



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**May 15, 2015**

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### **A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

### **B. Calendar**



## Village of Clarendon Hills Village Manager's Report

To: Village President Karaba & Board of Trustees

From: Kevin Barr, Village Manager

Date: May 15, 2015

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1. I want to thank out-going President Karaba, Trustee Pedersen and Trustee Hall for their dedicated service to the Village of Clarendon Hills. Along with the returning and in-coming Board members, their continued support for the professional operation of municipal government is primarily responsible for Clarendon Hills' strong position now and our promising future. Thank you!
2. President-Elect Austin and I attended a meeting of the DuPage Mayors and Managers Conference (DMMC) last Friday evening to further discuss the LGDF (income tax distribution) issue. Many mayors/village presidents and managers attended the meeting. The overwhelming consensus was to continue strongly supporting efforts to maintain LGDF funding.
3. On another State legislation note, four (4) amendments were recently files to bills in Springfield that would "freeze" municipal tax levies indefinitely. Two of the bills would only apply to "non-home rule" communities which of course includes Clarendon Hills. In any case, if any of these amendments were approved they would apply to us. These amendments would not even allow for coverage of mandated pension costs. The result for Clarendon Hills would be devastating given our limited alternative revenue options. We have voiced our opposition to these amendments with the support of the DMMC and I assume all other local entities that promote local community control will do the same.
4. On Friday, I attended ComEd training on emergency management operations along with Zach Creer.
5. Document management system installation started on Friday.
6. Server install is expected to start tonight at 7 pm and finish by 7 am. Staff will not be able to access email during this time.

Have a great weekend!

**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** May 15, 2015  
**TO:** Kevin Barr, Village Manager  
**FROM:** Michael D. Millette, P.E., Director of Public Works  
**SUBJECT:** Department Notes

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1. Repair work is underway on the Sloan Triangle sign. This week's rainy weather has pushed completion into next week. The electrical system repair will be completed by the end of the month.
2. This week, we have performed hot patching, continued mowing and ditch re-grading. We also started the installation of a monitor in the kitchen at Village Hall and completed other, minor, repairs there.
3. Tree planting began this week. The plan is to plant between 75 and 85 trees as spacing permits. Residents, who live adjacent to parkways where a replacement tree is planned, received a tree selection form over the winter on which they could indicate their species preference, ranked 1, 2 and 3. For those who replied, we have made every attempt to accommodate their choices and have notified them when we could not in order to offer further alternatives. The planting will be completed within two weeks.
4. As I write this, we are making final preparations for our 3<sup>rd</sup> annual Public Works Open House. The weather looks sketchy, but no matter, 90% of our event is indoors!!



# Village of Clarendon Hills

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## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Dan Ungerleider, Community Development Director  
**Date:** May 15, 2015  
**Subject:** Department Report

1. **ZBA/PC Members.** I met with Wil Freve, Dena Kareotes Arendt, and Bob Arnold in preparation for upcoming ZBA/PC membership changes and appointments in light of required ZBA/PC resignations of Chairman Greg Jordan and Len Austin. Incoming Village President, Len Austin, will be seeking Village Board concurrence of Dena and Bob's appointment to the ZBA/PC, and Wil's appointment to Chair of the ZBA/PC during the 5/18 Village Board meeting. The next ZBA/PC meeting will be held on the following Thursday.
2. **Stormwater Concerns.** I continue to make myself available to meet with homeowners who are concerned about stormwater and other issues that might be considered related to new home construction in their neighborhood. Construction adjacent to your home can be intimidating. This week, in addition to many phone calls, I met with 4 home owners to review their concerns and to inform them of the village's standards and inspection practices.
3. **DuPage County Stormwater Workshop.** On Wednesday, I attended a DuPage County Stormwater workshop. During the workshop I and 30 other municipal planners and engineers discussed methods of informing our communities' about stormwater management methods and potential means in determining which method might be most effective. Information pamphlets regarding alternative ways to store and harvest stormwater on private property, and the Village's most recently enacted stormwater ordinance standards can be found at [www.clarendonhills.us/stormwater.cfm](http://www.clarendonhills.us/stormwater.cfm).
4. **Richmond Education Gardens & Apiary.** The Clarendon Hills Parks Foundation fundraising for proposed educational gardens has begun. Raw local honey, honey sticks and Vintage Confection lollipops will be for sale during Daisy Days, Dancin' in the Street event and throughout the summer. English Gardens will soon begin donating to the project for any item that they sell containing a bee. Village Gourmet is helping to bottle the local honey. Please contact me or Mary Williams if you are interested in volunteering to sell during these summer community events.

