



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

April 22, 2016

A. Management Reports

- 1. Manager's Notes -- See weekly report**
- 2. Finance Department -- No weekly report**
- 3. Public Works Department -- See weekly report**
- 4. Community Development Department – No weekly report**
- 5. Police Department -- See weekly report**
- 6. Fire Department -- See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *HSB*
Date: April 22, 2016
Subject: Weekly Report

1. SY 2016 Budget Follow-Up – Zoning Code Revisions. Following up on the SY 2016 Budget adoption from Monday night, final budget books are being prepared without the \$50,000 that was included for the Zoning Code revision process. Staff will continue to review this process for eventual consideration by the Board in keeping with the general discussion by the Board. Depending on the outcome of this discussion, we can either amend the Budget or avoid entering into a contract until 2017 when funds are included in the Budget.
2. Personal Property Tax Distribution Problem. You may have read reports (there was, for instance, an article in the Tribune) about the State distributing too much to local governments from this Fund (CPPRT). The article mentioned that the Chicago Public School system will lose \$23.5 million. Clarendon Hills, along with what appears to be every other government body in the State, was overpaid as well, but by the much more manageable figure of \$2,192. As I understand it this will be withheld over time by the State with negligible impact on our finances or budget.
3. Planting Partners Seeking Sponsors. Planting Partners Program is seeing sponsors for the planting beds in the downtown. In the past many businesses, village board members and families have sponsored the planting beds. Sponsorship includes a planter bed of your choice in the downtown along with a plaque with an inscription of your choice to honor loved ones, promote a team/event/company, show your Clarendon Hills' pride or just say thanks while supporting our downtown. Each donation adds a bit of extra color and beauty to our downtown that makes it a special place in our community. Flower beds are maintained by the Village and appreciated by all.

Requests can be made at <http://www.clarendonhills.us/282/Planting-Partners>

Enjoy the weekend.



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Clarendon Hills, Illinois 60514
630.286.4750

MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: April 22, 2016
Subject: Department Report

1. Water service transfers are underway on Colfax and will move to Western late next week. Pipe installation is complete on Western and has begun on Ridge. The project is on schedule.
2. This week's ditching work has shifted to Powell where we are correcting the situation which was exacerbated by the 2013 Road Program. Work will wrap-up there next week and move to Arthur.
3. The Arbor Day tree planting is scheduled for next Friday morning, the 29th, on the south side of Burlington at Gilbert. We are also working with Zach and the Downtown Planting Partners to finalize this year's program for the CBD.
4. The "Hill Blocks View" warning signs for Middaugh did not arrive this week. We now expect them early next week.
5. Mowing has resumed.

**VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT**

DATE: April 21, 2016

To: Village Manager Kevin Barr

From: Chief Boyd Farmer

Subject: Weekly Activity Report

Recent events and training:

- Police Department personnel this week reviewed Du-Comm's computer added dispatch system.
- 2016 – 2017 Clarendon Hills Village vehicle licenses go on sale Monday, May 2.
- April 21, The Department honored our Communication dispatchers for “National TCO Week”, and to thank them for their years of service to the Department and Village.



Significant traffic and criminal activity during the period April 16 through April 21, 2016.

April 17, 1:03pm, Officer Katsaros stopped a vehicle for speeding 51mph in a 35mph zone on Ogden near Woodstock Ave. The officer approached the vehicle and spoke with the 36 year old male driver from Riverside. During this conversation, the officer smelled the odor of cannabis from the vehicle. After investigation, the driver handed over a jar containing cannabis. He was charged with possession of cannabis and speeding. In addition, Officer Katsaros made contact with a passenger of that vehicle. The 44 year old male from Indianapolis, Indiana was a fugitive, who was wanted by Marion County for rape.

April 18, a resident in the 200 Block of Middaugh Rd reported her 2012 Acura, while parked on the roadway, was damaged by a passing car.

April 20, 5:19am, Officers were dispatched to a home on Gilbert Ave for a disturbance. A business customer showed up at a resident's home and caused the disturbance.

April 20, an officer stopped a vehicle driven by a 20 year old Chicago man, because he was talking on his cell phone. While talking with the driver, officers smelled burnt cannabis and saw drug paraphernalia in the backseat area. After investigation, the driver was charged with unlawful possession of drug paraphernalia and improper operating of a cell phone.

This week, officers made three traffic arrests for suspended driver's license and one arrest for speeding 92mph in a 55mph zone (Ill Rt. 83).

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: April 22, 2016
Subject: Weekly Department Report 2016-08

1. Fire Prevention Bureau Activity during the past week.
 - Several Fire/Life Safety Inspections occurred this week.
2. Training Report:
 - Wednesday evening, twenty five (25) firefighters attended weekly training. This was a joint training exercise with the Hinsdale FD and involved pumping operations.
3. Emergency Medical Services Report:
 - Both ambulances were inspected last week by the Illinois Department of Public Health and were re-certified for another year.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report.
6. DU-COMM Transition information:
 - This week our outside contractor Jim Halik continued working on various Computer Aided Dispatch (CAD) information required for the transition.
 - The date for the switch from SWCD to Du-Comm is set as April 27, 2016 at 9:00 AM. Clarendon Hills FD & PD, Burr Ridge PD and Willowbrook PD will all switch over at the same time. All fire alarms will be switched to Du-Comm on Monday, April 25th (2 days before the cut-over).
 - All fire department issued pagers for POC firefighters have been updated and programmed for the new Du-Comm paging procedures.
 - On Tuesday, April 26th, Du-Comm technicians will be onsite to re-program all mobile and portable radios.
 - All new Du-Comm mobile data computers have been installed in all fire department vehicles, have been tested and set up for Du-Comm.

7. At this time we are working on collecting all of the data and other information to complete the 2015 Clarendon Hills Fire Department Annual Report. I am hoping to have this completed by May 1st.
8. On Monday, Chief Farmer, myself and Lt. Godek attended three (3) training sessions for Telecommunications at Du-Comm at 1:00 PM, 3:00 PM and 9:00 PM.
9. On Wednesday, I attended the Chamber of Commerce meeting.
10. On Thursday, I attended the monthly meeting of the Du-Comm Fire Chiefs Sub-Committee in Carol Stream.
11. On Thursday, Chief Farmer and I attended our last SWCD Executive Committee meeting.
12. On Thursday, Chief Farmer, Kelly Green, myself, Lt. Godek and Jim Halik attended the Du-Comm SE consolidation meeting at Du-Comm. Many final items were taken care of. We will also hold a conference call on Tuesday, for a pre-cutover meeting and on Thursday for a post cutover meeting.
13. Last Friday, I attended the quarterly meeting of the Firefighters Pension Board. With the resignation of Finance director Peg Hartnett, Village President Austin has appointed Interim Finance Director Rich Hentschel to the pension board effective immediately until May 31, 2016.

Incidents of Interest:

- Wednesday, April 20th at 5:29 PM. Ambulance 314 and Squad 316 responded for a vehicle accident with injuries on Rt. 83 south of Ogden Ave. One (1) injured patient transported to a local hospital.
- Thursday, April 21st at 9:37 PM. The fire department responded for wires down at Concord and Carlyle. Area secured and Com Ed notified.

14. Mutual Aid Calls:

- None

15. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills two (2) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.

- During the past week, the fire department responded to twenty two (22) emergency calls.

If you have any questions or require additional information, please contact me.

