



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

April 17, 2015

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- See weekly report**
- 3. Public Works Department -- No weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- No weekly report**

B. Calendar



Village of Clarendon Hills Village Manager's Report

To: Village President Karaba & Board of Trustees
From: Kevin Barr, Village Manager
Date: April 17, 2015

1. The FY 2015-16 budget is nearly ready for adoption. The second reading and approval is scheduled for the April 20 Board Meeting.
2. The DuPage Mayors and Managers Conference (DMMC) has been working on the issue of potential cuts to the LGDF (income tax distribution). The Village has posted on our web page a link to a video explaining the potential impact of these cuts and a link that allows concerned citizens to voice their opinion to the Governor and local legislators. I am also sending other materials prepared by the DMMC to the Board for further discussion and possible future action. These relate to the LGDF and other areas of municipal concern regarding the State.
3. On Tuesday, Zach Creer and Chris Boone attended training on contractual risk management. Based on this training the Village is updating its contractual insurance policy to the latest standards provided by IRMA.
4. On Thursday, Zach Creer and I attended the Metro Managers' luncheon. Topics included performance measures and a going away for NIU Professor Gabris. The Professor has been instrumental in training professional administrators in this region for more than 30 years.
5. On May 8th and May 9th, IRMA will be performing its IMAP certification for the Village. The last time the Village was audited onsite was 2009. Full compliance allows for lower rates and hopefully lower losses. The Safety Committee met this week to prepare for the audit.
6. On Friday, Zach Creer met with Republic to discuss their new online and mobile apps for residents. Clarendon Hills will be one of the first communities with access, and hopefully it will better improve customer service for refuse collection. Look for upcoming information through the village email list, Facebook page and Trustee Topics.

Have a great weekend!

VILLAGE OF CLARENDON HILLS
Finance Department
MEMORANDUM

DATE: April 17, 2015

TO: Kevin Barr, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

- A quarterly Police Pension Board meeting was held on Monday evening, April 13. The results of the election for one active trustee position were determined; Rick Talerico was re-elected for a two year term of May 1, 2015 through April 30, 2017. Great Lakes Advisors, the pension fund's new investment manager, provided an update on the transition of Police Pension assets.
- A quarterly Fire Pension Board meeting was held this morning as well. Sawyer Falduto Asset Management LLC provided the quarterly investment performance report as of March 31, 2015.
- Public Act 99-0002 (the state's FY 15 budget fix) included transfers, or "sweeps," from many special state funds into the General Revenue Fund. This included a \$50 million transfer from the Illinois Motor Fuel Tax (MFT) Account. While legislators and the Governor's staff indicated that municipalities would not be impacted by the sweeps, we learned this week that MFT payments for the month of March were affected.

The six month average of Village MFT revenues totals \$18,344.31, while the amount received in March was \$7,766.46, a difference of \$10,577.85. MFT revenues are a significant source of funding for road salt and maintenance, tree trimming and removal, sidewalk replacements, and traffic signal maintenance. While these transfers are a one-time deduction and normal monthly distribution is expected to resume for April, this transfer certainly affects the funds available for these projects.

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**

DATE: April 17, 2015

To: Village Manager Kevin Barr

From: Chief Ted Jenkins

Subject: Weekly Activity Report

1. Recent training:

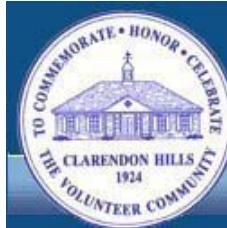
- Officer Shaw completed a 40 hour Field Training Officer course. CHPD hosted the five day class for 30 police officers from area PDs. Northeast Multi-Regional Training presents several classes a year in our training room. CHPD officers get free training slots in the classes we host.
- One officer attended one day of FIAT SWAT training.
- Police Assistant Kelly Green attended a Law Enforcement Records Managers of Illinois (LERMI) meeting and a DuPage Records Management meeting this week. DuPage County has gone out to bid for a new county wide records management system. Kelly has done a great job of tracking their progress and evaluating how it will effect CHPD. Records management and CAD systems track a 911 call from the time an emergency call is received by the dispatcher. Because we are dispatched from a non-DuPage County center our involvement is different than most DuPage police agencies.

2. The severe weather last week damaged the downtown camera system and the water tower microwave link to our dispatch center. A copper to fiber translator was ordered and installed Tuesday to repair the communication link. Parts are on order to repair the camera system and the repairs should be completed next week.
3. Village Manager Kevin Barr attended our afternoon roll call on Monday. Kevin had a nice discussion with the day and afternoon shifts and met our two new officers, Jordan Smith and Chad Johnson.
4. DC Farmer and I attended the Chamber of Commerce meeting on Wednesday. Plans for our bike auction to be held on June 13th on the Daisy Days stage were discussed and finalized.

