



VILLAGE OF CLARENDON HILLS

MANAGER'S REPORT

March 27, 2015

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- See weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

B. Calendar



Village of Clarendon Hills Village Manager's Report

To: Village President Karaba & Board of Trustees

From: Kevin Barr, Village Manager

Date: March 27, 2015

1. Staff is continuing final preparations for the FY 2015-16 budget. The first reading of the budget ordinance and an additional opportunity to ask questions or make comment will occur at the Board Meeting on April 6.
2. The downstairs carpeting will be installed next week (week of March 30). We expect significant on-and-off disruption of operations during the installation.
3. Zach Creer will be out next week on vacation. Please contact me directly or contact Vicki Pries if you need assistance.
4. The Village Manager's Office met with our ComEd representative on Tuesday. Our outage reports looked much improved last year, and new technological advances promise to lower outages even further in the next few years. Smart meters are one of those improvements, and roll out is expected mid-2016. The Village will assist ComEd in leading an educational campaign in advance of the rollout.
5. Zach Creer and I also met NIMEC our electric supplier consultant, we will be discussing another extension of the program at the April 6th board meeting.
6. Interviews for the part-time Fiscal Assistant position have continued this week. Peg Hartnett, Zach Creer, and Diana McDermott are leading those interviews.
7. Special Events Committee met on Tuesday to continue planning for the concert series, and to remake the sponsorship program.

Have a great weekend!

VILLAGE OF CLARENDON HILLS

Finance Department

MEMORANDUM

DATE: March 27, 2015

TO: Kevin Barr, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

- Second interviews were completed this week for the part-time Fiscal Assistant position and we are hoping to make an offer in the very near future.
- Final renewal rates were received today from the Intergovernmental Personnel Benefit Cooperative (IPBC) for employee health and dental insurance. Health insurance premiums will decrease by 4.9% for the plan year beginning on July 1, 2015 and dental insurance premiums will decrease by 7%. This will save the Village approximately \$40,000 in insurance costs versus the current plan year, and a savings of approximately \$7,200 to employees overall for their portion of insurance contributions. The Village only offers an HMO plan for employees' health insurance.

Village of Clarendon Hills
Department of Public Works

MEMORANDUM

DATE: March 27, 2015
TO: Kevin Barr, Village Manager
FROM: Michael D. Millette, P.E., Director of Public Works
SUBJECT: Department Notes

1. Street sign replacement in the Stonegate subdivision is nearly complete. The street name signs have been replaced; we are now evaluating the condition of the remaining signs and will replace those which are faded or cracked. The water main contractor preformed punch-list repairs on Wednesday and Thursday. A few items remain which will be addressed before the restoration work which is still due for completion on May 31st.
2. A water main break on Holmes near the Park Willow complex was discovered yesterday by a contractor working for the Clarendon Water Company. They initially thought the break was on their system, but found it to be on our main. As they had already completed the excavation, we provided them the parts to repair the leaking main - which they did under our supervision. Will reimburse them for their time and equipment costs.
3. We responded to this morning's surprise snow squall with one crew salting, one on the BNSF platforms and the contractor in the CBD. We utilized about 14 tons of salt on what we hope will be the last snow fighting effort this season!
4. I attended the DMMC Transportation Policy and Transportation Technical Committee meetings this week and received some information which may be helpful with our Access to Transit grant application. This I forwarded to Dan Ungerleider.
5. I will be attending a FEMA disaster recovery seminar in Emmitsburg, MD next week. The only cost not covered by the Federal government is \$125 for meals. I will remain in service and available via phone, text and e-mail.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT

DATE: March 27, 2015

To: Village Manager Kevin Barr

From: Chief Ted Jenkins

Subject: Weekly Activity Report

1. Recent training:

- Two officers completed on-line LEADS training
 - Officers Jordan Smith and Chad Johnson graduate from the SLEA basic police academy today. They will be assigned a field training officer and begin the next phase of their training tomorrow.
2. On 3/20, I participated in the 2015 March for Meals program. I met some fine community volunteers and delivered meals to several residents in Clarendon Hills and Hinsdale.
 3. Deputy Chief Farmer and I met with representatives from DuPage United to discuss how CHPD officers are trained to interact with persons exhibiting signs of mental illness. Specifics included our procedures and resources for evaluating and finding treatment for those individuals.
 4. Sergeant Porter and Officer Laird participated in tabletop exercises at Walker Elementary School on Wednesday. Four scenarios were presented and discussed.
 5. Deputy Chief Farmer and I attended the DuPage Chiefs meeting. The featured presentation was on officer worn body cameras. The discussion included legal issues, policy development, public perception and media/data storage.
 6. Officer Shaw conducted roll call training on traffic accidents and speeding hot spots in the Village. Data is collected and used to direct traffic enforcement to problem areas in town.

Significant traffic and criminal activity during the period March 20, 2015 through March 26, 2014

1. On 3/21, a 41 year old Hinsdale resident was stopped on Ogden Avenue for driving 56 mph in a 35 zone. Following an interaction with the officers he was arrested for DUI, driving with a blood alcohol concentration over .08 and cited for speeding.
2. On 3/23, Park District staff reported that the door on the little league storage shed had been kicked in. Nothing appeared to be missing but damage to the shed is estimated at \$250.00.
3. Two additional identity theft complaints were received from Clarendon Hills residents this week. The complaints involve fraudulent income tax returns filed with the residents' personal information.
4. On 3/26, graffiti was found in several areas around the METRA station. The matter is being investigated. Pending.
5. Clarendon Hills' officers made two arrests for driving with a suspended/revoked driver's license.

VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

DATE: March 27, 2015

TO: Kevin Barr
Village Manager

FROM: Brian Leahy
Fire Chief

SUBJECT: Weekly Fire Department Report 2015-08

1. Fire Prevention Bureau Activity during the past week.
 - Work continues on the computerized pre plan project.
 - Several Fire Prevention/Life Safety inspections have begun.
2. Training Report:
 - Wednesday evening, twenty four (24) firefighters attended regular evening training. Incident Command System training was conducted.
3. Emergency Medical Services Report:
 - Ambulance 314 (2015 Freightliner/Horton) is still at Horton Ambulance Corp. in Grove City Ohio. Today they informed me that they still anticipate that the work there will be completed on Friday, March 27th.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - Training officers from Clarendon Hills, Hinsdale and Western Springs are working on an intense vehicle operations/extrication class involving about 12 firefighters from each department. This should begin in June or July.
5. Emergency Management Report:
 - No report
6. This week we hired two (2) new part-time firefighter/paramedics. Ryan Lange and James Mulligan both work for the Pleasantview Fire Protection District as full time firefighter paramedics. They are going through orientation shifts now and will begin their regular assignments in May.
7. This week new countertops were installed in the fire station kitchen and two (2) of the bathrooms.
8. On Thursday, myself, Deputy Chief Krupp, Captain Rediehs, Lieutenant Weil and Lieutenant Godek met for about four (4) hours with a representative of the Insurance Services Office (ISO) to begin the process of re-rating the fire protection classification for the Village of Clarendon Hills. This rating involves the

fire department, communications center and the water department. Training records, NIMS records, vehicle maintenance records, ladder records, hose testing records, generator records were examined. Response times were examined along with the number of firefighters on duty and POC firefighter response. Also mutual aid arrangements and our sharing of services agreement was also used in the rating. The ISO representative has requested some additional information regarding some training details and some water department issues. We will be obtaining this information and forwarding it to the representative in the next week. The complete review will take about 5-6 months to complete.

9. Incidents of interest:

- During the past week Hinsdale FD responded to seven (7) automatic response calls in Clarendon Hills.
- During the past week Clarendon Hills FD responded to six (6) automatic response calls in Hinsdale.
- Saturday, March 21st at 3:00 PM. The fire department along with Hinsdale Engine 1012 responded for a gasoline smell inside the townhouse building at 555 Willowcreek Ct. A vehicle leaking fuel was located in one of the garages and removed from the building.
- Monday, March 23rd at 6:41 AM. Ambulance 314 and Squad 316 responded for a vehicle accident on Rt. 83 southbound near Chicago Ave. One (1) injured patient transported to a local hospital.

10. Mutual Aid Calls:

- Monday, March 23rd at 9:57 AM. Ambulance 314 responded to assist the Tri State Fire Protection District on 63rd St. west of Madison St. in Willowbrook. Ambulance 314 Paramedics transferred a patient from a Tri State ambulance that was involved in an accident and in a ditch with the patient on board into Clarendon Hills ambulance 314 and then transported the injured patient to a local hospital for treatment.

11. Fire/Rescue/EMS calls:

- During the past week the fire department responded to thirty five (35) emergency calls.

If you have any questions or require additional information, please contact me.



Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Monday, March 23, 2015.

March ▼ 2015 ▼						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2 • Village Board Meeting	3	4	5 • Historical Society Event	6	7
8	9	10	11	12	13	14
15	16 • Village Board Meeting	17	18 • Chamber Meeting	19 • ZBA/PC Meeting	20	21 • Village Board Budget Meeting
22	23 - Today	24	25	26	27	28
29	30	31				



Calendar Event List		 Add All to My Calendar
Date/Time	Event	
3/2/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
3/5/2015 7:00 PM	(Local Organizations) Historical Society Event Public Welcome (\$5 for non-members) Cole Porter Program Come hear the story and music of COLE PORTER By John Boda, singer/ guitarist, in a multi-media presentation Village Hall Board Room 1 N. Prospect Avenue	 Add to My Calendar
3/16/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
3/18/2015 9:00 AM	(Local Organizations) Chamber Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
3/19/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
3/21/2015 8:00 AM	(Board & Committee Meetings) Village Board Budget Meeting Police Department Training Room	 Add to My Calendar



Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Monday, March 23, 2015.

April ▼	2015 ▼					
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6 • Village Board Meeting	7 • Consolidated Election Day	8	9	10	11
12	13 • Police Pension Regular Board Meeting	14 • Clarendon Blackhawk Mosquito Abatement District	15 • Chamber Meeting	16 • ZBA/PC Meeting	17	18
19	20 • Village Board Meeting	21	22	23	24	25
26	27	28	29	30		

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
4/6/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
4/7/2015	Consolidated Election Day	 Add to My Calendar
4/13/2015 5:30 PM	(Board & Committee Meetings) Police Pension Regular Board Meeting Village Hall Lower Level Conference Room	 Add to My Calendar
4/14/2015 7:00 PM	(Local Organizations) Clarendon Blackhawk Mosquito Abatement District Village Hall Lower level conference room	 Add to My Calendar
4/15/2015 9:00 AM	(Local Organizations) Chamber Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
4/16/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
4/20/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar