



**VILLAGE OF CLARENDON HILLS  
MANAGER'S REPORT  
March 18, 2016**

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**A. Management Reports**

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager  
**Date:** March 18, 2016  
**Subject:** Weekly Report

1. Budget Workshop. As a reminder the Workshop is scheduled for 8:30 am on Saturday, March 19 at the Police Department. Proposed budget books have been posted online, as well as a paper copy can be found at the library.
2. Communication re: Subsidized Housing. Last week I posted a message from the Executive Director of the local Housing Authority. After a follow-up conversation I expect Mr. Coles to attend an upcoming Board meeting to give a brief presentation, probably in April.
3. IMET Annual Meeting. I attended the annual meeting on Tuesday. Amongst other things, they reported that the recovery effort of funds from the First Farmers fraud case is on-going. Official audit reports estimate about a 45% recovery, though there are substantial efforts to increase this amount. As of now, any recovery is not included in the Village budget.
4. Metro Manager's Meeting. I organized and attended this meeting on Thursday at which Anne Marrin, the Village Administrator in Fox Lake, spoke regarding the many issues raised regarding the suicide, originally reported as a murder, of Fox Lake Police Lt. Joe Gliniewicz. More than 110 people attended this interesting discussion.
5. Peg Hartnett Farewell. Today was Peg Hartnett's last day as Finance Director. On behalf of Village staff I wish Peg well on her future endeavors.

*Enjoy the weekend.*

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** March 18, 2016  
**Subject:** Department Report

1. We responded to a few calls related to yesterday's wind storm. Since we have a good pruning program, we do not see as much 'deadfall' during these types of storms as we would otherwise. It is also helpful that the trees have not yet leafed-out. We had been out trimming over the past two weeks as well.
2. Work on the 2016 Water Main Replacement project is scheduled to begin today with tree-root pruning. This is a quick process which does not cause much impact to the motoring public and will be completed by next Tuesday. Pavement grinding is scheduled to begin next Wednesday with valve work beginning on Thursday. Notices were delivered to the affected residents yesterday and will be posted on the Village website.

**VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT**

DATE: March 18, 2016

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

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**Recent events and training:**

- March 8, Detective Shirley attended FIAT SWAT training.
- March 9, Detective Shaw attended a computer scanning training course sponsored by the FBI and NEMERT.
- March 18, Congratulations! Officer Brett Robak graduated from the Cook County Sheriff's Police Academy. Before he joins us, Brett will attend an additional one week of advanced training offered by the Academy, after, he will start the Department's field training program.



**Significant traffic and criminal activity during the period March 12, 2016 through March 18, 2016.**

March 12, an officer was called to the 200 block of Columbine Dr. for a stolen bike report. The homeowner said the bike was taken from the garage. About one hour before the call, a mail carrier observed a white male, 20-30 years of age, dark hair, black shirt, riding the bike towards Ogden Ave.

March 14, an officer was called to an apartment building in the 100 block of Ann Street for a theft report. The resident reported a UPS package was delivered on March 11 at 3:23pm, but when they arrived home the package was gone.

March 15, a resident came into the Police Station to report she had found a "Fit Bit" exercise tracker (black). She found it in the roadway by Starbucks, 100 Park Ave.

March 15, officers were dispatched to the 100 block of Algonquin Rd. for a domestic battery. After investigation, a 51 year old Clarendon Hills woman was arrested and charged with domestic battery. She was transported to DuPage County Jail.

