



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT December 4, 2015

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

B. Calendar



Village of Clarendon Hills Village Manager's Report

To: Village President Austin & Board of Trustees

From: Kevin Barr, Village Manager

Date: December 4, 2015

1. The annual Christmas Walk event is scheduled for this evening (Friday) starting at 6 p.m. The tree will be lit in front of the Village Hall followed by cookies and music in the Board Room. The Walk will take place after that. Short notice, but hope to see you there.
2. The Open House for the 2016 Street Program took place on Wednesday, December 2nd from 5 p.m. to 7 p.m. at the Village Hall. About 15 residents came by to ask questions and/or seek information. The only real questions/concerns of note were in regard to the impact of the program for areas south of 55th Street. As a result, we may review sidewalk placement or removal as part of the design in that area.
3. We have been advised that one or more persons may attend the December 7 meeting to discuss concerns regarding the Park Willow Condominium Complex. We were asked that the item be placed on the Agenda, but told the caller they should address any concerns during the public comment period instead. For your information.
4. Seasonal yard waste pick-up was expand to include next week's pick-up due to the late shedding of leaves. This was done at no cost to the Village or its residents.
5. As you probably know, the 9-23 Walker Avenue proposed development is scheduled to be in front of the ZBAPC on December 17th. If the ZBAPC makes a recommendation at that meeting we would expect the matter to come in front of the Village Board in January. This is a significant potential project for the community and given this it is not surprising there is significant public interest which includes information being distributed on the project via a flyer, much of which is mistaken and/or misleading. We have received inquiries regarding this information and as such thought it appropriate to provide some commentary. Individual points raised in the flyer are addressed as follows:

The flyer states: "The proposed building will contain 42 rental properties NO Ownership! Do you want Clarendon Hills to become a TRANSIENT community?"

This suggests that the proposed development would be more acceptable if it was intended to be condominiums. As proposed, the building will contain forty-two (42) apartment units all owned by one entity, Pinegrove Partners. As such, there will of course be "ownership", which from a regulatory perspective is easier to deal with than a possible condominium development. The item mentioned regarding Park Willow above helps to make that point. Clarendon Hills does

have a significant number of rental units already, including in the Downtown area, with limited concerns or calls for service generated from these units. In any case, the developer has testified during the 8/6/2015 concept review meeting before ZBAPC and 10/15/2015 public hearing meeting before the ZBAPC that rental rates will be between \$1,600 and \$2,800 per month for “condo-level” apartments. Condo-level was described as having high ceilings, granite countertops and stainless steel appliances.

The flyer states: “The Builder is seeking 11 Zoning Variances!”

This is not technically true. Because the petitioner is applying through the Plan Unit Development (PUD) process, they do not need variances in that sense at all. Instead, the petitioner voluntarily listed the areas where there is a change from what can be built on the site without ZBAPC or Village Board review. Since the petitioner choose the PUD process, it give the Village the opportunity to require improvements that procure to the public benefit. A series of proposed improvements and benefits have been presented for consideration by the petitioner.

The flyer states: “Current zoning code requires a minimum of 1500 sf feet per unit”

This statement is false. The ordinance allows an apartment building to be constructed without Village Board approval as long as the number of units does not exceed 1 unit per 1500 square feet of the size of the lot. This property is 23,030 square feet, and would therefor accommodate up to fifteen (15) apartment units if building “at-right” without PUD approval by the Village Board. This is an irrelevant point given that the developer is seeking PUD approval as discussed above.

The flyer states: “Current zoning calls for 63 parking spaces *only 42 spaces are proposed*”

This is partly true, but misleading. The zoning ordinance parking requirements allow for the Village to agree to collect a fee-in-lieu of parking to be used by the Village to acquire land, construct parking and make other necessary improvements as defined in the downtown master plan. The petitioner has proposed paying as much as \$200,000 to the Village for this purpose.

The flyer states: “Builder seeking waiver for a 5 story building”

This statement is false. The proposed development is a four (4) story forty-five (45) foot tall building.

The flyer states: “Attend the final zoning meeting”

Though the ZBAPC may make a final recommendation to the Village Board at their December 17 meeting, they are not required to do so. The ZBAPC asked for follow-up on several issues at their last meeting.

The flyer states: “Please email questions to: chconcernedcitizen@gmail.com”

In the United States citizens of course have every right to communicate, comment and criticize almost anything, especially actions or proposed actions of the government. I think it is important, however, to remind the Board and our residents and business owners, that they can contact Village staff to receive accurate information regarding the proposed development.

