DTMP) Update** - The three subcommittees are scheduled to meet next week to discuss existing conditions found in the downtown and elements found in successful downtowns. Their meeting times are scheduled as follows:
  - a. DTMP Design Subcommittee - Tuesday, 6/11 at 7pm
  - b. DTMP Economic Development Subcommittee - Thursday, 6/13 at 8am
  - c. DTMP Land Use Subcommittee - Friday, 6/14 at 8am
3. **88 Park Av** - Mr. Van Zandt, the owner and the proposed developer of the property (fka 103 S Prospect) is scheduled to appear before the ZBA/PC for Conceptual Plan Review on June 20 at 7:30pm. Although this will be an open public meeting, it will not be a public hearing.
4. **CH CO2** - I am assisting and coordinating the "carbon foot print" events proposed for the former police station property. The program is being designed by community volunteers to establish and encourage positive dialogue about how we as individuals and as a community as a whole impact our environment and the planet. Tentatively each event will be held before *Dancing in the Streets* festivities begin. More information will be published in the Village newsletter and on the Village website.
5. **Permits Issued** - 11 permits, including one new home, were issued during the past week having a total reported value \$521,155. A copy of the May Permit Report is attached.

Permit Type	May-2013			FYTD - 2013			May-2012			FYTD - 2012		
	Quantity	Fees	Value	Quantity	Fees	Value	Quantity	Fees	Value	Quantity	Fees	Value
Demolition	0	\$ -	\$ -	0	\$ -	\$ -	5	\$ 4,294	\$ -	5	\$ 4,294	\$ -
New	0	\$ -	\$ -	0	\$ -	\$ -	1	\$ 6,710	\$ 500,000	1	\$ 6,710	\$ 500,000
Addition/Remodel	2	\$ 1,775	\$ 64,000	2	\$ 1,775	\$ 64,000	6	\$ 4,084	\$ 362,500	6	\$ 4,084	\$ 362,500
<b>SF SUBTOTAL</b>	<b>2</b>	<b>\$ 1,775</b>	<b>\$ 64,000</b>	<b>2</b>	<b>\$ 1,775</b>	<b>\$ 64,000</b>	<b>12</b>	<b>\$ 15,088</b>	<b>\$ 862,500</b>	<b>12</b>	<b>\$ 15,088</b>	<b>\$ 862,500</b>
Demolition	0	\$ -	\$ -	0	\$ -	\$ -	-	\$ -	\$ -	0	\$ -	\$ -
New	0	\$ -	\$ -	0	\$ -	\$ -	-	\$ -	\$ -	0	\$ -	\$ -
Addition/Remodel	0	\$ -	\$ -	0	\$ -	\$ -	-	\$ -	\$ -	0	\$ -	\$ -
<b>MF SUBTOTAL</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>
Demolition	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ -	\$ -
New	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ -	\$ -
Addition/Remodel	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ -	\$ -	0	\$ -	\$ -
<b>COM SUBTOTAL</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Misc Permits</b>	<b>17</b>	<b>\$ 4,306</b>	<b>\$ 121,345</b>	<b>17</b>	<b>\$ 4,306</b>	<b>\$ 121,345</b>	<b>19</b>	<b>\$ 2,202</b>	<b>\$ 21,614</b>	<b>19</b>	<b>\$ 2,202</b>	<b>\$ 21,614</b>
<b>TOTAL</b>	<b>19</b>	<b>\$ 6,080</b>	<b>\$ 185,345</b>	<b>19</b>	<b>\$ 6,081</b>	<b>\$ 185,345</b>	<b>31</b>	<b>\$ 17,290</b>	<b>\$ 884,114</b>	<b>31</b>	<b>\$ 17,290</b>	<b>\$ 884,114</b>

Fee Category	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14
CONST VALUE	\$ 185,345											
ADMIN FEE	\$ 677											
Engineering	\$ 268											
Plan Review	\$ 1,559											
Fire	\$ -											
PLAN REVIEW FEES	\$ 1,827											
H2O Billing	\$ -											
Building	\$ 1,476											
Electrical	\$ 685											
Plumbing	\$ 799											
HVAC	\$ -											
Stormwater	\$ -											
Driveway	\$ 143											
Street/Parkway	\$ 474											
H2O Meter Fee	\$ -											
TAP/H2O Concn	\$ -											
Disconnect H2O	\$ -											
H2O Meter Cert	\$ -											
Demolition	\$ -											
PERMIT FEES	\$ 3,576											
FEE TOTAL (Admin+RF+PF)	\$ 6,080											
Average Fees Per Permit	\$ 320											
Number of Permits	19											

