



# Village of Clarendon Hills Trustee Topics

April/May 2014

## Message from the President and Board

Dear Neighbors,

After a very long and record setting winter, spring is finally beginning to arrive in Clarendon Hills. The flowers are blooming, the trees are budding, the birds are singing, and your Trustees are budget making and downtown master planning.

Over the next several months we expect the culmination of countless hours of volunteer, resident and staff time with the presentation of the a proposed update to the Village's Downtown Master Plan. Three committees consisting of twenty dedicated residents of Clarendon Hills have carefully reviewed and studied the Design, Land Use, and Economic Development aspects of our Downtown area. They have developed and updated an exciting vision for our central business district. The Village Board, with plenty of opportunity for additional input from the community-at-large, will be considering the updated Downtown Master Plan, which attempts to balance the community's values with the economic realities of today's developers. I wish to thank all of the volunteers and Village staff, in particular Dan Ungerleider, who have contributed so much of their time and many talents to this project. Much discussion still remains, but I have no doubt our community will benefit from these efforts.

The Village is also discussing the proposed Fiscal Year 2014-15 budget. This year's budget reflects our expectation for the continuation of moderate economic growth as we further distant ourselves from the recession that "officially" began in December 2007. The Village is planning to increase its level of reinvestment in community infrastructure, while continuing to hold the line on personnel expenses and maintaining staffing at the lowest levels in 20 years. The Village, however, must remain vigilant. The possible reduction of state shared revenues continues to be on the table in Spring-

Continued on Page 2

## A Vision for Downtown

### Downtown Plan Update: Preliminary Vision Illustrations Released

Thanks to the residents, business owners, and community partner representatives who participated in February's Illustration Development Workshop. Legat Architects, our workshop facilitator, has incorporated the comments and ideas collected that evening into the illustrations depicting the future of our downtown public spaces. These revised drawings will be put on display throughout the downtown and on the project webpage in preparation for the upcoming comprehensive plan public hearings. "These illustrations will surely inspire future public and private public space designs," Ungerleider said. "We have a foundation with previous studies that needs to be reevaluated and discussed in light of changes to the economy and potential changes for the Village's vision of the downtown."

For more information, visit the Downtown Plan Update website at [www.clarendonhills.us/downtownplanning.cfm](http://www.clarendonhills.us/downtownplanning.cfm).

On February 5th, the DTMP Economic Development Subcommittee hosted a panel discussion to review the economic viability

**#dtplan**

Your Community.  
Your Downtown. Your Voice.  
Join the Conversation.

Twitter: @VillageofCH

Instagram: VillageofCH  
[www.clarendonhills.us](http://www.clarendonhills.us)

of the draft long-range land use and design concept plans. The three panel members were seasoned professionals with retail, mixed used and downtown redevelopment experience. In addition to the questions prepared by the DTMP Economic Development Subcommittee, the 30 plus attendees asked questions regarding retail viability, traffic, parking, building heights and the effect retail rent rates have on potential development. In general, the panel admired the plan's flexibility and market driven themes. The increased development intensity of the plan was popular among the panel. However, the panel tempered expectations noting that even with increased foot traffic the

Continued on Page 3

## Village Staff Presents FY 2014-2015 Budget

The Village's Fiscal Year 2014-15 budget was reviewed and discussed by the Village Board at its budget workshop on March 15. On March 3, this budget was made available to the public at the Village Hall, Clarendon Hills Public Library, and on the Village's website at [www.clarendonhills.us](http://www.clarendonhills.us).

A public hearing and first consideration of the budget is scheduled for April 7, with a second consideration and passage at the April 21 meeting. This budget plan reflects the strategic priorities identified by the Village Board during its strategic goal setting process. With the beginnings of an improved economy before us, this year's budget includes projects that allow the Village to focus farther in the future

than in recent years.

### Overall Budget

The Village's revenues across all funds, including transfers, are anticipated to be \$15.16 million in FY 2014-15, with budgeted expenditures at \$16.23 million, including transfers. Of these expenditures, \$7.63 million occur in the Village's General Fund, which supports the day-to-day operations of the Village. Also included in the General Fund is a transfer of \$1.45 million in excess fund balance to the Village's Capital Fund, in accordance with the Village's General Fund Balance policy.

