



# **VILLAGE OF CLARENDON HILLS**

## **MANAGER'S REPORT**

**March 20, 2015**

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### **A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department -- See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

### **B. Calendar**



## **Village of Clarendon Hills Village Manager's Report**

To: Village President Karaba & Board of Trustees

From: Kevin Barr, Village Manager

Date: March 20, 2015

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1. As you know, the FY 2015-16 proposed budget meeting is tomorrow (21<sup>st</sup>). We look forward to seeing all of you for this important discussion. We have not received any questions or comments from Trustees or members of the public. Under the current schedule we will be able to respond to any issues that do come up at the regular Board Meeting on April 6.
2. I will be off on Friday March 27 on personal business. In case you do not have it, my cell phone number is (xxx)xxx-xxxx. Call at any time if you have questions or concerns.
3. Republic Services has notified us that, per the existing agreement, rates will be increasing by contractual minimum of 2% effective July 1, 2015. Attached is a copy of the letter along with additional information on the rate changes.
4. I attended the DMMC Business Meeting on Wednesday night. As you might imagine the primary topic of conversation was the State budget and the LGDF. The news on this front continues to be uncertain and unsettling.
5. Interviews for the part-time Fiscal Assistant position have continued this week. Peg Hartnett, Zach Creer, and Diana McDermott are leading those interviews.
6. Staff met with the carpet contractor on Friday morning, carpet installation is expected to begin the week of March 30<sup>th</sup>.
7. Website upgrades continued, as more admin applications and forms are now fillable and able to be submitted through the website. Thank you again to Vicki Pries for her hard work and tech savvy on improving our website.
8. Special Events committee will meet next week on Tuesday at 7 pm to continue planning for the summer concerts and discussions about sponsorships.

Have a great weekend (at least after the budget meeting)!



March 10, 2015

Mr. Kevin Barr  
Village Manager  
Village of Clarendon Hills  
1 N. Prospect Avenue  
Clarendon Hills, Illinois 60514

Dear Mr. Barr:

According to our Agreement, residential monthly charges and refuse and yard waste sticker prices will be adjusted effective July 1, 2015. The Escalator Clause, found in Section 23 of the Agreement, is an index-based formula with a minimum annual increase of 2 percent and a maximum increase of 3 percent. A worksheet showing a detailed calculation of the escalator formula is attached.

As you may recall, Cook County imposed an after-enacted disposal tax of \$0.22 per ton on waste disposed of at transfer stations last year. Clarendon Hills solid waste is subject to this disposal tax. After discussions with the village, the implementation of this tax was deferred until the July 1<sup>st</sup> anniversary date. The monthly impact of this tax will be \$0.04 per home for the 12 months following July 1, 2015 and then lowered to \$0.02 per home beginning July 1, 2016.

Monthly residential charges and sticker prices will be adjusted by effective July 1, 2015. The monthly cost of standard residential collection will increase by \$0.45 at that time. The carry out rate and yard waste cart charges, as well as yard waste and refuse sticker charges, will also be adjusted as found in the attached rate schedule.

The senior discount found in the Agreement would continue to apply. Refuse and yard waste sticker prices through the term of the Agreement are established in Attachment A to the Agreement, which is attached.

Thank you for your valued business. Please feel free to contact me at (708) 345-7050 at anytime with questions, comments or suggestions.

Sincerely,

*Richard Van der Molen*

Richard Van der Molen  
Municipal Affairs Manager

Attachments

CC: Mr. Zachary Creer

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5050 W Lake Street  
Melrose Park, IL 60160  
708.345.7050 • Fax 708.345.7056  
[www.republicservices.com](http://www.republicservices.com)

Consumer Price Index - All Urban Consumers  
Original Data Value

Series Id: CUUR0000SAT  
Not Seasonally Adjusted  
Area: U.S. city average  
Item: Transportation  
Base Period: 1982-84=100  
Years: 2005 to 2015

