



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

April 8, 2016

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department -- See weekly report**
- 5. Police Department -- No weekly report**
- 6. Fire Department -- No weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager
Date: April 8, 2016
Subject: Weekly Report

1. Facilities Study Update. FGM is continuing to work on this project. They met this morning with Park District and Public Works personnel in an effort to complete that part of the project. We still anticipate the completion of the remainder sometime in June.
2. Finance Director Recruitment. We are continuing with this process and expect to have more information for the Village Board at the April 18 meeting. We hope to have someone in place by June 1st.
3. Transparency Webportal Update. Staff met with Gordon-Flesch to finalize the transparency public webportal. They estimate the final changes will be completed next week after which the portal can be publically posted later that week on the website. When completed, any member of the public will have access to board meeting packets back to 2007, ordinances and resolutions back to the 1980's, 10 years of minutes, 5 years of contracts and agreements and other miscellaneous documents. I would like to personally thank Vicki Pries for her many, many hours of scanning to get to this point and her work every day to continue to archive all existing documents over the course of the next few years. I hope this can be an asset to the staff and public for years to come and can already see the internal benefits from being able to instantaneously access this information.

Enjoy the weekend.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: April 8, 2016
Subject: Department Report

1. Work continues on the 2016 Water Main Replacement project. The pipe installation on Colfax is complete and has moved onto Western. The amount of main and number of valves to be installed at the intersection of Ridge and Western will necessitate its full closure from 7 a.m. on Monday, April 11th through 4 p.m. on Wednesday, April 13th. Main installation will continue southward on Western on Thursday and Friday.
2. The "Hill Blocks View" warning signs for Middaugh will be installed as soon as they arrive - no earlier than the end of next week per the supplier. We are generally caught-up with our planned street sign replacement work.
3. We are preparing to resume mowing and ditching during the week of April 18th.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: April 8, 2016
RE: Department Report

1. **9-23 Walker.** Manager Kevin Bar, Village Engineer Lee Fell and I met with the 9-23 Walker Avenue development team to discuss next steps and details regarding the pending Final Planned Unit Development (PUD) approval process for the proposed development at the northeast corner of Park and Walker Avenue. Review of the Final PUD plans and related redevelopment agreement is tentatively scheduled to be presented before the ZBA/PC during their regular meeting in May and the Village Board in early June.
2. **South Prospect Avenue West Alley Parking Lots.** Last year the Community Development Department issued notices of violation to owners of property having gravel parking lots on the west side of South Prospect Avenue, adjacent to the public alley between Park and Railroad Avenues. This week I met with two of the subject property owners to begin developing a viable solution that will help them bring their properties into compliance with Village ordinances. Both property owners have expressed their commitment to working with the Village to address this identified non-conformity. I hope to have a joint meeting with all parties in early April or late May.
3. **Earth Day 2016**
 - a. **First Annual Earth Day Fiesta.** Clarendon Hills first Earth Day Fiesta will be held on April 22, 2016. Aguamiel Restaurante and the Clarendon Hills Park Foundation will be hosting a fundraiser dinner supporting the development of the Richmond Education Gardens & Apiary. Aguamiel will be serving up a four-course dinner featuring the culinary art of Chef Enrique Gomez. There will be prizes, balloon animals for the kids, and tabletop magic for the whole family. \$40 per adult and \$8 per child. Be sure to call early for reservations at 630-537-1966.
 - b. **Used Book Collection** In honor of Earth Day, the Clarendon Hills Library will be collecting used and new children's books to donate to [Bernie's Book Bank](#), an organization facilitating the collection, processing and redistribution of new and gently used children's books to significantly increase book ownership among at-risk infants, toddlers and school-age children throughout Chicagoland. Collection bins will be available at Aguamiel Restaurante, Village Hall and the Library from April 15-22.

April 2016

Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	<u>4</u>	5	6	7	8	9
10	11	<u>12</u>	13	14	<u>15</u>	16
17	<u>18</u>	19	<u>20</u>	<u>21</u>	<u>22</u>	23
24	25	<u>26</u>	<u>27</u>	28	29	30

Community Events

Blackhawk Mosquito Abatement District Mtg

April 12, 7:00 PM - 8:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

Chamber of Commerce Meeting

April 20, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)

Earth Day Fiesta

April 22, 4:00 PM @ Aguamiel Restaurante

Join Aguamiel Restaurante and the Clarendon Hills Park Foundation for a fundraiser supporting the development of the Richmond Education Gardens & Apiary project. On April 22nd Aguamiel will be offering an all inclusive 4-course dinner featuring the culinary art of Chef Enrique Gomez. One free raffle ticket for prizes provided by local businesses and more fun entertainment is included with dinner. Call Aguamiel at 630-537-1966 for reservations. Learn more about this community project at www.clarendonhills.us/gardens or www.chparkfoundation.org

[More Details](#)

Meeting Calendar

Clarendon Hills Fire Pension Fund Meeting

April 15, 9:30 AM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

Village Board Regular Scheduled Meeting

April 18, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

ZBA/PC Meeting

April 21, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Special Events Committee Meeting

April 26, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)

Economic Development Commission Meeting
April 27, 7:00 PM @ Village Hall Main Building
[More Details](#)

**CONNECT
WITH US**

May 2016

Su	M	Tu	W	Th	F	Sa
1	<u>2</u>	3	4	5	6	7
8	9	<u>10</u>	11	12	13	14
15	<u>16</u>	17	<u>18</u>	<u>19</u>	20	21
22	23	<u>24</u>	25	26	27	28
29	<u>30</u>	31	1	2	3	4

Community Events

Blackhawk Mosquito Abatement District Mtg

May 10, 7:00 PM - 8:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

Chamber of Commerce Meeting

May 18, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)

Village Offices Closed due to Holiday

May 30, All Day

Memorial Day

[More Details](#)

Meeting Calendar

Police Pension Fund Meeting

May 2, 5:30 PM - 7:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

Village Board Regular Scheduled Meeting

May 2, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Village Board Regular Scheduled Meeting

May 16, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

ZBA/PC Meeting

May 19, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Special Events Committee Meeting

May 24, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)
