



**VILLAGE OF CLARENDON HILLS  
MANAGER'S REPORT  
February 26, 2016**

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**A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *pb*  
**Date:** February 26, 2016  
**Subject:** Weekly Report

1. Blood Drive – There is a community blood drive at 5 S Prospect, this Saturday, February 27<sup>th</sup> from 9 AM to 2 PM sponsored by Coldwell Banker. You are welcome to arrive as a walk-in or you can make an appointment by contacting Laura Marquardt at 630-202-1678 or Mark Rediehs at 630-726-4431.
2. Comcast Annual Report. Attached is the annual report from Comcast. This is required per the franchise agreement.
3. Special Events Committee. I attended the Special Events Committee Meeting on Tuesday night to provide an update on the Fifth-Third Sponsorship. Planning for this year's concerts seems to me going well, and I look forward to attending this summer.
4. Finance Director Update. We have begun recruitment efforts for a full-time replacement. We are also looking into the possibility of bringing in someone on an interim basis as well for oversee operations. We will keep you advised.
5. District 3 Meeting. President Austin and I attended the meeting of this multi-jurisdictional group of all communities in DuPage County District 3. It was our turn to host, so we held the meeting at Scapa on Thursday evening. Fifteen neighboring mayors, managers and other government officials attended. It was a good opportunity to show off Scapa and bring people into our business district.
6. Chamber After Hours. Speaking of the Chamber and Scapa, the Chamber is hosting an "After Hours" get together at Scapa on Monday night at 5:30. Feel free to attend.
7. Economic Forecast Forum. Zach Creer and I attended the Forum sponsored by the Chambers of Commerce from the area including Clarendon Hills. There was a lot of information, but the bottom line was to expect more of the same.
8. Skeet Shooting Complaint. We have recently received complaints regarding the noise generated by the skeet shooting at Hinsdale Golf Club. The complaints seem to line up with relatively warm winter weekends we have had recently. Following on the

language included in Code the Public Safety Committee may want to meet to discuss this. This is the last weekend of the season for shooting, so there is probably no rush to deal with this. Below are relevant portions of the Code.

#### **46.1: LICENSE CREATED:**

A license is hereby created for the activities of a skeet shooting operation, using shotguns only, to be conducted upon the Hinsdale Golf Club within the Village, subject to the terms and conditions contained in this Chapter. (1992 Code)

#### **46.2: TIMES PERMITTED:**

The times and days of operation of the skeet shooting activities shall be limited to between the hours of eleven o'clock (11:00) A.M. and three o'clock (3:00) P.M. on Saturdays and Sundays. Such activities shall be further limited to the calendar months of November, December, January and February. (Ord. 87-12-45)

#### **46.3: LOCATION, CONDUCT, INSPECTION:**

- A. Location: The actual physical location of the skeet range shall be placed as near to the physical center of the total Hinsdale Golf Club holdings as possible to minimize the possible noise effect upon surrounding property and subject to the approval of the Village Board upon the recommendation of the Village Manager.
- B. Conduct of Business: The operation shall be conducted in accordance with all recognized shooting safety procedures to maximize the safety to persons and property in the general vicinity of the range.
- C. Inspections: The Chief of Police, under the direction of the Village Manager, shall make periodic inspections of the actual skeet operations and shall report all violations and any recommendations for all violations and any recommendations for additional safety precautions to the Manager for possible Board action. (1992 Code)

#### **46.4: TERM OF LICENSE; REVOCATION:**

- A. Term: The license shall be effective November 1, in any year and shall terminate March 1 of the subsequent year.
- B. Revocation: Any license granted hereunder may be revoked by the Village Board after a hearing by the Public Safety Committee of the Village Board. The grounds for revocation shall include excessive noise, violation of such other reasonable conditions as may, from time to time, be imposed by the Village Board. (1992 Code)

*Enjoy the weekend.*





February 12, 2016

Mr. Kevin Barr  
Village Manager  
Village of Clarendon Hills  
One North Prospect Ave.  
Clarendon Hills, IL 60514

RE: Comcast Annual Report

Dear Mr. Barr:

At Comcast we continue to proudly serve over 400 communities throughout the State of Illinois. Comcast is committed to providing a best in class customer experience. To support this goal in 2015 we accelerated the introduction of new technologies and enhanced customer support resources. In particular, we redesigned and relaunched the "My Account app," which puts real time information in the hands of customers regarding their accounts, including equipment health and customer charges. In addition, we continue to work hard every day to contribute to the health and vitality of communities through corporate responsibility engagement.