Continued on Page 2



# Trustee Topics

Village of Clarendon Hills

April/May 2014

Page 2

## Budget

Continued From Page 1

### General Fund

The Village's General Fund supports the day-to-day operations of the Village, including Fire, Police, Public Works and Administration. The General Fund receives revenues from property tax, sales tax, income tax, franchise fees, interest earnings, fines, services charges, permit fees and grants.

Total General Fund revenues are projected to increase 0.7 percent from the previous year resulting from sale and property tax growth. Property taxes represent the largest portion of General Fund

revenues at 54 percent. The Village is also reliant on state-shared revenues, which are estimated to decrease by 0.4 percent. The Village remains hesitant about the stability of the state-shared revenues given the financial condition of the State of Illinois and the continued delays in their distributions. General Fund departmental expenditures are projected to increase 5.5 percent in FY 2014-15. Of that increase, 36 percent is attributable to special projects in the Community Development Department. These special projects are relatively short-term in duration and do not represent an increase in base line operational expenses. In addition, it is hoped that grants will be identified to significantly offset some of these expenditures.

### Infrastructure

Capital expenditures budgeted for Fiscal Year 2014-15 include the annual road program, maintenance and repairs to the fire station, and the replacement of the Village's ambulance. The Village also reserves funds annually to pay for planned future capital improvements and purchases, based on the ten-year Capital Plan. The FY 2014-15 budget document includes a ten-year capital plan for the Village's Water Fund as well.

## President's Message

Continued from Page 1

field, in particular because of the loss of significant revenues if the state income tax is reduced. Any loss in state shared revenues could cause long-term financial damage to the Village. Since revenues remain uncertain, the proposed budget does not lock the Village into unsustainable future spending. A new fund balance policy presented in conjunction with the budget furthers this flexibility in the face of these revenue challenges.

This spring also brings change to the Village Board. Steve Wallace, who served the Village for 7 years, is stepping down from his position of Village Trustee. First, I want to thank Steve for his years of service, his passion for the Village will certainly be missed. Second, I am recommending to the Board that Ken Hall complete Steve's unexpired term of office, i.e., April 2015. Ken has been a long time member of our Special Events Committee, has been a very active participant at Village board meetings, and is a successful businessman. Ken is a 25-year resident of the Village where he and his wife, Jane, have raised twin daughters. I am confident that Ken will do an outstanding job representing the people of this Village.

Make sure to visit the Village's website to stay up-to-date on these and other issues in the community. Enjoy the warming weather and if you find the time, I encourage you to come out and be heard over these two important documents. Your voice may help shape the future of the Village.

Sincerely,  
Tom Karaba  
Village President

## Spring Cleaning Reminders

Spring brings spring cleaning, so be prepared for with this helpful guide to properly disposing of the various types of waste.

### Yard Waste

Yard waste collection runs each year April through November. This year, yard waste collection will begin on April 1. Yard waste is collected on regular refuse days. Yard waste must be placed in biodegradable paper bags or 33-gallon garbage bins clearly labeled yard waste. Brush and tree trimmings should be tied into a bundle no larger than four feet long and 18 inches in diameter. Each bag, bin or bundle must include a yard waste sticker, which can be purchased at Village Hall, Clarendon Hills Hardware or Jewel-Osco. Yard waste stickers are currently \$2.30

### Amnesty Day

Each year, the Village provides a refuse Amnesty Day in which residents can place out unlimited refuse without additional cost. Amnesty Day for 2014 will be June 2nd and June 4th. As a reminder, household hazardous waste and electronics cannot be accepted.

### Hazardous Waste

Hazardous Waste only can be dropped off at one location. The County's household hazardous waste (HHW) drop-off facility is located in the rear of the property behind Fire Station No. 4, 1979 Brookdale Road in Naperville. The facility is open Saturdays and Sundays, from 9 a.m. to 2 p.m., excluding holidays.

Household hazardous waste items are materials purchased for cleaning or maintaining a home. Business waste is not accepted. The HHW facility in Naperville is open and available to all residents of Illinois.