## **MEMORANDUM**

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** March 18, 2016  
**Subject:** Weekly Department Report 2016-05

1. Fire Prevention Bureau Activity during the past week.
  - Several Fire/Life Safety Inspections occurred this week.
  - Lt. Dave Godek has been assisting Tyco with getting into many locations in town to re-number the radio fire alarm systems in preparation to the DuComm move. At this time all of the radio fire alarms have been renumbered and this project is completed.
2. Training Report:
  - Wednesday evening, twenty one (21) firefighters attended regular training.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - Fire Chiefs from Hinsdale and Clarendon Hills are meeting with DuComm representatives today to discuss enhanced joint running procedures.
5. Emergency Management Report:
  - This week all three (3) Outdoor Severe Weather warning sirens have been changed over to the DuComm control system and will now be activated by DuComm. Next week it is scheduled to install the backup control for these sirens at the fire station.
6. DU-COMM Transition information:
  - This week our outside contractor Jim Halik continued working on various Computer Aided Dispatch (CAD) information required for the transition to DuComm.
  - The address maps have been updated and given to Du-Comm.
  - On Thursday, I attended the monthly meeting of the DuComm Fire Chiefs in Carol Stream. After a long 2 hour discussion it was voted on to proceed with a fire depletion policy for moving fire apparatus to other stations automatically when severe calls occur.
  - Du-Comm has installed a microwave connection between Clarendon Hills and DuComm in Glendale Heights. This project is complete and we now have a clear circuit that will be used for station alerting.

- CAD testing on the fire side of our transition occurred on March 9<sup>th</sup> at DuComm. Myself and several members of the CHFD attended this and during the testing we found a few minor problems that have now been corrected. During the next 2 weeks we plan on going to DuComm to perform the final CAD testing.
- On February 22<sup>nd</sup>, the VHF Fire radio system was tested with DuComm for the fire department.
- Wednesday evening, four (4) members of the fire department traveled to DuComm in Glendale Heights for orientation training. This training will be conducted for different members over the next 6 weeks.
- Last week all re-numbering of fire department vehicles for the transition to DuComm was completed. The vehicle numbers will not be Medic 86, Squad 86, Engine 86 and Ladder 86.
- Today, Hinsdale and Clarendon Hills will be meeting with the DuComm Deputy Director to finalize our paging procedures for both Clarendon Hills and Hinsdale.
- The date for the switch from SWCD to Du-Comm is set as April 27, 2016 at 9:00 AM. Clarendon Hills FD & PD, Burr Ridge PD and Willowbrook PD will all switch over at the same time.

7. At this time we are working on collecting all of the data and other information to complete the 2015 Clarendon Hills Fire Department Annual Report. I am hoping to have this completed by April 1st.

8. Attached are two thank you letters from a person that was involved in a roll over vehicle accident in the village. In the letter she compliments the calm and caring manner in which Firefighter Paramedic Neil Finch handled this incident. Thank You Neil for being such a great Paramedic and person. You are a part of what makes this village special.

Incidents of Interest:

- Sunday, March 13<sup>th</sup> at 12:23 AM. The fire department and Hinsdale Engine 84 were dispatched to a fire alarm at the Birches Assisted Living Center 215 55<sup>th</sup> St. for an Automatic Fire Alarm. Upon arrival firefighters found smoke in the lower level of the building. Staff moved residents to other areas of the building while the fire department investigated. Firefighters found a dryer on fire in a laundry room. The fire was extinguished quickly but took more than one hour to remove all of the smoke from the building. Damaged was estimated at about \$5,000. Hinsdale Engine 84 and Westmont Engine 1831 assisted.

9. Mutual Aid Calls:

- Tuesday, March 15<sup>th</sup> at 12:43 PM. Ambulance 314 responded to assist the Westmont Fire Department for an ill patient at 865 N. Cass Ave. in Westmont. One (1) patient transported to a local hospital.



10. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- During the past week, the fire department responded to twenty one (21) emergency calls.

If you have any questions or require additional information, please contact me.



I AM WRITING THIS LETTER IN HOPES THAT CLARENDON HILLS PARAMEDIC, NEIL FINCH IS RECOGNIZED AS AN EXTRAORDINARY EMPLOYEE.

MYSELF AND MY THREE CHILDREN AGES 7, 2 AND 1 WERE IN A SERIOUS CAR CRASH RESULTING IN OUR VEHICLE FLIPPING OVER AND LANDING UPSIDE DOWN AT THE INTERSECTION OF NORFOLK AND WOODSTOCK. WE WERE TRAPPED INSIDE OUR CAR UPSIDE DOWN. AS YOU CAN IMAGINE THIS WAS A HORRIFYING EVENT FOR MYSELF AND MY YOUNG CHILDREN.