#### **INVESTMENT IN DEVELOPMENT OF PRODUCT AND SERVICES**

We're continuing to invest in our network and our products to improve service and deliver more of the services that customers want with faster Internet speeds, more content across viewing screens, personalization tools, interactivity and new features. In 2015, we made the following available to our customers:

- Cloud DVR service, which allows customers to not only turn any screen into a TV, but to access their content remotely.
- The Talking Remote which allows customers to access programming and options using voice commands. This innovation has been widely embraced for its ease of use for individuals with disabilities.
- Video Described Content, programming that includes a narration track between the natural pauses in the dialogue that describes the action happening on-screen. A national pilot program was launched during the national broadcast of the hit Broadway musical *The Wiz Live!*, making it the first live entertainment program in U.S. history to be accessible to people who have a visual disability.
- Hired hundreds more technicians and customer support roles to improve the customer experience and enhance convenience regarding installs and equipment needs.

#### **INVESTMENT IN THE CUSTOMER EXPERIENCE**

We are deeply focused on the customer experience transformation and continue to make substantive progress. The customer experience is about looking at things through our customers' eyes and making it simpler to interact with them how, when and where they want. And it's about using technology to make their lives better and making sure our employees have the right tools and technologies to be able to delight our customers every time.

- In 2015, Comcast opened four more Xfinity Stores in the state of Illinois and introduced the flagship Studio Xfinity, which offers space for community organizations to interact with technology. Xfinity Stores allow customers to interact and experience all of the features of Comcast's products.

- As noted above, we've added features to the My Account app that put customers in the driver's seat for troubleshooting problems and fixing issues. The Xfinity My Account app allows customers to easily manage their account. Using a smartphone, customers can make payments, manage appointments, restart a modem or cable box, chat with a technical expert and schedule a convenient time for us to call them back –with no waiting on hold.
- We're rethinking policies – we no longer require customers to provide proof of purchase for their own modem, and we've eliminated change of service fees and equipment return charges.

### **INVESTMENT IN THE COMMUNITY**

At Comcast, we seek to improve communities through partnership, direct support and Comcasters giving of their time and talents. This dedication is why Comcast has been named one of the top 50 community-minded companies in America by Bloomberg and Points of Lights, the largest organization in the world dedicated to volunteer service.

- Comcast is committed to closing the digital divide. Internet Essentials provides affordable internet to qualifying limited income families. For \$9.95 a month broadband service can now be accessed in the home. With this service, children will have a tool to aid in their academic success and support their intellectual curiosity. In 2015, we doubled the speed for Internet Essentials, made it easier for participants to enroll in the program, began providing WiFi enabled routers to customers as a standard feature and piloted a program to make Internet Essentials available to qualifying community college students.
- 2015 marked the 14<sup>th</sup> year of Comcast Cares Day. Comcast Cares Day is the nation's largest single-day corporate volunteer event. Since its founding more than 4 million volunteer hours have been logged, and over 700,000 people have participated. In 2015, over 7,000 Comcast team members, their families and friends volunteered across the state of Illinois.

Comcast is proud of our commitment to the community and its customers. In the coming years we look forward to working with you as we continue to serve the residents in your area. Detailed below, for your review, is the annual customer complaint report as required by state statute.

<u>Type of Complaint</u>	<u>Total</u>
Billing, Charges, Refunds and Credits	28
Installation or Termination of Service	1
Quality of Service or Repair	14
Programming	0
Miscellaneous	0
Total	43

If you have any questions or would like additional information, please feel free to contact me at (224) 229-6135.

Sincerely,



Anthony Signorella  
Senior Manager of Government Affairs

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** February 26, 2016  
**Subject:** Department Report

1. We tackled a challenging water main break Tuesday night. The leak was in the rear yard easement of 11 Iroquois and was reported around 4 p.m. The water was surfacing behind the detached garage at that address and flowing to the east through the rear yard of 12 Mohawk.

After we received clearance from JULIE, around 6:30 p.m., we began digging. The main is less than one foot laterally from the rear of the garage, so much of the digging was performed by hand. The work also required removal of portions of the fence. The main was repaired and water turned back on by 10 p.m. Temporary snow fence has been placed and we will be contracting with a fence company to make permanent repairs as soon as the trench settles.

An exemplary effort was expended by the entire crew: Joe Coons, Collin Franco, Ed Tannhauser and Water Operator Joe Ferrel in what was a very difficult and dangerous work environment.