### Accepted Household Items:

Automotive fluids (including oil, gasoline, and anti-freeze)  
Batteries (including automotive and sump pump)  
Cleaning products, drain openers  
Fertilizers  
Fire Extinguishers  
Flammables  
Herbicides  
Insecticides  
Fluorescent bulbs, CFLs  
Mercury  
Mineral spirits, strippers, solvents  
Paints and stains (oil based and alkyd only)  
Prescription medications  
Propane tanks (20 lbs or less)  
Thermostats  
Unknown hazardous substances

### Electronics Recycling

Since 2012, all electronic devices cannot be deposited in landfills. The closest drop off location for residents of Clarendon Hills is at Westmont Ty Warner Park (660 N. Blackhawk Dr.). It takes place the 2nd Friday of each month from 7:00 a.m. to 1:00 p.m. in the parking lot. Call (630) 981-6200 if you have any questions. As an alternative the Downers Grove Township Highway Department hosts a drop off the 3rd Saturday of each month (except holiday weekends) from 8:00 a.m. to noon at 318 E. Quincy St., Westmont, (630) 719-6625 for questions.



## Downtown

### Continued from Page 1

downtown may not be able to sustain a full service grocery store. The panelists further recommended that the Village focus on attracting quality destination businesses rather than businesses that rely on drive-by traffic.

The DTMP subcommittee members have been working hard developing a revised master plan for the downtown. Public input has been essential to this process. As was described in the last Trustee Topics, the subcommittees will be presenting their findings and recommendations to the Vil-

lage Board later this spring. If found acceptable, the Village Board will host a public hearing to review the draft plan. During the hearing, the general public will again have the opportunity to comment and provide feedback about the draft plan before sending it to the Village Board for adoption.

Please visit the project webpage at [www.clarendonhills.us/downtownplanning.cfm](http://www.clarendonhills.us/downtownplanning.cfm) or contact Village Community Development Director, Dan Ungerleider, if you have any questions or would like to learn more.

## Three Ways to Plant Flowers Downtown

It's Springtime and that means it is the start of spring planting for all of the flowers downtown. This year there are three ways residents can support plantings in the downtown.

**Planters Sponsorship:** This year is the 11th year Planting Partners Sponsorship Program. Through this program, individuals, groups and business can sponsor individual planters in the downtown. These donations are a great way to promote special events, honor loved ones, show your Clarendon Hills' pride or just say thanks while helping support our downtown. To sign up fill-out an application available on the front page of the Village website: [clarendonhills.us](http://clarendonhills.us).

**Direct Donations:** For the first year, the Village is soliciting direct donations for the Veterans Memorial. These donations will go directly to plant flowers at the Veterans Memorial on the corner of Prospect and Burlington. To donate: send checks written to the Village of Clarendon Hills to Villager Hall (1 N. Prospect Ave) reference the Veterans Memorial.

**Buy Planters Program T-Shirt:** This year the Village is selling t-shirts to plant flowers in the downtown, all proceeds go to the Planter's Program. Featuring the Planter's Program logo these t-shirts are a great way to show that you helped make our downtown a little more colorful for the summer season. Visit the Village website for details on how to order.



## Around Town

### Save the Date- Daisy Days

Daisy Days will be held on June 13 and 14 in Downtown Clarendon Hills. Mark your calendars for family fun, live music and good eats. For more information visit the new Chamber of Commerce Website at <http://www.clarendonhillschamber.com/>.

### Commuter Permits Available

Second quarter parking passes (April through June) are now available at a cost of \$90 for residents and \$110 for non-residents. To purchase submit an application located on the Village website to the Clarendon Hills Police Department at 448 Park Avenue. If you have any questions please call the non-emergency police number at (630) 286-5460.

### Rain Barrels

The Village of Clarendon Hills, the CHCO2 Footprint Project, and The Conservation Foundation are selling rain barrels and hosting a rain barrel painting contest. Painted rain barrels entered in the contest will be put on display throughout the downtown this summer. Go to the Village Website for more details.

### Pool Passes Now on Sale

It's time!!! Clarendon Hills Park District's LIONS PARK POOL season passes are now on sale. The pool opens May 24th so don't delay buy your pass to summer fun today! Passes are sold at the Park District, 315 Chicago Ave. Pool Hours for 2014 are 11:50 pm- 8:00pm daily. Clarendon Hills Park District- Where Families Come to Play.

### Village Wins Financial Award

The Certificate of Achievement in Financial Reporting has been awarded to the Village of Clarendon Hills by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report for the fiscal year ending April 30, 2013. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting and its attainment represents a significant accomplishment by a government and its management. This is the 25th year the Village has received this award for its financial reporting.