6. I attended the DMMC Managers Committee Meeting on Thursday morning. Discussion included items such as State funding, a potential property tax freeze and potential legislation regarding body cameras for police officers. We will continue monitoring these issues.

Enjoy the weekend!

Village of Clarendon Hills
Department of Public Works

MEMORANDUM

DATE: December 4, 2015
TO: Kevin Barr, Village Manager
FROM: Michael D. Millette, P.E., Director of Public Works
SUBJECT: Department Notes

1. 2015 Road Program: The weather has been challenging to the schedule. As of this writing, the landscaper is scheduled to complete Chestnut and Rose by next Wednesday. They will be unable to procure black dirt until next Monday, but assure us that, given the relatively small amount of remaining work, they will be able to complete it all within three days.
2. We are installing road signs throughout the 2015 road program area including adjusting the no parking signs on Chestnut and Waverly.
3. We are moving our summer equipment to the old fire station for winter storage, freeing-up space in our garage for the winter.
4. We received quotes for the repair of all unit heaters in our garage which have been leaking carbon monoxide since we started using them this fall. When we discovered the leaks we turned them off relying on a double furnace unit, which is also compromised, but not to the extent of the others. This will be on the agenda for Monday night.
5. We are completing preparations tonight's Holiday Walk.



Village of Clarendon Hills

MEMORANDUM

To: Kevin Barr, Village Manager
From: Dan Ungerleider, Community Development Director
Date: December 4, 2015
Subject: Department Report

1. **9-23 Walker Avenue.** The Public Hearing for the proposed development at 9-23 Walker Avenue, originally continued to November 19, 2015, was postponed to the ZBAPC's next regularly scheduled meeting on December 17, 2015 at the petitioner's request. An agenda for the December 17th ZBA/PC meeting will be posted next week.
2. **2016 Contractor and Business Licenses** -It's that time of the year again. Those planning to continue to operate a business in the Village are required to renew or obtain a business license from the Village. New and renewal applications can be completed online at <http://www.clarendonhills.us/BusinessList.cfm>. Please contact the Community Development Department if you have questions.
3. **Education Garden Update** - The Hinsdale Central AP Environmental program will be assisting the Village in conducting and environmental evaluation of the proposed education garden property at the north end of Richmond, between the Clarendon Hills Public Works and Downers Grove Township facilities. The students will also begin preparation of the individual education pieces that will be on display throughout the garden and on the garden website. They are expected to begin their work in February 2016. Similar programs are being organized at the Village's grade and middle schools.

Special thanks to all who have participated or contributed to the Clarendon Hills Park Foundation fundraising efforts for this project. This project will only work with the support of its community. More information about the project can be found at www.clarendonhills.us/sustainability.cfm.

4. **CMAQ/TAP Access To Transit Grant** - On October 30, 2015 the Village was informed that it was being awarded funding based on its recent application supporting the construction of a new Burlington Avenue Bicycle Parking Shelter. The grant, designed to cover 80% of the total cost, was for \$44,000 available in 2019. On Thursday, December 3, 2015 I attended the mandatory initiation meeting held in the Illinois Department of Transportation Schaumburg office to learn more about program requirements and scheduling.
5. **Permit Report.** In November the Village has issued twenty-five (25) permits, including three (3) new homes, having a total reported construction value of \$2,314,085. The monthly permit report for November will be published on the Village website next week.

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**

DATE: December 4, 2015

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

Recent events and training:

- Dec 1, Detective Shirley attended SWAT training.
- Dec 1, Sergeant Porter and the staff of Prospect School conducted their quarterly safety / crisis meeting. Current trends and topics are discussed with regard to school safety.

Significant traffic and criminal activity during the period November 28, 2015 through December 4, 2015.

November 21, Detective Shaw investigated a report of criminal sexual assault and domestic battery, which was reported to have occurred at a home in the 200 block of Woodstock Ave. The 30 year old female victim was intoxicated and refused to cooperate with the investigator and hospital staff. After investigation (Nov. 30), her boyfriend, a 42 year old Clarendon Hills man, was charged with domestic battery and transported to DuPage County jail.

November 25, officers responded to an apartment building in the 100 block of Burlington Ave. for a report of domestic battery. A 37 year old Clarendon Hills man was arrested for domestic battery. The victim was a 30 year old girlfriend, who he lived with.

