



VILLAGE OF CLARENDON HILLS

MANAGER'S REPORT

June 25, 2015

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- See weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department -- See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

B. Calendar



Village of Clarendon Hills Village Manager's Report

To: Village President Austin & Board of Trustees

From: Kevin Barr, Village Manager

Date: June 26, 2015

1. The Village was notified by the State DCEO that our existing grant for plan development in the METRA station area has been "suspended." This action was apparently taken by the Governor as part of the State budget crisis. We assume that suspended means it might come back, but there are no guarantees. We expect to discuss the potential impact of this with the Board at the July 6 meeting.
2. The second concert in the Dancin' in the Street series took place on Wednesday. Attendance was good given the weather, and we managed to escape the expected rain. The next concert is on Wednesday July 1. "Jump Taxi" will be performing with a country tinge starting at about 7 p.m. Food will be provided by the Village Gourmet. Hope to see you there.
3. GIS/Planning Intern position is still open. If you know anyone who would be interested contact Zach Creer at zcreer@clarendonhills.us
4. An opening for a new Community Service Officer to fill a vacant position will be posted today. If you know anyone who would be interested contact Zach Creer at zcreer@clarendonhills.us
5. We have been interviewing candidates for the part-time Police Records position this week. We are hopeful that we will find someone soon, thank you to Kelly Green, Chief Farmer and the rest of the police staff for keeping the office open and running even while very short staffed.

Enjoy the weekend!

VILLAGE OF CLARENDON HILLS

Finance Department

MEMORANDUM

DATE: June 26, 2015

TO: Kevin Barr, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

- I attended the Intergovernmental Risk Management (IRMA) Board meeting on Wednesday, where I accepted two awards on behalf of the Village of Clarendon Hills. The first was awarded to the Village as a whole for the top ranking small member in the IRMA organization for 2014. The Village ranked number 2 out of a total of 69 IRMA members for its five-year member claims experience with regard to severity, five-year claims to member contribution ratio, and its most recent IRMA Management Assessment Program (IMAP) Evaluation percentage of compliance rating. The Village scored 96% on its most recent IMAP visit. A great deal of work is involved in preparing for an IMAP visit and Zach Creer and all of the departments must be commended for their outstanding efforts.

The second award went to the Clarendon Hills Public Works Department for achieving a zero accident rate in both frequency and severity for vehicle and work injuries during 2014. This award recognizes zero accident rates in fire, police, and public works departments, and Clarendon Hills Public Works was one of only seven departments to receive this award for 2014. Congratulations to the men and woman in the Public Works Department! Well done!

- I participated in a tour of the Du-Comm dispatch center on Monday as the Village researches additional options for its Fire and Police dispatch services.

Village of Clarendon Hills
Department of Public Works

MEMORANDUM

DATE: June 26, 2015
TO: Kevin Barr, Village Manager
FROM: Michael D. Millette, P.E., Director of Public Works
SUBJECT: Department Notes

1. The 2015 Water Main Improvements project is on schedule. Installation work on Chestnut wrapped-up yesterday and work on Waverly will begin today. Water service transfers on Golf are underway.
2. We completed our Daisy Dash clean-up on Monday – it does not generate much trash, but we do need to retrieve all the barricades which were utilized. We skirted heavy rain during Dancin' in the Street, but were prepared for the possibility. A replacement door has been ordered for the refrigerated trailer.
3. Spring ditching has, finally, been completed. Given the wet spring, I believe we did as well as we could. However, we must monitor the restoration work more closely as either continued rain or substantial heat will impede the growth of grass.
4. The annual sidewalk replacement program bids were opened on Tuesday. Award of the contract is scheduled for the July 6th Board meeting.



MEMORANDUM

To: Kevin Barr, Village Manager
From: Dan Ungerleider, Community Development Director
Date: June 26, 2015
Subject: Department Report

1. **Access to Transit Improvement Program Grant.** On Monday I met with BNSF and ICC representatives to discuss the proposed rail road crossing improvements proposed in the Village's grant application. Improvements discussed include reconfiguration of the vehicle lanes crossing the tracks with the addition of shared bike lanes, replacement and relocation of the crossing gates, and reconfirmation of the sidewalks on either side of the crossing.