WHEN THE FIRST RESPONDERS ARRIVED WE WERE ALL OUTSIDE THE VEHICLE WITH THE HELP OF A GOOD SAMARITAN. WHEN NEIL APPROACHED ME I WAS AT MY ABSOLUTE WORST. I WAS TERRIFIED, IN SHOCK AND INJURED. NEIL WAS AS CALM AS COULD BE AND WAS ABLE TO USE HIS TRAINING AND CALM DEMEANOR TO CALM MYSELF DOWN AND MY CHILDREN. HE TREATED US AS IF WE WERE HIS FAMILY.

HE TENDED TO MY INJURIES AND BECAUSE  
MY CHILDREN WERE SO UPSET HE WAS  
ABLE TO PUT THEM AT EASE AND FEEL  
COMFORTABLE IN THE AMBULANCE.

AFTER WE WERE ADMITTED TO THE HOSPITAL  
HE THOUGHTFULLY CAME TO CHECK ON  
OUR CONDITION.

I THINK ABOUT THE CRASH EVERY DAY  
AND EACH TIME I AM EXTREMELY  
GRATEFUL THAT NEIL WAS THERE TO  
HELP ME AND MY PRECIOUS FAMILY.

SINCERELY

MARGARET LILLIE

DEAR NEIL,

YOU RESPONDED TO A CAR CRASH  
ON DECEMBER 5, 2015. MY 3 CHILDREN  
AND I WERE IN THE VEHICLE THAT  
WAS FLIPPED OVER AT THE INTERSECTION  
OF NORFOLK AND WOODSTOCK.

I WANT TO THANK YOU FOR YOUR EXTRA-  
ORDINARY SERVICE. YOU TREATED US  
SO GENTLY AND CALMLY AS IF WE WERE  
YOUR OWN FAMILY.

YOU SAW ME AT MY ABSOLUTE WORST  
AND WAS ABLE TO HELP ME PULL  
MYSELF TOGETHER. YOU CALMED MY  
CHILDREN AND AT THE SAME TIME  
TREATED OUR INJURIES.

I THINK ABOUT THE CRASH EVERY  
SINGLE DAY AND EACH TIME YOU  
ARE IN MY THOUGHTS. I AM SO THANKFUL  
YOU WERE THERE FOR US THAT DAY.  
THANK YOU, NEIL!

**March 2016**

Su	M	Tu	W	Th	F	Sa
28	29	1	2	3	4	5
6	<u>7</u>	<u>8</u>	9	10	11	12
13	14	15	<u>16</u>	<u>17</u>	18	<u>19</u>
20	<u>21</u>	<u>22</u>	23	24	25	26
27	28	29	30	31	1	2

**Meeting Calendar****Village Board Budget Workshop****March 19, 8:30 AM - 12:30 PM @ Police Station**

Village Board working on upcoming Budgets

[More Details](#)**Village Board Regular Scheduled Meeting****March 21, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)**Special Events Committee Meeting****March 22, 7:00 PM - 8:00 PM @ Board Room**[More Details](#)

**CONNECT  
WITH US**

**April 2016**

Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	<u>4</u>	5	6	7	8	9
10	11	<u>12</u>	13	14	15	16
17	<u>18</u>	19	<u>20</u>	<u>21</u>	22	23
24	25	<u>26</u>	27	28	29	30

**Community Events****Blackhawk Mosquito Abatement District Mtg**

April 12, 7:00 PM - 8:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

**Chamber of Commerce Meeting**

April 20, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)

**Meeting Calendar****Village Board Regular Scheduled Meeting**

April 4, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**Village Board Regular Scheduled Meeting**

April 18, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

**ZBA/PC Meeting**

April 21, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

**Special Events Committee Meeting**

April 26, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)