November 30, officers responded to S/B Illinois Rt. 83 at the Chicago Ave. bridge, where a cargo truck/trailer hit the top of the bridge. A witness related the top of the trailer had hit the bridge, sheering the top of the trailer off, the truck continued without stopping. IDOT inspected the bridge.

November 30, officers were called to an apartment building in the 100 block of Ann Street for domestic trouble. The officers assisted the mother and 16 year old son and resolved their argument.

December 1, an officer was called to the 10 block of Golf to assist Public Works. Public Works was at the scene where a vehicle had damaged the new parkway. The owner of the vehicle was located and they paid (\$150.00) for the damage to the parkway.

December 1, officers were called to Notre Dame Church to assist a DUMEG agent, who had an arrest warrant for a 32 year old female working as part of the cleaning crew in the church. She was taken into custody without incident.

This week, officers made 4 traffic arrests of individuals who had invalid driving privileges.

VILLAGE OF CLARENDON HILLS FIRE DEPARTMENT

DATE: December 4, 2015

TO: Kevin Barr
Village Manager

FROM: Brian Leahy
Fire Chief

SUBJECT: Weekly Fire Department Report 2015-32

1. Fire Prevention Bureau Activity during the past week.
 - No activity this week, Lt. Godek is in a training class all week.
2. Training Report:
 - Wednesday evening, nineteen firefighters attended weekly fire suppression training, the training involved familiarization of the new vehicle stabilization equipment that was received recently.
3. Emergency Medical Services Report:
 - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - The revisions to the ambulance fee ordinance have been placed on the 12/7 board meeting for approval. When approved Hinsdale and Clarendon Hills will have identical ambulance fees.
5. Emergency Management Report:
 - Deputy Chief Krupp is almost finished with the After Action Report from the Table Top exercise that was conducted.
6. DUCOMM Transition information:
 - This week our outside contractor Jim Halik continued working on various Computer Aided Dispatch (CAD) information required for the transition to DuComm. Several documents have been transmitted to DuComm.
 - Lt. Dave Godek and Lt. Jim Weil have been working on updating the business information file for entry into the DuComm CAD System.
 - We are now working on revisions to our address maps that will need to be submitted to DuComm.
 - Chief Boyd Farmer and I attended a Panasonic Mobile Data Computer informational demonstration on Thursday at the Willowbrook PD.

- Mobile Data Computers (MDC) costs have been identified and will be on the 12/7 board meeting for approval.
- The date for the switch from SWCD to DuComm is now set as April 27, 2016 at 9:00 AM. Clarendon Hills FD & PD, Burr Ridge PD and Willowbrook PD will all switch over at the same time.

7. On Wednesday, I attended the DuComm Support Services Committee meeting.

8. On Monday and Tuesday evenings, four (4) paid on call firefighter applicants were interviewed. All of them passed the interview process and will be attending the fire department physical ability testing on December 16, 2015.

9. Incidents of Interest:

- Monday, November 30th at 7:45 AM. Ambulance 314 and Squad 316 responded for a student hit by a vehicle on Chicago Ave. at Prospect Ave.
- Monday, November 30th at 1:55 PM. Truck 319 and Chief 301 responded for Com Ed wires down on Oxford at Ogden Ave.
- Monday, November 30th at 2:06 PM. Engine 311 and Chief 301 responded for wires down on Ogden Ave.

10. Mutual Aid Calls:

- None

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to twenty six (26) emergency calls.

If you have any questions or require additional information, please contact me.

December 2015

Su	M	Tu	W	Th	F	Sa
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Community Events**Annual Christmas Walk**

December 4, 6:00 PM - 9:00 PM @ Village Hall Main Building

Tree lighting in front of Village Hall then cookies and music inside Village Hall Board Room along with other activities in the Village downtown, including the arrival of Santa Claus!

[More Details](#)

[CANCELED] Chamber of Commerce Meeting

December 16, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)

Village Offices Closed due to Holiday

December 24 - December 25

[More Details](#)

Meeting Calendar**Village Board Meeting**

December 7, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)

ZBA/PC Meeting

December 17, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

[CANCELED] Village Board Meeting

December 21, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

January 2016						
Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Community Events

Village Offices Closed due to Holiday

January 1, All Day

[More Details](#)

Chamber of Commerce Meeting

January 20, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)

Meeting Calendar

Village Board Regular Scheduled Meeting

January 4, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Village Board Regular Scheduled Meeting

January 18, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Special Events Committee Meeting

January 26, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)