CONSTRUCTION	\$ 4,750																																		
VOCH H2O	\$ 500																																		
SW DEPOSIT	\$ -																																		

# VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

**DATE:** June 7, 2013.

**TO:** Randy Recklaus  
Village Manager

**FROM:** Brian Leahy  
Fire Chief

**SUBJECT:** Weekly Fire Department Report 2013-18

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1. Fire Prevention Bureau Activity during the past week.
  - Five (5) Fire Prevention/Life Safety inspections were completed this week.
  - Work continues on the computerized pre plan project.
2. Training Report:
  - Wednesday evening, twenty two (22) firefighters attended weekly training at the fire station. The training exercise was pumping and preconnect operations.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - Personnel from Clarendon Hills and Hinsdale continue to inventory all small equipment including where it is carried on each vehicle to evaluate any duplications of specialized equipment that could be eliminated.
5. The Lions Pool emergency gate that was damaged last week by a contractor for the Park District was repaired yesterday and placed back in service. When we receive the invoice for the repairs we will be seeking reimbursement from this contractor.
6. Governor Quinn advises that the President of the United States has approved FEMA reimbursement for 75% of our emergency costs related to the April 18, 2013 flooding/storm event. Soon we will be working with FEMA and Du Page County on the reimbursement process.
7. On Wednesday I attended a strategic planning session for the MABAS Division 10 Fire Chiefs. At this session we discussed major equipment replacement programs, priorities and how to fund these replacements.



8. This week part time Firefighter Paramedic Eric Biskup resigned from the fire department after eight (8) years of service. We are currently in the process of finding a replacement for Eric.
9. On Thursday I attended the monthly meeting of the DuPage ETSB Radio Steering Committee. Punch list items were discussed with Motorola at the meeting and the Committee recommended not to finalize the contract and accept the system from Motorola until several problems are corrected.
10. Incidents of Interest:
  - During the past week Hinsdale FD responded to five (5) calls in Clarendon Hills.
  - During the past week Clarendon Hills FD responded to nine (9) calls in Hinsdale.
  - Saturday, June 1<sup>st</sup> at 1:13 AM. Ambulance 314 responded to assist the police department with a severely intoxicated patient at Stonegate and Ogden. This patient was transported to a local hospital for treatment.
  - Wednesday, June 5<sup>th</sup> at 8:41 AM. Ambulance 314 responded for a pedestrian hit by a vehicle at Ann and Eastern Avenues.
  - Thursday, June 6<sup>th</sup> at 7:44 PM. The fire department responded for a fire alarm at 446 McDaniels. Upon arrival firefighters found water flowing from a sprinkler head located in the parking garage. No damage to building. At this time it is not known if this was a sprinkler head failure or vandalism.
  - Sunday, June 2<sup>nd</sup> at 5:11 PM. Ambulance 314 responded to assist the Tri State Fire Protection District for a vehicle accident with multiple injuries on Rt. 83 at Plainfield Rd. in Darien. One (1) injured patient transported to a local hospital.

11. Fire/Rescue/EMS calls:

- During the past week the fire department responded to twenty three (23) emergency calls.

If you have any questions or require additional information, please contact me.

## Clarendon Hills prepares to celebrate Daisy Days

BY CHUCK FIELDMAN | [cfieldman@pioneerlocal.com](mailto:cfieldman@pioneerlocal.com)

Last Modified: Jun 1, 2013 11:17PM

CLARENDON HILLS — The addition of a craft show with more than 50 vendors expected and the first-ever Clarendon Hills Idol competition are the two biggest additions to the village's annual Daisy Days June 7-8.

Two other significant changes to the event in downtown Clarendon Hills are a 5 p.m. ending time June 8 and having Daisy Days a week before Father's Day weekend.

