



VILLAGE OF CLARENDON HILLS

MANAGER'S REPORT

October 2, 2015

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- No weekly report**

B. Calendar



Village of Clarendon Hills Village Manager's Report

To: Village President Austin & Board of Trustees

From: Kevin Barr, Village Manager

Date: October 2, 2015

1. The podcast equipment has been purchased and we plan to test its use at the Board Meeting on October 5th. We expect that it will pick up voices around the room and allow us to download to the web site. We will keep you advised and, of course, we can all listen to see how it sounds.
2. As reported last week, carpet replacement in the upstairs of the Village Hall, including the Board Room, took place this week. As part of the process of putting the furniture back, we changed the format of seating for staff members and the public. We want to “test” this new format at the meeting on Monday night and would appreciate feedback from the Board.
3. We have ordered iPad's to continue with the “paperless” Board packet program. Zach Creer will work with Trustees individually to get individual tablets working once the pads arrive. We hope to have these available for use at the October 19 Board Meeting.
4. The annual employee picnic took place last Friday afternoon. I believe the event went well and the weather certainly cooperated. Thanks to the employee appreciation committee which planned and managed the event.

Enjoy the weekend!

Village of Clarendon Hills
Department of Public Works

MEMORANDUM

DATE: October 2, 2015
TO: Kevin Barr, Village Manager
FROM: Michael D. Millette, P.E., Director of Public Works
SUBJECT: Department Notes

1. 2015 Road Program: Chicagoland Paving presented a recovery schedule at the weekly progress meeting on Wednesday. It includes working every Saturday in October, including Halloween morning. With this extra effort, they expect to have all work completed, including landscape restoration, no later than November 7th, with a weather contingency extending to November 14th. As our most recent estimate has them nearly three weeks behind schedule, this is welcome news. As for their current efforts, all storm sewer work should be substantially complete next week. Placement of the concrete shoulder along Golf (east/south side) and Norfolk (north) began today and may continue tomorrow, pending the availability of concrete. Otherwise, it will be completed on Monday. Landscape restoration on Middaugh will begin on Monday, moving to McIntosh, Blodgett, Gilbert and Norfolk, west of Prospect, as next week progresses.
2. We are awaiting confirmation of a start date for this year's crack sealing program. CBEL reports that work is most likely to occur during the week of October 12th. Areas and roads to be sealed this year include: Blackhawk Heights; Burlington, east of Prospect; Grant, Churchill and adjacent Hudson; and South Prospect.
3. All 3-ton and 1-1/2-ton trucks are ready for snow fighting operations.
4. Next Thursday and Friday, I will be attending the Illinois Public Service Institute (IPSI) in Effingham. IPSI is a three-year training program which provides instruction expressly designed for public service professionals. It is jointly sponsored by the Chicago Metro and Illinois chapters of the American Public Works Association and provides. It is my pleasant duty as the current Chicago Metro president to attend the class sessions on Thursday, speak at the banquet Thursday night and assist with graduation on Friday. Water Operator / Forester Joe Ferrel will be graduating this year and Lead Maintenance Worker Dave Pendill is a second-year student.



Village of Clarendon Hills

MEMORANDUM

To: Kevin Barr, Village Manager
From: Dan Ungerleider, Community Development Director
Date: October 2, 2015
Subject: Department Report

1. **9-27 Walker Av.** On October 15, 2015 at 7:30pm, the Zoning Board of Appeals/Plan Commission (ZBA/PC) is scheduled to conduct a public hearing regarding the proposed development at 9-27 Walker Avenue, the vacant property south of Scapa Italian Kitchen at 1 Walker Avenue. The proposed development is a four-story, mixed use development consisting of a multi-family building with first floor commercial, residential “live/work” units and parking requiring special use permit approval for a planned unit development. The ZBA/PC will be recording testimony from the developer and the general public during the October 15 public hearing. All are welcome and encouraged to attend.

As is also required by village ordinance, the proposed development is being reviewed by the Downtown Design Review Commission (DTDRC); their next meeting being on October 13, 2015 at 7:00pm. Although the DTDRC meeting is not a public hearing, all are welcome and encouraged to attend.

