



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**June 19, 2015**

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### **A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

### **B. Calendar**



## Village of Clarendon Hills Village Manager's Report

To: Village President Austin & Board of Trustees

From: Kevin Barr, Village Manager

Date: June 19, 2015

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1. Daisy Days came off as well as could be expected last weekend. The only problem of note was the weather, which affected or cancelled proceedings on both Friday and Saturday night. Village staff did a good job making sure the streets were prepared and assisting the Chamber of Commerce with their preparation.
2. The first concert in the Dancin' in the Street series took place on Wednesday. Attendance was generally good, though poor weather earlier in the day and overcast conditions probably kept some away. Everyone seemed to have a good time – especially the kids. The concerts continue next Wednesday (June 24) and for the next four (4) Wednesdays after that. Hope to see everybody there. Thank you to Public Works for an excellent clean up job after the concert! I was amazed by the time and care the crew put into making our downtown look pristine after the event.
3. The Village's insurance carrier (IRMA) announced its annual awards this past week. The Village won the "Small member category" award for overall risk management performance and the Public Works Department won a "Zero accident" award, one of only 6 departments out of hundreds of potential winners. Thanks to all Village employees for their good work and to Peg Hartnett and Zach Creer for their leadership in these issues.
4. New job posting this week for a GIS/Planning Intern to fill a now vacant position. The Village contacted multiple local universities to be include on their job boards. If you know anyone who would be interested contact Zach Creer at [zcreer@clarendonhills.us](mailto:zcreer@clarendonhills.us)
5. Chief Jenkins's last day was today. We held a well-attended luncheon on Friday in his honor. It is very bittersweet to see him go, but I know he will find a lot of ways to keep busy. Thanks again Ted, for your many years of service.

Enjoy the weekend!



**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** June 19, 2015  
**TO:** Kevin Barr, Village Manager  
**FROM:** Michael D. Millette, P.E., Director of Public Works  
**SUBJECT:** Department Notes

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1. Despite the rain and an unknown sanitary service we found, work on the 2015 Water Main Improvements project is on schedule. New main is in place between Village Hall and Notre Dame and work is progressing on Chestnut. Water service transfers will begin next week. Installation work on Norfolk between Prospect and Golf has been rescheduled to the last week of this month.
2. Along with the citizens and Chamber of Commerce, we survived a damp Daisy Days with only minor issues. We are pre-placing barricades for the Daisy Dash today and will set the port-a-johns tomorrow night.
3. We addressed a few drainage issues Monday night related to clogged inlets and ditches. We will be performing repairs on Ruby, Tuttle and Arthur next week.
4. The annual sidewalk replacement program is out to bid. Bids will be opened on June 23<sup>rd</sup> with award of contract scheduled for the July 6<sup>th</sup> Board meeting.



## Village of Clarendon Hills

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### MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Dan Ungerleider, Community Development Director  
**Date:** June 19, 2015  
**Subject:** Department Report

