



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT October 30, 2015**

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### **A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- See weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

### **B. Calendar**



## Village of Clarendon Hills Village Manager's Report

To: Village President Austin & Board of Trustees

From: Kevin Barr, Village Manager

Date: October 30, 2015

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1. As a reminder, the Chamber is holding its annual Family Trick-or-Treat event on Saturday, October 31<sup>st</sup> at noon and ending at 2 p.m. If we finish our Goal Setting Session on time we can all take part!
2. Halloween trick-or-treat hours have been set for 2 p.m. to 7:30 p.m. by the Police Department. It looks like rain, but let's hope for the best!
3. The Special Events committee met on Tuesday night to review this year's program and start planning for next year. The Committee is looking for more volunteers, contact [zcreer@clarendonhills.us](mailto:zcreer@clarendonhills.us) if you are interested.
4. The annual Emergency Operations Center (EOC) training event was held at the Police Department on Wednesday morning. It was a joint effort involving Hinsdale, Western Springs and LaGrange. I will leave it to Chief Leahy to describe in more detail, but I did want to thank the Chief and the others involved for the time and effort involved in putting together an excellent event.
5. As a reminder, the Special Board Meeting for the Goal Setting Session is scheduled for Saturday, October 31 at 9 a.m. at the Police Department.

Despite the last item, enjoy the weekend!

**VILLAGE OF CLARENDON HILLS**  
**Finance Department**  
**MEMORANDUM**

DATE: October 30, 2015

TO: Kevin Barr, Village Manager

FROM: Peg Hartnett, Finance Director/Treasurer

SUBJECT: Department Report

Due to the ongoing state budget impasse, the Village of Clarendon Hills is owed more than \$138,400 from the State of Illinois in the form of collected taxes and grant monies. That amount is composed of approximately \$47,800 in Motor Fuel Taxes for the months of July, August, and September, which were collected but not distributed to the Village, \$32,300 in collected Use Taxes for the months of June and July, and \$58,300 in grant reimbursements. The biggest piece of the grant receivable is \$50,230 from the Department of Commerce and Economic Opportunity for engineering work to support improvements adjacent to the Metra Station, with the remaining \$8,070 due for traffic safety grants.

**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** October 30, 2015  
**TO:** Kevin Barr, Village Manager  
**FROM:** Michael D. Millette, P.E., Director of Public Works  
**SUBJECT:** Department Notes

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1. 2015 Road Program: The project remains on track to meet the revised completion date of November 14<sup>th</sup>. The vast majority of concrete work will be completed today. Placement of the asphalt surface is complete on, Gilbert, Golf, Jane and Norfolk. Pavement grinding is complete on Waverly. Grinding is scheduled for Chestnut and Rose for next Tuesday. Binder placement is scheduled for the remaining areas for Wednesday and Thursday. Final surface placement will begin on Thursday or Friday. Landscape work will resume next Tuesday and run through Friday the 13<sup>th</sup>.
2. Crack sealing work began this week but has been sporadic owing to the weather. It will be completed by next Tuesday. Areas and roads to be sealed this year include: Blackhawk Heights; Burlington, east of Prospect; Grant, Churchill and adjacent Hudson; and South Prospect.
3. Fall tree planting is underway and will be completed next Monday.
4. The new stop sign on Indian at Burlington was installed this week.



# Village of Clarendon Hills

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## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Dan Ungerleider, Community Development Director  
**Date:** October 30, 2015  
**Subject:** Department Report

1. **9-27 Walker Av.** The Downtown Design Review Commission completed its design review of this proposed development October 27, 2015. By a vote of 4 to 1 the DTDRC adopted a motion to recommend Level 3 Design Review approval without conditions for the proposed development. The recommendations from both the ZBA/PC and the DTDRC, will be forwarded to the Village Board as a single package when complete.

The ZBA/PC will again be reviewing this development proposal on November 19, 2015 meeting to allow the petitioner time to address a few questions and concerns expressed during the public hearing conducted on October 15, 2015.

2. **88 Park Av.** The trial for the lawsuit regarding the Village's approval of the development at 88 Park Av (fka 103 S Prospect) will be next week. As a result, I will not be in the office most afternoons next week. I will attempt to respond to email requests when available.
3. **Permit Report.** So far in October the Village has issued thirty (30) permits, including four (4) new homes, having a total reported value of \$2,848,295. The Monthly Permit Report for October will be posted at [www.clarendonhills.us/cdforms.cfm](http://www.clarendonhills.us/cdforms.cfm) during the second week of November.

**VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT**

DATE: October 30, 2015

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

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**Recent events and training:**

- October 27, Officer Finfrock conducted a “Red Ribbon Drug Awareness” presentation at Notre Dame School. It was presented to 5<sup>th</sup> grade through 8<sup>th</sup> grade students.
- October 28, Sergeant Dalen and myself, represented the Police Department in a multi-jurisdictional DuPage County Emergency Management training exercise hosted at the Police Department.
- October 28, myself, Chief Leahy and Lt. Godek were invited to attend a “Heroin Education Family Night” hosted by CHMS. The program featured presentations from DuPage County State’s Attorney Robert Berlin and DuPage County Coroner Richard Jorgensen. The event was for CHMS parents and students.

**Significant traffic and criminal activity during the period October 24, 2015 through October 30, 2015.**

October 24, officers were called to the 100 block of S. Prospect for a domestic dispute. Officers resolved the dispute between the parties.

October 26, a 50 year old Downers Grove man came into the station to speak with an officer concerning a domestic dispute. The dispute was with his ex-wife, who lives in Clarendon Hills. The Downers Grove man was given advice and referred to the court system.

October 26, a resident in the 400 block of Naperville Rd. reported a theft of property from her home, which occurred sometime over the past month. She has had people in her home, because she has been selling military items that belonged to her husband, and believes one of those people had stolen a military sword valued under \$500.

October 28, a resident of the 300 block of Ridge Ave. reported a theft of roofing materials from their property. Rolls of tar paper, shingles and nails were taken sometime over night by unknown offenders.

# VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

**DATE:** October 30, 2015

**TO:** Kevin Barr  
Village Manager

**FROM:** Brian Leahy  
Fire Chief

**SUBJECT:** Weekly Fire Department Report 2015-29

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1. Fire Prevention Bureau Activity during the past week.
  - No inspections were conducted during the past week.
2. Training Report:
  - Captain Mark Rediehs is updating NIMS compliance for the village.
  - Wednesday evening, twenty two (22) firefighters attended weekly evening training.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - The Hinsdale Fire Chief and I are starting the process to update ambulance service fees in both villages.
5. Emergency Management Report:
  - The Table Top Disaster Exercise with Western Springs, Hinsdale, LaGrange and Clarendon Hills was conducted on Wednesday October 28<sup>th</sup>. Over seventy (70) people participated. I would like to thank everyone who participated. I think that we all learned a lot and will be able to improve on this exercise.
6. On Wednesday evening, Chief Farmer, Lt. Godek and I attended a Heroin Seminar sponsored by the Clarendon Hills Middle School. Speakers included the DuPage County States Attorney and DuPage County Coroner.

7. Incidents of Interest:

- Friday, October 23<sup>rd</sup> at 5:40 PM. Ambulance 314 and Squad 316 responded for a vehicle accident with injuries on 55<sup>th</sup> St. at Holmes Ave. One (1) patient transported to a local hospital.
- Saturday, October 24<sup>th</sup> at 10:28 PM. The fire department responded for ComEd electrical problems to the rear of 236 Coe Rd. Firefighters found a blown transformer and wires down. They stood by until the arrival of ComEd crews.
- Wednesday, October 28<sup>th</sup> at 5:39 PM. Ambulance 314 and Squad 316 responded for a vehicle accident with injuries on 55<sup>th</sup> St. at Western Ave. One (1) patient transported to a local hospital.

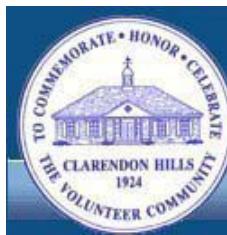
8. Mutual Aid Calls:

- None

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale six (6) times.
- During the past week, the fire department responded to eighteen (18) emergency calls.

If you have any questions or require additional information, please contact me.



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



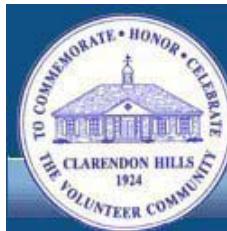
## Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, October 30, 2015.

