



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

April 15, 2016

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department -- See weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager
Date: April 15, 2016
Subject: Weekly Report

1. Update on Mosquito Abatement District Legislation. Attached is an update from DMMC regarding legislation that would abolish mosquito districts in DuPage County and turn the function over to townships. You will recall I mentioned this during the presentation by the Township at the last Board meeting. It is unclear how this would actually affect our residents in terms of service or tax rates. We will keep you informed.
2. Upcoming Events in the Village. Never too early to put time aside for upcoming events in the Village. Daisy Days is on June 17th 18th. The Dancin' in the Street concert series begins on Wednesday, June 22nd and runs each Wednesday through July 27th. Mark your calendars!!

Enjoy the weekend.

To: DMMC Mayors/Presidents
Managers/Administrators

SB 2323 addresses the issue of mosquito abatement. Senate Amendment 2 was recently filed and is scheduled for Committee hearing this afternoon. The amendment applies only to DuPage County, and it dissolves mosquito abatement districts in DuPage, removes County and municipal authority, including home rule, to perform mosquito abatement, and transfers all mosquito abatement authority in DuPage to townships.

DMMC will work with the bill sponsor, Senator Tom Cullerton, to address municipal concerns.

We will keep you updated. If you have any questions, please feel free to contact me at (630) 571-0480, ext. 225 or kbuggy@dmmc-cog.org.

Best regards,

Kate

Kate Buggy

Policy Analyst

DuPage Mayors and Managers Conference

1220 Oak Brook Road, Oak Brook, Illinois 60523

(630) 571-0480, ext. 225

www.dmmc-cog.org



MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: April 15, 2016
Subject: Department Report

1. The new water mains on Colfax and Western (Park to Ridge) are complete and undergoing the process of chlorination. They should be ready to enter service next Wednesday. Pipe installation is continuing southward on Western toward 55th Street. A second crew should begin next week to perform valve insertions and begin service transfers. The project is on schedule.
2. The "Hill Blocks View" warning signs for Middaugh are on-order and scheduled to arrive the middle of next week. If so, they will be installed by Friday.
3. Ditching has resumed on Oxford. This spring's program will take about four weeks. Mowing will start next Monday.
4. The Arbor Day tree planting is scheduled for next Friday morning on the south side of Burlington at Gilbert.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: April 15, 2016
RE: Department Report

1. **9-23 Walker.** On Monday morning I facilitated a conference call with the developer of 9-23 Walker and the Village's building plan review consultant to begin discussing the development of architectural plans required for final plan unit development approval. The developer plans to appear before the ZBA/PC in May to seek final plan unit development approval.
2. **Richmond Education Gardens & Apiary** - On Monday afternoon I met with Nico Bucciarelli and his mother regarding his upcoming Eagle Scout Project. Nico is a junior at Hinsdale Central High School. Later this spring and into the summer, Nico plans to design and construct the apiary portion of the Richmond Education Gardens project. The apiary will be a fenced-in area containing three standard bee hives and one hive connected to an observation hive. More information about Nico's project will soon be posted on the Village's webpage.
3. **55th Street Sub Area Plan** - On Wednesday I held a non-mandatory pre-submittal meeting for all those interested in responding to the Village's recently posted request for proposals for the 55th Street Sub-Area Plan. There were 10 firms represented in the meeting. More information about the study is posted on the Village's website at www.clarendonhills.us/55Streetplan. Proposal are due by April 25, 2016.
4. **Williams Court Subdivision** - On Wednesday representatives from Christopher Burke Engineering and I met with the developer of the proposed single family subdivision on Woodstock Avenue, north of Traube to review his proposed stormwater management systems. The preliminary plant of subdivision, re-subdividing three (3) single family lots into eight (8) single family lots, was last considered and approved by the Village in the summer of 2015. This most recent version of the development includes only seven (7) single family lots.
5. **Permits** - So far in April the Village has issued six (6) permits having a total reported construction value of \$52,624.
6. **Upcoming Meetings:**

| | |
|--------------------------|---|
| a. 04/20/2016 at 9:00 am | Chamber of Commerce Meeting |
| b. 4/21/2016 at 7:30 pm | Zoning Board of Appeals/Plan Commission |
| c. 4/22/2016 (Earth Day) | Earth Day Fiesta fundraiser at Aguamiel Restaurante (see below) |
7. **Earth Day 2016**
 - a. **First Annual Earth Day Fiesta.** Clarendon Hills first Earth Day Fiesta will be held on April 22, 2016. Aguamiel Restaurante and the Clarendon Hills Park Foundation will be hosting a fundraiser dinner supporting the

development of the Richmond Education Gardens & Apiary. Aguamiel will be serving up a four-course dinner featuring the culinary art of Chef Enrique Gomez. There will be prizes, balloon animals for the kids, and tabletop magic for the whole family. \$40 per adult and \$8 per child. Be sure to call early for reservations at 630-537-1966.