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan/Jan % Change
2012	210.799	214.429	220.842	223.083	220.768	216.369	214.294	219.110	221.745	220.232	214.525	211.853	
2013	212.299	219.491	221.080	218.592	219.438	220.044	219.992	219.217	218.088	214.943	212.844	212.911	0.7%
2014	213.450	214.673	218.435	221.972	223.392	223.543	221.867	218.279	216.383	212.626	206.874	199.777	0.5%
2015	190.871												-10.6%
3-Year Average													-9.3%

**Village of Clarendon Hills**  
**Price Adjustment Worksheet**  
**Effective Date: July 1, 2015**

Single-family solid waste and recycling rates: 2% (minimum per contract)

Yard-waste cart rates: 2% (minimum per contract)

After-enacted Fee: \$0.04 per month

**Residential Solid Waste and Recycling**

Rates per Month

	Curbside <u>Rate</u>	Carry Out <u>Rate</u>	Yard Waste <u>Cart Rate</u>
Current rate	\$20.60	\$30.78	\$26.12
2 % Adjustment	\$0.41	\$0.62	\$0.52
After-enacted fee	<u>\$0.04</u>	<u>\$0.04</u>	<u>\$0.00</u>
New rate	\$21.05	\$31.44	\$26.64

Price per Sticker

	<u>Refuse</u>	<u>Yard Waste</u>
Current Price	\$2.30	\$2.30
New Price	\$2.35	\$2.35

**Attachment A**

**SUPPLEMENTAL CHARGES**

		<u>7/1/14- 6/30/2015</u>	<u>7/1/15- 6/30/2016</u>	<u>7/1/16- 6/30/2017</u>	<u>7/1/2017- 6/30/2018</u>	<u>7/1/18- 6/30/2019</u>
<b>Additional Cart</b>	Per Month	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
<b>Refuse Sticker</b>	Each	\$2.30	\$2.35	\$2.40	\$2.45	\$2.55
<b>Yard Waste Sticker</b>	Each	\$2.30	\$2.35	\$2.40	\$2.45	\$2.55

**Special Pick-ups:**

*Curbside*

	<u>Minimum</u>	<u>Additional Yards</u>
7/1/14- 6/30/15	\$35.00	\$17.50
7/1/15-6/30/16	\$35.00	\$17.50
7/1/16-6/30/17	\$37.50	\$19.00
7/1/17-6/30/18	\$37.50	\$19.00
7/1/18-6/30/19	\$40.00	\$20.00

*Carry Out*

	<u>Minimum</u>	<u>Additional Yards</u>
7/1/14- 6/30/15	\$50.00	\$25.00
7/1/15-6/30/16	\$50.00	\$25.00
7/1/16-6/30/17	\$55.00	\$27.50
7/1/17-6/30/18	\$55.00	\$27.50
7/1/18-6/30/19	\$60.00	\$30.00

Minimum Charge includes two (2) cubic yards of Refuse

**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** March 20, 2015  
**TO:** Kevin Barr, Village Manager  
**FROM:** Michael D. Millette, P.E., Director of Public Works  
**SUBJECT:** Department Notes

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1. We have continued our spring cleaning efforts this week with more ditch cleaning and tree trimming throughout town. All of our spoil has been hauled to the dump and we began cleaning our yard here at Public Works.
2. The spring banners have been installed in the greater CBD area. Street light repairs were made as well.
3. The temporary pavement patch over the water main repair on Golf remains under watch as it completes the settlement process. We anticipate that a permanent patch will be made next month.
4. Street sign replacement has begun in the Stonegate subdivision. The water main contractor from last year's project will begin punch-list repairs within the next two weeks. The projected time for completion of the restoration work, including sodding, for the 2014 Road Program area is May 31<sup>st</sup>.
5. The water heater at the train station was replaced by in-house staff.