- 1. Department Vacations.** During the last one and a half weeks the Community Development Department has been short staffed due to summer vacations. Although we were prepared, some services have been delayed. I appreciate and thank everyone for their patience.
- 2. Stormwater Management.** Early last week I met with Village Engineer Lee Fell (CBBEL) to begin coordination of individual new home construction projects north of Blue Lake to proactively address potential and existing stormwater issues in that area through new development. In practice, each project is looked at separately to insure each individual project complies with the village ordinances for design, engineering and stormwater management. As these projects progress, the Village will be working with each of these projects to reasonably address stormwater conditions in the immediate neighborhood.
- 3. Proposed Prospect Av Railroad Crossing Improvements.** Earlier this year the Village applied for a grant that would support road and railroad crossing improvements around the Village's train station property. On Tuesday the Village's project management consultant and I met with representatives of the BNSF Rail Road and the Illinois Commerce Commission to discuss the improvements to the Prospect Av railroad crossing gates as is proposed in our grant application. As a result of this meeting the Village will be modifying its proposed design and will be seeking additional funding from both ICC and BNSF. Implementation of these improvements could start as soon as FY2017-2018.
- 4. Richmond Education Garden's and Apiary.** Fundraising continues in support of this project ([www.clarendonhills.us/sustainability.cfm](http://www.clarendonhills.us/sustainability.cfm)). Volunteers at Daisy Days and Wednesday night's Dancin' in the Street displayed an observation bee hive and sold raw honey, lollipops and honey sticks. Local Businesses displaying the Garden Bee Logo are selling special products and services with proceeds going to the Garden. The Clarendon Hills Parks Foundation extends its thanks to retiring Police Chief Jenkins for introducing and supporting the proposed community apiary. Please follow the project on the Village's sustainability web page and at the CHC02 Footprint Facebook page for more information.
- 5. Permit Report.** So far in June, the Village issued seventeen (17) permits having a total reported value of \$409,000.

**VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT**

DATE: June 19, 2015

To: Village Manager Kevin Barr

From: Chief Ted Jenkins

Subject: Weekly Activity Report

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**1. Recent training:**

- Officer Shirley attended FIAT SWAT training.
- Officer Finfrock attended a two day RMS/CAD system vendor demonstration. This was the third vendor demo in as many weeks. DuPage agencies will now review the three vendors and make a choice for a county wide system.
- Officer Laird attended a three day course on “Effective Internet Presentations for School Resource Officers”.

**2.** The Department bike and property auction was held on Saturday morning. The auction netted \$392.00. Thank you to police staff and J.C. at public works for making the event a success.



**3.** There were no police related incidents during the Daisy Days event.

**4.** No major flooding issues were reported during the heavy rain on Monday and Tuesday. Some localized flooding was reported due to a downed power line near Chicago and Oxford which caused a power outage and sump pump failure for some residents in that area.

**5.** The first 2015 “Dancin’ in the Street” was well attended and no police related incidents were reported.

**6.** On Thursday Deputy Chief Farmer attended the Southwest Central Dispatch and 911 Board executive meetings.

This is my last weekly report as the Chief of Police. In retrospect, it is not the journey, it is who you're traveling with. The residents, the elected officials, fellow Village employees and especially the men and women of the Clarendon Hills Police Department have made the last 30 years a wonderful saga for me. It has been an honor to be a steward of the Village. Thank you for your trust and thank you for an amazing career. I am sure we will meet again.

# VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

**DATE:** June 19, 2015

**TO:** Kevin Barr  
Village Manager

**FROM:** Brian Leahy  
Fire Chief

**SUBJECT:** Weekly Fire Department Report 2015-16

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1. Fire Prevention Bureau Activity during the past week.
  - Four (4) Fire Prevention/Life Safety inspections were completed.
2. Training Report:
  - Captain Mark Rediehs is updating NIMS compliance for the village.
  - Tuesday evening, twenty one (21) firefighters attended weekly training.
3. Emergency Medical Services Report:
  - No report
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report
5. Emergency Management Report:
  - No report
6. On Wednesday, we hired a new part time firefighter paramedic. His name is Jason Smolinski. Jason lives in Westmont and is a full time member of the Oak Brook Terrace Fire Protection District. Welcome Jason!
7. On Thursday, Deputy Police Chief Farmer and I attended the monthly meeting of the SWCD Executive Committee. At the meeting the director explained to everyone the possible impact of the new 9-1-1 legislation in Illinois could reduce the revenue received by the SWCD 9-1-1 system by up to \$700,000 annually. Also at the meeting the next generation 9-1-1 requirements along with CAD and RMS requirements will require new systems that will be very expensive and that SWCD does not have the funds to pay for these and special assessments to pay for these may be required.