### Thank You Steve!

*As of April 7th, Steve Wallace will be stepping down from his position as Village Trustee. The Village thanks Steve for seven years of service.*



# Trustee Topics

Village of Clarendon Hills  
1 N. Prospect  
Clarendon Hills, IL 60514

U.S. POSTAGE  
PAID  
Clarendon Hills,  
Illinois 60514  
Permit No. 45

ENHANCED CARRIER ROUTE PRESORT  
POSTAL CUSTOMER  
CLARENDON HILLS, IL 60514

## Community Schedule: April/May 2014

**Monday, April 7th**  
Village Board Meeting, 7 p.m.  
**Thursday, April 17**  
ZBA/PC Meeting, 7:30 p.m.  
**Monday, April 21st**  
Village Board Meeting, 7 p.m.

## Village Board Actions | February/March 2014

**Appointments:** (1) Renee Kirin, Anne Abraham, Bob Berlin, Rauf Dalal, Ken Hall, Elyssa Hawkins, Shane Johnson, Joseph Tobolski, and Mary Williams were appointed to the Special Events Committee.

**Passage of Ordinances:** (1) authorizing the Police Department to sell a court awarded vehicle by eBay auction; (2) amending the Village's salary ranges, pay rate ranges, and pay grade classifications for the fiscal year ending April 30, 2014; and (3) establishing SSA #26.

**Adoption of Resolutions:** (1) approving a Master Service Agreement between the Village and GovQA for the provision of community development management system services; (2) approving an Intergov-

**Monday, May 5th**  
Village Board Meeting, 7 p.m.  
**Thursday, May 15**  
ZBA/PC Meeting, 7:30 p.m.  
**Monday, May 19th**  
Village Board Meeting, 7 p.m.

ernmental Agreement between the Village and the Illinois Office of the Comptroller to participate in the Comptroller's Local Debt Recovery Program.

**Authorization to:** (1) permit the Misericordia Heart of Mercy Center to conduct its annual Candy Days fundraiser on April 25 and 26, 2014; (2) accept the proposal from Christopher B. Burke Engineering, Ltd for professional services related to the 2014 Road Improvement Program; (3) order a replacement bucket truck for the Public Works Department; (4) purchase one 2014 Ford Utility Police Interceptor; and (5) participate in the State Bulk Rock Salt Joint Purchase Contract.

## Village hiring seasonal Public Works employees

The Village of Clarendon Hills Public Works Department is accepting applications for seasonal summer employment. The job will consist of landscaping, painting and other general maintenance. Applicants must be at least 18 yrs.old and have a valid driver's license. The successful candidate will be required to have a physical and drug screen upon hire. Hours are Mon-Fri 7:00 am – 3:30 pm. with additional mandatory Wednesday evenings for concert nights. The tentative schedule is to start mid-May with applicants expected to make a commitment for 12 to 14 weeks. The position starts at \$10/hour (some overtime

may apply).

Applications are available online, at Village Hall, 1 N. Prospect Ave., Clarendon Hills during office hours or by contacting our office at 630-286-5402. Applications are due by April 15th at 5:00 PM and can be submitted by email to [zereer@clarendonhills.us](mailto:zereer@clarendonhills.us) or by mail to:

Village of Clarendon Hills  
Attn: Zach Creer  
1 N. Prospect Ave.  
Clarendon Hills, IL 60514  
The Village is an Equal Opportunity Employer.

## Contact

### Village Board of Trustees

Village President: Tom Karaba 630-286-5420

### Trustees

Don Knoll	630-286-5421
Edward Reid	630-286-5422
Eric Stach	630-286-5423
Paul Pedersen	630-286-5424
Paul Flood	630-286-5425
Steve Wallace	630-286-5426

### Village Clerk

Dawn Tandle 630-286-5403

### Contact the Village

[www.clarendonhills.us](http://www.clarendonhills.us)

Village Hall: 630-286-5400

Finance Press 2

Building Press 3

Administration Press 4

Fax: 630-286-5409

Public Works: 630-286-4750

### Non-emergency:

Police: 630-286-5460

Fire: 630-286-5430

Village Manager: Randall Recklaus

Director of Finance: Peg Hartnett

### Director of Public Works:

Michael Millette

### Directory of Community

Development: Dan Ungerleider

Police Chief: Ted Jenkins

Fire Chief: Brian D. Leahy

### Community Numbers

Park District 630-323-2626

Public Library 630-323-8188



[www.facebook.com/VillageofCH](http://www.facebook.com/VillageofCH)



@VillageofCH