



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**July 24, 2015**

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### **A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- See weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- See weekly report**

### **B. Calendar**



## Village of Clarendon Hills Village Manager's Report

To: Village President Austin & Board of Trustees

From: Kevin Barr, Village Manager

Date: July 24, 2015

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1. I wanted to thank Chief Leahy and his staff for recent work regarding the replacement of damaged light bars on two of our 13 year old vehicles. With the help of POC FF/PM John McReynolds, the department was able to procure two (2) year old equipment for a little more than \$2,000, resulting in a savings of more than \$6,000 than purchasing new. Kudos to the Chief, Mike and the rest of the department for thinking outside the box in order to save the Village money.
2. The sixth and final concert in the Dancin' in the Street series took place on Wednesday. We had the best weather of the year. The results were great, as this was the best attended concert so far. Thanks to Scapa's for acting as food vendor for the evening. A special thanks to Zach Creer who managed every concert for the Village, Vicki Pries for providing strong support and the rest of the Village staff whose contributions are necessary to make the event work. See you next year!
3. The Village made offers on both the part-time police records position and the community service officer position this week. Both positions are expected to be filled within the next two weeks.

Enjoy the weekend!

**VILLAGE OF CLARENDON HILLS**  
**Finance Department**  
**MEMORANDUM**

DATE: July 24, 2015

TO: Kevin Barr, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

- Final fieldwork on the audit of the Village's FY2015 financial statements began this week. Auditors from Sikich LLP have been onsite all week and are scheduled to finish up on July 30. Fiscal year end reports will be available for the Board on September 28 and an audit presentation is scheduled for the October 5 Village Board meeting.
- The Illinois Metropolitan Investment Fund (IMET) is closer to recovering about half of the loss it suffered from an alleged fraud disclosed last fall. IMET will receive proceeds from the auction of five hotels that were seized from Nikesh Patel to help repay investors. The auction concluded on Wednesday and raised \$86.77 million. IMET, a local governmental investment pool, was one of 11 investors in the loans and its exposure to the alleged fraud totaled \$50.4 million. Of that amount, \$262,047 is attributable to the Village and \$882 to the Fire Pension Fund. To date, 5% of these funds have been recouped by the Village. Once IMET receives its proceeds from the sale of the hotels, they will distribute them to the governmental agencies on a pro rata basis.

**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** July 24, 2015  
**TO:** Kevin Barr, Village Manager  
**FROM:** Michael D. Millette, P.E., Director of Public Works  
**SUBJECT:** Department Notes

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1. The 2015 Water Main Improvements project is back to just one day behind schedule. Service transfers are underway on Chestnut and Norfolk - but will stop short of Community Presbyterian as they are holding their rummage sale this weekend. Service transfers will continue through next week, anticipating completion sometime during the week of August 3<sup>rd</sup>. Then, the contractor will complete the disconnections of the old main and remove old fire hydrants, valves, etc.
2. The 2015 Road Program contractor completed construction lay-out on McIntosh, Gilbert, Blodgett, Norfolk and Middaugh this week. Culvert and storm sewer work is scheduled to begin Monday. Notices were delivered to affected residents today.
3. Clean-up from the last-of-the-season concert went well. We have a new door to install on the beverage trailer which will be installed next week and the trailer will be mothballed for the season.
4. We took advantage of the, relatively, dry weather to resume culvert and ditch work.
5. Next week we will begin hauling our spoils to the dump, perform a general yard clean-up and continue weeding along Burlington.



# Village of Clarendon Hills

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## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Dan Ungerleider, Community Development Director  
**Date:** July 24, 2015  
**Subject:** Department Report

1. **Facility Needs Study.** Funding for a facility needs study was included in this year's work plan and budget. The purpose of the study is to determine short and long-term life-cycle needs and costs for maintenance of Village buildings and related facilities. The completed study will support future facility planning and capital expenditure discussions. On Tuesday Village Manager Kevin Barr, Assistant to the Village Manager Zachery Creer and I met with representatives of Legat Architects to review the purpose and contents of the report. We will be meeting with another firm in coming weeks with hope that we will receive several qualified proposals for services to conduct this study.
2. **9-27 Walker.** The proposed developer for the vacant property, northeast corner of Park Avenue and Walker Avenue, will be submitting plans for ZBA/PC Conceptual Plan Review for presentation on August 20<sup>th</sup>. Although this meeting will not be a public hearing, all are welcome to attend.
3. **Richmond Education Gardens and Apiary.** Thank you to all who visited and volunteer at the Garden Booth during the Dancin in the Street concerts this summer. We sold lots of local honey and Vintage Confections' bumble bee lollipops, and introduced plans for this exiting community project. The Clarendon Hills Park Foundation, in conjunction with the Clarendon Park District, will be holding a Family Bike Rally on September 20th with proceeds benefiting the Clarendon Hills Park Foundation and the Richmond Educational Garden and Apiary.
4. **211 Burlington Avenue.** On Thursday afternoon Village Manager Kevin Barr and I met with Dean and Guy Pisani, the new owners of 211 Burlington Avenue. They are preparing plans to renovate the building for a restaurant, offices and other related property improvements.
5. **501 Carlyle - Park Willow.** The Department continues to work with the Park Willow Association and the relative property owners with regard to the restoration of the 16-unit condominium building damaged last month by a fire. Coordination of the insurance companies, contractors and property owners continues to be a challenge. It is expected that it will take between nine (9) and twelve (12) months to repair the damage.
6. **Permit Report.** So far in July the Village has issued sixteen (16) permits having a total reported value of \$615,000.

# VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

**DATE:** July 24, 2015

**TO:** Kevin Barr  
Village Manager

**FROM:** Brian Leahy  
Fire Chief

**SUBJECT:** Weekly Fire Department Report 2015-20

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1. Fire Prevention Bureau Activity during the past week.
  - Five (5) Fire Prevention Life Safety Inspections were conducted
2. Training Report:
  - Captain Mark Rediehs is updating NIMS compliance for the village.
  - Wednesday evening, twenty two (22) firefighters attended weekly training.
3. Emergency Medical Services Report:
  - No report
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - A joint training exercise at a house in Hinsdale will be conducted in Hinsdale on Saturday, July 25<sup>th</sup>. Clarendon Hills and Western Springs Fire Departments will be participating.
5. Emergency Management Report:
  - On Tuesday I attended the quarterly meeting of the DuPage County Emergency Management Coordinators in Glendale Heights. Oak Brook Deputy Police Chief Jason Cates presented a wrap of the operations that were conducted when protestors were at the McDonalds campus recently demanding higher wages.
  - On Tuesday, July 28<sup>th</sup> I will be attending a meeting to discuss our next Table Top Disaster Exercise with Western Springs, Hinsdale and Clarendon Hills. We have already set a tentative date of September 16<sup>th</sup> for the exercise.
6. Chief Farmer and I are both working on the details for the transition from SWCD to DuComm.

7. Today we hired a new part time Firefighter Paramedic. His Name is Justin Lucadello. He is a Firefighter Paramedic with the Leyden Fire Protection District in the Franklin Park area. He will be performing ride time soon and we will have on the shift schedules in September. Welcome Justin.
8. Dave Soltwisch Plumbing will be at the fire station all day on Friday to change out the 2" gas piping in the outside rear of the fire station. Recently we have been having problems with these gas pipes leaking and I felt it was best to have all of it replaced since it is over 50 years old.
9. Incidents of Interest:
  - Monday, July 20<sup>th</sup> at 3:40 PM. The fire department responded for a large dog trapped in a water retention pond at Purdy and Western Ave. With the help of some police department equipment, firefighters went into the water and retrieved the dog and brought the dog back to dry ground.

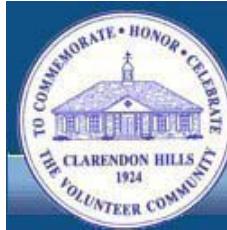
10. Mutual Aid Calls:

- Friday, July 17<sup>th</sup> at 2:09 PM. Truck 319 with 3 firefighters responded automatic aid to the Hinsdale Fire Department for a cement truck burning. Upon arrival CH firefighters assisted Hinsdale firefighters with this fully involved cement truck.
- Thursday, July 23<sup>rd</sup> at 12:57 AM. Heavy Duty Rescue Squad 316 with five (5) firefighters responded to assist the Oak Brook Fire Department with a structure fire at 115 Saddlebrook Drive in Oak Brook.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale five (5) times.
- During the past week, the fire department responded to twenty four (24) emergency calls.

If you have any questions or require additional information, please contact me.



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



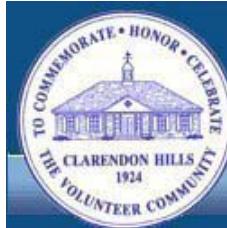
## Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Thursday, July 9, 2015.

