



## **VILLAGE OF CLARENDON HILLS MANAGER'S REPORT November 6, 2015**

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### **A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- No weekly report**

### **B. Calendar**



## Village of Clarendon Hills Village Manager's Report

To: Village President Austin & Board of Trustees

From: Kevin Barr, Village Manager

Date: November 6, 2015

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1. The Special Board Meeting for the Goal Setting Session was held on the morning of Saturday, October 31. Thank you to the Village Board members and staff who spent their Saturday morning helping us plan for the future. I believe that we received direction in several areas that will help us move forward with various projects and assist with budget preparation. A follow-up report should be presented to the Board at the November 16 meeting.
2. Peg Hartnett and Zach Creer met with AIS for capital planning for next year. Major upcoming items include a new phone system and new financial software.
3. I attended the 88 Park Trial on Thursday. Community Development Director Ungerleider has more information in his report.
4. A question was asked at the November 2<sup>nd</sup> Board Meeting regarding the potential use of parking funds (Economic Development Fund, Fund 64, in the budget), for the purpose of the proposed purchase of the property on Park Avenue. The concern was the possibility of a non-parking use in the future. It is permissible to use parking funds, but if a non-parking use is used in the future, Fund 64 would need to be reimbursed for the entire amount or the appropriate portion.
5. Another question was asked regarding the tax levy discussion as it relates to the Library. The following is the additional information regarding the Library levy as it will appear in the transmittal for the December 7 Board Meeting.

### LIBRARY TAX LEVY

The Library's portion of the 2015 tax levy is estimated to be \$704,195, an increase of \$15,539 or 2.26% over the prior year. The 2015 tax rate is estimated to be 0.1425, compared with 0.1505 in the prior year. Lori Craft, Clarendon Hills Library Director, has indicated the increase in the 2015 tax levy monies will cover a variety of increased costs, such as increases in staff salaries (increases of 1-2%), staff health insurance, required payments into IMRF, the annual contract for elevator maintenance/quarterly inspections, annual contract for landscape maintenance, electricity costs, and annual audit fees.

Please advise if there are further questions regarding this issue.

Enjoy the weekend!

**Village of Clarendon Hills**  
**Department of Public Works**

**MEMORANDUM**

**DATE:** November 6, 2015  
**TO:** Kevin Barr, Village Manager  
**FROM:** Michael D. Millette, P.E., Director of Public Works  
**SUBJECT:** Department Notes

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1. 2015 Road Program: The project remains on track to meet the revised completion date of November 14<sup>th</sup>. Pavement grinding is complete on Waverly, Chestnut and Rose. Binder placement has been rescheduled for tomorrow on all remaining streets. Notices to this affect will be hand-delivered this afternoon. Final surface placement is scheduled for next Tuesday and Wednesday. Landscape work has resumed throughout the project and will continue through Friday the 13<sup>th</sup>.
2. Crack sealing work has been completed. We were unable to complete Burlington, east of Prospect and South Prospect. They will be rescheduled for next year.
3. Fall tree planting is complete. The CBD landscape beds have been cleaned.
4. Two light poles were replaced in the CBD near the Daily Scoop. We will budget for up to ten replacements next year.
5. We continue to paint fire hydrants as the temperature permits.
6. All field staff will be attending snow and ice operations training next Tuesday. It will be just Chris and I in the office.
7. Glen Dolgner, Joe Ferrel and I will be out of the office next Thursday and Friday. Please contact Dave Pendill in our absence.



# Village of Clarendon Hills

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## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Dan Ungerleider, Community Development Director  
**Date:** November 6, 2015  
**Subject:** Department Report

1. **88 Park Av.** The trial for the lawsuit regarding the Village's approval of the development at 88 Park Av (fka 103 S Prospect) concluded yesterday afternoon. The judge's ruling is expected by mid-December.
2. **Permit Report.** So far in November the Village has issued seven (7) permits having a total reported value of \$38,210. The Monthly Permit Report for October will be posted at [www.clarendonhills.us/cdforms.cfm](http://www.clarendonhills.us/cdforms.cfm) during the second week of November.

**VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT**

DATE: November 6, 2015

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

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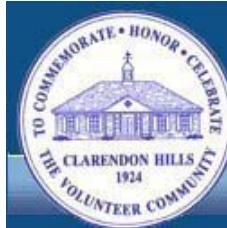
**Significant traffic and criminal activity during the period November 1, 2015 through November 6, 2015.**

November 1, 12:45 am, officers were dispatched to the area of south bound IL Rt. 83 and the ramp to 55<sup>th</sup> Street, where it was reported a vehicle had driven into the ditch. The vehicle was located 50 to 70 feet off the roadway in heavy brush, the driver was found to be uninjured. After investigation, the 53 year old man from Clarendon Hills was arrested for DUI and improper lane usage.