Daisy Days has continued in the past until about 10 p.m. on the Saturday on which it runs. However, with small crowds usually attending Saturday nights, the Clarendon Hills Chamber of Commerce committee decided for the earlier finish time.

"Friday night always has been the big night for people to come out," said David LaBrash, president of Clarendon Hills Bank.

Adding the craft show from 10 a.m. to 4 p.m. Saturday with artists, crafters, and jewelers; and the Clarendon Hills Idol competition from 3 to 5 p.m. Saturday is an attempt to bring a larger Saturday crowd to Daisy Days.

"Everyone in town loves this event; it kind of kicks off the summer," said Terrie Walker, Chamber president and owner of All Wined Up. "It ends up being a lot like a big block party."

Walker said the Chamber is using local food vendors.

"A big part of this is to promote the businesses in downtown Clarendon Hills," LaBrash added. "Daisy Days started as a sidewalk sale and expanded was expanded in the '80s."

Daisy Days began in 1964 to celebrate the 40th anniversary of the incorporation of the village.

Walker said the Chamber looks for ways each year to make it fresh and more interesting.

"The big challenge is that we have limited space," she said.

That is most noticeable in the small carnival that sets up along Park Avenue.

Presale wristbands for unlimited rides are available for advance purchase through June 6 at Clarendon Hills Bank, 200 W. Burlington Ave., and The Daily Scoop, 9 S. Prospect Ave. One-day wristbands for \$12 offer a \$3 savings off the price at Daisy Days; two-days advance purchase wristbands are \$20, a \$5 savings.

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## **Clarendon Hills free of road construction until after Labor Day**

BY CHUCK FIELDMAN | [cfieldman@pioneerlocal.com](mailto:cfieldman@pioneerlocal.com)

Last Modified: Jun 3, 2013 10:45AM

CLARENDON HILLS — The summer road construction season in Clarendon Hills will be nothing compared to a year ago.

That's when work along 55th Street and Prospect Avenue in the downtown area resulted in headaches for many.

In fact, there are no plans for any work on roads in Clarendon Hills until after Labor Day, said Public Works Director Mike Millette.

Millette said bids for scheduled 2013 road projects are scheduled to be opened June 7 for work in the southeast portion of Clarendon Hills.

The following roads are included in planned work for 2013: Ann Street, from Eastern Avenue to Sheridan Avenue, including the alley; Bonne Lane, from Eastern Avenue to Short Street; Eastern Avenue, from Ann Street to Harris Avenue; Powell Street, from Eastern Avenue to Sheridan Avenue; Sheridan Avenue, from Prospect Avenue to its eastern limit; and Short Street, from Eastern Avenue to its dead end.

Planned improvements include resurfacing along with installation of 2-foot concrete shoulders, which became the standard in Clarendon Hills a few years ago.

Depending on the bids received for that work, additional improvements could be made on Holmes Avenue, north of 55th Street, Millette said.

While the cost of 2013 road improvements won't be known until bids are opened, the village already has a \$92,500 contract with Christopher B. Burke Engineering, Ltd., for design, public meeting, bidding assistance, and construction observation for the road program.

As has been the case in recent years with other road improvements in the village, a special services area will be set up in the affected road improvement area after bids are received.

Clarendon Hills started a five-year road improvement cycle in 1995 under which several roads in the village have been repaired and resurfaced with the use of special service areas.

The special service areas result in an increased property tax bill for residents in the area the roads being improved are located. The additional money from residents is used to help cover costs of the new curbs. Resurfacing work is paid for out of funds budgeted by the village.

# The Doings Clarendon Hills

## Clarendon Hills carves carbon footprint

BY CHUCK FIELDMAN | cfieldman@pioneerlocal.com June 5, 2013 10:20AM

Updated: June 5, 2013 10:50AM

CLARENDON HILLS — Less is better when it comes to carbon footprints.

And a Clarendon Hills woman, with the help of a few friends and some Prospect School students, will use a popular event series as a venue to discuss environmental issues, specifically carbon footprints, with the community.

Robin Randall, who bills herself as an architect, educator and environmentalist, is leading the charge to use a vacant parcel at the southwest corner of Prospect and Burlington avenues for a summer environmental project.