July		2015				
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			<b>1</b> • Dancin' in the Street - "Jump Taxi"	<b>2</b>	<b>3</b> • Village Hall Closed	<b>4</b> • Independence Day!
<b>5</b>	<b>6</b> • Village Board Meeting	<b>7</b>	<b>8</b> • Park District Family Ice Cream Social • Dancin' in the Street - "Neverly Brothers"	<b>9 - Today</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b> • Police Pension Regular Board Meeting - CANCELLED	<b>14</b>	<b>15</b> • Chamber Meeting • Dancin' in the Street - "GMRC"	<b>16</b> • ZBA/PC Meeting	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b> • Village Board Meeting	<b>21</b>	<b>22</b> • Dancin' in the Street - "Libido Funk Circus"	<b>23</b> • Historical Society	<b>24</b> • Free Secretary of State Renewal Event	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
7/1/2015 7:00 PM	(Community Events) <b>Dancin' in the Street - "Jump Taxi"</b> Downtown Prospect Ave.	 Add to My Calendar
7/3/2015	(Holidays) <b>Village Hall Closed</b> in observance of Independence Day.	 Add to My Calendar
7/4/2015	(Holidays) <b>Independence Day!</b>	 Add to My Calendar
7/6/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
7/8/2015 6:00 PM - 7:00 PM	(Community Events) <b>Park District Family Ice Cream Social</b> Clarendon Hills Park District invites the community to Prospect Park Pavilion for FREE ice cream!	 Add to My Calendar
7/8/2015 7:00 PM	(Community Events) <b>Dancin' in the Street - "Neverly Brothers"</b> Downtown Prospect Ave.	 Add to My Calendar
7/13/2015 5:30 PM	(Board & Committee Meetings) <b>Police Pension Regular Board Meeting - CANCELLED</b> Village Hall Lower Level Conference Room Rescheduled for August 17	 Add to My Calendar
7/15/2015 9:00 AM	(Local Organizations) <b>Chamber Meeting</b> Village Hall Board Room	 Add to My Calendar
7/15/2015 7:00 PM	(Community Events) <b>Dancin' in the Street - "GMRC"</b> Downtown Prospect Ave.	 Add to My Calendar

7/16/2015 7:30 PM	(Board & Committee Meetings) <b>ZBA/PC Meeting</b> Village Hall Board Room	 <a href="#">Add to My Calendar</a>
7/20/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 <a href="#">Add to My Calendar</a>
7/22/2015 7:00 PM	(Community Events) <b>Dancin' in the Street - "Libido Funk Circus"</b> Downtown Prospect Ave.	 <a href="#">Add to My Calendar</a>
7/23/2015 7:00 PM	(Local Organizations) <b>Historical Society</b> "Domestic Servants in the 19th Century" Speaker: Erika Holst, IL Humanities Council Road Scholar Village Hall Board Room 1 N. Prospect Ave, Clarendon Hills, IL	 <a href="#">Add to My Calendar</a>
7/24/2015 10:00 AM - 2:00 PM	(Community Events) <b>Free Secretary of State Renewal Event</b> Held at Village Hall 1 N. Prospect Avenue Renew your driver's license, license plate, or State ID on site with the Secretary of State's Mobile Unit. Sponsored by Clarendon Hills Bank For further information contact 630-323-1240	 <a href="#">Add to My Calendar</a>



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



## Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Thursday, July 9, 2015.



August ▼ 2015 ▼		Sun	Mon	Tues	Wed	Thurs	Fri	Sat
								<b>1</b>
<b>2</b>	<b>3</b> • CANCELLED - Village Board Meeting	<b>4</b>		<b>5</b>	<b>6</b>	<b>7</b>		<b>8</b>
<b>9</b>	<b>10</b>	<b>11</b>		<b>12</b>	<b>13</b>	<b>14</b>		<b>15</b>
<b>16</b>	<b>17</b> • Police Pension Rescheduled Regular Board Meeting • Village Board Meeting	<b>18</b>		<b>19</b> • Chamber Meeting	<b>20</b> • ZBA/PC Meeting	<b>21</b>		<b>22</b>
<b>23</b>	<b>24</b>	<b>25</b>		<b>26</b>	<b>27</b>	<b>28</b>		<b>29</b>
<b>30</b>	<b>31</b>							

Calendar Event List		Add All to My Calendar
Date/Time	Event	
8/3/2015 7:00 PM	(Board & Committee Meetings) <b>CANCELLED -Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave. This meeting has been eliminated from the Schedule by the Board - June 15, 2015	Add to My Calendar
8/17/2015 5:30 PM	(Board & Committee Meetings) <b>Police Pension Rescheduled Regular Board Meeting</b> Rescheduled from July 13th Village Hall Lower Level Conference Room 1 N. Prospect Ave.	Add to My Calendar
8/17/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
8/19/2015 9:00 AM	(Local Organizations) <b>Chamber Meeting</b> Village Hall Board Room	Add to My Calendar
8/20/2015 7:30 PM	(Board & Committee Meetings) <b>ZBA/PC Meeting</b> Village Hall Board Room	Add to My Calendar