



VILLAGE OF CLARENDON HILLS

MANAGER'S REPORT

November 20, 2015

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department -- See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- See weekly report**

B. Calendar



Village of Clarendon Hills Village Manager's Report

To: Village President Austin & Board of Trustees

From: Kevin Barr, Village Manager

Date: November 20, 2015

1. The initial part of the November 16th podcast of the Village Board meeting was cut off due to technical difficulties. We will resolve these initial hiccups for future meetings.
2. The Open House for the 2016 Street Program is scheduled for Wednesday, December 2nd from 5 p.m. to 7 p.m. at the Village Hall. In intent is to provide residents with an opportunity to review the plans and financial implications of the SSA. All are welcome to attend.
3. Staff meet with CivicPlus for website review and training on Tuesday and Wednesday. The new site has even more features than we initially thought and we look forward to the reveal to the Village Board in December.
4. The Historical Society is planning to begin clean-up of the Heritage Hall site in the next week or two. They hope to have the facility up and running shortly. The agreement will be up for final approval at the December 7th Board meeting.
5. I attended the DMMC Meeting on Wednesday night. Two State Senators spoke providing an update on the budget process. There was minor optimism regarding the possibility of something being resolved by early next year with the hope of limited impact on local budgets.
6. I attended the Metropolitan Manager's meeting on Thursday which included a discussion regarding the "Cadillac Tax" which is currently scheduled to take effect in 2018 as part of the Affordable Care Act. It is unclear at this point when or if this will impact the Village but we will keep monitoring the issue.
7. Zach Creer attended a Civic Leadership Academy on sharing services and intergovernmental cooperation.

Enjoy the weekend!

Village of Clarendon Hills
Department of Public Works

MEMORANDUM

DATE: November 20, 2015
TO: Kevin Barr, Village Manager
FROM: Michael D. Millette, P.E., Director of Public Works
SUBJECT: Department Notes

1. 2015 Road Program: The paving and striping work met the revised completion date of November 14th. However, the rains of last week and this week have played havoc with the landscaper's schedule. As of today, sodding is complete throughout the project except for Chestnut, Waverly and Rose (south of Waverly). They are in the process of placing sod on Waverly and black dirt on Chestnut as I write this. They hope to finish black dirt on Rose today, but that is a stretch goal. It is most likely that they will return after the snow melts, likely next Tuesday, and complete the black dirt placement on Rose and place sod on Chestnut and Rose. This work could spill over into part of Wednesday, though all residents should enjoy a finished street and parkway for Thanksgiving.
2. We are prepared for tonight's scheduled onslaught of winter. The salt spreaders and plows are attached to the primary snow fighting vehicles and they will be loaded with salt by day's end. We will be monitoring the intensity of the rain and determine if pre-salting will be effective or not. If we believe that it will be, then we will begin between 8:00 p.m. and 10:00 p.m. Otherwise, the first team will begin work at 3:00 a.m. tomorrow morning. Please refer to the detailed e-mail I sent earlier this morning for further details on our snow fighting operations.



Village of Clarendon Hills

MEMORANDUM

To: Kevin Barr, Village Manager
From: Dan Ungerleider, Community Development Director
Date: November 20, 2015
Subject: Department Report

1. **9-23 Walker Avenue.** The Public Hearing for the proposed development at 9-23 Walker Avenue, originally continued to November 19, 2015, was postponed to the ZBAPC's next regularly scheduled meeting on December 17, 2015 at the petitioner's request. As a result, the ZBAPC meeting for November was canceled. A copy of the cancellation notice will be published on the village website at www.clarendonhills.us/zbapcagendas.cfm.
2. **201-211 Burlington Avenue.** On Tuesday evening the Downtown Design Review Commission reviewed a request for a Level 3 Downtown Design Review Approval for the renovation of the 211 Burlington Avenue Building (fka The Arts Building) and the development of a restaurant kiosk, outdoor dining area, and a public plaza at the southwest corner of Burlington and Prospect Avenues. The Commission unanimously approved the plans condition upon the petitioner seeking final approval prior to the issuance of a building permit.
3. **Permit Report.** So far in November the Village has issued twenty-three (23) permits, including three (3) new home, having a total reported construction value of \$2,306,085.

VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

DATE: November 20, 2015

TO: Kevin Barr
Village Manager

FROM: Brian Leahy
Fire Chief

SUBJECT: Weekly Fire Department Report 2015-31

1. Fire Prevention Bureau Activity during the past week.
 - Nine (9) Fire/Life Inspections were conducted this week.
2. Training Report:
 - Wednesday evening, nineteen firefighters attended weekly fire suppression training.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - An error was found in the ambulance fee schedule that we recently adopted. I will be bringing this to the Village Board next month to revise the ordinance.
5. Emergency Management Report:
 - On Thursday, Deputy Chief Roger Krupp attended a meeting to discuss the After Action Report for our recent tabletop EOC exercise. Roger is working with representatives of Hinsdale, Western Springs and LaGrange on this.
6. DUCOMM Transition information:
 - This week our outside contractor Jim Halik began working on various Computer Aided Dispatch (CAD) information required for the transition to DuComm.
 - Lt. Dave Godek and Lt. Jim Weil have been working on updating the business information file for entry into the DuComm CAD System.
 - On Monday, Lt. Godek and I met with ADT/Tyco representatives regarding the relocation of over 130 fire alarms from SWC D to DuComm in April of 2016.
 - The date for the switch from SWCD to DuComm is now set as April 27, 2016 at 9:00 AM. Clarendon Hills FD & PD, Burr Ridge PD and Willowbrook PD will all switch over at the same time.