5. DC Farmer attended the CH Safety Committee meeting on Wednesday. Preparations for the upcoming IMAP inspection were discussed.
6. DC Farmer and I attended a Police Alternative Fuel Summit in Buffalo Grove on Thursday. Presenters from environmental groups, alternative fuel suppliers, vehicle technology companies and fleet managers from several large companies discussed the advantages of using natural gas and propane in police fleet vehicles.
7. Supervisors are finalizing employee annual reviews this week. Following legislation that was passed last year preventing the use of ticket totals and other activity from being used in police officer evaluations we have had to adjust our officer evaluation criterion. Police supervisors met earlier this month and came up with a plan to benchmark officer standards and goals without the use of ticket counts.
8. Sergeant Dalen and Officers Zack Finfrock, James Shaw and Jeff Pasteris completed and turned in our 2014 Chief's Challenge project. The project is a yearlong effort culminating in a report to document those efforts and the resulting effect on traffic safety in our jurisdiction. The project report is submitted to the Illinois Police Chiefs Association for review and compared to other projects from similar sized police departments in the state. CHPD competes in the 10 to 25 officer category. Participation has become mandatory if a department wants to be eligible for most traffic enforcement grants. I am very proud of what Sergeant Dalen and his team have done this year, CH roadways are safer because of their efforts.
9. Administrative tow hearings were held Wednesday at the PD. Clarendon Hills had eight cases, Hinsdale had six. The Hinsdale and Clarendon Hills agreement to conduct the hearings at the same time, with the same hearing officer, continues to save time and money for both Villages.
10. **Save the Date:** CHPD has scheduled a blood drive for Saturday, April 25 from 9 am to 3pm. The event will be held at the Clarendon Hills Police Station. Donors will receive a t-shirt, a free BBQ lunch and a chance to win a 32" LED television. For more details or to schedule an appointment contact LifeSource at 877 543-3768 or online at lifesource.org and use group code **692B**

Significant traffic and criminal activity during the period April 10, 2015 through April 16, 2014

1. Two additional identity theft complaints were received from Clarendon Hills residents this week. The complaints involve fraudulent income tax returns filed with the residents' personal information.
2. Clarendon Hills officers made one arrest for driving with a suspended or revoked driver's license this week.



Village of Clarendon Hills

One North Prospect Avenue
Clarendon Hills, Illinois 60514
(630) 286-5400



Welcome to the Village of Clarendon Hills, IL, Community Calendar

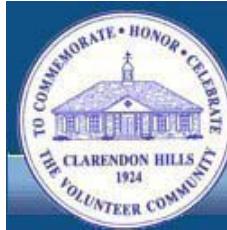


Today is Thursday, April 16, 2015.

April ▼ 2015 ▼		Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2	3	4
5	6 • Village Board Meeting - Public Budget Hearing	7 • Consolidated Election Day	8		9 • Richmond Education Garden & Apiary Volunteer Mtg		10	11
12	13 • Police Pension Regular Board Meeting	14 • Clarendon Blackhawk Mosquito Abatement District	15 • Chamber Meeting		16 - Today • Historical Society		17 • Fire Pension Rescheduled Board Meeting	18
19	20 • Local Liquor Commission Meeting • Village Board Meeting	21 • Special Events Committee Meeting	22		23 • ZBA/PC Rescheduled Meeting		24	25
26	27	28	29		30			

Calendar Event List		Add All to My Calendar
Date/Time	Event	
4/6/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting - Public Budget Hearing Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
4/7/2015	Consolidated Election Day	Add to My Calendar
4/9/2015 4:00 PM	(Community Events) Richmond Education Garden & Apiary Volunteer Mtg Village Hall Board Room 1 N. Prospect Ave.	Add to My Calendar
4/13/2015 5:30 PM	(Board & Committee Meetings) Police Pension Regular Board Meeting Village Hall Lower Level Conference Room	Add to My Calendar
4/14/2015 7:00 PM	(Local Organizations) Clarendon Blackhawk Mosquito Abatement District Village Hall Lower level conference room	Add to My Calendar
4/15/2015 9:00 AM	(Local Organizations) Chamber Meeting Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
4/16/2015 2:00 PM	(Local Organizations) Historical Society A Tea to Remember At the Birches	Add to My Calendar
4/17/2015 9:00 AM	(Board & Committee Meetings) Fire Pension Rescheduled Board Meeting Village Hall Lower Level Conference Room	Add to My Calendar

4/20/2015 6:30 PM	(Board & Committee Meetings) Local Liquor Commission Meeting Village Hall 1 N Prospect Ave	 Add to My Calendar
4/20/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
4/21/2015 7:00 PM	(Board & Committee Meetings) Special Events Committee Meeting Village Hall Board Room 1 N. Prospect Ave.	 Add to My Calendar
4/23/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Rescheduled Meeting Rescheduled from 4/16/15 Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar



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Welcome to the Village of Clarendon Hills, IL, Community Calendar



Today is Thursday, April 16, 2015.

May		2015				
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4 • Village Board Meeting	5	6	7 • Historical Society Bronswood Plant Sale	8	9
10	11	12 • Clarendon Blackhawk Mosquito Abatement District	13	14	15	16
17	18 • Village Board Meeting	19	20 • Chamber Meeting	21 • ZBA/PC Meeting	22	23
24	25 • Village offices closed	26	27	28	29	30
31						

Calendar Event List		Add All to My Calendar
Date/Time	Event	
5/4/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
5/7/2015 9:30 AM - 3:30 PM	(Local Organizations) Historical Society Bronswood Plant Sale 9:30 AM to 4 PM 20% of sales benefit the Historical Society Bronswood Nursery 3805 Madison Street Hinsdale, IL	Add to My Calendar
5/12/2015 7:00 AM	(Local Organizations) Clarendon Blackhawk Mosquito Abatement District Village Hall Lower level conference room	Add to My Calendar
5/18/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
5/20/2015 9:00 AM	(Local Organizations) Chamber Meeting Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
5/21/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting Village Hall Board Room, 1 N Prospect Ave.	Add to My Calendar
5/25/2015	(Holidays) Village offices closed in observance of Memorial Day!	Add to My Calendar