- b. **Used Book Collection** In honor of Earth Day, the Clarendon Hills Library will be collecting used and new children's books to donate to [Bernie's Book Bank](#), an organization facilitating the collection, processing and redistribution of new and gently used children's books to significantly increase book ownership among at-risk infants, toddlers and school-age children throughout Chicagoland. Collection bins will be available at Aguamiel Restaurante, Village Hall and the Library from April 15-22.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT

DATE: April 15, 2016
To: Village Manager Kevin Barr
From: Chief Boyd Farmer
Subject: Weekly Activity Report

Recent training:

- Officer Katsaros and Officer Robak attended a 3 day “Search and Seizure” class offered by NEMERT.
- The Police and Fire dispatch officially moves to Du-Comm. April 27th. Department personnel have been very busy training and preparing for the switch.

Significant traffic and criminal activity during the period April 9 through April 15, 2016.

April 7, a resident of the apartment building located at 285 N. Richmond Ave called to report criminal damage to her vehicle. The victim reported someone unknown had smashed out the driver’s side window. Nothing was taken from the vehicle.

This week, officers made three traffic arrests for suspended driver’s license and one arrest for speeding 92mph in a 55mph zone (Ill Rt. 83).

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: April 15, 2016
Subject: Weekly Department Report 2016-07

1. Fire Prevention Bureau Activity during the past week.
 - Several Fire/Life Safety Inspections occurred this week.
 - Lt. Dave Godek has been working with the Coventry Townhouse Association over the past 18 months regarding problems with their fire alarm system connectivity. I am glad to report that Coventry has now had Tyco install all new wireless fire alarm radios on their system and the complex now has a fully functional fire alarm system. Thanks for all of the hard work Dave.
2. Training Report:
 - On Saturday, Six (6) firefighters attended Vehicle and Machinery Technician training. This was a joint training exercise with Hinsdale and Western Springs. This hands on training was conducted at a junk yard on the southeast side of Chicago and it involved vehicle extrication using cars, trucks, busses, etc.
3. Emergency Medical Services Report:
 - Wednesday evening, thirty five (35) Firefighter EMT's and Firefighters Paramedics attended monthly continuing education conducted by Loyola. This was a special mandatory training that involved skills assessment.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - All three (3) Outdoor Severe Weather warning sirens have been changed over to the Du-Comm/Fulton control system and will now be activated by Du-Comm. Also the backup controller for this system has been installed in the fire station which allows personnel to activate the sirens from here. This controller also controls the sirens in Hinsdale. Hinsdale will be paying for half of the cost of this controller.
6. DU-COMM Transition information:
 - This week our outside contractor Jim Halik continued working on various Computer Aided Dispatch (CAD) information required for the transition to Du-Comm.
 - The address maps have been updated and given to Du-Comm.

- On Friday, March 18th, Hinsdale Chief Ronovsky, Lt. Godek and I met with representatives of Du-Comm and have finalized paging procedures for Clarendon Hills as well as a joint paging system for Clarendon Hills and Hinsdale for our automatic aid arrangement.
 - Du-Comm has installed a microwave connection between Clarendon Hills and Du-Comm in Glendale Heights. This project is complete and we now have a clear circuit that will be used for station alerting.
 - Fulton Technologies has completed all of the siren telemetry work at our three (3) severe weather outdoor warning sirens and are now connected to Du-Comm. Also a backup controller was installed at the fire station this week that will allow us to set off the sirens in Clarendon and Hinsdale if needed. Hinsdale is paying for 50% of the cost of this controller.
 - On February 22nd, the VHF Fire radio system was tested with Du-Comm for the fire department.
 - Wednesday evening, four (4) members of the fire department traveled to Du-Comm in Glendale Heights for orientation training. This training will be conducted for different members over the next 6 weeks. At this point seventeen (17) members of the Clarendon Hills Fire Department have been to this orientation at Du-Comm.
 - The date for the switch from SWCD to Du-Comm is set as April 27, 2016 at 9:00 AM. Clarendon Hills FD & PD, Burr Ridge PD and Willowbrook PD will all switch over at the same time. All fire alarms will be switched to Du-Comm on Monday, April 25th (2 days before the cut-over).
 - All fire department issued pagers for POC firefighters have been updated and programmed for the new Du-Comm paging procedures.
7. At this time we are working on collecting all of the data and other information to complete the 2015 Clarendon Hills Fire Department Annual Report. I am hoping to have this completed by May 1st.
 8. On Tuesday, I attended the monthly meeting of the DuPage County Fire Chiefs. The features of the Smart 9-1-1 system was presented to all fire chiefs.
 9. On Tuesday I attended the monthly meeting of the Du-Comm Chiefs Sub-Committee (Fire & Police Chiefs) in Glendale Heights.
 10. On Thursday morning I attended the quarterly meeting of the IRMA Fire Chiefs Steering Committee.
 11. Today we will be holding the quarterly meeting of the Firefighters Pension Board. With the resignation of Finance director Peg Hartnett, Village President Austin has appointed Interim Finance Director Rich Hentschel to the pension board effective immediately until May 31, 2016.