October ▾		2015 ▾					
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
				<b>1</b>	<b>2</b>	<b>3</b> • Fire Department Open House	
<b>4</b>	<b>5</b> • Police Pension Regular Board Meeting - CANCELLED • Village Board Meeting	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b> • ZBA/PC Meeting	<b>16</b>	<b>17</b>	
<b>18</b>	<b>19</b> • Ogden Avenue TIF Annual JRB Mtg • Police Pension Rescheduled Regular Board Meeting • Village Board Meeting	<b>20</b>	<b>21</b> • Chamber Meeting	<b>22</b>	<b>23</b>	<b>24</b>	
<b>25</b>	<b>26</b>	<b>27</b> • Downtown Design Review Commission Mtg • Special Events Committee Meeting	<b>28</b>	<b>29</b>	<b>30 - Today</b>	<b>31</b> • Special Village Board Meeting • Annual Family Trick or Treat Downtown • Trick or Treating	

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
10/3/2015 11:00 AM - 2:00 PM	(Community Events) <b>Fire Department Open House</b> 11 AM until 2 PM 316 Park Avenue Clarendon Hills, IL 60514	 Add to My Calendar
10/5/2015 5:30 PM	(Board & Committee Meetings) <b>Police Pension Regular Board Meeting - CANCELLED</b> Village Hall Lower level conference room Rescheduled for October 19, 2015	 Add to My Calendar
10/5/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
10/15/2015 7:30 PM	(Board & Committee Meetings) <b>ZBA/PC Meeting</b> Village Hall Board Room	 Add to My Calendar
10/19/2015 4:00 PM	(Board & Committee Meetings) <b>Ogden Avenue TIF Annual JRB Mtg</b> Village Hall Board Room 1 N. Prospect Ave.	 Add to My Calendar
10/19/2015 5:30 PM	(Board & Committee Meetings) <b>Police Pension Rescheduled Regular Board Meeting</b> Rescheduled from October 5, 2015 Village Hall Lower Level Conference	 Add to My Calendar

	Room 1 N. Prospect Ave.	
10/19/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 <a href="#">Add to My Calendar</a>
10/21/2015 9:00 AM	(Local Organizations) <b>Chamber Meeting</b> Village Hall Board Room	 <a href="#">Add to My Calendar</a>
10/27/2015 7:00 PM	(Board & Committee Meetings) <b>Downtown Design Review Commission Mtg</b> Village Hall Board Room 1 N Prospect Ave	 <a href="#">Add to My Calendar</a>
10/27/2015 7:00 PM	(Board & Committee Meetings) <b>Special Events Committee Meeting</b> Lower Level Village Hall 1 N Prospect	 <a href="#">Add to My Calendar</a>
10/31/2015 9:00 AM	(Board & Committee Meetings) <b>Special Village Board Meeting</b> Village Police Station 448 Park Avenue	 <a href="#">Add to My Calendar</a>
10/31/2015 12:00 PM - 2:00 PM	(Community Events) <b>Annual Family Trick or Treat Downtown</b> Chamber of Commerce Event Noon to 2 PM Trick or Treat downtown businesses/shops	 <a href="#">Add to My Calendar</a>
10/31/2015 2:00 PM	(Community Events) <b>Trick or Treating</b> 2 PM to 7:30 PM are the Clarendon Hills approved Trick or Treating hours for 2015.	 <a href="#">Add to My Calendar</a>



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



## Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, October 30, 2015.

November ▼		2015 ▼					
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<b>1</b>	<b>2</b> • Village Board Meeting	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> • Village offices closed	<b>12</b>	<b>13</b>	<b>14</b>	
<b>15</b>	<b>16</b> • Village Board Meeting	<b>17</b>	<b>18</b> • Chamber Meeting	<b>19</b> • ZBA/PC Meeting	<b>20</b>	<b>21</b>	
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b> • Village Offices Closed	<b>27</b> • Village Offices Closed	<b>28</b>	
<b>29</b>	<b>30</b>						

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
11/2/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
11/11/2015	(Holidays) <b>Village offices closed</b> Due to Veterans Day	 Add to My Calendar
11/16/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
11/18/2015 9:00 AM	(Local Organizations) <b>Chamber Meeting</b> Village Hall Board Room 1 N. Prospect Ave.	 Add to My Calendar
11/19/2015 7:30 PM	(Board & Committee Meetings) <b>ZBA/PC Meeting</b> Village Hall Board Room	 Add to My Calendar
11/26/2015	(Holidays) <b>Village Offices Closed</b> Due to Thanksgiving Holiday	 Add to My Calendar
11/27/2015	(Holidays) <b>Village Offices Closed</b> Due to Thanksgiving Holiday	 Add to My Calendar