Yesterday the Village was informed that the State has "suspended" the funding previously granted to the Village to support the design and engineering for the above described improvement in and around the Village Commuter Station. Halting the preparation of the required engineering/design documents could be detrimental to our ability in seeking this grant funding. More information about the Village's grant applications can be found at www.clarendonhills.us/2015CMAQgrant.cfm.

2. **Richmond Education Garden's and Apiary.** On Monday evening I appeared before the Clarendon Hills Park Board with Mary Williams and John Steeves of the Clarendon Hills Park Foundation to introduce and seek support for the proposed garden and apiary. The Foundation has been the non-for-profit organization supporting activities and fund raising for the Village's award winning CHCO2 Footprint Project and the proposed Garden. At the conclusion of our presentation, the Park Board agreed to assign a Board member as a liaison on the Park Foundation Board, include information about the Foundation and Garden in the upcoming Park District Program Book and the website, and be a Garden Partner for future fundraising/grant-seeking activities.

Fundraising continues in support of this project (www.clarendonhills.us/sustainability.cfm). Volunteers at Wednesday night's Dancin' in the Street display continued to sell raw honey, lollipops and honey sticks. Don't forget to visit our local businesses displaying the Garden Bee Logo to purchase special products and services. All proceeds from these sale will support development the Garden. Those interested in volunteering can contact the Clarendon Hills Park Foundation at CHparkfoundation@gmail.com. A website will be published shortly.

3. **Historical Society.** On Wednesday morning I met with Chuck Brand at Heritage Hall to tour the facility and to discuss proposed plans to renovate and improve the Historical Society's facility at 50 Sheridan Avenue. Their collection of Village memorabilia is quite impressive. More information about visiting Heritage Hall can be found at www.clarendonhillshistory.org or by calling 630-915-5009.
4. **9-27 Walker.** On Thursday afternoon Village Manager Barr and I met with the property owner and development team for the vacant property behind and south of 1 Walker Av (Scapa Restaurant). During this meeting the developer presented their development concept for the property in preparation for making a formal application for zoning and downtown design review approval. The proposed development is a multi-story mixed-use residential building. The developer plans to appear before the Zoning Board of Appeals/Plan Commission later for Concept Review in July or August. There are no plans on file at this time.
5. **Permit Report.** So far in June, the Village issued twenty-nine (29) permits having a total reported value of \$496,897.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT

DATE: June 26, 2015

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

1. Recent activities and training:

- 6/22, Monday, the Police Department posted the ad to fill the current police officer vacancy.
- 6/25-26, Police Assistant Green, Assistant to the Manager Creer, and myself interviewed candidates to fill a current vacancy for a part-time evening Police Admin. Assistant.

Significant traffic and criminal activity during the period June 20, 2015 through June 26, 2015.

1. 6/21, 3:43am, an officer stopped a 28 year old Western Springs driver in the area of Walker and Hudson. The vehicle was observed being driven on the wrong side of the road. While talking with the driver, the officer observed open alcohol and a cannabis pipe in the vehicle. The driver was arrested for possession of cannabis.
2. 6/23, officers were called to the area of 57 Sheridan, where a vehicle had crashed into the parkway causing damage. The vehicle drove away leaving behind vehicle parts. The investigation lead officers to the home of a 55 year old Clarendon Hills woman, who was subsequently arrested for DUI, leaving the scene of an accident.
3. This past week, officers made three traffic arrests, offenders had suspended drivers licenses.

VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

DATE: June 26, 2015

TO: Kevin Barr
Village Manager

FROM: Brian Leahy
Fire Chief

SUBJECT: Weekly Fire Department Report 2015-17

1. Fire Prevention Bureau Activity during the past week.
 - Fire Prevention Officer Dave Godek was on a vacation this week.
2. Training Report:
 - Captain Mark Rediehs is updating NIMS compliance for the village.
 - Tuesday evening, twenty one (21) firefighters attended weekly training.
3. Emergency Medical Services Report:
 - No report
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report
5. Emergency Management Report:
 - No report
6. Ambulance 314 stood by at the Daisy Dash on Sunday. One (1) patient was treated at the scene by Paramedics.
7. On Sunday, June 21st, Ambulance 314 and Truck 319 attended a car show at the Christian Church of Clarendon Hills 5750 Holmes Ave.
8. On Monday, June 22nd, Village Staff from the Fire, Police, Administration and Finance Departments attended a presentation and tour of the Du-Comm communications facility in Glendale Heights.
9. On Thursday, June 25th, representatives of Du-Comm visited the fire station and water tower communications site to evaluate what work will needed to be done on the technology side if a move to Du-Comm is approved.

10. Incidents of interest:

- Friday, June 19th at 5:10 PM. Ambulance 314 and Heavy Duty Rescue Squad 316 responded to a vehicle accident with injuries on Rt. 83 southbound at the BNSF bridge. One (1) patient transported to a local hospital.
- Sunday, June 21st at 8:28 AM. One (1) runner from the Daisy Dash passed out and treated at the scene by paramedics.
- Sunday, June 21st at 1:00 PM. Ambulance 314 and Heavy Duty Squad 316 responded for a vehicle accident with injuries on 55th St. at Holmes Ave. One (1) patient transported to a local hospital.
- Wednesday, June 24th at 4:40 PM. The fire Department along with Hinsdale Engine 85 responded for a structure fire at a single family home at 215 Holmes Ave. Upon arrival firefighters found heavy fire conditions showing. A still alarm was called which brought in assistance from Hinsdale, Western Springs, Tri State and Westmont to the scene. A Darien Woodridge Engine and a Downers Grove ambulance were placed in our fire station to cover Clarendon Hills during this incident. Damage to the home is more than \$300,000. The cause of the fire is under investigation at this time.
- Wednesday, June 24th at 10:06 PM. Firefighters responded for Carbon Monoxide alarms and heavy odors in a home at 272 N. Jackson St. Firefighters found that many wood floors were finished in this house and that was the cause of the odors. Ventilations fans were placed in the house for 30 minutes to ventilate.

11. Mutual Aid Calls:

- Thursday, June 25th at 2:50 PM. Engine 311 with three (3) firefighters responded to Brookfield Station #2, 9248 Broadway to stand by at their station while Brookfield handled a structure fire. Engine 311 was back in Clarendon Hills quarters at about 7:00 PM.

12. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to twenty two (22) emergency calls.

If you have any questions or require additional information, please contact me.






Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Thursday, June 25, 2015.

June ▼	2015 ▼						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
	1 <ul style="list-style-type: none">Police Pension Regular Board MeetingVillage Board Meeting	2	3	4	5	6	
7	8	9 <ul style="list-style-type: none">Clarendon Blackhawk Mosquito Abatement District	10	11	12 <ul style="list-style-type: none">Daisy Days	13 <ul style="list-style-type: none">Daisy Days	
14	15 <ul style="list-style-type: none">Special Village Board MeetingRegular Village Board Meeting	16	17 <ul style="list-style-type: none">Chamber MeetingDancin' in the Street - "And Beyond"	18 <ul style="list-style-type: none">ZBA/PC Meeting - CANCELLED	19	20	
21 <ul style="list-style-type: none">Daisy Dash	22	23	24 <ul style="list-style-type: none">Dancin' in the Street - "Kickin' Jimmy"	25 - Today	26	27	
28	29	30					

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
6/1/2015 5:30 PM	(Board & Committee Meetings) Police Pension Regular Board Meeting Village Hall Lower Level Conference Room 1 N Prospect	 Add to My Calendar
6/1/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
6/9/2015 7:00 PM	(Local Organizations) Clarendon Blackhawk Mosquito Abatement District Village Hall Lower level conference room	 Add to My Calendar
6/12/2015	(Local Organizations) Daisy Days Chamber of Commerce Event	 Add to My Calendar
6/13/2015	(Local Organizations) Daisy Days Chamber of Commerce Event	 Add to My Calendar
6/15/2015 6:30 PM	(Board & Committee Meetings) Special Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
6/15/2015 7:00 PM	(Board & Committee Meetings) Regular Village Board Meeting Village Hall Board Room 1 North Prospect Ave	 Add to My Calendar
6/17/2015 9:00 AM	(Local Organizations) Chamber Meeting Village Hall Board Room	 Add to My Calendar
6/17/2015 7:00 PM	(Community Events) Dancin' in the Street - "And Beyond" Downtown - Prospect Ave.	 Add to My Calendar