2. Seemingly immediately following the main break, we were back on snow operations. The relatively warm pavement helped melt the snow as it began Wednesday morning. As the day progressed, we did salt as needed with special attention given to the Metra platforms just before the afternoon rush. The CBD contractor was also called to spread magnesium chloride. We also salted the platforms for the Thursday morning rush.



1 N. Prospect Avenue  
Clarendon Hills, Illinois 60514  
630.286.5412

## MEMORANDUM

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: February 26, 2016  
RE: Department Report

1. **Richmond Education Gardens and Apiary.** On Monday evening, February 22, 2016, I appeared before the Clarendon Hills Park District Board to provide them an update on the Gardens project. At the conclusion of the meeting the Board unanimously agreed to provide a Letter of Support for our upcoming Green Regions program grant application and \$10,000 towards the development of this project.

On Wednesday, February 24, 2016, Hinsdale Central High School AP Environmental Science students held a kickoff meeting for their next project featuring the Richmond Education Gardens & Apiary project. Six Hinsdale Central High School AP Environmental Science classes began their work to design educational signage and web resources for various components of the Richmond Education Gardens & Apiary project, answering: What is the environmental problem addressed by the gardens; What is the science behind the gardens; How does the Gardens work to alleviate the environmental problem; and What can we do at home that works to alleviate the environmental problem? Specifically the students will address the following problems: Water is a diminishing resource; water pollution/flood mitigation; loss of Illinois flora biodiversity; food mileage; waste; and loss of pollinators. Student projects will be put on display at the High School on time for Earth Day (4/22/2016). Special thanks to Christy Webber Landscape Designs, Wahaso, Conservation Design Forum, and Swanzy Lakes for volunteering their valuable time and participating in the project kickoff.

Volunteers from the villages of Westmont and Clarendon Hills are planning to host a fund raiser on Earth Day. More information will be published soon.

2. **Permit Report.** So far this month the Village has issued seven (7) building permits having a total reported construction value of \$632,600.

**VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT**

DATE: February 26, 2016

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

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- Detective Shaw attended a juvenile officer course and is now certified in that area of law enforcement.
- Detective Shirley attended a SWAT training day.
- Sergeant Dalen attended a Constitutional Criminal Procedure update.

**Significant traffic and criminal activity during the period February 17, 2016 through February 26, 2016.**

1. February 17, 7:19 am, an officer stopped a vehicle traveling S/B Illinois Rt. 83 for speeding 86mph in a 55mph zone. While talking to the driver, the officer smelled cannabis in the vehicle. Further investigation turned up numerous small cannabis packages prepared for individual sale. The driver, an 18 year old male from Westmont, was charged with delivery of 2.5 to 10 grams of cannabis and speeding.
2. February 18, 6:38 pm, an officer stopped a suspicious vehicle in the 400 block of Ruby Street. While talking to the driver, the officer smelled a strong odor of cannabis coming from the vehicle. The investigation lead to the arrest of an 18 year old Bloomingdale man, and a 17 year old Hinsdale juvenile. Both were charged with possession of drug paraphernalia and possession of cannabis under 30 grams.
3. February 22, 10:01 am, officers were called to a home in the 10 block of Indian Drive for a case of domestic trouble. Officers resolved the disturbance between the two individuals.



316 Park Avenue  
Clarendon Hills, Illinois 60514  
630.286.5430

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** February 26, 2016  
**Subject:** Weekly Department Report 2016-04

1. Fire Prevention Bureau Activity during the past week.
  - Several Fire/Life Safety Inspections occurred this week.
  - Lt. Dave Godek has been assisting Tyco with getting into many locations in town to re-number the radio fire alarm systems in preparation to the Du-Comm move.
2. Training Report:
  - Wednesday evening, eighteen (18) firefighters attended regular training.
3. Emergency Medical Services Report:
  - On Wednesday, all village owned AED's along with two (2) fire department cardiac monitors/defibrillators were tested, calibrated and certified for another year. This is done annually by a third party contractor.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report
5. Emergency Management Report:
  - No report
6. DU-COMM Transition information:
  - This week our outside contractor Jim Halik continued working on various Computer Aided Dispatch (CAD) information required for the transition to Du-Comm.
  - The address maps have been updated and given to Du-Comm.
  - On Wednesday and Thursday of this week, the new mobile data computers for all fire and police vehicles were activated on Verizon and Du-Comm technicians were on site programming the computers.
  - Du-Comm is in the process of installing some microwave circuits to accommodate connection to our VHF radio system and also our station alerting system.
  - CAD testing on the fire side of our transition will occur on March 9<sup>th</sup> at Du-Comm. I and several members of the CHFD will attend this and we will be testing the Du-Comm CAD to make sure it will be dispatching the right equipment to various locations in the village.