In addition to fundraising, Mary Williams and I continue to meet with potential community partners, schools and clubs. Mary is also diligently seeking out outside funding through corporate grant programs. Please let Mary or me know if you know of any other potential financial resources we should contact.

5. **227-231 Burlington.** On Friday, I met with the owner and architect of the vacant property east of the Burlington Water Tower. This property was recently approved for a self-storage warehouse facility, and later rezoned for downtown mixed used development. The property owner has agreed to consider developing the property consistent with the properties zoning designation and the Downtown Master Plan.
6. **Permit Report.** So far in May, the Village issued twenty-one (21) permits having a total value of \$910,175.

**VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT**

DATE: May 15, 2015

To: Village Manager Kevin Barr

From: Chief Ted Jenkins

Subject: Weekly Activity Report

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**1. Recent training:**

- One officer attended FIAT SWAT training.

2. DC Farmer and I met with Sergeant Wodka of the Hinsdale PD to discuss their recent transition to DuComm, a consolidated dispatch center in Glendale Heights. Prior to their change, Hinsdale PD was dispatched by Southwest Central Dispatch, the same center that currently dispatches CHPD. Sergeant Wodka was able to provide a playbook on the processes and timelines involved in switching centers. CHPD has been exploring dispatch options due to pending legislation that could change the status quo.
3. 2015/16 Village stickers are on sale at the Clarendon Hills Police Station and Village Hall. Sales have picked up and will continue to do so as word gets out. A passenger car sticker is the same as last year, \$40.00.
4. A group of residents were invited to participate in a shoot/don't shoot demonstration on the Department's MILO electronic range this week. Officer Aaron Shirley provided information and demonstrations on firearms. Feedback from the group was very positive.
5. The PD hosted an orientation for the newly elected Village President and Board members. It was a pleasure to formally meet our new officials and I look forward to working with them.
6. On Thursday, Community Service Officer John Bochenek submitted his retirement/resignation letter to me. John has been the "right hand man" for CHPD administration for fifteen years. John has completed every task assigned, written approximately 40% of the local tickets issued and become a good friend and partner to everyone in the building, he will be missed. While this is bad news for the Department, it is good news for John. I want to congratulate John and wish him well in his retirement.

7. Officer Shirley completed the third of three controlled tobacco buys at the Jewel. The Illinois Liquor Control Commission pays the Village to conduct the buys. For the second time this year a Jewel employee sold cigarettes to an underage person. It is the Department's goal to have zero tobacco sales to underage. Pending
8. Officers continue to focus on seat belt, distracted driving and DUI violations this week. On Thursday, 13 seatbelt violations and 8 cell phone citations were issued. The selective enforcement is part of our grant supported traffic safety program.

**Significant traffic and criminal activity during the period May 8, 2015 through May 14, 2015**

1. On 5/13, a 43 year old Clarendon Hills resident reported that he received a letter from the IRS informing him of a possible identity theft involving his personal information. A report was taken and advice given.
2. Clarendon Hills officers made two arrests for driving with a suspended or revoked driver's license and served one person with multiple arrest warrants this week.

# VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

**DATE:** May 15, 2015

**TO:** Kevin Barr  
Village Manager

**FROM:** Brian Leahy  
Fire Chief

**SUBJECT:** Weekly Fire Department Report 2015-13

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1. Fire Prevention Bureau Activity during the past week.
  - Six (6) Fire Prevention/Life Safety inspections were completed.
2. Training Report:
  - Captain Mark Rediehs is updating NIMS compliance for the village.
3. Emergency Medical Services Report:
  - This week Ambulance 314 (the new one) was taken to Freightliner in Elmhurst for warranty work. On Thursday morning it was taken to Foster Coach in Sterling Illinois and a new HVAC control system for the patient compartment was installed. Thursday afternoon the vehicle was brought back and placed back into full service. At this time all warranty items/repairs for this vehicle have been completed.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - Training officers from Clarendon Hills, Hinsdale and Western Springs continue to work on an intense vehicle operations/extrication class involving about 12 firefighters from each department. This should begin in June or July.
5. Emergency Management Report:
  - No report
6. On Tuesday, annual fire hose pressure testing was completed.
7. On Tuesday, I attended the monthly meeting of the DuPage County Fire Chiefs Association. Most of the meeting was used to discuss functional sharing of fire and ems services in DuPage County.
8. Today, Lieutenants Dave Godek, Jim Weil and myself attended the annual Loyola EMS awards ceremony that was held at the Brookfield Zoo.

9. This week we received a check from the State of Illinois in the amount of \$7,349.08. This is a training grant that we received because of the hard work and detailed documentation done by Captain Mark Rediehs related to our fire certification program. Thanks for all of your hard work on this Mark.

10. Incidents of interest:

- Monday May 11<sup>th</sup> at 12:28 PM. The fire department responded for Com Ed wires down and sparking in the rear of 108 Woodstock. The area was secured by firefighters until Com Ed arrived to cut the power to this wire.

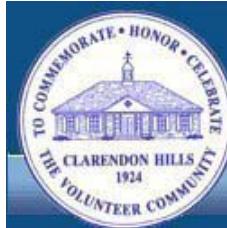
11. Mutual Aid Calls:

- None

12. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to twenty four (24) emergency calls.

If you have any questions or require additional information, please contact me.



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



## Welcome to the Village of Clarendon Hills, IL, Community Calendar

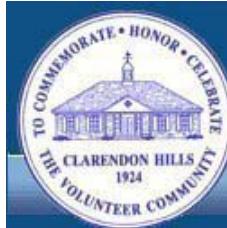


Today is Friday, May 15, 2015.

May		2015				
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					<b>1</b>	<b>2</b>
<b>3</b>	<b>4</b> • Village Stickers • Village Board Meeting	<b>5</b>	<b>6</b>	<b>7</b> • Historical Society Bronswood Plant Sale	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b> • Clarendon Blackhawk Mosquito Abatement District	<b>13</b>	<b>14</b>	<b>15 - Today</b>	<b>16</b>
<b>17</b> • Preeclampsia Awareness Day (Walk)	<b>18</b> • Village Board Meeting	<b>19</b>	<b>20</b> • Chamber Meeting	<b>21</b> • ZBA/PC Meeting	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b> • Village offices closed	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b> • Downers Grove Township Open House
<b>31</b>						

Calendar Event List		Add All to My Calendar
Date/Time	Event	
5/4/2015	<b>(Services) Village Stickers</b> Village Stickers sales start Monday May 4th. They are \$40.00 and can be purchased at the Police station and the Village Hall.	Add to My Calendar
5/4/2015 7:00 PM	<b>(Board &amp; Committee Meetings) Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
5/7/2015 9:30 AM - 3:30 PM	<b>(Local Organizations) Historical Society Bronswood Plant Sale</b> 9:30 AM to 4 PM 20% of sales benefit the Historical Society Bronswood Nursery 3805 Madison Street Hinsdale, IL	Add to My Calendar
5/12/2015 7:00 PM	<b>(Local Organizations) Clarendon Blackhawk Mosquito Abatement District</b> Village Hall Lower level conference room	Add to My Calendar
5/17/2015	<b>(Community Events) Preeclampsia Awareness Day (Walk)</b> May 4, 2015 at the Village Board President Karaba Declared May 17, 2015 to be "Preeclampsia Day". The 6th Annual Promise Walk & 5K will take place in Elk Grove Village at the Busse Woods Cook County Forest Preserve. 9:00 a.m. Registration 10:00 a.m. Pre-Race Program 11:00 a.m. 5K Walk/Run 12:00 p.m. Family Fun Time <a href="http://promisewalk.org/locationpage.asp?BranchID=9">http://promisewalk.org/locationpage.asp?BranchID=9</a>	Add to My Calendar
5/18/2015 7:00 PM	<b>(Board &amp; Committee Meetings) Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
5/20/2015 9:00 AM		

	<b>(Local Organizations) Chamber Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 <a href="#">Add to My Calendar</a>
5/21/2015 7:30 PM	<b>(Board &amp; Committee Meetings) ZBA/PC Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 <a href="#">Add to My Calendar</a>
5/25/2015	<b>(Holidays) Village offices closed</b> in observance of Memorial Day!	 <a href="#">Add to My Calendar</a>
5/30/2015 11:00 AM - 2:00 PM	<b>(Community Events) Downers Grove Township Open House</b> See flier here: <a href="http://bit.ly/1IDilta">http://bit.ly/1IDilta</a> Location: 4340 Prince St. Downers Grove, IL 60515 For more information call: 630-719-6600 Please visit our website at: <a href="http://www.dgtownship.com">www.dgtownship.com</a>	 <a href="#">Add to My Calendar</a>



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



## Welcome to the Village of Clarendon Hills, IL, Community Calendar



Today is Friday, May 15, 2015.

June ▼ 2015 ▼		Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			<b>1</b> • Police Pension Regular Board Meeting • Village Board Meeting	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b> • Clarendon Blackhawk Mosquito Abatement District	<b>10</b>	<b>11</b>	<b>12</b> • Daisy Days	<b>13</b> • Daisy Days		
<b>14</b>	<b>15</b> • Village Board Meeting	<b>16</b>	<b>17</b> • Chamber Meeting • Dancin' in the Street - "And Beyond"	<b>18</b> • ZBA/PC Meeting	<b>19</b>	<b>20</b>		
<b>21</b> • Daisy Dash	<b>22</b>	<b>23</b>	<b>24</b> • Dancin' in the Street - "Kickin' Jimmy"	<b>25</b>	<b>26</b>	<b>27</b>		
<b>28</b>	<b>29</b>	<b>30</b>						

Calendar Event List		Add All to My Calendar
Date/Time	Event	
6/1/2015 5:30 PM	(Board & Committee Meetings) <b>Police Pension Regular Board Meeting</b> Village Hall Lower Level Conference Room 1 N Prospect	Add to My Calendar
6/1/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
6/9/2015 7:00 PM	(Local Organizations) <b>Clarendon Blackhawk Mosquito Abatement District</b> Village Hall Lower level conference room	Add to My Calendar
6/12/2015	(Local Organizations) <b>Daisy Days</b> Chamber of Commerce Event	Add to My Calendar
6/13/2015	(Local Organizations) <b>Daisy Days</b> Chamber of Commerce Event	Add to My Calendar
6/15/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
6/17/2015 9:00 AM	(Local Organizations) <b>Chamber Meeting</b> Village Hall Board Room	Add to My Calendar
6/17/2015 7:00 PM	(Community Events) <b>Dancin' in the Street - "And Beyond"</b> Downtown - Prospect Ave.	Add to My Calendar
6/18/2015 7:30 PM	(Board & Committee Meetings) <b>ZBA/PC Meeting</b> Village Hall Board Room	Add to My Calendar

6/21/2015	<a href="#">(Community Events) Daisy Dash</a> Visit <a href="http://www.daisydash.com">www.daisydash.com</a> to register online before Thursday, June 18th or register on race morning in person by 7:30 am. If you have questions, please call Paul Kelly at 773-617-8408	 <a href="#">Add to My Calendar</a>
6/24/2015 7:00 PM	<a href="#">(Community Events) Dancin' in the Street -"Kickin' Jimmy"</a> Downtown Prospect Ave.	 <a href="#">Add to My Calendar</a>