## MEMORANDUM

**To:** Kevin Barr Village Manager  
**From:** Dan Ungerleider, Community Development Director  
**Date:** March 20, 2015  
**Subject:** Department Report

1. **ZBA/PC Meeting:** The Zoning Board of Appeals/Plan Commission (ZBA/PC) conducted its regular monthly meeting last night, Thursday, March 19, at 7:30 pm. The results of this meeting are as follows: 1) Staff presented of the Village's new color computer-generated [Official Zoning Map](#); 2) The ZBA/PC conducted a public hearing and unanimously approved a request for a side yard variation to accommodate a room addition/front porch on the existing home at 84 Waverly Avenue; 3) The ZBA/PC conducted a public hearing and unanimously approved a request for a front and side yard setback variation to accommodate a new home at 105 Sheridan Avenue; and 4) the ZBA/PC found the proposed Final Planned Unit Development (PUD) plans to be substantially consistent with the preliminary PUD plans approved October 21, 2013, and unanimously recommended approval of the Final PUD plans for the proposed condominium building at 88 Park Avenue (fka 103 S Prospect Avenue.)

The next ZBA/PC regular meeting is scheduled on April 16, 2015 at 7:30pm. In preparation for this meeting the Community Development Department is reviewing a preliminary plat of subdivision request for an eight (8) lot single-family subdivision (Woodstock Court) at 272-280 Woodstock Avenue, adjacent and east of Lynn Court.

2. **Richmond Education Garden and Apiary.** Planning and design work continues for this potential project. This past week I received commitment from Christy Weber Landscapes to develop preliminary plans for the previously discussed education garden and apiary proposed between Public Works and the Downers Grove Township Garage on Richmond Avenue. This week I also met with two (2) area Eagle Scout candidates interested in coordinating the development of the education garden and apiary. If all goes well, this project could begin becoming a reality as soon as spring/summer of 2016. More information about the Garden can be found on the Community Development Department's sustainability page at [www.clarendonhills.us/sustainability.cfm](http://www.clarendonhills.us/sustainability.cfm).
3. **Permit Report.** The Village has issued six (6) permits so far in March, including one (1) new home, having a total value of \$534,500.



VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT

DATE: March 20, 2015

To: Village Manager Kevin Barr

From: Chief Ted Jenkins

Subject: Weekly Activity Report

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1. Recent training:

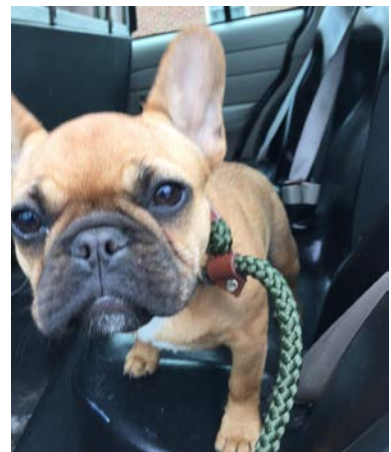
- Two officers completed on-line Police Law training
- One officer attended one day of SWAT training

2. Deputy Chief Farmer attended the North East Multi-Regional Training annual conference. North East Multi-Regional Training is one of seventeen Mobile Teams of the Illinois ASSIST Program. They provide in-service training to law enforcement and corrections personnel throughout the metropolitan Chicago land area. CHPD hosts several NEMRT classes annually and receives free training slots for the hosted events.

3. Staff members from DuPage County Family Shelter Service conducted roll call training for CHPD officers. Family Shelter Services is an organization that assists the victims of Domestic Violence in DuPage County. Procedures, legal updates and a review of the services they offer were discussed.

4. On Thursday I attended the Southwest Central Dispatch executive meeting. The 2015/16 budget was discussed and approved by the Board. Fire Chief Leahy brought up some excellent ways to reduce their spending. One suggestion was to join the health care insurance provider that Clarendon Hills uses. If SWCD paid Clarendon Hills' rates for employee health insurance they would save \$192,000 annually.

5. Our Clarendon Hills stray of the week is Maddie. This French bulldog pup followed a jogger away from her home and got lost. Luckily for Maddie her owner called the PD and we were able to get her home. Help us to help your pet friends get home. Pick up a Clarendon Hills animal tag for your dog or cat. They are available during business hours in the PD lobby.



6. Administrative tow hearings were conducted at the PD on Wednesday. Clarendon Hills had five hearings scheduled. The Village prevailed on all five.

**Significant traffic and criminal activity during the period March 13, 2015 through March 19, 2014**

1. On 3/13, a resident on the 200 block of Woodstock reported that his garage door had graffiti spray painted on it overnight. "JW KILL ALL" was painted in large black letters. Neighbors reported a light colored Jeep four door parked in the area around 12:30am. Pending.
2. A resident on the 5700 block of Concord reported that someone cut the catalytic converter off of her Honda Odyssey while it was parked overnight. Damage is estimated at \$2200.00.
3. On 3/17 officers stopped a vehicle on southbound Rt. 83 for an equipment violation. Following and interaction with the officers a 24 year old Chicago



resident was arrested and charged with possession of cannabis, possession of a controlled substance and illegal transportation of open alcohol. A 19 year old passenger was charged with unlawful possession on an air gun. The real story is the air gun this young man was carrying "for protection". This air gun had the look and feel of a real hand gun. If he had displayed it or even held it during his interaction with the officers there could have been a terrible outcome.

4. Clarendon Hills' officers made three arrests for driving with a suspended/revoked driver's license.

# VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

**DATE:** March 20, 2015

**TO:** Kevin Barr  
Village Manager

**FROM:** Brian Leahy  
Fire Chief

**SUBJECT:** Weekly Fire Department Report 2015-07

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1. Fire Prevention Bureau Activity during the past week.
  - Work continues on the computerized pre plan project.
  - Several Fire Prevention/Life Safety inspections have begun.
2. Training Report:
  - Wednesday evening, twenty one (21) firefighters attended regular evening training. Refresher training for all of our Hazardous Materials equipment was conducted.
3. Emergency Medical Services Report:
  - Ambulance 314 (2015 Freightliner/Horton) is still at Horton Ambulance Corp. in Grove City Ohio. They have sent me photos of the work being done. It is anticipated that the work there will be completed on Friday, March 27<sup>th</sup>.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report
5. Emergency Management Report:
  - No report
6. On Thursday, Chief Jenkins and I attended the monthly meeting of the SWCD Executive Committee. The most important item on the agenda was the proposed 2015-26 budget. I asked several questions concerning the budget. The most important one was why SWCD is spending almost twice as much on health insurance per employee as Clarendon Hills, Willow Brook and Burr Ridge do as members of the IPBC insurance pool. If SWCD employee health insurance was supplied by the IPBC pool it would save SWCD over \$191,000. With the help of Finance Director Peg Hartnett, I have supplied the contact information to the SWCD Director Bill Shanley and he has promised to look into this. I also questioned why SWCD is paying a \$14,000 per year retainer for a labor attorney when he is performing no work for SWCD. The director stated that this was done at the direction of the Board of Directors. I will be discussing both of the issues

with President Karaba to make sure they are both discussed at the Board of Directors meeting in April.

7. Final work continues this week preparing information and documents for the Insurance Services Office (ISO) visit next week to re-evaluate the Fire Protection class rating for the Village of Clarendon Hills.

8. Incidents of interest:

- During the past week Hinsdale FD responded to six (6) automatic response calls in Clarendon Hills.
- During the past week Clarendon Hills FD responded to three (3) automatic response calls in Hinsdale.
- Friday, March 13<sup>th</sup> at 6:18 PM. Ambulance 314 and Squad 316 responded to a motorcycle accident on 55<sup>th</sup> St. at Holmes Ave. The driver of the motorcycle was transported to the Level 1 Trauma Center Good Samaritan Hospital in Downers Grove with severe injuries.
- Sunday, March 20<sup>th</sup> at 10:08 AM. The fire department along with Hinsdale Engine 1012 responded to a fire in the siding at a single family home at 254 Middaugh Rd. Fire was extinguished in about 15 minutes. Damage is estimated at about \$7,000.

9. Mutual Aid Calls:

- Wednesday, March 18<sup>th</sup> at 3:06 PM. Squad 316 responded to assist the Westmont Fire Department at a house fire at 315 N. Washington St. in Westmont.

10. Fire/Rescue/EMS calls:

- During the past week the fire department responded to twenty (20) emergency calls.

If you have any questions or require additional information, please contact me.