November 1, 9:18 pm, officers responded to the 300 block of Ruby Street for suspicious circumstances. The homeowner heard his car alarm go off and saw an unknown subject run from the area and possibly a second subject walking away down the sidewalk. The homeowner had four vehicles parked in his driveway, three vehicles were unlocked. The homeowner checked the vehicles and nothing was missing. Officers checked the area and train station and did not find anyone matching the description.

November 2, an officer was called to the 300 block of Harris Ave. for a burglary to motor vehicle. Sometime overnight someone had entered his unlocked vehicle, rummaged through the interior and took approximately \$10 dollars in coins.

November 5, 10:02 pm, officers responded to the 5700 block of Holmes Ave. where two juveniles were discovered in a vehicle they did not own. A resident from the apartment building was walking to his car, when he saw the two 15 year old juveniles from Willowbrook inside a vehicle he knew was owned by someone else. When the juveniles were confronted one fled the other stayed until officers arrived. After investigation, both juveniles were brought to the station, and will be assigned a date for juvenile court.



# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
(630) 286-5400



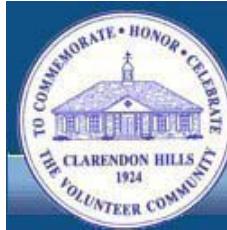
## Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, November 6, 2015.

November ▼ 2015 ▼		Sun	Mon	Tues	Wed	Thurs	Fri	Sat
<b>1</b>	<b>2</b> • Village Board Meeting		<b>3</b>		<b>4</b>		<b>5</b>	
<b>8</b>	<b>9</b>		<b>10</b>		<b>11</b> • Village offices closed • Historical Society		<b>12</b>	
<b>15</b>	<b>16</b> • Village Board Meeting		<b>17</b>		<b>18</b> • Chamber Meeting		<b>19</b> • ZBA/PC Meeting	
<b>22</b>	<b>23</b>		<b>24</b>		<b>25</b>		<b>26</b> • Village Offices Closed	
<b>29</b>	<b>30</b>							

Calendar Event List		 <a href="#">Add All to My Calendar</a>
Date/Time	Event	
11/2/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 <a href="#">Add to My Calendar</a>
11/11/2015	(Holidays) <b>Village offices closed</b> Due to Veterans Day	 <a href="#">Add to My Calendar</a>
11/11/2015 10:00 AM	(Local Organizations) <b>Historical Society</b> Women Who Served in WWII Village Board Room 1 N Prospect Ave.	 <a href="#">Add to My Calendar</a>
11/16/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 <a href="#">Add to My Calendar</a>
11/18/2015 9:00 AM	(Local Organizations) <b>Chamber Meeting</b> Village Hall Board Room 1 N. Prospect Ave.	 <a href="#">Add to My Calendar</a>
11/19/2015 7:30 PM	(Board & Committee Meetings) <b>ZBA/PC Meeting</b> Village Hall Board Room	 <a href="#">Add to My Calendar</a>
11/26/2015	(Holidays) <b>Village Offices Closed</b> Due to Thanksgiving Holiday	 <a href="#">Add to My Calendar</a>
11/27/2015	(Holidays) <b>Village Offices Closed</b> Due to Thanksgiving Holiday	 <a href="#">Add to My Calendar</a>





# Village of Clarendon Hills

One North Prospect Avenue  
Clarendon Hills, Illinois 60514  
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## Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, November 6, 2015.

December ▼		2015 ▼					
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b> • Christmas Walk	<b>5</b>	
<b>6</b>	<b>7</b> • Village Board Meeting	<b>8</b> • Clarendon Blackhawk Mosquito Abatement District	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b> • Chamber Meeting	<b>17</b> • ZBA/PC Meeting	<b>18</b>	<b>19</b>	
<b>20</b>	<b>21</b> • CANCELLED- Village Board Meeting	<b>22</b>	<b>23</b>	<b>24</b> • Village Offices Closed	<b>25</b> • Village Offices Closed	<b>26</b>	
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>			

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
12/4/2015 6:00 PM	(Community Events) <b>Christmas Walk</b> Tree Lighting at Village Hall 1 N Prospect	 Add to My Calendar
12/7/2015 7:00 PM	(Board & Committee Meetings) <b>Village Board Meeting</b> Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
12/8/2015 7:00 PM	(Local Organizations) <b>Clarendon Blackhawk Mosquito Abatement District</b> Village Hall Lower level conference room	 Add to My Calendar
12/16/2015 9:00 AM	(Local Organizations) <b>Chamber Meeting</b> Village Hall Board Room	 Add to My Calendar
12/17/2015 7:30 PM	(Board & Committee Meetings) <b>ZBA/PC Meeting</b> Village Hall Board Room	 Add to My Calendar
12/21/2015 7:00 PM	(Board & Committee Meetings) <b>CANCELLED- Village Board Meeting</b> This meeting will not be held.	 Add to My Calendar
12/24/2015	(Holidays) <b>Village Offices Closed</b> In Observance of Christmas Holiday	 Add to My Calendar
12/25/2015	(Holidays) <b>Village Offices Closed</b> In Observance of Christmas Holiday	 Add to My Calendar