2. **Blackhawk Heights.** The Department continues to work with the Public Works Department and the Village Engineer to assess and make recommendations to address residence concerns with regard to stormwater management in the Blackhawk Heights neighborhood. This will likely be a topic discussed with the Village Board in late October or early November.
3. **Downtown Vacancies.** The Department is working with several potential businesses interested in subleasing the former Juicy Lucy’s space and the candy production-side of the Vintage Confections. More detail will be shared once leases have been signed and the business owners give the Department permission to share the news. It is my understanding that Juicy Lucy’s is seeking a new location by Oakbrook Mall or downtown Chicago, and that Vintage Confections is moving their candy production to a larger industrial building outside of the Village.
4. **Richmond Education Garden.** Fundraising continues in preparation for the development of the Richmond Education Gardens and Apiary west of the Public Works building. We appreciate our Garden Business Partners throughout the Village who continue to support the project (www.clarendonhills.us/sustainability.cfm). The community’s grade, middle and high schools are beginning to include the development of the garden in their curriculum. Hopefully we will begin to get our hands and shovel dirty in the spring.
5. **Website Upgrade.** Zachery Creer, Vicki Pries and I continue to work with the Village new website host to design and develop a new website that will provide relevant information, transparent access to village documents, and be easier to navigate on computers, tablets and smart phones. We are still looking for community members to donate their high-resolution photographs to potentially be displayed on the new website. The new website will be published shortly after the new year, 2016.
6. **Permit Report.** The Monthly Permit Report for September is posted at www.clarendonhills.us/cdforms.cfm. During the month of September the Village issued thirty-five (35) building permits, including four (4) new homes, having a reported total construction value of \$3,482,547. Since May 2015 the Village has issued a total of ten (10) new home permits compared to nine (9) new home permits having been issued for the same period last year.






Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, October 2, 2015.

October ▼ 2015 ▼						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2 - Today	3 • Fire Department Open House
4	5 • Police Pension Regular Board Meeting - CANCELLED • Village Board Meeting	6	7	8	9	10
11	12	13	14	15 • ZBA/PC Meeting	16	17
18	19 • Ogden Avenue TIF Annual JRB Mtg • Police Pension Rescheduled Regular Board Meeting • Village Board Meeting	20	21 • Chamber Meeting	22	23	24
25	26	27	28	29	30	31 • Special Village Board Meeting • Trick or Treating

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
10/3/2015 11:00 AM - 2:00 PM	(Community Events) Fire Department Open House 11 AM until 2 PM 316 Park Avenue Clarendon Hills, IL 60514	 Add to My Calendar
10/5/2015 5:30 PM	(Board & Committee Meetings) Police Pension Regular Board Meeting - CANCELLED Village Hall Lower level conference room Rescheduled for October 19, 2015	 Add to My Calendar
10/5/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
10/15/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting Village Hall Board Room	 Add to My Calendar
10/19/2015 4:00 PM	(Board & Committee Meetings) Ogden Avenue TIF Annual JRB Mtg Village Hall Board Room 1 N. Prospect Ave.	 Add to My Calendar
10/19/2015 5:30 PM	(Board & Committee Meetings) Police Pension Rescheduled Regular Board Meeting Rescheduled from October 5, 2015 Village Hall Lower Level Conference Room 1 N. Prospect Ave.	 Add to My Calendar
10/19/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar









10/21/2015 9:00 AM	(Local Organizations) Chamber Meeting Village Hall Board Room	 Add to My Calendar
10/31/2015 9:00 AM	(Board & Committee Meetings) Special Village Board Meeting Village Hall Board Room 1 N Prospect Ave	 Add to My Calendar
10/31/2015 2:00 PM	(Community Events) Trick or Treating 2 PM to 7:30 PM are the Clarendon Hills approved Trick or Treating hours for 2015.	 Add to My Calendar



Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, October 2, 2015.

November ▾ 2015 ▾						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2 • Village Board Meeting	3	4	5	6	7
8	9	10	11 • Village offices closed	12	13	14
15	16 • Village Board Meeting	17	18 • Chamber Meeting	19 • ZBA/PC Meeting	20	21
22	23	24	25	26 • Village Offices Closed	27 • Village Offices Closed	28
29	30					

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
11/2/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
11/11/2015	(Holidays) Village offices closed Due to Veterans Day	 Add to My Calendar
11/16/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
11/18/2015 9:00 AM	(Local Organizations) Chamber Meeting Village Hall Board Room 1 N. Prospect Ave.	 Add to My Calendar
11/19/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting Village Hall Board Room	 Add to My Calendar
11/26/2015	(Holidays) Village Offices Closed Due to Thanksgiving Holiday	 Add to My Calendar
11/27/2015	(Holidays) Village Offices Closed Due to Thanksgiving Holiday	 Add to My Calendar