



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT**

**April 10, 2015**

---

### **A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- See weekly report**

### **B. Calendar**



## Village of Clarendon Hills Village Manager's Report

To: Village President Karaba & Board of Trustees

From: Kevin Barr, Village Manager

Date: April 10, 2015

---

1. The FY 2015-16 budget is nearly ready for adoption. The first reading of the budget ordinance and public hearing occurred at the Board Meeting on April 6. The second reading and approval is scheduled for the April 20 Board Meeting.
2. The DMMC has been working on the issue of potential cuts to the LGDF. The Village has posted on our web page a link to a video explaining the potential impact of these cuts and a link that allows concerned citizens to voice their opinion to the Governor and local legislators.
3. Following up on the April 9<sup>th</sup> storm, it appears that Clarendon Hills suffered minor back yard, parkway and street flooding, along with downed branches. Scattered power outages occurred which ComEd repaired before two on April 10<sup>th</sup>. Public Works crews worked Friday cleaning up branches and checking for “hanging” branches that may cause a future hazard.
4. Chief Leahy, Chief Jenkins and I are attending the South West Central Dispatch board meeting next week. We will continue to monitor the public safety dispatch services provided to the community.
5. On May 8<sup>th</sup> and May 9<sup>th</sup>, IRMA will be performing its IMAP certification for the Village. The last time the Village was audited was 2009. Full compliance allows for lower rates and hopefully lower losses. Peg Hartnett and Zach Creer met this week to review for admin compliance and the Safety Committee is meeting next week to prepare for the audit.
6. Zach Creer and I met with Rich Van der Molen from Republic Services on Tuesday morning. Republic is launching a new cellphone app to allow for special orders, bill payments, and missed pickup reports. The Village will be sending out more information soon.
7. Olivia Yeung, the new part-time fiscal assistant, starts next week. Stop by and say hello if you get the chance.

Have a great weekend!

**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** April 10, 2015  
**TO:** Kevin Barr, Village Manager  
**FROM:** Michael D. Millette, P.E., Director of Public Works  
**SUBJECT:** Department Notes

---

1. In anticipation of yesterday's rain and wind, we cleared culverts and inlets throughout the morning. One crew was held over until 5:30 p.m. and patrolled town. We pumped a few overflowing ditches and removed accumulated debris as we encountered them. As of this morning, we have made one sweep clearing treefall and are actively looking for hanging limbs which we will either remove ourselves or have our contractor do so.
2. Hydrant flushing will continue through the end of the month.
3. Punch-list work for the 2014 Water Main Replacement project has begun in the Stonegate subdivision. It will be completed next week. Punch-list work for the 2014 Road Improvement program will resume within the next two weeks and will be completed no later than May 22<sup>nd</sup>.
4. The plans for the 2015 Water Main replacement program will be issued next week. We anticipate a bid award to be ready for the May 18<sup>th</sup> Board agenda.
5. I attended FEMA training in Emmitsburg, Maryland last week. The course subject was recovery and mitigation after disasters. The scenario we ran included multiple tornados and flooding. I learned a great deal about how to work with FEMA to maximize their financial assistance should such a calamity befall us. The course was attended by 60 people, the majority of which were from emergency services with a few public works and Department of Agriculture folks. It was also quite a bargain, as FEMA covered the entire cost except for meals which was only \$125.



## Village of Clarendon Hills

---

### MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Dan Ungerleider, Community Development Director  
**Date:** April 10, 2015  
**Subject:** Department Report

1. **GIS Seminar** - The week the Department began working with Urban GIS to plan and schedule a multi-municipal GIS (geographical information system) mapping and Asset Management Workshop for May 28, 2015. More information about the workshop will be posted on the Community Development webpage later in May. Village Board and Commission members interested in participating are welcome to attend.
2. **211 Burlington Ave** - On Thursday, April 9, 2015, I met with one of the new owners of this building to discuss their planned renovation plans and review building, zoning and accessibility code requirements affecting their project. Their formal application is expected in May 2015.
3. **DuPage County Community Development Commission (CDC)** - Earlier this year President Karaba appointed me as represent the Village as a member of the DuPage County CDC. The CDC advises the County Board on its use of the following programs: Community Development Block Grant, Community Development Block Grant Disaster Recovery Assistance, Emergency Solutions Grant, HOME Investment Partnerships Program, Human Services Grant Fund. On Tuesday, April 7, 2015, I attended the regular meeting of the DuPage County CDC. More information about the CDC can be found at <https://www.dupageco.org/cdc/>.
4. **Village Hall WWI Monument** - On Wednesday, I met with a local student to discuss his potential Eagle Scout project: the rehabilitation of the veterans' monument in front of the Village Hall. Over the next few weeks he will be developing a formal proposal for his project, including funding, design and construction. I will share more information as this potential project becomes reality.
5. **Permit Report.** The Village issued seven (7) permits so far this month having a total value of \$56,295.

# VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

**DATE:** April 10, 2015

**TO:** Kevin Barr  
Village Manager

**FROM:** Brian Leahy  
Fire Chief

**SUBJECT:** Weekly Fire Department Report 2015-10

---

1. Fire Prevention Bureau Activity during the past week.
  - Work continues on the computerized pre plan project.
  - Several Fire Prevention/Life Safety inspections have begun.
2. Training Report:
  - No report
3. Emergency Medical Services Report:
  - Ambulance 314 was inspected at the Horton Ambulance dealer, Foster Coach in Sterling on Tuesday. It was driven back to Clarendon Hills. All of the ambulance related problems are now repaired. Today it is going to Freightliner in Elmhurst to have a seatbelt warning light issues corrected. When this is completed the vehicle will be placed back into full service.
  - Wednesday evening, twenty two (22) firefighters attended EMT/Paramedics continuing education.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - Training officers from Clarendon Hills, Hinsdale and Western Springs are working on an intense vehicle operations/extrication class involving about 12 firefighters from each department. This should begin in June or July.
5. Emergency Management Report:
  - No report
6. On Thursday, I met with representatives of the Hinsdale Fire Department and DuComm to go over in more detail dispatching arrangements related to our automatic aid and sharing of fire services. It is expected that the Hinsdale FD will be switching to DuComm on April 28<sup>th</sup>.

7. On Thursday morning, Truck 319 was involved in a minor accident while returning from a call. The vehicle was maneuvering through the Commons Circle complex and scraped a tree. The damage was limited to two (2) side compartment doors and a wheel cap. The vehicle is completely usable. The damaged will be repaired this summer when the vehicle is taken in for annual service.

8. Incidents of interest:

- No call information because the SWCD CAD system is down.

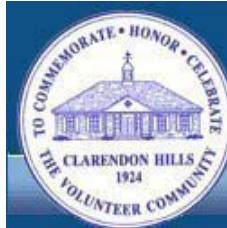
9. Mutual Aid Calls:

- No call information

10. Fire/Rescue/EMS calls:

- No call information

If you have any questions or require additional information, please contact me.



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



## Welcome to the Village of Clarendon Hills, IL, Community Calendar



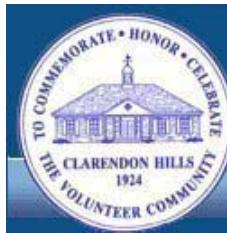
Today is Friday, April 10, 2015.

April ▼ 2015 ▼		Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b> • Village Board Meeting - Public Budget Hearing	<b>7</b> • Consolidated Election Day	<b>8</b>		<b>9</b> • Richmond Education Garden & Apiary Volunteer Mtg	<b>10 - Today</b>		<b>11</b>
<b>12</b>	<b>13</b> • Police Pension Regular Board Meeting	<b>14</b> • Clarendon Blackhawk Mosquito Abatement District	<b>15</b> • Chamber Meeting		<b>16</b> • Historical Society • ZBA/PC Meeting	<b>17</b> • Fire Pension Rescheduled Board Meeting		<b>18</b>
<b>19</b>	<b>20</b> • Village Board Meeting	<b>21</b>	<b>22</b>		<b>23</b>	<b>24</b>		<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>		<b>30</b>			

Calendar Event List		Add All to My Calendar
Date/Time	Event	
4/6/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting - Public Budget Hearing</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
4/7/2015	<b>Consolidated Election Day</b>	Add to My Calendar
4/9/2015 4:00 PM	(Community Events) <b>Richmond Education Garden &amp; Apiary Volunteer Mtg</b> Village Hall Board Room 1 N. Prospect Ave.	Add to My Calendar
4/13/2015 5:30 PM	(Board & Committee Meetings) <b>Police Pension Regular Board Meeting</b> Village Hall Lower Level Conference Room	Add to My Calendar
4/14/2015 7:00 PM	(Local Organizations) <b>Clarendon Blackhawk Mosquito Abatement District</b> Village Hall Lower level conference room	Add to My Calendar
4/15/2015 9:00 AM	(Local Organizations) <b>Chamber Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
4/16/2015 2:00 PM	(Local Organizations) <b>Historical Society</b> A Tea to Remember At the Birches	Add to My Calendar
4/16/2015 7:30 PM	(Board & Committee Meetings) <b>ZBA/PC Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
4/17/2015 9:00 AM	(Board & Committee Meetings) <b>Fire Pension Rescheduled Board Meeting</b> Village Hall Lower Level Conference Room	Add to My Calendar

4/20/2015 7:00 PM

(Board & Committee Meetings) **Village Board Meeting**  
Village Hall Board Room, 1 N Prospect Ave. [Add to My Calendar](#)



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



## Welcome to the Village of Clarendon Hills, IL, Community Calendar



Today is Friday, April 10, 2015.

May ▼		2015 ▼				
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					<b>1</b>	<b>2</b>
<b>3</b>	<b>4</b> • Village Board Meeting	<b>5</b>	<b>6</b>	<b>7</b> • Historical Society Bronswood Plant Sale	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b> • Clarendon Blackhawk Mosquito Abatement District	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b> • Village Board Meeting	<b>19</b>	<b>20</b> • Chamber Meeting	<b>21</b> • ZBA/PC Meeting	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b> • Village offices closed	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
<b>31</b>						

Calendar Event List		Add All to My Calendar
Date/Time	Event	
5/4/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
5/7/2015 9:30 AM - 3:30 PM	(Local Organizations) <b>Historical Society Bronswood Plant Sale</b> 9:30 AM to 4 PM 20% of sales benefit the Historical Society Bronswood Nursery 3805 Madison Street Hinsdale, IL	Add to My Calendar
5/12/2015 7:00 AM	(Local Organizations) <b>Clarendon Blackhawk Mosquito Abatement District</b> Village Hall Lower level conference room	Add to My Calendar
5/18/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
5/20/2015 9:00 AM	(Local Organizations) <b>Chamber Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
5/21/2015 7:30 PM	(Board & Committee Meetings) <b>ZBA/PC Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
5/25/2015	(Holidays) <b>Village offices closed</b> in observance of Memorial Day!	Add to My Calendar