6/18/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting - CANCELLED Village Hall Board Room	 Add to My Calendar
6/21/2015	(Community Events) Daisy Dash Visit www.daisydash.com to register online before Thursday, June 18th or register on race morning in person by 7:30 am. If you have questions, please call Paul Kelly at 773-617-8408	 Add to My Calendar
6/24/2015 7:00 PM	(Community Events) Dancin' in the Street - "Kickin' Jimmy" Downtown Prospect Ave.	 Add to My Calendar



Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Thursday, June 25, 2015.

July ▼	2015 ▼	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1 <ul style="list-style-type: none"> Dancin' in the Street - "Jump Taxi" 	2	3 <ul style="list-style-type: none"> Village Hall Closed 	4 <ul style="list-style-type: none"> Independence Day!
5			6 <ul style="list-style-type: none"> Village Board Meeting 	7	8 <ul style="list-style-type: none"> Park District Family Ice Cream Social Dancin' in the Street - "Neverly Brothers" 	9	10	11
12			13 <ul style="list-style-type: none"> Police Pension Regular Board Meeting - CANCELLED 	14	15 <ul style="list-style-type: none"> Chamber Meeting Dancin' in the Street - "GMRC" 	16 <ul style="list-style-type: none"> ZBA/PC Meeting 	17	18
19			20 <ul style="list-style-type: none"> Village Board Meeting 	21	22 <ul style="list-style-type: none"> Dancin' in the Street - "Libido Funk Circus" 	23 <ul style="list-style-type: none"> Historical Society 	24 <ul style="list-style-type: none"> Free Secretary of State Renewal Event 	25
26			27	28	29	30	31	

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
7/1/2015 7:00 PM	(Community Events) Dancin' in the Street - "Jump Taxi" Downtown Prospect Ave.	 Add to My Calendar
7/3/2015	(Holidays) Village Hall Closed in observance of Independence Day.	 Add to My Calendar
7/4/2015	(Holidays) Independence Day!	 Add to My Calendar
7/6/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
7/8/2015 6:00 PM - 7:00 PM	(Community Events) Park District Family Ice Cream Social Clarendon Hills Park District invites the community to Prospect Park Pavilion for FREE ice cream!	 Add to My Calendar
7/8/2015 7:00 PM	(Community Events) Dancin' in the Street - "Neverly Brothers" Downtown Prospect Ave.	 Add to My Calendar
7/13/2015 5:30 PM	(Board & Committee Meetings) Police Pension Regular Board Meeting - CANCELLED Village Hall Lower Level Conference Room Rescheduled for August 17	 Add to My Calendar
7/15/2015 9:00 AM	(Local Organizations) Chamber Meeting Village Hall Board Room	 Add to My Calendar
7/15/2015 7:00 PM	(Community Events) Dancin' in the Street - "GMRC" Downtown Prospect Ave.	 Add to My Calendar

7/16/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting Village Hall Board Room	 Add to My Calendar
7/20/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
7/22/2015 7:00 PM	(Community Events) Dancin' in the Street - "Libido Funk Circus" Downtown Prospect Ave.	 Add to My Calendar
7/23/2015 7:00 PM	(Local Organizations) Historical Society "Domestic Servants in the 19th Century" Speaker: Erika Holst, IL Humanities Council Road Scholar Village Hall Board Room 1 N. Prospect Ave, Clarendon Hills, IL	 Add to My Calendar
7/24/2015 10:00 AM - 2:00 PM	(Community Events) Free Secretary of State Renewal Event Held at Village Hall 1 N. Prospect Avenue Renew your driver's license, license plate, or State ID on site with the Secretary of State's Mobile Unit. Sponsored by Clarendon Hills Bank For further information contact 630-323-1240	 Add to My Calendar