During each of the six Wednesday night Dancin' in the Street concert series events June 19-July 24, an installation will be completed on the vacant property, creating a large footprint on the site.

A carbon footprint is the amount of greenhouse gases, and specifically carbon dioxide, emitted by something, such as someone's activities, or a product's manufacture and transport during a given period.

"The idea is to create a dialogue about our individual impact on the planet and our collective community impact on the planet," Randall said. "There are carbon footprint calculators, and want to measure the footprint from these activities. I at least want people to understand what a carbon footprint is."

Randall said she selected Dancin' in the Street as a good venue for the project because many residents come out for the concerts.

Each week there will be an installation of 400 of something filling the footprint at the vacant lot. Randall and others will be at the lot to provide more information.

Some students from Prospect School's Ecopanther Club, an environmental group, will help set up the footprint.

"We have to get kids started early with this, and it's also good to get them outside," said Rosemary Grant, a Prospect School first-grade teacher helping with the project.

Prospect student Ava Buckley, 8, said education about environmental issues is important for everyone.

"If we didn't have flowers, they wouldn't produce oxygen, and then we wouldn't be able to breathe," she said.

Fellow Prospect student Abby McMillin, 8, agreed.

"And pollution is really bad, too," she said. "It's really important that people know about this and do things to help."

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# The Doings Clarendon Hills

## Clarendon Hills chief says concealed carry bill long overdue

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BY CHUCK FIELDMAN | cfieldman@pioneerlocal.com June 4, 2013 9:44AM

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*Updated: June 4, 2013 9:55AM*

CLARENDON HILLS — Clarendon Hills Police Chief Ted Jenkins said passage of a concealed carry bill is long overdue.

"It has its place," Jenkins said. "With certain restrictions, it's OK; you have to use common sense. I'm a big believer that alcohol and guns don't mix, and that's something that would be true for everyone, including police officers."

The concealed carry bill was passed Friday by the Illinois General Assembly. The bill, which has yet to be signed by Gov. Pat Quinn, allows those with permits to carry concealed guns outside of their homes, with some restrictions.

Jenkins said Clarendon Hills police officers will go through training if the governor signs the bill into law on how to best handle situations in which officers encounter someone with a legally concealed weapon.

"Our guys would need to know all the details of this, and it brings a different light to some situations," Jenkins said. "It would be very different dealing with a situation in which someone has a weapon and is being cooperative than it would with someone who wasn't being cooperative."

Jenkins said the plan to designate on drivers licenses those with permits for concealed weapons is a good idea.

"I think it's important to know right away that someone may have a weapon on them," he said.

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~ June 2013 ~							Jul 2013 ▶
◀ May 2013	Sun	Mon	Tue	Wed	Thu	Fri	Sat
							1
2		3 7 p.m. - Village Bd. Mtg.	4	5	6	7 Daisy Days	8 Daisy Days
9		10	11 7 p.m. - Mosquito Abatement - Bd. Room 7 p.m. - DTMP - Design Comm - conference room	12	13	14	15
16 Daisy Dash		17 7 p.m. - Village Bd. Mtg.	18	19 9 a.m. - Chamber 7 p.m. Concert	20 7:30 p.m. - ZBA	21	22
23		24	25 7 p.m. - DTMP - Design Comm.-conference room	26 7 p.m. - Concert	27	28	29
30	Notes:						

~ July 2013 ~							Aug 2013 ▶
◀ Jun 2013	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 7 p.m. - Village Bd. Mtg.	2	3	4 Independence Day - Village offices closed	5	6	
7	8	9 7 p.m. - DTMP - Design Comm. - conference room	10 7 p.m. - Concert	11	12 9 a.m. Fire Pension Bd. Mtg.	13	
14	15 5:30 - Police Pension Bd. Mtg.	16	17 9 a.m. - Chamber 7 p.m. - Concert	18 7:30 - ZBA /PC & Plan Commissioner Training Workshop	19	20	
21	22	23 7 p.m. - DTMP - Design Comm. - conference room	24 7 p.m. - Concert	25	26 9 a.m. - 3:00 p.m. - Secretary of State Driver's License Renewal (sponsored by C.H. Bank) - Board Room	27	
28	29	30	31	Notes:			