8. Incidents of interest:

- Saturday, June 13<sup>th</sup> at 5:44 PM. Ambulance 314 responded to 100 Park Avenue for a bicycle accident. One (1) injured patient transported to a local hospital.
- Monday, June 15<sup>th</sup> at 8:07 AM. The fire department was dispatched for a Metra train engine on fire across from 136 Burlington Ave. on the center track. Firefighters responded and then asked for assistance from Hinsdale Engine 1012 in extinguishing the fire in the engine compartment. Damaged to the train was estimated at more than \$100,000.
- Monday, June 15<sup>th</sup> at 11:30 PM. The fire department and Hinsdale Engine 1012 responded to a gas leak in the condominium building at 5740 Concord Lane in the Park Willow Complex. Firefighters located the leak in an unoccupied unit. The unit was also found to be used as a storage area. Code Enforcement is handling this now.
- Tuesday, June 16<sup>th</sup> at 2:22 AM. Ladder Truck 319 responded for Com Ed wires down at 414 Chicago Ave. Upon arrival firefighters found a high voltage wire on the ground and sparking. Firefighters secured the area with the assistance of police officers and waited for Com Ed to arrive. The burning/sparking wire burned a large hole in the concrete. Our Com Ed External Affairs Manager has been notified about the damage to the concrete sidewalk and driveway.
- Tuesday, June 16<sup>th</sup> at 5:23 AM. The fire department along with Hinsdale Engine 1012 responded for a smoking fire pump motor at the Clarendon Hills Middle School at 301 Chicago Ave. Upon arrival firefighters met with the maintenance personnel who had shut the power off to the pump. The fire pump was destroyed.
- Tuesday, June 16<sup>th</sup> at 11:00 AM. Ladder Truck 319 responded to Com Ed wires down in the rear of 122 Oxford. Firefighters secured the area and waited for Com Ed arrival.

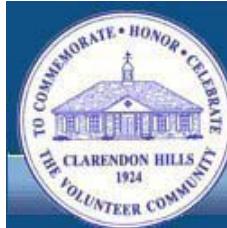
9. Mutual Aid Calls:

- Saturday, June 13<sup>th</sup> at 6:42 PM. Ambulance 314 responded to assist the Hinsdale Fire Department with a vehicle accident with injuries in the southbound side of the Hinsdale Oasis on I 294. One (1) injured patient transported to a local hospital.

10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to twenty six (26) emergency calls.

If you have any questions or require additional information, please contact me.



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



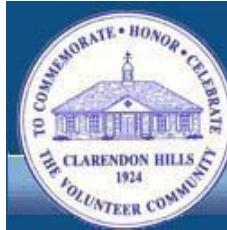
## Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, June 19, 2015.

| June ▼ 2015 ▼             |   | Sun   | Mon   | Tues                                      | Wed                       | Thurs                     | Fri      | Sat      |
|---------------------------|---|---|---|---|---------------------------|---------------------------|----------|----------|
|                           |   |   | <b>1</b><br>• Police Pension Regular Board Meeting<br>• Village Board Meeting | <b>2</b>                                  | <b>3</b>                  | <b>4</b>                  | <b>5</b> | <b>6</b> |
| <b>7</b>                  | <b>8</b>  | <b>9</b><br>• Clarendon Blackhawk Mosquito Abatement District | <b>10</b>   | <b>11</b>                                 | <b>12</b><br>• Daisy Days | <b>13</b><br>• Daisy Days |          |          |
| <b>14</b>                 | <b>15</b><br>• Special Village Board Meeting<br>• Regular Village Board Meeting | <b>16</b>   | <b>17</b><br>• Chamber Meeting<br>• Dancin' in the Street - "And Beyond"      | <b>18</b><br>• ZBA/PC Meeting - CANCELLED | <b>19 - Today</b>         | <b>20</b>                 |          |          |
| <b>21</b><br>• Daisy Dash | <b>22</b>   | <b>23</b>   | <b>24</b><br>• Dancin' in the Street - "Kickin' Jimmy"                        | <b>25</b>                                 | <b>26</b>                 | <b>27</b>                 |          |          |
| <b>28</b>                 | <b>29</b>   | <b>30</b>   |   |   |                           |                           |          |          |