7. On Thursday morning I attended the DuComm Fire Chiefs Sub Committee meeting in Carol Stream.
8. On Wednesday, I attended the MABAS Division 10 Fire Chiefs monthly meeting.

9. Incidents of Interest:

- Friday, November 13th at 8:19 AM. The fire department along with Hinsdale Engine 84 responded to a cleaning press on fire at the Clare Hill Cleaners at 155 Ann St. Fire was small in nature and was contained to the press unit.
- Thursday, November 19th at 3:26 PM. Ambulance 314 and Squad 316 responded for a vehicle accident with injuries on 55th St. at Western Ave.

10. Mutual Aid Calls:

- Tuesday, November 17th at 1:37 PM. Ambulance 314 responded to assist the Westmont Fire Department for an ill patron at the Jewel Store located at 4 E. Ogden Ave. in Westmont.
- Wednesday, November 18th at 8:27 AM. Squad 316 responded to assist the Westmont Fire Department with a basement fire in a single family home at 328 N. Wilmette St. in Westmont.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills six (6) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- During the past week, the fire department responded to twenty eight (28) emergency calls.










If you have any questions or require additional information, please contact me.



Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, November 13, 2015.

November ▾ 2015 ▾						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2 • Village Board Meeting	3	4	5	6	7
8	9	10	11 • Village offices closed • Historical Society	12	13 - Today	14
15	16 • Village Board Meeting	17	18 • Chamber Meeting (LOCATION CHANGE)	19 • ZBA/PC Meeting - CANCELLED	20	21
22	23	24	25	26 • Village Offices Closed	27 • Village Offices Closed	28
29	30					










Calendar Event List		 Add All to My Calendar
Date/Time	Event	
11/2/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
11/11/2015	(Holidays) Village offices closed Due to Veterans Day	 Add to My Calendar
11/11/2015 10:00 AM	(Local Organizations) Historical Society Women Who Served in WWII Village Board Room 1 N Prospect Ave.	 Add to My Calendar
11/16/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
11/18/2015 9:00 AM	(Local Organizations) Chamber Meeting (LOCATION CHANGE) Village Fire Station 316 Park Avenue Clarendon Hills, IL	 Add to My Calendar
11/19/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting - CANCELLED Village Hall Board Room	 Add to My Calendar
11/26/2015	(Holidays) Village Offices Closed Due to Thanksgiving Holiday	 Add to My Calendar
11/27/2015	(Holidays) Village Offices Closed Due to Thanksgiving Holiday	 Add to My Calendar



Welcome to the Village of Clarendon Hills, IL, Community Calendar

Today is Friday, November 13, 2015.

December ▼ 2015 ▼							
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
		1	2	3	4 • Christmas Walk	5	
6	7 • Village Board Meeting	8 • Clarendon Blackhawk Mosquito Abatement District	9	10	11	12	
13	14	15	16 • Chamber Meeting	17 • ZBA/PC Meeting	18	19	
20	21 • CANCELLED- Village Board Meeting	22	23	24 • Village Offices Closed	25 • Village Offices Closed	26	
27	28	29	30	31			

Calendar Event List		 Add All to My Calendar
Date/Time	Event	
12/4/2015 6:00 PM	(Community Events) Christmas Walk Tree Lighting at Village Hall 1 N Prospect	 Add to My Calendar
12/7/2015 7:00 PM	(Board & Committee Meetings) Village Board Meeting Village Hall Board Room, 1 N Prospect Ave.	 Add to My Calendar
12/8/2015 7:00 PM	(Local Organizations) Clarendon Blackhawk Mosquito Abatement District Village Hall Lower level conference room	 Add to My Calendar
12/16/2015 9:00 AM	(Local Organizations) Chamber Meeting Village Hall Board Room	 Add to My Calendar
12/17/2015 7:30 PM	(Board & Committee Meetings) ZBA/PC Meeting Village Hall Board Room	 Add to My Calendar
12/21/2015 7:00 PM	(Board & Committee Meetings) CANCELLED- Village Board Meeting This meeting will not be held.	 Add to My Calendar
12/24/2015	(Holidays) Village Offices Closed In Observance of Christmas Holiday	 Add to My Calendar
12/25/2015	(Holidays) Village Offices Closed In Observance of Christmas Holiday	 Add to My Calendar