Incidents of Interest:

- No significant calls of interest.

12. Mutual Aid Calls:

- None



13. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale four (4) times.
- During the past week, the fire department responded to twenty six (26) emergency calls.

If you have any questions or require additional information, please contact me.



April 2016

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| 27 | 28 | 29 | 30 | 31 | 1 | 2 |
| 3 | <u>4</u> | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | <u>12</u> | 13 | 14 | <u>15</u> | 16 |
| 17 | <u>18</u> | 19 | <u>20</u> | <u>21</u> | <u>22</u> | 23 |
| 24 | 25 | <u>26</u> | <u>27</u> | 28 | 29 | 30 |

Community Events

Chamber of Commerce Meeting**April 20, 9:00 AM - 10:00 AM @ Village Hall**[More Details](#)

Earth Day Fiesta**April 22, 4:00 PM @ Aguamiel Restaurante**

Join Aguamiel Restaurante and the Clarendon Hills Park Foundation for a fundraiser supporting the development of the Richmond Education Gardens & Apiary project. On April 22nd Aguamiel will be offering an all inclusive 4-course dinner featuring the culinary art of Chef Enrique Gomez. One free raffle ticket for prizes provided by local businesses and more fun entertainment is included with dinner. Call Aguamiel at 630-537-1966 for reservations. Learn more about this community project at www.clarendonhills.us/gardens or www.chparkfoundation.org

[More Details](#)

Meeting Calendar

Clarendon Hills Fire Pension Fund Meeting**April 15, 9:30 AM @ Village Hall Main Building**

Lower Level Conference Room

[More Details](#)

Public Services Committee Meeting**April 18, 6:00 PM - 6:30 PM @ Board Room**[More Details](#)

Village Board Regular Scheduled Meeting**April 18, 7:00 PM - 9:00 PM @ Board Room**[More Details](#)

ZBA/PC Meeting**April 21, 7:30 PM - 8:30 PM @ Board Room**[More Details](#)

Special Events Committee Meeting**April 26, 7:00 PM - 8:00 PM @ Board Room**[More Details](#)

Economic Development Commission Meeting**April 27, 7:00 PM @ Village Hall Main Building**

May 2016

| Su | M | Tu | W | Th | F | Sa |
|----|-----------|-----------|-----------|-----------|----|----|
| 1 | <u>2</u> | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | <u>10</u> | 11 | 12 | 13 | 14 |
| 15 | <u>16</u> | 17 | <u>18</u> | <u>19</u> | 20 | 21 |
| 22 | 23 | <u>24</u> | 25 | 26 | 27 | 28 |
| 29 | <u>30</u> | 31 | 1 | 2 | 3 | 4 |

Community Events

Blackhawk Mosquito Abatement District Mtg
May 10, 7:00 PM - 8:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

Chamber of Commerce Meeting

May 18, 9:00 AM - 10:00 AM @ Village Hall

[More Details](#)

Village Offices Closed due to Holiday

May 30, All Day

Memorial Day

[More Details](#)

Meeting Calendar

Police Pension Fund Meeting

May 2, 5:30 PM - 7:00 PM @ Village Hall Main Building

Lower Level Conference Room

[More Details](#)

Village Board Regular Scheduled Meeting

May 2, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Village Board Regular Scheduled Meeting

May 16, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

ZBA/PC Meeting

May 19, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Special Events Committee Meeting

May 24, 7:00 PM - 8:00 PM @ Board Room

[More Details](#)