- On February 22<sup>nd</sup>, the VHF Fire radio system was tested with Du-Comm for the fire department. This testing and patching went on all week and we are glad to report that everything worked perfect as planned.
- On Thursday, we participated in the every other week consolidation conference call with Du-Comm. Many projects were reported as completed, and updates on progress was discussed by Clarendon Hills, Burr Ridge, Willowbrook and Du-Comm.
- Wednesday evening, four (4) members of the fire department traveled to Du-Comm in Glendale Heights for orientation training. This training will be conducted for different members over the next 6 weeks.
- The date for the switch from SWCD to Du-Comm is set as April 27, 2016 at 9:00 AM. Clarendon Hills FD & PD, Burr Ridge PD and Willowbrook PD will all switch over at the same time.

7. At this time we are working on collecting all of the data and other information to complete the 2015 Clarendon Hills Fire Department Annual Report. I am hoping to have this completed by March 1st.

8. Wednesday evening we welcomed five (5) new Paid On Call Firefighters to the department. They are Alexander Dorow, Scott Larem, Aaron Shirley, Nathan Debs and Austin Schlicher. That evening they attended our orientation session to talk about their requirements and training as we move forward.

9. Thursday evening, six (6) members of the fire department and yourself met with Trustee Don McGarrah to discuss and further explain the replacement of the Heavy Duty Rescue Squad Truck. During this two (2) hour meeting I explained the process leading up to this proposed replacement. The other FD members explained the vehicle in more detail.

10. On Friday, Du-Comm service technicians were on site performing normal maintenance and alignment of our DuPage County ETSB owned Starcom radio equipment. Du-Comm is contracted by DuPage County to perform this kind of work.

11. Incidents of Interest:

- Friday, February 19<sup>th</sup> at 1:03 PM. The fire department responded for power lines down at 112 Chicago Ave. Stood by until the arrival of ComEd.
- Wednesday, February 24<sup>th</sup> at 6:55 PM. The fire department responded to a street light down at Fairview and Chestnut. The area was secured and ComEd notified.
- Wednesday, February 24<sup>th</sup> at 11:52 AM. The fire Department along with Hinsdale Engine 84 responded to Walker School 120 Walker for smoke in the building. Problem isolated to a small electrical problem.
- Friday, February 19<sup>th</sup> at 4:12 PM. Ambulance 314 responded to a vehicle accident with injuries on Ogden Ave. at Middaugh Rd. One (1) injured patient transported to a local hospital.



12. Mutual Aid Calls:

- None.

13. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills five (5) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- During the past week, the fire department responded to twenty eight (28) emergency calls.

If you have any questions or require additional information, please contact me.



**February 2016**

Su	M	Tu	W	Th	F	Sa
31	<u>1</u>	2	3	4	5	6
7	8	9	10	11	12	13
14	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	19	20
21	22	<u>23</u>	24	25	26	<u>27</u>
28	29	1	2	3	4	5

**Community Events****Blood Drive**

February 27, 9:00 AM - 2:00 PM @ On Prospect and Ann in front of Coldwell Banker

[More Details](#)

**CONNECT  
WITH US**

**March 2016**

Su	M	Tu	W	Th	F	Sa
28	29	1	2	3	4	5
6	<b>7</b>	8	9	10	11	12
13	14	15	<b>16</b>	<b>17</b>	18	<b>19</b>
20	<b>21</b>	<b>22</b>	23	24	25	26
27	28	29	30	31	1	2

**Community Events****Chamber of Commerce Meeting**

**March 16, 9:00 AM - 10:00 AM @ Village Hall**

[More Details](#)

**Meeting Calendar****Village Board Regular Scheduled Meeting**

**March 7, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**ZBA/PC Meeting**

**March 17, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**Village Board Budget Workshop**

**March 19, 8:30 AM - 12:30 PM @ Police Station**

Village Board working on upcoming Budgets

[More Details](#)

**Village Board Regular Scheduled Meeting**

**March 21, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Special Events Committee Meeting**

**March 22, 7:00 PM - 8:00 PM @ Board Room**

[More Details](#)