



VILLAGE OF CLARENDON HILLS

MANAGER'S REPORT

November 13, 2015

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- No weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- See weekly report**

B. Calendar



Village of Clarendon Hills Village Manager's Report

To: Village President Austin & Board of Trustees

From: Kevin Barr, Village Manager

Date: November 13, 2015

1. First draft of the website was revealed on Tuesday. Staff will spend two days next week reviewing content on the site with CivicPlus, and learning all the new modules and features. Hopefully, the big reveal to the Board will be in December.
2. The Village and the Historical Society have agreed to terms on a lease amendment and cost sharing for the repairs. The agreement includes a 50-50 cost split on any repairs and the lease was amended to clarify which party pays in the event of another major insurance claim. The amendment will be up for approval at the Board meeting on Monday.
3. On Thursday, I attended a "District Two" meeting, which gathers local government and County officials from the area to discuss issues of mutual interest. Amongst other things, discussion included joint cost sharing efforts in areas such as public works purchases and GIS services.
4. As you may have noticed, the 2015 road program is nearly complete. All primary paving work has been completed. The contractors are working diligently on landscaping (sod) work and should be done early next week. There may be clean-up work to do after that. Please let us know if you have any questions regarding this matter.
5. The application window to fill the Accountant position is closed this weekend. For those with interest please go to <http://www.clarendonhills.us/Employment.cfm> for information on how to apply.

Enjoy the weekend!



Village of Clarendon Hills

MEMORANDUM

To: Kevin Barr, Village Manager
From: Dan Ungerleider, Community Development Director
Date: November 13, 2015
Subject: Department Report

1. **9-23 Walker Avenue.** The Public Hearing for the proposed development at 9-23 Walker Avenue, originally continued to November 19, 2015, has been postponed to the ZBAPC's next regularly scheduled meeting on December 17, 2015 at the petitioner's request. As a result, the ZBAPC meeting for November has been canceled. A copy of the cancellation notice will be published on the village website at www.clarendonhills.us/zbapcagendas.cfm.
2. **201-211 Burlington Avenue.** This upcoming Tuesday on November 17 at 7pm, the Downtown Design Review Commission will be reviewing plans for the proposed renovation of the 211 Burlington Avenue building, the relocation of the public alley forty (40) feet to the east, the construction of an outdoor dining area, a kiosk, and a public/private plaza. The Commission's recommendations and finding will be forwarded to the Village Board for consideration and approval.
3. **Permit Report.** So far in November the Village has issued fourteen (14) permits, including one (1) new home, having a total reported construction value of \$461,135. As previously reported, the Monthly Permit Report for October is posted at www.clarendonhills.us/cdforms.cfm.

VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

DATE: November 13, 2015

TO: Kevin Barr
Village Manager

FROM: Brian Leahy
Fire Chief

SUBJECT: Weekly Fire Department Report 2015-30

1. Fire Prevention Bureau Activity during the past week.
 - No inspections were conducted during the past week because Lt. Godek was in a week long Fire Officer Level 2 training class.
2. Training Report:
 - Captain Mark Rediehs is updating NIMS compliance for the village.
3. Emergency Medical Services Report:
 - Wednesday evening, twenty one (21) firefighters attended monthly EMS continuing education.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - Ambulance fee updates are now in the hands of the village boards in Clarendon Hills and Hinsdale and should be approved next week.
5. Emergency Management Report:
 - Next week we will be working on the After Action Report (AAR) for the Table Top EOC exercise that was conducted. When this is completed all of the documentation will be sent in to the DuPage County Office of Homeland Security and Emergency Management for approval a credit for this exercise.
6. On Tuesday I attended the monthly meeting of the DuPage County Fire Chiefs in Glendale Heights. Updates and discussion centered around the new DuPage County Wide Computer Aided Dispatch (CAD) project and also Public Safety Answering Point (PASP) Consolidation.
7. On Tuesday afternoon I attended the DuComm Chiefs Operations Committee meeting in Glendale Heights.
8. On Thursday, Lt. Jim Weil and I participated in the DuComm SE Consolidation meeting conference call at which time we discussed things to be completed for the transition from SWCD to DuComm. These meetings and conference calls include representatives of the Clarendon Hills Fire and Police Departments, Burr Ridge Police Department, Willowbrook Police Department and DuComm.

9. Incidents of Interest:

- Monday, November 9th at 1:12 PM. The fire department responded for a natural gas line severed by a contractor. Firefighters slowed the leak until the arrival of Nicor.

10. Mutual Aid Calls:

- Sunday, November 8th at 7:04 PM. Squad 316 responded to assist the Westmont Fire Department for a fire at the Oak Brook Hills Hotel located at 3500 Midwest Rd. in Westmont.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale four (4) times.
- During the past week, the fire department responded to nineteen (19) emergency calls.










If you have any questions or require additional information, please contact me.



Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, November 13, 2015.

November ▾ 2015 ▾						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2 • Village Board Meeting	3	4	5	6	7
8	9	10	11 • Village offices closed • Historical Society	12	13 - Today	14
15	16 • Village Board Meeting	17	18 • Chamber Meeting (LOCATION CHANGE)	19 • ZBA/PC Meeting - CANCELLED	20	21
22	23	24	25	26 • Village Offices Closed	27 • Village Offices Closed	28
29	30					










Calendar Event List		 Add All to My Calendar
Date/Time	Event	
11/2/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
11/11/2015	(Holidays) Village offices closed Due to Veterans Day	 Add to My Calendar
11/11/2015 10:00 AM	(Local Organizations) Historical Society Women Who Served in WWII Village Board Room 1 N Prospect Ave.	 Add to My Calendar
11/16/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
11/18/2015 9:00 AM	(Local Organizations) Chamber Meeting (LOCATION CHANGE) Village Fire Station 316 Park Avenue Clarendon Hills, IL	 Add to My Calendar
11/19/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting - CANCELLED Village Hall Board Room	 Add to My Calendar
11/26/2015	(Holidays) Village Offices Closed Due to Thanksgiving Holiday	 Add to My Calendar
11/27/2015	(Holidays) Village Offices Closed Due to Thanksgiving Holiday	 Add to My Calendar



Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, November 13, 2015.

December ▼ 2015 ▼						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4 • Christmas Walk	5
6	7 • Village Board Meeting	8 • Clarendon Blackhawk Mosquito Abatement District	9	10	11	12
13	14	15	16 • Chamber Meeting	17 • ZBA/PC Meeting	18	19
20	21 • CANCELLED- Village Board Meeting	22	23	24 • Village Offices Closed	25 • Village Offices Closed	26
27	28	29	30	31		

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
12/4/2015 6:00 PM	(Community Events) Christmas Walk Tree Lighting at Village Hall 1 N Prospect	 Add to My Calendar
12/7/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
12/8/2015 7:00 PM	(Local Organizations) Clarendon Blackhawk Mosquito Abatement District Village Hall Lower level conference room	 Add to My Calendar
12/16/2015 9:00 AM	(Local Organizations) Chamber Meeting Village Hall Board Room	 Add to My Calendar
12/17/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting Village Hall Board Room	 Add to My Calendar
12/21/2015 7:00 PM	(Board & Committee Meetings) CANCELLED- Village Board Meeting This meeting will not be held.	 Add to My Calendar
12/24/2015	(Holidays) Village Offices Closed In Observance of Christmas Holiday	 Add to My Calendar
12/25/2015	(Holidays) Village Offices Closed In Observance of Christmas Holiday	 Add to My Calendar