| Calendar Event List |   |  Add All to My Calendar |
|---------------------|---|--|
| Date/Time           | Event   |  |
| 6/1/2015 5:30 PM    | (Board & Committee Meetings) <b>Police Pension Regular Board Meeting</b><br>Village Hall Lower Level Conference Room 1 N Prospect |  Add to My Calendar     |
| 6/1/2015 7:00 PM    | (Board & Committee Meetings) <b>Village Board Meeting</b><br>Village Hall Board Room, 1 N Prospect Ave.                           |  Add to My Calendar     |
| 6/9/2015 7:00 PM    | (Local Organizations) <b>Clarendon Blackhawk Mosquito Abatement District</b><br>Village Hall Lower level conference room          |  Add to My Calendar     |
| 6/12/2015           | (Local Organizations) <b>Daisy Days</b><br>Chamber of Commerce Event  |  Add to My Calendar     |
| 6/13/2015           | (Local Organizations) <b>Daisy Days</b><br>Chamber of Commerce Event  |  Add to My Calendar     |
| 6/15/2015 6:30 PM   | (Board & Committee Meetings) <b>Special Village Board Meeting</b><br>Village Hall Board Room, 1 N Prospect Ave.                   |  Add to My Calendar     |
| 6/15/2015 7:00 PM   | (Board & Committee Meetings) <b>Regular Village Board Meeting</b><br>Village Hall Board Room 1 North Prospect Ave                 |  Add to My Calendar     |
| 6/17/2015 9:00 AM   | (Local Organizations) <b>Chamber Meeting</b><br>Village Hall Board Room   |  Add to My Calendar     |
| 6/17/2015 7:00 PM   | (Community Events) <b>Dancin' in the Street - "And Beyond"</b><br>Downtown - Prospect Ave.  |  Add to My Calendar     |

|                   |  |  |
|-------------------|--|--|
| 6/18/2015 7:30 PM | (Board & Committee Meetings) <b>ZBA/PC Meeting - CANCELLED</b><br>Village Hall Board Room  |  <a href="#">Add to My Calendar</a>  |
| 6/21/2015         | <b>(Community Events) Daisy Dash</b><br>Visit <a href="http://www.daisydash.com">www.daisydash.com</a> to register online before Thursday, June 18th or register on race morning in person by 7:30 am. If you have questions, please call Paul Kelly at 773-617-8408 |  <a href="#">Add to My Calendar</a> |
| 6/24/2015 7:00 PM | <b>(Community Events) Dancin' in the Street -"Kickin' Jimmy"</b><br>Downtown Prospect Ave.   |  <a href="#">Add to My Calendar</a> |



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



## Welcome to the Village of Clarendon Hills, IL, Community Calendar



Today is Friday, June 19, 2015.

| July      |   | 2015      |   |                                   |  |                                 |
|-----------|---|-----------|---|-----------------------------------|--|---------------------------------|
| Sun       | Mon   | Tues      | Wed   | Thurs                             | Fri  | Sat                             |
|           |   |           | <b>1</b><br>• Dancin' in the Street - "Jump Taxi"   | <b>2</b>                          | <b>3</b><br>• Village Hall Closed                    | <b>4</b><br>• Independence Day! |
| <b>5</b>  | <b>6</b><br>• Village Board Meeting                             | <b>7</b>  | <b>8</b><br>• Park District Family Ice Cream Social<br>• Dancin' in the Street - "Neverly Brothers" | <b>9</b>                          | <b>10</b>  | <b>11</b>                       |
| <b>12</b> | <b>13</b><br>• Police Pension Regular Board Meeting - CANCELLED | <b>14</b> | <b>15</b><br>• Chamber Meeting<br>• Dancin' in the Street - "GMRC"                                  | <b>16</b><br>• ZBA/PC Meeting     | <b>17</b>  | <b>18</b>                       |
| <b>19</b> | <b>20</b><br>• Village Board Meeting                            | <b>21</b> | <b>22</b><br>• Dancin' in the Street - "Libido Funk Circus"   | <b>23</b><br>• Historical Society | <b>24</b><br>• Free Secretary of State Renewal Event | <b>25</b>                       |
| <b>26</b> | <b>27</b>   | <b>28</b> | <b>29</b>   | <b>30</b>                         | <b>31</b>  |                                 |

| Calendar Event List        |  | Add All to My Calendar |
|----------------------------|--|------------------------|
| Date/Time                  | Event  |                        |
| 7/1/2015 7:00 PM           | (Community Events) <b>Dancin' in the Street - "Jump Taxi"</b><br>Downtown Prospect Ave.  | Add to My Calendar     |
| 7/3/2015                   | (Holidays) <b>Village Hall Closed</b><br>in observance of Independence Day.  | Add to My Calendar     |
| 7/4/2015                   | (Holidays) <b>Independence Day!</b>  | Add to My Calendar     |
| 7/6/2015 7:00 PM           | (Board & Committee Meetings) <b>Village Board Meeting</b><br>Village Hall Board Room, 1 N Prospect Ave.  | Add to My Calendar     |
| 7/8/2015 6:00 PM - 7:00 PM | (Community Events) <b>Park District Family Ice Cream Social</b><br>Clarendon Hills Park District invites the community to Prospect Park Pavilion for FREE ice cream! | Add to My Calendar     |
| 7/8/2015 7:00 PM           | (Community Events) <b>Dancin' in the Street - "Neverly Brothers"</b><br>Downtown Prospect Ave.   | Add to My Calendar     |
| 7/13/2015 5:30 PM          | (Board & Committee Meetings) <b>Police Pension Regular Board Meeting - CANCELLED</b><br>Village Hall Lower Level Conference Room Rescheduled for August 17           | Add to My Calendar     |
| 7/15/2015 9:00 AM          | (Local Organizations) <b>Chamber Meeting</b><br>Village Hall Board Room  | Add to My Calendar     |
| 7/15/2015 7:00 PM          | (Community Events) <b>Dancin' in the Street - "GMRC"</b><br>Downtown Prospect Ave.   | Add to My Calendar     |

|                              |  |  |
|------------------------------|--|--|
| 7/16/2015 7:30 PM            | (Board & Committee Meetings) <b>ZBA/PC Meeting</b><br>Village Hall Board Room  |  <a href="#">Add to My Calendar</a>  |
| 7/20/2015 7:00 PM            | (Board & Committee Meetings) <b>Village Board Meeting</b><br>Village Hall Board Room, 1 N Prospect Ave.  |  <a href="#">Add to My Calendar</a> |
| 7/22/2015 7:00 PM            | (Community Events) <b>Dancin' in the Street - "Libido Funk Circus"</b><br>Downtown Prospect Ave.   |  <a href="#">Add to My Calendar</a> |
| 7/23/2015 7:00 PM            | (Local Organizations) <b>Historical Society</b><br>"Domestic Servants in the 19th Century" Speaker: Erika Holst, IL<br>Humanities Council Road Scholar Village Hall Board Room 1 N. Prospect Ave, Clarendon Hills, IL  |  <a href="#">Add to My Calendar</a> |
| 7/24/2015 10:00 AM - 2:00 PM | (Community Events) <b>Free Secretary of State Renewal Event</b><br>Held at Village Hall 1 N. Prospect Avenue Renew your driver's license, license plate, or State ID on site with the Secretary of State's Mobile Unit. Sponsored by Clarendon Hills Bank For further information contact 630-323-1240 |  <a href="#">Add to My Calendar</a> |